



# City of Hudson, Ohio

## Meeting Minutes - Draft City Council Workshop

*Jeffrey L. Anzevino, Mayor*  
*Christopher W. Foster, President of Council (Ward 2)*  
*Christopher A. Banweg, Council Member (At-Large)*  
*Michael W. Bird, Council Member (Ward 4)*  
*Patricia L. Goetz, Council Member (Ward 1)*  
*Karen E. Heater, Council Member (At-Large)*  
*Nicole V. Kowalski, Council Member (At-Large)*  
*Skylar J. Sutton, Council Member (Ward 3)*

*Thomas J. Sheridan, City Manager*  
*Marshal Pitchford, City Solicitor & Special Counsel*  
*Aparna Wheeler, Clerk of Council*

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Tuesday, June 11, 2024

7:30 PM

Town Hall  
27 East Main Street

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### 1. Call to Order

**Mayor Anzevino called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22, and he handed the workshop over to President of Council Foster, in accordance with Council Rules.**

**Present:** 6 - Mr. Banweg, Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Kowalski and Mr. Sutton

**Absent:** 1 - Mrs. Heater

*Others & Staff in Attendance: Mr. Comeriato, Assistant City Manager - Operations; Mr. Gerbracht, Station Manager; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, HCTV Production Assistant; Mr. Powell, Assistant Public Works Director; and Mr. Tabak, Police Chief.*

### 2. Correspondence and Council Comments

*Mr. Banweg provided an update on the Military and Veterans' Commission meeting that was held on June 5, 2024.*

*Mayor Anzevino congratulated the new owners of Jimmy John's located on Atterbury Blvd., reminded residents that the events for the City's 225th Anniversary are located on the City's website, stated he will be set-up at the Farmer's Market on Saturday with information related to the City's 225th Anniversary, and Season 2, episode 5 of Meet the Merchant is posted on his Facebook page.*

*Mr. Sutton stated that the Akron German Family Society has their annual Bierfest in Kent on June 22nd and June 23rd, and invited interested citizens to attend.*

### 3. Discussion Items

A. [24-0056](#) **Environmental Awareness Committee recommendations regarding solar interconnection**

**Brief Description:** The Environmental Awareness Committee has prepared a memorandum of recommendations related to the Hudson Public Power Solar interconnection program.

**Attachments:** [EAC Solar Interconnection Recommendations](#)  
[EAC Solar Interconnection Recommendations Response](#)

*Mr. Alex Salimian, Environmental Awareness Committee member, presented recommendations related to the Hudson Public Power Solar Interconnection Program.*

**This matter was discussed.**

B. [TMP-7318](#) **A RESOLUTION APPROVING AND ADOPTING THE SUMMIT COUNTY 9-1-1 PLAN; AND DECLARING AN EMERGENCY.**

**Brief Description:** The Summit County 9-1-1 identifies each of the Public Safety Answering Points (PSAP's) in the County. It also indicates how they operate, and establishes processes for expending funds that the County receives from the State of Ohio 9-1-1 Government Assistance Fund.

**Attachments:** [Summit County 9-1-1 Plan Memo 2024](#)  
[2024 Summit County 9-1-1 Plan FINALpdf](#)  
[Draft Resolution](#)

*Chief Tabak summarized the changes that are part of the updated plan. Brief discussion followed that included the reason the County is changing their model.*

**This matter was discussed.**

C. [24-0057](#) **Future Budgeting of Hudson Community Television**

**Brief Description:** At the request of City Council, HCTV and City staff will be present to discuss the HCTV budget.

**Attachments:** [HCTV 2024-2028 5yr plan update May 2024](#)

*Mr. Knoblauch provided a summary of the financials related to Hudson Community Television and provided a couple options for the future. Those options included moving HCTV as a department under the General Fund or to continue to leave it as its own fund and subsidize out of the General Fund. Mr. Gerbracht answered questions pertaining to the following items: how to correct negative balance, how much money spent towards documenting City meetings and/or events vs. public access TV, requirement to spend franchise fees towards specific expenses, and amount spent on school functions. Council requested that staff return to Council detailing staff time with cost of depreciation of equipment over time.*

**This matter was discussed.**

D. [24-0058](#) **Private Property Storm Project Update**

**Brief Description:** Staff would like to provide Council with an update on the

2024-2028 Five Year Plan's Private Property Storm Sewer Projects with a focus on those projects that are currently shown in the budget as "Unfunded".

**Attachments:** [Exhibit-Terex Road](#)  
[Exhibit-Argyle Dr](#)  
[Exhibit-Stone Road](#)  
[Private Storm Project Summary 5-28-24](#)

*Mr. Kosco provided an overview of private property storm sewer projects that are currently budgeted. He further provided information related to 3 projects that are currently unfunded, as well as 3 additional projects that will be requested during budget discussions.*

**This matter was discussed.**

- E. [24-0059](#) **Summit County Fiber Line through Cascade Park and Ellsworth Meadows Golf Course**  
**Brief Description:** As part of the Summit County Fiber Loop, a new fiber line is anticipated to be installed through Cascade Park and the Ellsworth Meadows Golf Course.  
**Attachments:** [Location Map](#)  
[Work Agreement - Draft](#)

*Mr. Kosco provided information related to the Summit County Fiber loop and the areas where the fiber lines will be ran. He further stated that the initial work would be authorized by a Work Agreement, then once completed, staff would return to Council authorizing an easement for the final fiber line location. Discussion followed that included requesting the County to find an alternate alignment that does not include going through the Golf Course or Park. Staff stated that they will reach out to the County.*

**This matter was discussed.**

- F. [24-0060](#) **2024/2025 Residential Driveway Plowing Program**  
**Brief Description:** In January of 2024, staff introduced a residential driveway plowing program for eligible residents. Staff will recap the program and discuss the program for the 2024/2025 snow season.  
**Attachments:** [Municipal Snow Removal Program Comparison Chart](#)

*Mr. Powell provided a summary on how the pilot program went over last winter. He further provided information on several other services that could be added to the 2024/2025 program which included snow removal around sidewalks, mailboxes and entry to a residence if the homeowner has a detached garage. Discussion followed on number of allowed participants. There was consensus to allow 75 participants and to include the added services.*

**This matter was discussed.**

- G. [TMP-7314](#) **AN ORDINANCE ADOPTING THE 2024 COMPREHENSIVE PLAN**  
**Brief Description:** The ordinance would adopt the City's update to the Comprehensive Plan.  
**Attachments:** [Exhibit A: Hudson Comprehensive Plan 2024 - Draft Plan](#)  
[Hudson Comprehensive Plan 2024 - Draft Appendix](#)  
[Draft Ordinance](#)

*Mr. Hannan provided an overview of the updating of the Comprehensive Plan as well as the process for its adoption.*

**This matter was discussed.**

#### **4. Proposed Consent Agenda for June 18, 2024, Council Meeting**

**A. [TMP-7330](#) A Motion to Acknowledge the Timely Receipt of the May 2024 Monthly Financial Report**

**Brief Description:** Financial summaries are provided each month for Council's review.

**Attachments:** [May 2024 Financial Report](#)

**This Motion was forwarded for further consideration at the June 18, 2024, Council meeting.**

**B. [TMP-7318](#) A RESOLUTION APPROVING AND ADOPTING THE SUMMIT COUNTY 9-1-1 PLAN; AND DECLARING AN EMERGENCY.**

**Brief Description:** The Summit County 9-1-1 identifies each of the Public Safety Answering Points (PSAP's) in the County. It also indicates how they operate, and establishes processes for expending funds that the County receives from the State of Ohio 9-1-1 Government Assistance Fund.

**Attachments:** [Summit County 9-1-1 Plan Memo 2024](#)  
[2024 Summit County 9-1-1 Plan FINALpdf](#)  
[Draft Resolution](#)

**This Resolution was forwarded for further consideration at the June 18, 2024, Council meeting.**

**C. [TMP-7317](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN ADDENDUM TO A PROFESSIONAL SERVICES CONTRACT WITH AECOM TECHNICAL SERVICES INC. FOR ADDITIONAL DESIGN SERVICES FOR THE VALLEY VIEW ROAD AND HINES HILL ROAD SIDEWALK IMPROVEMENT PROJECT; AND DECLARING AN EMERGENCY.**

**Brief Description:** . This Resolution would authorize an increase of \$161,469.39 to the original \$250,890 contract with AECOM.

**Attachments:** [Exhibit A](#)  
[Draft Resolution](#)

**This Resolution was forwarded for further consideration at the June 18, 2024, Council meeting.**

**D. [TMP-7315](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SUMMIT COUNTY DEPARTMENT OF SANITARY SEWER SERVICES FOR A SANITARY SEWER EASEMENT THROUGH THE CITY OWNED PARKING LOT ADJACENT TO HEINEN'S GROCERY STORE LOCATED AT 19**

**CLINTON STREET**

**Brief Description:** This Resolution authorizes the City Manager to enter into a Sanitary Sewer Easement Agreement with Summit County Department of Sanitary Sewer Services to allow for a new sanitary sewer installation and future maintenance through the City's parking lot adjacent to Heinen's grocery store located at 19 Clinton Street.

**Attachments:**     [Sanitary Sewer Map Exhibit](#)  
                              [Draft Resolution](#)

*Mr. Foster asked about the impact of this project on Heinen's. Mr. Kosco stated that with this being City owned property, the City will have better control over how the project goes. He further stated that staff spoke with Summit County on phasing the project so customers can safely enter and exit the store, boring a portion of the line, and the possibility of completing the work at night.*

**This Resolution was forwarded for further consideration at the June 18, 2024, Council meeting.**

**5. Proposed Legislation for June 18, 2024, Council Meeting**

A.     [24-64](#)            **AN ORDINANCE ADOPTING A HUDSON CITY FLAG, AND  
DECLARING AN EMERGENCY.**

**Brief Description:** This Ordinance would adopt a Hudson City Flag. Staff have been working with KSU to develop a final design for consideration. Based on Council comment and recommendations, Staff has a final design for Council consideration.

**Attachments:**     [Exhibit A: City Flag \(for 5-21-24\)](#)  
                              [Ordinance No. 24-64](#)

**Ordinance No. 24-64 was forwarded for further consideration at the June 18, 2024, Council meeting.**

B.     [24-65](#)            **A RESOLUTION REPEALING RESOLUTION NO. 08-147 AND  
WITHDRAWING THE AUTHORIZATION GRANTED TO THE CITY  
MANAGER TO ENTER INTO A MEMORANDUM OF  
UNDERSTANDING WITH THE VILLAGE OF BOSTON HEIGHTS  
FOR JOINT PLANNING AND ECONOMIC PURPOSES.**

**Brief Description:** A memorandum of understanding was signed by former Hudson Mayor William Currin and former Boston Heights Mayor Bill Goney.

**Attachments:**     [Resolution No. 08-147](#)  
                              [Resolution No. 24-65](#)

**Resolution No. 24-65 was forwarded for further consideration at the June 18, 2024, Council meeting.**

C.     [24-69](#)            **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER  
INTO A COST REIMBURSEMENT AGREEMENT WITH THE  
SUMMIT COUNTY DEPARTMENT OF DEVELOPMENTAL  
DISABILITIES (DODD) FOR PURCHASING PLAYGROUND  
EQUIPMENT FOR AN INCLUSIVE PLAYGROUND AT**

**MIDDLETON PARK.**

**Brief Description:** The Hudson Inclusive Playground Group (HIP) approached the Park Board and City Council in regard to constructing an all-inclusive playground in 2023. The HIP and the Park Board were to seek outside funding to aid in the expense of the project regarding the playground and the infrastructure for the playground. The HIP submitted an application to the Summit DODD and HIP has been awarded \$430,000.00 by the DODD in early 2024. The DODD has asked that the city purchase the playground equipment, since HIP is not a governmental agency, and the DODD will reimburse the City of Hudson per the agreement up to \$430,000 for the purchase. The equipment will be owned and maintained by the City of Hudson and can be used at any existing parks playgrounds, in case the inclusive playground is not constructed.

**Attachments:** [HCBS-ARPA Summit DD Grant Application 12-2023](#)  
[Inclusive Playground Grant Contract - Cost Reimbursement Agmt](#)  
[Resolution No. 24-69](#)

**Resolution No. 24-69 was forwarded for further consideration at the June 18, 2024, Council meeting.**

- D. [24-70](#) **AN ORDINANCE AMENDING CHAPTER 296 OF THE CODIFIED ORDINANCES OF THE CITY OF HUDSON, ESTABLISHING THE QUALIFICATIONS AND PROCEDURES FOR THE APPOINTMENT TO, MEMBERSHIP AND SERVICE ON CITY BOARDS AND COMMISSIONS.**

**Brief Description:** This ordinance is intended to establish uniform qualifications for the appointment to and ongoing service upon all City boards and commissions.

**Attachments:** [Ordinance No. 24-70](#)  
[Ordinance No. 24-70 - Revised 6-11-2024](#)

*Mr. Sutton stated that under Section 296.03(a), the sentence starting with, "After the first year of service", should be revised to remove this statement for the reasoning that certain Boards and Commissions are only in effect for one-year. Dr. Bird requested that language be revised for the attendance requirement from "at more" to "at least" 75% of all meetings.*

**Ordinance No. 24-70 was forwarded for further consideration at the June 18, 2024, Council meeting.**

- E. [24-71](#) **AN ORDINANCE ADOPTING NEW POLICIES REGARDING THE PURCHASE, SALE, OR LEASE OF CITY OWNED OR CONTROLLED REAL ESTATE AND CREATING CHAPTER 214 AND AMENDING SECTIONS 206.02(b) AND 220.05(b)(2) OF THE CODIFIED ORDINANCES OF THE CITY OF HUDSON.**

**Brief Description:** This ordinance is intended to establish a new process for the purchase, lease, and/or sale of City-owned land.

**Attachments:** [Ordinance No. 24-71](#)

Ordinance No. 24-71 was forwarded for further consideration at the June 18, 2024, Council meeting.

F. [24-72](#)      **A RESOLUTION OF HUDSON ADOPTING THE 2024 SUMMIT COUNTY HAZARD MITIGATION PLAN.**

**Brief Description:** The Summit County Emergency Management Agency is responsible for adopting a revised mitigation plan every five years. The thirty-one communities in Summit County worked on a revised Multi-Hazard Mitigation Plan over the past year, which included the City of Hudson. The Plan provides a guide for decisionmakers to help reduce risks from natural hazards and serves as a basis for the State of Ohio to provide technical and funding assistance. The mitigation plan is a stakeholder-driven document that describes risks and vulnerabilities, and long-term strategies and implementation approaches for reducing loss of life and property from natural disasters. Mitigation plans are vital to breaking the cycle of disaster damage, reconstruction, and repeated damage.

**Attachments:**      [FEMA Approval Letter 4.19.24](#)  
[Summit County Council Resolution No. 2024-078](#)  
[2019 Community and Organization Hazard Mitigation Resolutions](#)  
[Resolution No. 24-72](#)

Resolution No. 24-72 was forwarded for further consideration at the June 18, 2024, Council meeting.

G. [TMP-7314](#)      **AN ORDINANCE ADOPTING THE 2024 COMPREHENSIVE PLAN**

**Brief Description:** The ordinance would adopt the City's update to the Comprehensive Plan.

**Attachments:**      [Exhibit A: Hudson Comprehensive Plan 2024 - Draft Plan](#)  
[Hudson Comprehensive Plan 2024 - Draft Appendix](#)  
[Draft Ordinance](#)

This Ordinance was forwarded for further consideration at the June 18, 2024, Council meeting.

**6. Items to be Added to Future Agendas**

*Mr. Foster stated that a Proclamation for David Hudson Days for City's 225th Anniversary will appear on the June 18, 2024, Council Meeting agenda.*

*Mrs. Kowalski asked about the creation of an ad-hoc committee related to the Fire Safety Study. Mr. Foster stated that after findings from the Consultant, an ad-hoc committee may be set-up in the future.*

**7. Adjournment**

**There being no further discussion, Mr. Foster adjourned the Council workshop meeting at 9:21 p.m.**

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**Christopher W. Foster, President of Council**

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**Frank Comeriato, Acting City Manager, Clerk of Council Pro Tempore**

*Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services .*

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.*