



City of Hudson, Ohio

Meeting Minutes - Final City Council Workshop

Craig A. Shubert, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Christopher W. Foster, Council Member (Ward 2)

Nicole V. Kowalski, Council Member (At-Large)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, July 13, 2021

7:30 PM

Town Hall
27 East Main Street

1. Call to Order

President of Council Wooldredge called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

Others & Staff in Attendance: Mayor Shubert; Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Innovation & Technology Director; Mr. Leiter, Production Assistant; Mr. Powell, Assistant Public Works Director; and Mr. Sheridan, Assistant City Manager - Professional Services.

2. Correspondence and Council Comments

Mayor Shubert provided an update on his wife's health condition.

Mr. Foster provided an update on the Planning Commission meeting that was held on July 12, 2021.

Mrs. Bigham stated that she has heard from a resident regarding the positioning of the "No Turn on Red" sign at Library Street and SR 303. She also heard from a resident in regards to the automated answering service that is being utilized now when you call City Hall, and stated that the resident was very frustrated as it was very time consuming to utilize.

Ms. Schlademan provided an update on the Environmental Awareness Committee that was held on July 7, 2021.

Ms. Howington provided the reasoning for the automated answering service being utilized in Utility Billing. She also provided an update on the events planned for Labor Day weekend.

3. Discussion Items

- A. [21-0057](#) **Hudson Public Power 2021 Cost of Service and Electric Rate Study**
Brief Description: The Public Works Department has contracted with Public Utility Consultants, Courtney and Associates to develop a cost of service and electric rate study and to make recommendations to City Council regarding future electric rates.

Attachments: [Hudson Electric Rate & Cost of Service Presentation \(07-13-21\)](#)
[Power Portfolio \(7-13-21\)](#)

Mr. Courtney, Courtney & Associates, presented the Cost of Service and Electric Rate Study. Discussion included reason for increase of Operation & Maintenance costs, items included in Operations & Maintenance costs, unbilled losses, where Hudson stands compared to other communities, concerns with Prairie State, revenue compared to other cities and First Energy, fixed customer monthly fee, and proposed rate increase.

This matter was discussed.

- B. [21-0055](#) **Stopped Train Warning Signals**
Brief Description: Councilman Chris Foster has requested discussion regarding stopped train warning signals for the Hines Hill Road railroad crossing.

Attachments: [City Council Memo - Stopped Trains Summary of Options 7-13-2021](#)
[VBB Estimate for Hines Hill Detection Options \(Bill of Materials\)](#)
[VBB Estimate for Hines Hill Interface \(Bill of Materials\)](#)
[VBB Estimate for Hines Hill Wiring Diagram](#)
[Hines Hill Base Plan Sheets](#)

Mr. Sheridan provided an update and costs for several different options regarding the stopped train warning signal for the rail crossing on Hines Hill Road. Discussion followed that included use of cellular for the operation of the signs instead of hardwiring with Velocity Broadband, and costs involved in Option 4. Staff will report back to Council in August on the benefits of wireless vs. fiber and will begin a draft agreement with The Ohio Rail Development Commission for the portion of work that they have agreed to pay.

This matter was discussed.

- C. [21-0058](#) **Update Stow Road and Middleton Road Intersection Study**
Brief Description: The City's traffic engineering consultant, GPD Group, recently completed an updated study of the Stow Road and Middleton Road intersection. Upon completion of the study, staff indicated that it would discuss the results of the study with City Council.

Attachments: [Stow-Middleton Intersection Study 6-2-21](#)

Mr. Kosco presented information on the study that was performed on the intersection of Stow Road and Middleton Road. He stated that the study found that a traffic signal is warranted at this intersection and he proposed beginning the design this year with construction in 2022. Mr. Sheridan stated that the design fee can be taken from funds remaining in the Sidewalk Connectivity design fund. There was Council consensus to move forward with design in 2021.

This matter was discussed.

D. Land Development Code Update – Agricultural Use Regulations

Mr. Hannan provided a brief overview of the proposed changes. For additional details, see item 5F.

This matter was discussed.

4. Proposed Consent Agenda for July 20, 2021, Council Meeting

- A. [21-0061](#) A Motion to Acknowledge the Timely Receipt of the June 2021 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.
Attachments: [June 2021 Financial Report](#)

This Motion was forwarded for further consideration at the July 20, 2021, Council meeting.

- B. [21-79](#) AN ORDINANCE AMENDING ORDINANCE NO. 20-143, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2021 BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS RELATED TO THE SECOND QUARTER OF 2021.**
Brief Description: This Ordinance will amend the 2021 budget for additional and/or amended appropriations as listed in the attached Exhibit A.
Attachments: Exhibit A - Q2 Approp 2021
[Ordinance No. 21-79](#)

This Ordinance was forwarded for further consideration at the July 20, 2021, Council meeting.

- C. [21-80](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ADVANCED CONTROL SYSTEMS FOR THE UPGRADE OF THE SCADA SYSTEM FOR HUDSON PUBLIC POWER; AND DECLARING AN EMERGENCY.**
Brief Description: City staff is requesting approval to enter into a professional services agreement with Advanced Control Systems for the purchase and installation of upgraded software and hardware for the Electric Department's Supervisory Control and Data Acquisition (SCADA) system, including system security and redundancy components.
Attachments: [Resolution No. 21-80](#)

This Resolution was forwarded for further consideration at the July 20, 2021, Council meeting.

- D. [21-81](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE INSTALLATION OF PEDESTRIAN SIGNALS FOR THE ROSLYN AVENUE AND EAST STREETSBORO STREET CROSSWALK ENHANCEMENT PROJECT.**

Brief Description: The project will include the installation of pedestrian signal improvements, including a new Rectangular Rapid Flashing Beacon at Roslyn Avenue and E. Streetsboro Street. This project was discussed with Council in early 2021 and is being included in upcoming appropriations.

Attachments: [Project Location Map](#)
 [Resolution No. 21-81](#)

This Resolution was forwarded for further consideration at the July 20, 2021, Council meeting.

- E. [21-82](#) **A RESOLUTION AMENDING RESOLUTION 21-39 AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE 2021 SIDEWALK IMPROVEMENT PROJECTS.**

Brief Description: The projects include new sidewalk installations along the following roadways in Hudson as described in the 2021 Capital Budget: Herrick Park Drive (Lascalea to SR 91); SR 91 (Garden Lane to the Twinsburg Twp. Line); SR 91 (Just north of Norton Road to Corporate Drive); and SR 303 (Nicholson Drive to W. Case Drive).

Attachments: [Resolution No. 21-82](#)

This Resolution was forwarded for further consideration at the July 20, 2021, Council meeting.

- F. [21-83](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR FEDERAL CONGESTION MITIGATION/AIR QUALITY (CMAQ) FUNDS PROGRAMMED BY THE AKRON METROPOLITAN AREA TRANSPORTATION STUDY (AMATS) TO CONSTRUCT THE DOWNTOWN ADAPTIVE SIGNALS SYSTEM.**

Brief Description: This legislation is necessary to apply to AMATS for federal funds to assist with funding the Downtown Adaptive Signals System. The estimated project cost is \$2,896,174. The CMAQ funding request will be for, \$2,316,939 (80%), and the City would be responsible for the remaining \$579,234 (20%).

Attachments: [Adaptive Signal Map - Feb 2021](#)
 [Resolution No. 21-83](#)

This Resolution was forwarded for further consideration at the July 20, 2021, Council meeting.

5. Proposed Legislation for July 20, 2021 Council Meeting

- A. [21-72](#) **AN ORDINANCE ACCEPTING DEDICATION OF THE PUBLIC STREETS, EASEMENTS, AND PUBLIC IMPROVEMENTS WITHIN THE ESTATES AT CANTERBURY ON THE LAKES SUBDIVISION.**
Brief Description: Subdivision improvements have been installed and public right-of-way has been dedicated at the Estates of Canterbury on the Lakes (Chestwick Lane). The applicant is requesting that City Council accept the dedication of these improvements and right-of-way.

Attachments: [Estates of Canterbury City Engineer Acceptance](#)
[Estates at Canterbury Phase Exhibit](#)
[Ordinance No. 21-72](#)

Ordinance No. 21-72 was forwarded for further consideration at the July 20, 2021, Council meeting.

- B. [21-73](#) **AN ORDINANCE ACCEPTING DEDICATION OF THE PUBLIC STREETS, EASEMENTS, AND PUBLIC IMPROVEMENTS WITHIN THE NOTTINGHAM GATE ESTATES PHASE IV AND V SUBDIVISIONS.**
Brief Description: Subdivision improvements have been installed and public right-of-way has been dedicated at the Nottingham Gate Estates Subdivision Phase IV and V. The applicant is requesting that City Council accept the dedication of these improvements and right-of-way.

Attachments: [Nottingham Gate IV and V City Engineer Acceptance](#)
[Nottingham Gate Estate Phasing Exhibit](#)
[Ordinance No. 21-73](#)

Ordinance No. 21-73 was forwarded for further consideration at the July 20, 2021, Council meeting.

- C. [21-74](#) **AN ORDINANCE REPEALING SECTION 648.12 OF THE CITY'S GENERAL OFFENSES CODE REGARDING CONSTRUCTION WORK AT NIGHT.**
Brief Description: Section 648.12 was adopted in 1992 and was superseded after merger with the adoption of the Land Development Code. Section 1207.10, Performance Standards, (a)(3)E regulates the permissible hours for the use of construction equipment or performing construction operations in Hudson, except for temporary conditions approved by the City Manager.

Attachments: [Ordinance No. 21-74 \(As Revised 7-6-2021\)](#)

Mr. DeSaussure stated that he had some concerns with the removal of this from the General Offenses code. He further stated that he spoke with the City Solicitor, Mr. Vazzana, who indicated that they would make reference within the General Offenses code to refer viewers to the section within the Land Development Code.

Ordinance No. 21-74 was forwarded for further consideration at the July 20, 2021, Council meeting.

- D. [21-75](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO PROVIDE FUNDING TO THE HUDSON DEI ALLIANCE IN SUPPORT OF THE DEVELOPMENT AND IMPLEMENTATION FOR FACILITATING COMMUNITY CONVERSATIONS ON DIVERSITY, EQUITY AND INCLUSION.**
- Brief Description:*** The Hudson DEI Alliance and a representative of the City of Hudson will oversee the coordination, development and implementation of a program to implement facilitated community conversation through a contribution of \$30,000 from the City of Hudson.
- Attachments:*** [Overview from K. Schlademan \(7-13-2021\)](#)
[Res. No. 20-76, Condemning Racism & Encouraging Fair & Equal Treatment for All \(6-16-2020\)](#)
[Community Dialogue Proposal \(6-3-2021\)](#)
[Facilitator Training - ACF Project Overview and Budget](#)
[Hudson DEI Alliance Proposal YWCA 2021](#)
[BDMF Grant Application \(5-6-2021\)](#)
[Resolution No. 21-75 \(as introduced 6-15-2021\)](#)

Ms. Schlademan stated that she provided a proposal that is attached to the agenda. She further stated that the DEI Alliance is exploring several fund raising opportunities and due to this she will be making a motion to postpone this item at the Council meeting on July 20, 2021.

Resolution No. 21-75 was forwarded for further consideration at the July 20, 2021, Council meeting.

- E. [21-78](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN ADDENDUM TO A PROFESSIONAL SERVICES CONTRACT WITH MICHAEL BAKER INTERNATIONAL FOR ADDITIONAL CONSULTING SERVICES RELATING TO PHASE III OF THE VETERANS TRAIL IMPROVEMENT PROJECT.**
- Brief Description:*** This Resolution would authorize an increase of \$73,150 to redesign the Veterans Trail Phase 3 project including environmental permitting and coordination, trail design, and drainage design work above the original design contract with Michael Baker International from 2018 of \$279,000.00.
- Attachments:*** [Veterans Trail Phase 3 Revised Exhibit \(5-26-21\)](#)
[Resolution No. 21-78](#)

Resolution No. 21-78 was forwarded for further consideration at the July 20, 2021, Council meeting.

- F. [21-84](#) AN ORDINANCE AMENDING CHAPTERS 1201 “GENERAL PROVISIONS,” 1205, “ZONING DISTRICTS - CITY OF HUDSON ZONING MAP,” 1206, “USE REGULATIONS,” 1207 “ZONING DEVELOPMENT AND SITE PLAN STANDARDS,” 1213 “DEFINITIONS,” AND APPENDIX D “ARCHITECTURAL DESIGN STANDARDS” OF THE LAND DEVELOPMENT CODE.

Brief Description: Proposed amendment to the Land Development Code regulations associated with agricultural use standards. The amendments combine applicable standards for agricultural uses accessory to a residential dwelling into a consolidated ordinance to clarify existing regulations and further support small scale hobby farming.

Attachments: [Memo to Council 7.6.21](#)
[Memo to Council 5.13.21](#)
[Ordinance No. 21-84](#)

Mr. Sutton had some concerns regarding limiting bee hives to 4 hives, and would like to have this based on lot size. Mr. Hannan stated that staff will present this concern to the Planning Commission.

This Ordinance was forwarded for further consideration at the July 20, 2021, Council meeting.

6. Items to be Added to Future Agendas

Mrs. Kowalski asked when information will be available for the proposed changes on the Short-Term Rental Legislation. Ms. Howington stated that this discussion is scheduled for the workshop of July 27, 2021 and will be made available when the agenda is posted.

7. Adjournment

There being no further discussion, Mr. Wooldredge adjourned the Council workshop meeting at 9:51 p.m.

William D. Wooldredge, President of Council

Jane Howington, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.

