



# City of Hudson, Ohio

## Meeting Minutes - Draft

### City Council

*Vacant, Mayor*

*Christopher W. Foster, President of Council & Acting Mayor (Ward 2)*

*Christopher A. Banweg, Council Member (At-Large)*

*Beth A. Bigham, Council Member (Ward 4)*

*Karen E. Heater, Council Member (At-Large)*

*Nicole V. Kowalski, Council Member (At-Large)*

*Katherine R. Schlademan, Council Member (Ward 1)*

*Skylar J. Sutton, Council Member (Ward 3)*

*Jane Howington, City Manager*

*R. Todd Hunt, Interim City Solicitor*

*Aparna Wheeler, Clerk of Council*

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Tuesday, February 15, 2022

7:30 PM

Town Hall  
27 East Main Street

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#### 1. Call to Order

President of Council & Acting Mayor Foster called to order the meeting of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

#### 2. Pledge of Allegiance to the Flag

#### 3. Roll Call

**Present:** 6 - Mrs. Bigham, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

**Absent:** 1 - Mr. Banweg

*Staff in Attendance: Ms. Howington, City Manager; Mr. Hunt, Interim City Solicitor; Ms. Wheeler, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Leiter, HCTV Production Assistant; Mr. Sheridan, Assistant City Manager - Professional Services; and Mr. Stifler, Economic Development Director.*

#### 4. Approval of the Minutes

##### A. [22-0018](#) Minutes of Previous Council Meetings

**Brief Description:** Draft minutes of previous meetings are provided for City Council's review and approval.

**Attachments:**     [February 1, 2022 Council Meeting Minutes - DRAFT](#)  
[February 8, 2022 Council Special Meeting & Regular Workshop Minutes - DRAFT](#)  
[February 10, 2022 Council Special Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

## 5. Public Comments

*Mr. Ban, 1550 Stonington Drive, spoke in regards to the February 8 special meeting and how he thought it was mishandled.*

*Dr. Patricia Goetz, 16 College Street, and Andrea Bucey Tikkanen, 15 Chadbourne Drive, were supportive of the City Manager and her work at the City.*

*Ms. Kathy Lohman spoke about porn being distributed in the high school library and thanked Mayor Shubert for standing up to protect Hudson youth.*

*Ms. Sarah Viar asked Council to appoint a non-partisan mayor who is approachable, friendly, and who wants to work with everyone.*

## 6. Correspondence and Council Comments

Mrs. Bigham stated that being in the Councilmember position requires restraint. She asked that the City remember it is Random Acts of Kindness Week and extend grace to Mayor Shubert.

Ms. Schlademan read into the record letters from constituents regarding the City Manager, as well as a statement from the League of Women Voters regarding campaign finance reform (attach addendum to minutes). She thanked everyone at Public Works, some of whom she met and spoke to last week.

Mrs. Kowalski read into the record letters from constituents supportive of the City Manager.

Mr. Foster reminded residents about Random Acts of Kindness Week and to think about others before making comments on social media. He also provided a summary of the Planning Commission meeting.

## 7. Report of Manager

*None.*

## 8. Appointments

*Mr. Foster stated that applications for the position of Mayor would be accepted through March 11, 2022 on the City's website. The individual appointed would be required to run for Mayor in the November 2022 election and again in 2023, should they wish to continue in the position.*

## 9. Suspension of the Rules for the Consent Agenda

**A motion was made by Mr. Sutton, seconded by Mrs. Kowalski, to suspend the rule requiring three readings. The motion carried by the following vote:**

**Aye:** 6 - Mrs. Bigham, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

**10. Approval of the Consent Agenda**

A motion was made by Mr. Sutton, seconded by Ms. Schlademan, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mrs. Bigham, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

- A. [22-0019](#) **A Motion to Acknowledge the Timely Receipt of the January 2022 Monthly Financial Report**  
**Brief Description:** Financial summaries are provided each month for Council's review.  
**Attachments:** [January 2022 Financial Report](#)

Motion No. 22-0019 passed on the Consent Agenda.

- B. [22-19](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH CIUNI & PANICHI, INC. FOR THE PREPARATION OF THE CITY'S 2021 ANNUAL FINANCIAL STATEMENTS.**  
**Brief Description:** This is a contract with an accounting firm to assist staff in the preparation of the 2021 annual financial statements.  
**Attachments:** [Engagement Letter - GAAP Conversion 2021](#)  
[Resolution No. 22-19](#)

Resolution No. 22-19 passed on the Consent Agenda.

- C. [22-20](#) **A RESOLUTION AMENDING RESOLUTION NO. 21-27 AND AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO CONTRACTS FOR THE BARLOW COMMUNITY CENTER DAM IMPROVEMENTS PROJECT; AND DECLARING AN EMERGENCY.**  
**Brief Description:** The project includes improvements to both the west (Lower) and east (Upper) lake dams to meet the ODNR dam requirements and creation of additional storm water storage volume at the upper lake. An emergency clause has been added to re-bid the project this winter and begin to construct the project this spring, weather permitting.  
**Attachments:** [Overall Site Rendering](#)  
[BCC Soil Stockpile Locations](#)  
[Resolution No. 22-20](#)

Resolution No. 22-20 passed on the Consent Agenda.

- D.        [22-21](#)        **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AMENDMENT TO AN AGREEMENT WITH THE NORTHEAST OHIO REGIONAL SEWER DISTRICT (NEORS) FOR FUNDING ASSISTANCE THROUGH THE NEORS COMMUNITY COST SHARE PROGRAM FOR THE BARLOW COMMUNITY CENTER DAM IMPROVEMENT PROJECT.**

**Brief Description:** The Northeast Ohio Regional Sewer District (NEORS) collects storm water fees from property owners within their service area which includes Hudson properties within the Brandywine Creek watershed. NEORS allocates 25% of the total storm water fees to the Community Cost-Share (CCS) Program and these funds are then available to communities to use towards storm water management projects and activities. To use the CCS funds, Cities must apply to NEORS through a grant application and reimbursement process. This resolution would amend an existing application and agreement with NEORS to use additional CCS funds towards the Barlow Community Center Dam Improvements Project.

**Attachments:**        [Resolution No. 22-21](#)

**Resolution No. 22-21 passed on the Consent Agenda.**

- E.        [22-22](#)        **A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR FUNDING AND, IF SELECTED, ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE SAFE ROUTES TO SCHOOL TRAVEL PLAN PROJECT; AND DECLARING AN EMERGENCY.**

**Brief Description:** The Ohio Department of Transportation (ODOT) is accepting applications for Safe Routes to School (SRTS) Plan update assistance. If selected, ODOT would hire a consultant, on behalf of the city, to update the City's current Safe Routes to School Travel Plan from 2011.

**Attachments:**        [Resolution No. 22-22](#)

**Resolution No. 22-22 passed on the Consent Agenda.**

- F.        [22-23](#)        **A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES FOR PURCHASES MADE; AND DECLARING AN EMERGENCY.**

**Brief Description:** Council authorization is required for payment of the invoices shown on this Resolution, each in excess of \$3,000, for which commitments were made before Purchase Orders were generated.

**Attachments:**        [Resolution No. 22-23](#)

**Resolution No. 22-23 passed on the Consent Agenda.**

**11. Legislation**

- A. [22-16](#) **AN ORDINANCE ACCEPTING FOR PUBLIC RIGHT-OF-WAY DEDICATION PERMANENT TAX PARCEL NO. 3204009 ADJACENT TO THE EXISTING PARK LANE PUBLIC RIGHT-OF-WAY.**

**Brief Description:** Staff is requesting for right-of-way dedication permanent parcel #3204009 which is a City-owned parcel that is abutting the Park Lane Right of Way and currently contains the street infrastructure of Park Lane.

**Attachments:** [PC Decision](#)  
[PC Staff Report](#)  
[Ordinance No. 22-16](#)

Mr. Foster read the title of Ordinance No. 22-16, which constituted its second reading.

- B. [22-17](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A TWO-YEAR AGREEMENT WITH FLOCK GROUP INC. FOR AN AUTOMATIC LICENSE PLATE READING SYSTEM.**

**Brief Description:** This would authorize the City Manager to enter into an agreement with Flock Group Inc. in the amount of \$63,000.00 for an Automatic License Plate Reading (ALPR) System.

**Attachments:** [FLOCK Contract Memo 2022](#)  
[FLOCK Safety Hudson Purchase Agreement](#)  
[FLOCK Funding Memo 2021](#)  
[FLOCK Info Sheet](#)  
[DB FLOCK Memo](#)  
[Flock Safety End to End Data Security Overview](#)  
[Resolution No. 22-17](#)

Mr. Foster read the title of Resolution No. 22-17, which constituted its second reading.

- C. [22-24](#) **AN ORDINANCE ENACTED PURSUANT TO SECTION 3.01 OF THE CITY CHARTER AMENDING THE WARD BOUNDARIES OF THE CITY IN RESPONSE TO RECEIPT OF THE UNITED STATES CENSUS DATA IN 2020.**

**Brief Description:** The city administration proposes new ward boundaries to equalize the population among the four (4) ward boundaries as required in Section 3.01 of the City Charter, based on the new 2020 U.S. Census data and the population changes to the City Council Wards.

**Attachments:**     [Ward Map at Merger effective 1-1-94](#)  
[Council Wards 2000 Census](#)  
[Council Wards 2010 Census](#)  
[Council Wards 2020 Census](#)  
[Proposed Council Wards 2020 Census \(Exhibit A\)](#)  
[Census Blocks 2020](#)  
[Public Hearing Notice \(3.1.22\)](#)  
[Resolution No. 22-24](#)

Mr. Foster read the title of Ordinance No. 22-24, which constituted its first reading. He announced that there would be a public hearing on March 1, 2022.

- D.     [22-25](#)     **AN ORDINANCE AMENDING ORDINANCE NO. 14-153 ESTABLISHING THE INTERCONNECTION POLICY FOR CONNECTION OF RESIDENTIAL AND/OR COMMERCIAL SOLAR POWER GENERATION SYSTEMS TO THE CITY OF HUDSON'S POWER GRID THROUGH AUTHORIZATION OF A MODEL INTERCONNECTION AGREEMENT AND FEE AND RATE SCHEDULES THEREFOR.**
- Brief Description:** The City's current interconnection policy provides for residents and/or businesses to interconnect privately owned solar power generation systems to the Hudson Public Power grid. Staff has been collaborating with electrical engineers to amend the current policy to better align it with advancing technologies within the industry. Staff is asking for an Ordinance approving the amendments and implementing the policy.
- Attachments:**     [Solar Interconnection Packet\\_rev\\_5 01172022 -Marked up](#)  
[Solar Interconnection Packet\\_rev\\_5 01172022](#)  
[Ordinance No. 22-25](#)

Mr. Foster read the title of Ordinance No. 22-25, which constituted its first reading.

- E.     [22-26](#)     **AN ORDINANCE REPEALING IN ITS ENTIRETY CURRENT CHAPTER 226, "CAMPAIGN FINANCE REFORM", OF THE CODIFIED ORDINANCES AND ENACTING NEW CHAPTER 226, "CAMPAIGN CONTRIBUTION LIMITS".**
- Brief Description:** Councilwoman Kowalski has requested Council members consider the need for amendments to Chapter 226 of the City's Codified Ordinances.
- Attachments:**     [Ordinance No. 22-26](#)

Mr. Foster read the title of Ordinance No. 22-26, which constituted its first reading.

- F.     [22-27](#)     **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AND SALE AGREEMENT WITH THE**

**HUDSON COMMUNITY LIVING COMPANY FOR THE SALE OF A PORTION OF THE CITY-OWNED REAL PROPERTY LOCATED ON SOUTH OVIATT STREET (PERMANENT TAX PARCEL NUMBER 3201843); AND DECLARING AN EMERGENCY.**

**Brief Description:** In late 2021, City Council had provided direction to staff regarding the sale and lot split of an existing City owned parcel located on South Oviatt Street (Permanent tax parcel Number 3201843). Hudson Community Living Company (the purchaser) has presented the City with a purchase offer, meeting the City Council directed requirements. Staff requests permission to proceed with the sale and lot split of said parcel (see attached map).

**Attachments:**      [Oviatt Parcel Sale 2022](#)  
                                 [Hudson -Oviatt Parcel - Purchase Agreement FC \(04022163-2x9EF3B\)](#)  
                                 [Resolution No. 22-27](#)

Mr. Foster read the title of Resolution No. 22-27, which constituted its first reading.

**12. Executive Session**

A motion was made by Ms. Schlademan, seconded by Mrs. Heater, to enter into executive session to consider confidential information related to the specific business strategy of an applicant for economic development assistance provided under Chapter 715 of the Ohio Revised Code. Mr. Foster recessed the meeting for executive session at 8:10 p.m. after the motion carried. by the following vote:

**Aye:** 6 - Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton and Mrs. Bigham

*Executive Session convened at 8:21 p.m. and Mr. Foster reconvened the regular meeting at 9:01 p.m.*

**13. Adjournment**

There being no further business, Mr. Foster adjourned the Council meeting at 9:01 p.m.

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**Christopher W. Foster, President of Council & Acting Mayor**

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**Aparna Wheeler, Clerk of Council**

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.*