



# City of Hudson, Ohio

## Meeting Minutes - Draft

### City Council Workshop

*David A. Basil, Mayor*

*Hamilton DeSaussure, Jr., President of Council (At-Large)*

*Beth A. Bigham, Council Member (Ward 4)*

*Dennis N. Hanink, Council Member (Ward 1)*

*Alex D. Kelemen, Council Member (Ward 3)*

*Casey M. Weinstein, Council Member (Ward 2)*

*J. Daniel Williams, Council Member (At-Large)*

*William D. Wooldredge, Council Member (At-Large)*

*Jane Howington, City Manager*

*R. Todd Hunt, City Solicitor*

*Elizabeth A. Slagle, Clerk of Council*

---

Tuesday, April 25, 2017

7:30 PM

Town Hall

---

#### 1. Call to Order

**President of Council DeSaussure called to order the workshop meeting of Hudson City Council at 7:33 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.**

**Present** 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

*Others & Staff in Attendance: Mayor Basil; Ms. Howington, City Manager; Mr. Comeriato, Assistant City Manager; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Finance Director; Mr. Leiter, Production Assistant; Mr. Powell, Public Works Superintendent - Utilities; Mr. Wash, Assistant Public Works Director.*

#### 2. Correspondence and Council Comments

*Mr. Kelemen requested further discussion regarding the former elementary school property on Oviatt Street. Ms. Howington stated that the City's solicitor and the benefactor's attorney are working on a draft agreement. Mr. DeSaussure suggested that Council review it after the draft agreement is received.*

*Mr. Kelemen wanted to know what it would take to change the civil infraction process in the City. Ms. Howington stated that Mr. Vazanna will be meeting with each Council member to get input on changes they would like to see in the Land Development Code.*

*Ms. Bigham thanked Ms. Howington and Mr. Kelemen for attending the Ward 4 forum.*

*Mr. Hanink stated that at the Board of Education meeting, Mr. Herman mentioned that the bus garage would be moved in 2018/2019. Mr. Hanink stated that he is disappointed in this schedule.*

*Mr. Weinstein stated that he received an e-mail from a resident on Weeping Willow Drive, stating that all the residents on Weeping Willow Drive have sent a signed petition to the Army Corp of Engineers in response to a public notice for the application to build the new salt dome and bus garage on Hudson Drive. The signed petition had a list of concerns attached. Mr. Weinstein stated that he hopes the City can alleviate most of their concerns during the process.*

*Mayor Basil stated that he will circulate updates to Council that he obtained from the annual Legislative Day in Columbus.*

### 3. Discussion Items

A. [17-71](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR THE INSTALLATION OF A RECREATIONAL SPLASH PAD FOR VETERANS WAY PARK; AND DECLARING AN EMERGENCY.**

**Executive Summary:** As part of the approved 2017 Parks Budget, \$215,000 has been allocated for the installation of a splash pad at Veterans Way Park, of which \$140,000 will be funded by the Parks Fund, and \$75,000 has been donated by the Hudson Kiwanis. Council granted authorization for the purchase of the splash pad materials and components at the March 21, 2017 Council meeting in the amount of \$40,256. Staff now wishes to proceed with the splash pad installation in the amount of \$157,880.00.

**Attachments:** [2017 Parks Budget](#)  
[Draft Resolution](#)

*Ms. Howington gave an overview of the process that has taken place up to this point. She stated that a Memorial Day opening will not be met; however, the City hopes to have it open late June/early July. Mr. Comeriato stated that staff also needs to add a 10% contingency amount to the contract; which was omitted in the staff report.*

*Mr. Wooldredge asked for a follow-up review next year of usage and maintenance costs.*

**This Resolution was forwarded for further consideration at the May 2, 2017 Council meeting.**

B. [17-73](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH SKYLIFT INC. FOR A BACKYARD BUCKET DIGGER AND TRAILER FOR HUDSON PUBLIC POWER; AND DECLARING AN EMERGENCY.**

**Executive Summary:** Hudson Public Power wishes to replace this piece of equipment for the purpose of maintaining the electrical distribution system. This unit will replace the existing one that has reached the end of its usable life. Typically the industry standard for such pieces of equipment range from 12 to 15 years, but due to our maintenance program we were able to extend the replacement schedule. The unit package includes an equipment trailer. The 2107 budget for this replacement purchase is \$150,000. The replacement package price has been quoted at \$148,200

**Attachments:** [Skylift Quote](#)  
[Unit Comparison](#)  
[Skylift Trailer](#)  
[Draft Resolution](#)

**This Resolution was forwarded for further consideration at the May 2, 2017 Council meeting.**

- C. [17-72](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH ALTEC INDUSTRIES FOR A DIGGER DERRICK TRUCK FOR HUDSON PUBLIC POWER; AND DECLARING AN EMERGENCY.**

**Executive Summary:** Hudson Public Power wishes to replace this vehicle for the purpose of maintaining the electrical distribution system. This unit will replace the existing one that has reached the end of its usable life. Typically the industry standard for such vehicles range from 12 to 15 years, but due to our maintenance program we were able to extend the replacement schedule out to 18 years.

**Attachments:**      [City of Hudson DM47 Digger Derrick](#)  
[DM47B - General Pictures](#)  
[Draft Resolution](#)

**This Resolution was forwarded for further consideration at the May 2, 2017 Council meeting.**

- D. [17-0037](#)      **Public Works Department Review**

**Executive Summary:** This meeting will be a review of the Public Works Department Operations. Discussion documents were sent out on Tuesday, April 18, and have also been attached to this file for your convenience. Additionally, the 2018 fleet replacement schedule and the PW financial information have also been attached.

**Attachments:**      [Department task calendar 4-7-17](#)  
[SWOT Analysis - Final 4-18-17](#)  
[Department Flowchart - Public Works Department Updated 1-2017](#)  
[PW Divisions Breakdown 2017 - revised](#)  
[2018 Vehicle Replacement Costs](#)  
[Financial Reports](#)

*Ms. Howington gave an overview of the overall department discussion process and Mr. Comeriato gave an overview of the Public Works Department. General discussion followed.*

*Ms. Howington stated that separate meetings will be held for enterprise funds; including, Hudson Public Power, HCTV, water, parks and Ellsworth Meadows Golf Course.*

**This matter was discussed.**

#### **4. Items to be Added to Future Agendas**

*None.*

**5. Adjournment**

**There being no further discussion, Mr. DeSaussure adjourned the Council workshop meeting at 10:00 p.m.**

---

**Hamilton DeSaussure, Jr., President of Council**

---

**Jane Howington, City Manager, Clerk of Council Pro Tempore**

*Workshop Minutes prepared by Melissa Raber, Office Manager.*

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.*