



City of Hudson, Ohio

Meeting Minutes - Draft

City Council Workshop

William A. Currin, Mayor

Hamilton DeSaussure, Jr., City Council President (At-Large)

David A. Basil, City Council Member (Ward 2)

Dennis N. Hanink, City Council Member (Ward 1)

Alex D. Kelemen, City Council Member (Ward 3)

Keith W. Smith, City Council Member (Ward 4)

J. Daniel Williams, City Council Member (At-Large)

William D. Wooldredge, City Council Member (At-Large)

Jane Howington, City Manager

R. Todd Hunt, City Solicitor

Elizabeth A. Slagle, Clerk of Council

Tuesday, October 27, 2015

7:30 PM

Town Hall

1. Call to Order

President of Council DeSaussure called to order the workshop meeting of Hudson City Council at 7:31 p.m.

Present 7 - Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams and Mr. Wooldredge

Staff in Attendance: Ms. Howington, City Manager; Mr. Comeriato, Assistant City Manager for Operations; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Finance Director; Mr. Leiter, Production Assistant; Mr. Richardson, Community Development Director; Ms. Roberts, Communications Manager; Mr. Sheridan, City Engineer; Mr. Wash, Assistant Public Works Director.

2. Correspondence and Council Comments

None.

3. Proposed Consent Agenda Items

A. [15-172](#)

AN ORDINANCE AMENDING ORDINANCE NO. 14-139 MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE THIRD QUARTER OF THE FISCAL YEAR ENDING DECEMBER 31, 2015 BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS.

Executive Summary: This Ordinance will amend the 2015 budget for additional and/or amended appropriations as listed in the attached Exhibit A.

Attachments:

[3rd Qtr. Appropriations - Exhibit A](#)

[Q3 2015 Appropriations Legislation](#)

Responding to Mr. Wooldredge's request, Mr. Knoblauch gave a brief description of the Court Computer Fund.

This Ordinance was forwarded for further consideration at the November 3, 2015 Council meeting.

4. Legislation and Other Discussion Items

- A. [15-170](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN ADDENDUM TO A CONTRACT WITH HOUSEAL LAVIGNE ASSOCIATES, LLC FOR EXTRA CONSULTING WORK REQUIRED TO COMPLETE A DOWNTOWN PHASE II PLAN AS PART OF THE CITY'S COMPREHENSIVE PLANNING PROCESS; AND DECLARING AN EMERGENCY.**

Executive Summary: This Resolution would authorize a \$6,500 increase to the original \$99,880 contract.

Attachments: [Houseal Lavigne 20140701 Scope of Work](#)
[Houseal Lavigne Memo 20150622 Downtown Phase II](#)
[Houseal Lavigne E-mail 20151027](#)
[Resolution No. 15-170](#)

There was consensus to move forward with paying the invoice.

This Resolution was forwarded for further consideration at the November 3, 2015 Council meeting.

- B. [TMP-1639](#) **AN ORDINANCE ADOPTING NEW CHAPTER 891 OF THE CODIFIED ORDINANCES OF THE CITY OF HUDSON REGARDING MUNICIPAL INCOME TAX, AND DECLARING AN EMERGENCY.**

Executive Summary: This ordinance adopts the revisions of ORC section 718 as approved by House Bill 5. HB 5 was passed in an effort to make municipal income collection and administration uniform throughout the State.

Attachments: [RITA Memorandum Substitute House Bill 5 Final \(12-12-14\)](#)
[Hudson Income Tax Code Chapter 891 \(10-21-15\)](#)
[Proposed Ordinance: New Chapter 891 \(HB 5 Income Tax\)](#)

Mr. Knoblauch explained the changes and their impacts on the City. Mr. Knoblauch stated that Council discussion and decision will be required on the following items: taxing those under the age of 18; putting limits on the amount of penalties and interest that the tax administrator can waive; and the requirement that the Income Tax Board of Review be composed of the City Manager and two residents.

Mr. DeSaussure and Dr. Williams supported citizen involvement in the Income Tax Board of Review, keeping the limits on the amount of penalties and interest that the tax administrator can waive, and continuing the exemption from municipal income taxes for anyone under the age of 18.

Ms. Howington stated that staff will have an Ordinance drafted with the suggestions made and present it to Council.

This Ordinance was forwarded for further consideration at the November 3, 2015 Council meeting.

- C. [15-0130](#) **Discussion: Snow Removal**
Executive Summary: Staff is presenting a salt reduction option to the current snow removal and management program currently in use by the City. The purpose in presenting this is in response to Council inquiries and is meant to provide an opportunity for Council to discuss our current program and possible alternatives.

Ms. Howington introduced the proposed pilot program. Mr. Comeriato discussed the methods and the reason for the change in salt application. Mr. Comeriato passed out an article from The Tree City USA Bulletin that described the economic cost of rock salt and the effects of salt on trees (see article attached to file copy of minutes).

There was consensus to move forward with the pilot program.

This matter was discussed.

- D. [15-0131](#) **Discussion: 2016 Budget**
Executive Summary: Council will review the final Capital Improvement Plan recommendations and the proposed 5-Year Plan (2016-2020).
Attachments: [2016-2020 Five Year Plan 10-23-2015 - DRAFT](#)
 [2016-2020 Five Year Street Sidewalk Capital Improvement Plan - DRAFT](#)

Ms. Howington gave an overview of the changes made to the Capital Improvement Plan based on comments made at Council Workshop on October 13, 2015.

Mr. Knoblauch gave an overview of the 5-Year Plan. Discussion followed in regards to changes made, fund balance, the need to monitor the impacts of the changes, the future plans for Hudson Cable TV, and the debt service schedule. Mr. Knoblauch also discussed a handout entitled: "Comparison of General Fund Ohio City Fiscal Policies" (handout attached to file copy of minutes).

This matter was discussed.

5. **Items to be Added to Future Agendas**

None.

6. **Adjournment**

There being no further discussion, Mr. DeSaussure adjourned the Council workshop meeting at 9:30 p.m.

Hamilton DeSaussure, Jr., President of Council

Jane Howington, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Office Manager.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.