



City of Hudson, Ohio

Meeting Minutes - Final City Council Workshop

William A. Currin, Mayor

David A. Basil, City Council President (Ward 2)

Hamilton DeSaussure, Jr., City Council Member (At-Large)

Dennis N. Hanink, City Council Member (Ward 1)

Alex D. Kelemen City Council Member (Ward 3)

Keith W. Smith, City Council Member (Ward 4)

J. Daniel Williams, City Council Member (At-Large)

William D. Wooldredge, City Council Member (At-Large)

Anthony J. Bales, City Manager

R. Todd Hunt, City Solicitor

Elizabeth Slagle, Clerk of Council

Tuesday, August 13, 2013

7:30 PM

Town Hall

1. Call to Order

Mayor Currin called to order the workshop meeting of Hudson City Council at 7:30 p.m. and turned the meeting over to President of Council Basil.

Present 6 - Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Dr. Williams, and Mr. Wooldredge

Absent 1 - Mr. Smith

Appointment of Clerk Pro Tempore

In the absence of Mrs. Slagle, Clerk of Council, a motion was made at the regular meeting of September 4, 2013, by Mr. Basil that Mr. Bales be retro-actively appointed as Clerk of Council Pro Tempore and that the August 13, 2013, meeting minutes be amended to reflect this. The motion carried by unanimous consent.

Staff in Attendance: Mr. Bales, City Manager; Mr. Schroyer, Assistant City Manager; Mr. Comeriato, Public Works Director; Mr. Knoblauch, Finance Director; Mr. Powell, Public Works Superintendent; Mr. Robbins, Police Chief; Ms. Roberts, Communications Manager; Mr. Sheridan, City Engineer; Mr. Wash, Golf Course Manager/Superintendent; Mr. Wiedie, Economic Development Director.

2. Correspondence and Council Comments

None.

3. Proposed Consent Agenda Items

- A. [13-107](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT FOR A POLICE VEHICLE; AND DECLARING AN EMERGENCY.**

Executive Summary: We would like to purchase a replacement vehicle for one of our marked cruisers which was totaled in an officer-involved, on-duty crash. Though unfortunate, we would like to replace the Crown Victoria Police Interceptor with a Next Generation Police Interceptor-Utility with the insurance monies received.

Attachments: [New cruiser letter with bids](#)
[Contract RS901213 RC](#)
[Resolution No 13-107](#)

Staff recommended approval of this Resolution. Mr. Bales noted that with this replacement, the City will be testing a new model.

Council members supported staff's recommendation, and legislation will appear on the August 21, 2013, meeting agenda.

- B. [13-108](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO TERMINATE A CURRENT LEASE AGREEMENT WITH THE LAKE ERIE GOLF CAR COMPANY AND TO ENTER INTO A NEW AGREEMENT WITH LAKE ERIE GOLF CAR COMPANY FOR THE LEASING OF NEW GOLF CARS AT THE ELLSWORTH MEADOWS GOLF CLUB.**

Executive Summary: The Administration is requesting City Council's approval to end the current 5-year lease agreement with the Lake Erie Golf Car Company, and then enter into a new 7-year lease agreement with the Lake Erie Golf Car Company for the lease of new golf cars at the Ellsworth Meadows Golf Club. The new contract period will commence on October 1, 2013 and conclude December 31, 2020.

Attachments: [Proposal from Lake Erie Golf Cars](#)
[Resolution No 13-108](#)

Staff recommended that City Council approve this Resolution. Mr. Bales said that the City receives competitive bids with each lease renewal. Mr. Wash explained the proposed 7-year lease terms for a new, more efficient fleet and said that the City will realize a cost savings, due to decreased pricing. Mr. Hanink noted that the Golf Advisory Board supported this proposal.

Council members supported staff's recommendation, and legislation will appear on the August 21, 2013, meeting agenda.

4. Legislation and Other Discussion Items

- A. [13-0118](#) **TECHudson Quarterly Report to City Council.**
Executive Summary: City Council has asked the Executive Director of TECHudson to come before Council on a quarterly basis to update them on the progress of TECHudson.

Attachments: [Progress Report to City of Hudson](#)

Mr. George Buzzy provided a progress report, discussing the following topics: new clients in 2013, renegotiated lease, outside funding sources, matching contributions from the City, and fundraising and awareness efforts. He described a potential partnership with Kent State University or Hiram College, noting a preference for the incubator to be linked to an academic institution. In addition, he said that TECHudson is exploring a collaborative effort with the Youngstown Business Institute (YBI) to obtain State matching funds through a grant agreement. He spoke of funding partnerships and a support program to provide services and capital to accelerate the growth of early-stage Ohio tech companies.

He provided a financial review, noting that TECHudson's expenses have been cut significantly. He gave examples of how TECHudson has worked collaboratively with YBI and JumpStart. He said that TECHudson needs \$150,000 annually to provide modest services and currently has sufficient funding to cover expenses only through January 2014, emphasizing the need for seed funds to enable continued operations. Mr. Buzzy plans another formal progress report to City Council at a workshop in late fall of 2013. Mr. Wiedie contributed information, as well. Discussion followed. There was no staff recommendation for Council action at this time.

This item was considered by Council. No action is required.

B. [13-0119](#)

The Engineering Department's presentation by the City Engineer to discuss the department's plans for the future.

Executive Summary: As part of the on-going presentations by City Departments, Thomas Sheridan, City Engineer, will discuss the future of the department and how it relates to City Council's Strategic Plan.

Attachments: [Presentation-Engineering](#)
 [SWOT Analysis](#)
 [Background Information](#)

Mr. Sheridan discussed department specific long-range planning and related initiatives pertaining to the City's Strategic Plan Goals. He reviewed the department's budget, explained impacts of possible reductions in income tax revenue, and discussed unfunded projects, including the Hines Hill Grade Separation, Oviatt Street Connector, and sidewalk extensions and trail priority connection plan. He provided background information, including an overview of staff, duties and responsibilities, services provided, and objectives, and he discussed the 2012 SWOT Analysis. Discussion also included topics of inflow and infiltration, stormwater management, regulatory agencies, Akron Metropolitan Area Transportation Study (AMATS) Annual Report, roadway maintenance and repairs, use of contract and consultant services, and use of interns.

This item was considered by Council. No action is required.

C. [13-0120](#)

City Council /Staff Review and Discussion of the Proposed Darrow Road (S.R. 91) Street Lighting Project Design and Construction.

Executive Summary: At the February 26, 2013 City Council Workshop meeting staff recommended a resolution be passed authorizing and directing the City Manager to enter into a professional services contract (value \$67,600) with Peters, Tschantz and Associates to provide for the design, bidding, construction, and project management of the Darrow Road street lighting project. Subsequent legislation was passed and the project design has been completed. Staff now wishes to review and discuss the proposed lighting design with City Council.

Attachments: [Hudson SR91 Darrow Rd Light Rendering 071013](#)
 [Rt. 91 light pole cut sheet](#)

Staff asked for direction from City Council regarding the design of the Darrow Road Street

Lighting Project. Mr. Comeriato, Mr. Powell, and Mr. Mike Svasta, of Peters, Tschantz and Associates, provided renderings and information regarding the project design. They discussed the need for improved lighting in this area and proposed LED lighting which would provide uniform illumination, increase visibility, and improved safety. Staff discussed project costs, noting that use of in-house labor for pole installations will provide for cost savings, and provided scope and timeline information. Mr. DeSaussure questioned plans for placement of light poles in the median, and staff confirmed that the design meets Ohio Department of Transportation standards. Council supported moving forward with advertising and bidding for this project as proposed, pursuant to Resolution No. 12-164.

This item was considered by Council. Staff will return to Council with a recommendation for award of contract after bids are reviewed for this project.

5. Other Items Added to Agenda

None.

6. Adjournment

There being no further discussion, Mr. Basil adjourned the Council workshop meeting at 9:17 p.m.

David A. Basil, President of Council

Anthony J. Bales, Clerk of Council Pro Tempore