



City of Hudson, Ohio

Staff Report

File Number: 19-185

Meeting Date: 12/17/2019

Version: 1

Status: Consent Agenda Ready

In Control: City Council

File Type: Resolution

A RESOLUTION AUTHORIZING THE CITY MANAGER, DURING THE YEAR 2020, TO ADVERTISE FOR BIDS OR TO UTILIZE THE VARIOUS CHARTER-AUTHORIZED GOVERNMENTAL COMPETITIVE PURCHASING PROGRAMS FOR CONSTRUCTION MATERIALS, SUPPLIES, SERVICES, EQUIPMENT, AND VEHICLES FOR THE SELECTION OF THE LOWEST AND BEST BIDDER TO BE DETERMINED BY COUNCIL; AND DECLARING AN EMERGENCY.

Brief Description: This annual Resolution allows the Public Works Department to advertise for bids, obtain competitive pricing, and recommend contract awards for those items, contracts and projects that will exceed \$25,000 based on the 2020 approved budget.

Legislative History

Resolution No. 18-188, similar legislation for the year 2019, passed December 18, 2018.

Purpose & Explanation

Throughout the year the City regularly seeks competitive bids and price quotes for a number of items in the Public Works Department. These include equipment, materials and supplies, as well as contractual services for either ongoing services or for repair or improvements to existing facilities and equipment via construction contracts. Attached is "Exhibit A" which lists the goods, services, and contracts that are expected to exceed \$25,000 in 2020. All contract and/or equipment and materials expenditures exceeding \$25,000 shall be approved by City Council.

Timing Considerations

We request emergency legislation to expedite the process of obtaining bids and pricing beginning in January 2020.

Fiscal Impact

Currently Budgeted
 Supplemental Appropriation Required
 Appropriation Not Required.

Suggested Action

Permission to seek competitive bids through publicly advertising per Charter regulations (Over \$25,000), seek competitive pricing and quotes, or by agreements, either through the local Community, University, Education (CUE) program, US Communities, Sourcewell formerly National Joint Powers Alliance (NJPA), Sourcing Alliance and/or the Ohio Department of Administrative Services Cooperative Purchasing Program(ODAS) through the State of Ohio for the services, equipment and materials as listed in Exhibit "A".

Submitted by,

Jane Howington, City Manager

Frank J. Comeriato, Jr. Asst. City Manager-Operations

Eric Hutchinson, Assistant Public Works Director
Kevin Powell, Assistant Public Works Director
Trent Wash, Assistant Public Works Director

A RESOLUTION AUTHORIZING THE CITY MANAGER, DURING THE YEAR 2020, TO ADVERTISE FOR BIDS OR TO UTILIZE THE VARIOUS CHARTER-AUTHORIZED GOVERNMENTAL COMPETITIVE PURCHASING PROGRAMS FOR CONSTRUCTION MATERIALS, SUPPLIES, SERVICES, EQUIPMENT, AND VEHICLES FOR THE SELECTION OF THE LOWEST AND BEST BIDDER TO BE DETERMINED BY COUNCIL; AND DECLARING AN EMERGENCY.

WHEREAS, in the operations of the various departments of the City of Hudson, it is necessary to acquire or lease certain specific pieces of equipment or contract for certain services in order to provide high quality service; and

WHEREAS, in the performance of the public works activities associated with the routine maintenance of public properties and cemeteries, the street system, the electrical distribution system, the water plant and water distribution system, and the storm sewer system, it is necessary to purchase operational and construction materials and supplies for the preservation and maintenance of the City of Hudson infrastructure and often to do so quickly for public health, safety, and general welfare reasons; and

WHEREAS, it is necessary to contract for outside services for either routine maintenance or for construction of capital improvements associated with the operations of the electrical distribution system, water tanks, trees in public areas, water distribution, storm sewer collection systems and public properties and cemeteries and often to do so quickly for public health, safety, and general welfare reasons.

NOW, THEREFORE, BE IT RESOLVED by the Council of Hudson, Summit County, State of Ohio, that:

Section 1: During the year 2020, the City Manager is authorized to advertise for a period of at least once a week for two (2) weeks in a newspaper of general circulation within the municipality requesting the submission of bids or to utilize the services of the Ohio Department of Transportation, Ohio Department of Administrative Services, the Communities, Universities and Educational competitive bidding programs, through another political subdivision's contract for purchases or a joint or cooperative purchasing program, as such methods of purchasing and contracting are authorized by state law, for the purpose of acquiring the lowest and best bidder for Council's consideration in accordance with the specifications as supplied by the City Manager's office for the purchases of services, equipment, supplies and vehicles or lease of various pieces of equipment or materials to include all the items as listed on "Exhibit A" attached hereto and incorporated by reference herein.

Section 2: During the year 2020, the City Manager is authorized to advertise for a period of at least once a week for two (2) weeks in a newspaper of general circulation within the municipality, requesting the submission of bids for the purpose of seeking the lowest and best bidder for Council's consideration to purchase various materials and supplies for construction

maintenance or operating maintenance as included in "Exhibit A" hereto, and in accordance with the specifications supplied by the City Manager's office.

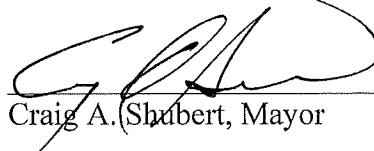
Section 3: During the year 2020, the City Manager is authorized to advertise for a period of at least once a week for two (2) weeks in a newspaper of general circulation within the municipality requesting the submission of bids for purpose of selecting the lowest and best bidder for Council's consideration for the services and necessary equipment for improvements to public works utilities facilities, to provide routine maintenance and improvements to the traffic control system equipment, to provide routine maintenance, snow and ice removal and landscaping services for municipally-owned properties, public facilities and downtown public areas, to provide for equipment rentals, street sweeping and tree maintenance for public trees on easements and right-of-ways, and projects or services listed in the attached "Exhibit A" and in accordance with the specifications supplied by the City Manager's office.

Section 4: The City Manager is further authorized to return all certified checks and bid bonds submitted by the unsuccessful bidders.

Section 5: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.


Section 6: This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and general welfare and for the further reason that purchases of the materials, supplies, and services which are the subject of this Resolution may need to be bid and/or purchased immediately in order to supply necessary services to the inhabitants, businesses and visitors of the City for their health and safety; wherefore, this Resolution shall be in effect immediately upon its passage provided it receives the affirmative vote of five (5) members of Council, except that six (6) affirmative votes shall be required if all members are present; otherwise, it shall be in full force and effect from and after the earliest period allowed by law.

PASSED: December 17, 2019



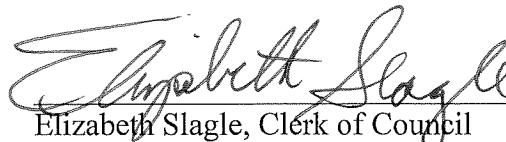
Craig A. Shubert, Mayor

ATTEST:



Elizabeth Slagle, Clerk of Council

I certify that the foregoing Resolution No. 19-185 was duly passed by the Council of said Municipality on December 17, 2019.



Elizabeth Slagle, Clerk of Council

Exhibit A – Resolution No. 19-185

**2020 - Contracts for Competitive Bidding or Charter-Authorized
Cooperative Purchasing and Award of Contracts**

Detail of products/services/contracts exceeding \$25,000 annually

Equipment/Services or Materials

<u>Contract Type</u>	<u>Budget</u>	<u>Budget Areas</u>
Snow Control: PP Snow and Ice Removal	\$200,000	Public Properties
Snow Control: Cul-de-Sacs	\$75,000	Service
Traffic Signal Maintenance	\$50,000	HPP
Street Sweeping	\$35,000	Service
PP & ROW Mowing	\$23,000	Public Properties
Golf Pro Items	\$65,000	Golf
Chemicals	\$74,000	Golf
Food / Beverage	\$60,600	Golf
Beer and Wine	\$30,300	Golf
HVAC	\$55,000	PP
Traffic Control	\$50,000	SW, Dist., HPP
Animal Disposal	\$30,000	Service
Road Salt & Conveying	\$320,000	Service
Downtown Phase II Electrical Infrastructure Improvement	\$500,000	HPP
HPP Roof Replacement	\$275,000	HPP
Substation Preventative Maintenance	\$60,000	HPP
Water Well Rehab	\$35,000	Water Resources

Special Projects

<u>Project Type</u>	<u>Budget</u>	<u>Budget Areas</u>
Parking Terrace Repairs	\$110,000	Public Properties
Additional Carpet at HPD	\$25,000	Public Properties
City Hall Audio/Visual System	\$125,000	Public Properties
Course Drainage Cont.	\$50,000	Golf
Green Sands Filter Material	\$15,000	Water Resources
Playground Updates	\$30,000	Parks
Baseball Field Renovation	\$100,000	Parks
Valley View Hunting Hollow Trail Connection	\$400,000	Parks
Barlow Farm Park Trail	\$400,000	Parks
Boston Mill Trail-Executive Pkwy to Lake Forest Dr Construction	\$750,000	Parks
Turnpike Pedestrian Bridge Design at Prospect St.	\$40,000	Parks

Equipment Replacement

<u>Equipment Type</u>	<u>Budget</u>	<u>Budget Areas</u>
Truck Lift Replacement	\$35,000	Fleet Maintenance
Backhoe Loader lease	\$26,050	Service
Hot Patch Trailer	\$30,000	Service
New Holland Tractor	\$95,000	Service
Case loader lease	\$41,325	Service
Carpet/Paint Georgetown	\$50,000	Service
Mowers	\$15,000	Cemetery
Mowers	\$20,000	Parks
Infield Rakes	\$30,000	Parks
Sprayer	\$55,000	Golf
Irrigation Control Panel	\$50,000	Golf
ERT Reader Upgrade & ERTS	\$20,000	Water Distribution
Equipment Replacement	\$25,000	Broad Band

Fleet Replacement Schedule

<u>Vehicle Type</u>	<u>Budget</u>	<u>Budget Areas</u>
Bucket Truck HPP	\$265,000	Fleet
Ford F450 Dump Truck HPP	\$57,012	Fleet
Ford Explorer Admin/Eng	\$38,000	Fleet
Chevy Silverado Service/Streets	\$40,632	Fleet
Freightliner Service/Streets	\$212,445	Fleet
Ford Fusion Police	\$28,411	Fleet
Explorer Police	\$36,000	Fleet
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Miscellaneous

<u>Type</u>	<u>Budget</u>	<u>Budget Areas</u>
Equipment Rental	\$25,000.00	PW
Concrete / limestone / gravel	\$39,000	Service/Dist./ Storm