



# City of Hudson, Ohio

## Meeting Minutes - Draft City Council Workshop

*Craig A. Shubert, Mayor*  
*William D. Wooldredge, President of Council (At-Large)*  
*Beth A. Bigham, Council Member (Ward 4)*  
*Hamilton DeSaussure, Jr., Council Member (At-Large)*  
*Christopher W. Foster, Council Member (Ward 2)*  
*Katherine R. Schlademan, Council Member (Ward 1)*  
*Skylar J. Sutton, Council Member (Ward 3)*  
*Vacant, Council Member (At-Large)*

*Jane Howington, City Manager*  
*Matthew J. Vazzana, City Solicitor*  
*R. Todd Hunt, Special Counsel*  
*Elizabeth A. Slagle, Clerk of Council*

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Tuesday, July 14, 2020

7:30 PM

Via Video-Conference & Live-Stream

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### 1. Call to Order

**President of Council Wooldredge called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.**

**Present:** 5 - Mrs. Bigham, Mr. Foster, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

**Absent:** 1 - Mr. DeSaussure

*Others & Staff in Attendance: Mayor Shubert; Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mr. Comeriato, Assistant City Manager - Operations; Ms. Fernandez, Data Management Analyst; Mr. Gerbracht, HCTV Operations Manager; Mr. Griffith, Management/Budget Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Hutchinson, Assistant Public Works Director; Mr. Kosco, City Engineer; Mr. Leedham, Innovation & Technology Director; Mr. Leiter, Production Assistant; Mr. Sheridan, Assistant City Manager - Professional Services; and Mr. Stifler, Economic Development Director.*

### 2. Correspondence and Council Comments

*Mr. Foster provided an update on the Planning Commission meeting that was held on July 14, 2020.*

### 3. Discussion Items

#### A. [20-0096](#) Single-Hauler Waste Program

**Brief Description:** The Environmental Awareness Committee is presenting findings from research about the benefits of single-hauler waste programs.

**Attachments:**     [Environmental Awareness Committee Presentation \(7-14-2020\)](#)  
[Northeast Ohio Data - Trash and Recycling Comparisons / Workbook](#)  
[Northeast Ohio Data - Hauler Details by City](#)  
[Potential Savings for Hudson](#)

*Mr. Wells, Ms. Farkas and Mr. Ortiz, Environmental Awareness Committee, presented information in regards to a single-hauler waste program. The EAC looked at 13 cities and 37 service plans and found that nearly every community utilizes a single hauler. They further stated that the benefits of a single hauler are lower cost, reduced traffic, lower emission, reduce days for trash pick-up, and easier to monitor contract. Discussion followed.*

**This matter was discussed.**

**B.     [20-0097](#)     2021 - 2022 Budget Process**

**Brief Description:** Due to the impact of lost and deferred Income Tax Revenue caused by Covid-19 staff would like to discuss the timing of the 2021 -2022 budget process and the benefits of postponing Council's review until January - March of 2021.

**Attachments:**     [2021-2022 Budget Process Memo](#)

*Mr. Griffith and Mr. Knoblauch asked for Council direction on how to proceed with the 2021 budget, and provided 2 options for Council to consider. Discussion followed on how to proceed. There was consensus to move forward with the budget as we have done in the past with approval by the end of the year.*

**This matter was discussed.**

**C.     [20-0098](#)     Follow-up to 2020 Annual Road Tour**

**Brief Description:** The City of Hudson Engineering Department schedules an annual road tour to provide an on-site overview of the City's asphalt street maintenance program to City Council Members, the Mayor, and staff. Discussion will review this year's road tour and any follow up items needing further review.

**Attachments:**     [Road Tour Packet](#)

*Discussion included consideration of driveability when rating roads, consideration of line of sight when designing roads, and consideration of other traffic options at Stow Road and Middleton Road intersection.*

**This matter was discussed.**

**4.     Proposed Consent Agenda for July 21, 2020, Council Meeting**

**A.     [20-0099](#)     A Motion to Acknowledge the Timely Receipt of the June 2020 Monthly Financial Report**

**Brief Description:** Financial summaries are provided each month for Council's review.

**Attachments:**     [June 2020 Financial Report](#)

**This Motion was forwarded for further consideration at the July 21, 2020, Council meeting.**

- B. [TMP-4951](#)      **A RESOLUTION AFFIRMING THE ACCEPTANCE BY THE CITY MANAGER'S DESIGNEE OF A GRANT FROM THE OHIO DEPARTMENT OF PUBLIC SAFETY, DIVISION OF EMERGENCY MEDICAL SERVICES FOR AN EMS PRIORITY ONE TRAINING AND EQUIPMENT GRANT ON BEHALF OF HUDSON EMERGENCY MEDICAL SERVICES.**

**Brief Description:** The Ohio Department of Public Safety, Division of Emergency Medical Services, has awarded a \$3,539.29 grant to assist EMS with the purchase of approved training and equipment. No match is required.

**This Resolution was forwarded for further consideration at the July 21, 2020, Council meeting.**

**5. Proposed Legislation for July 21, 2020, Council Meeting**

- A. [20-78](#)      **A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A NEW AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. 929.02 FOR CHARLES P. AND SUSAN ROBINSON, 7936 RAVENNA ROAD, HUDSON, OHIO.**

**Brief Description:** Mr. and Mrs. Robinson have submitted the attached Application for Placement of Farmland in an Agricultural District for property located at 7936 Ravenna Road in Hudson.

**Attachments:**      [New Application - Robinson 7936 Ravenna Rd \(6-8-2020\)](#)  
[Zoning Inspector Memo 6-12-20](#)  
[Map - 7936 Ravenna Rd](#)  
[Hyperlink - Summit County Website](#)  
[Notice of Public Hearing on 7-7-2020](#)  
[Resolution No. 20-78](#)

**Resolution No. 20-78 was forwarded for further consideration at the July 21, 2020, Council meeting.**

- B. [20-82](#)      **AN ORDINANCE AMENDING SECTION 410.07, SCHEDULE VII, OF THE TRAFFIC CODE TO AMEND THE LIST OF STREETS DESIGNATED AS ONE-WAY STREETS IN THE CITY; AND DECLARING AN EMERGENCY.**

**Brief Description:** Merchants in First & Main have inquired with staff to identify solutions to increase parking in the commercial area. City staff has evaluated alternate parking layout alternatives to increase the number of parking stalls available in the First & Main area. Staff is proposing converting Village Way and Park Lane as one-way only streets and modifying parking stall lines as one-way to increase parking locations in the First & Main area. This change will have no adverse effects on traffic in our downtown. Also, certain existing one-way streets in the City's Downtown District will be formally adopted as such for purposes of clarity and consistency within the Hudson Codified Ordinances.

**Attachments:**     [Exhibit A - Existing Parking Layout on Park & Village](#)  
[Exhibit B - Proposed 60 Degree Parking Layout](#)  
[Notice of Public Hearing on 7-21-2020](#)  
[Ordinance No. 20-82](#)

*Mr. Sheridan provided an update on resident feedback received.*

**Ordinance No. 20-82 was forwarded for a public hearing and further consideration at the July 21, 2020, Council meeting.**

- C.     [20-83](#)     **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A COMMUNITY REINVESTMENT ACT AREA AGREEMENT WITH TJE REAL ESTATE, LLC, GEM EDWARDS INC., GEMCARE WELLNESS INC., ADVANCED HEALTH TECHNOLOGIES, EDWARDS HEALTH CARE SERVICES, AND TEMEG HOLDINGS INC.; AND DECLARING AN EMERGENCY.**  
**Brief Description:** TJE Real Estate, LLC is currently located at 5640 Hudson Industrial Park and looking to expand onto abutting Parcel 30-09203, provided the appropriate development incentives are available to support the economic viability of their project.  
**Attachments:**     [TJE Real Estate CRA Application 5-20-2020](#)  
[Resolution No. 20-83](#)

**Resolution No. 20-83 was forwarded for further consideration at the July 21, 2020, Council meeting.**

- D.     [TMP-4941](#)     **AN ORDINANCE SUBMITTING TO THE ELECTORS OF HUDSON A PROPOSAL TO AMEND SECTIONS 3.02, 3.05, 3.08, 3.09, 3.10, 3.11, 3.13, 4.03, 5.01, 5.02, 5.03, 5.04 (FORMER 5.03), 5.05 (FORMER 5.04), 5.06 (FORMER 5.05 RE-NUMBERED), 6.04, 7.01, 7.04, 8.03, 8.04, 8.06, 8.07, 9.01, 9.02, 9.04, 9.05, 9.06, 10.01, 11.01, 12.01, 12.02, 12.03 AND 13.02 OF THE CHARTER OF HUDSON; AND DECLARING AN EMERGENCY.**  
**Brief Description:** Pursuant to Charter Section 13.02, the Chairman of the 2020 Charter Review Commission has submitted a report of proposed amendments to the City's Charter for consideration by electors at the General Election to be held on November 3, 2020. The Commission has also recommended that the amendments be presented as four separate Ballot Issues.  
**Attachments:**     [Proposed Charter Amendments \(Final Revised 7/6/2020\)](#)  
[Draft Ordinance](#)

*Ms. Howington stated that if Council desires, Mr. Kagler and Mr. Hunt are willing to attend a future workshop to discuss any questions or concerns that Council has. She further asked Council to forward any questions or concerns to her, and she will pass them onto Mr. Kagler and Mr. Hunt. Mr. Wooldredge asked that this be added to the next workshop.*

**This Ordinance was forwarded for further consideration at the July 21, 2020, Council meeting.**

## 6. Items to be Added to Future Agendas

*Mrs. Bigham asked for discussion in regards to information posted on a website from documents obtained from a records request. There was consensus to add this to a future workshop.*

*Mr. Sutton asked for an update on the Small Business Utility Relief Program. Ms. Howington stated that she will provide this.*

## 7. Executive Session

**A motion was made by Ms. Schlademan, seconded by Mr. Foster, to enter into executive session to consider the sale or lease of City property at competitive bidding. Mr.**

**Wooldredge recessed the meeting at 8:55 p.m. after the motion carried by the following vote:**

**Aye:** 5 - Mrs. Bigham, Mr. Foster, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

*Mr. Wooldredge reconvened the Council workshop at 9:25 p.m.*

## 8. Adjournment

**There being no further discussion, Mr. Wooldredge adjourned the Council workshop at 9:26 p.m.**

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**William D. Wooldredge, President of Council**

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**Jane Howington, City Manager, Clerk of Council Pro Tempore**

*Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.*

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.*