



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

Craig A. Shubert, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Christopher W. Foster, Council Member (Ward 2)

Nicole Kowalski, Council Member (At-Large)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, December 15, 2020

6:30 PM

Via Video-Conference & Live-Stream

1. Call to Order

In the absence of Mayor Shubert, President of Council Wooldredge called to order the meeting of Hudson City Council at 6:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

Staff in Attendance: Mr. Leedham, Innovation & Technology Director.

2. Executive Session

It was moved and seconded that Council enter into executive session to consider a personnel matter concerning appointments to various boards, commissions, and committees and to conduct interviews therefore. Mr. Wooldredge recessed the meeting at 6:31 p.m. after the motion was approved by unanimous voice vote.

Mayor Shubert entered and reconvened the meeting at 7:30 p.m.

3. Pledge of Allegiance to the Flag

4. Roll Call

Present: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

Staff in Attendance: Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Innovation & Technology Director; Mr. Leiter, Production Assistant; Mr. Powell, Assistant Public Works Director; Mr. Sheridan, Assistant City Manager - Professional Services; and Mr. Tabak, Police Chief.

5. Approval of the Minutes

A. [20-0156](#) Minutes of Previous Council Meetings

Brief Description: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [December 1, 2020 Council Meeting Minutes - DRAFT](#)
[December 8, 2020 Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

6. Public Comments

Mr. Ron Brubaker, 7593 Partridge Meadows Drive, Co-Director of Trail Advocates of Summit County (TASCforce.org), spoke to Council regarding the importance of converting the inactive Metro RTA right-of-way into a multi-purpose trail from Hudson to Akron (also known as the Veterans Trail proposal) and of the group's opposition to a proposal to reactivate the rail line. He said that TASCforce is petitioning Metro RTA to dismiss the rail line reactivation proposal and embrace the multi-purpose trail proposal. He asked that Council submit a letter endorsing a multi-purpose trail and opposing the reactivation of rail service along the right-of-way (see sample letter attached to record copy of these minutes).

7. Correspondence and Council Comments

Mayor Shubert shared that his wife has been diagnosed with lymphoma, and he asked all to please keep Sherry in their thoughts and prayers. All Council members expressed compassion and concern for Sherry's health. They offered to keep the Mayor and his wife in thought and prayer and offered assistance in whatever way needed.

Mr. Foster referred to recent concerns expressed by residents regarding safety at various intersections in the City, and he asked staff to research improvements and schedule this topic to a future Council workshop. In addition, he asked staff to propose a solution for the railroad underpass on Owen Brown Street, suggesting traffic restrictions that would allow for a sidewalk. He also thanked Ms. Howington for joining him in a meeting with a concerned resident earlier in the day.

Mr. DeSaussure supported Mr. Brubaker's proposed action concerning the Metro RTA "Rails to Trails" proposal, and he asked that this matter be scheduled for future discussion. There was consensus among the

remaining Council members in support of this.

For improved pedestrian safety at traffic intersections, Mr. Wooldredge proposed a separate traffic signal cycle for pedestrian crossings.

Ms. Schlademan said that the City's Traffic Safety Committee is considering the intersections of concern, and she supported further discussion. She also thanked City staff, elected officials, and board, commission, and committee members for their dedicated service especially during the last year, which has presented unique challenges with COVID-19 meeting restrictions. She wished everyone a safe, happy holiday and new year.

Responding to Council comments, Mr. Sheridan provided information regarding the Rails to Trails proposal and said that staff will be prepared for further discussion at an upcoming workshop. Regarding intersection concerns, he noted that the Traffic Safety Committee will review these matters at their meeting on January 7, 2021, and he will provide a report to Council prior to their workshop discussion. He said that traffic improvement to the Owen Brown Street underpass is budgeted, and sidewalk installation is scheduled.

8. Report of Manager

On behalf of City staff, Ms. Howington offered Mayor Shubert her thoughts, prayers, and help as needed during these difficult times.

She also shared that the City's Senior Citizen Advisory Committee is trying to keep local seniors connected during the pandemic with periodic drive-through events. They also are checking-in with seniors, offering remote learning opportunities, and encouraging safe interaction.

She congratulated the Mayor and Council on their ability and willingness to expand the City's road program during 2021 and for being dedicated to funding the Connectivity Program, as well as many important stormwater projects, and for supporting technology improvements, such as adaptive traffic signals.

She thanked staff for providing services during the pandemic and for being flexible to new ways of meeting the needs of citizens.

A. [20-0157](#)

Police Department Update

Brief Description: As requested by City Council, Chief Tabak will discuss hybrid vehicle performance and vehicle graphics.

Attachments: [Police Cruiser Graphics - Factors and Considerations](#)

[HPD Current Graphics](#)

[HPD Updated Graphics](#)

[Nov 2020 Gas vs Hybrid HPD](#)

Ms. Howington introduced Chief Tabak, who provided information requested by Council. He explained that Hudson's new vehicle graphics meet and exceed standards for markings and visibility for police vehicles. To offset the darker cruisers, smart lighting has been added to the light bars to improve officer and motorist safety, both day and night. Additional lighting has been added to the sides of the vehicle, so that it can easily be seen from all angles of approach. He noted that additional reflective lettering and striping is being added to the vehicles, but it has been delayed by COVID-19. It will be completed soon. The new cruisers also include smart lighting which is computer-based and accounts for the speed of cruiser and adjusts to improve visibility.

Chief Tabak said that the Police Department now has five months of data on its use of hybrid police cruisers. Initial data showed a savings in gasoline costs, as well as reduced CO2 emissions. For the additional cost of each hybrid vehicle, he anticipated the City will break even at approximately 50,000 miles. Police vehicles usually are kept for 100,000 miles.

This matter was presented.

9. Discussion Item

A. [20-0158](#) Small Business Relief Program

Brief Description: Council members will consider COVID-19 relief options for local small businesses.

Attachments: [City Manager's Memo - DORA Follow-Up \(12-18-2020\)](#)

Council members considered COVID-19 relief options for local small businesses. They acknowledged the need for increased foot traffic and sales to help the merchants. Several possible programs were suggested, and Council asked staff to provide costs and details on several of the possible programs discussed. This matter will be considered further in January 2021.

This matter was discussed.

10. Appointments

None.

11. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Foster, to suspend the rule requiring three readings to allow for passage of legislation on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

Approval of the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Foster, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mr. DeSaussure, Mr. Foster, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton, Mr. Wooldredge and Mrs. Bigham

A. [20-0155](#) A Motion to Acknowledge the Timely Receipt of the November 2020 Monthly Financial Report

Brief Description: Financial summaries are provided each month for Council's review.

Attachments: [November 2020 Financial Report](#)

Motion No. 20-0155 was passed on the Consent Agenda.

B. [20-161](#) AN ORDINANCE AMENDING ORDINANCE NO. 19-153, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020 BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS RELATED TO THE FOURTH

QUARTER OF 2020.

Brief Description: This Ordinance will amend the 2020 budget for additional and/or amended appropriations as listed in the attached Exhibit A.

Attachments: [4th Quarter Exhibit A](#)
[Ordinance No. 20-161](#)

Ordinance No. 20-161 was passed on the Consent Agenda.

- C. [20-162](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER, DURING THE YEAR 2021, TO ADVERTISE FOR BIDS OR TO UTILIZE THE VARIOUS CHARTER-AUTHORIZED GOVERNMENTAL COMPETITIVE PURCHASING PROGRAMS AND ENTER INTO CONTRACTS FOR CONSTRUCTION MATERIALS, SUPPLIES, SERVICES, EQUIPMENT, AND VEHICLES.**
- Brief Description:** This Resolution would authorize the advertisement, receipt of bids and award of contracts for capital items, services, equipment, and materials and supplies for Public Works operations as included in the 2021 Annual Budget.
- Attachments:** [Exhibit A - 2021 Permission Contracts Projects for Services and Equipment](#)
[Resolution No. 20-162](#)

Resolution No. 20-162 was passed on the Consent Agenda.

- D. [20-163](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE EQUIPMENT, MATERIALS, SUPPLIES AND SERVICES FOR THE CITY'S PUBLIC UTILITY AND VELOCITY BROADBAND SERVICES OPERATIONS ON AN AS-NEEDED BASIS DURING THE YEAR 2021.**
- Brief Description:** This annual resolution requests permission allowing the Public Works Department to make purchases of equipment, materials, supplies and services in the operational area of the municipal utilities and Velocity Broadband service operation that will exceed \$25,000 based on the 2021 approved budget.
- Attachments:** [Exhibit A - 2021 Utility Materials Supplies Purchases and services for HPP and Velocity Broadband \(as revised 12-15-20\)](#)
[Resolution No. 20-163](#)

Resolution No. 20-163 was passed on the Consent Agenda.

- E. [20-164](#) **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER'S DESIGNEE TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY FOR AN ASSISTANCE TO FIREFIGHTERS COVID-19 SUPPLEMENTAL GRANT.**
- Brief Description:** The Federal Emergency Management Agency is awarding Assistance to Firefighters Covid-19 Supplemental funding for the purpose of providing assistance to fire and emergency medical services for the purchase of Covid-related personal protective equipment and supplies. The City could receive \$12,034.60 in grant funding for the purchase of Covid-19 related personal protective equipment and supplies to create a stockpile for future response. A \$1,203.46 match is required.
- Attachments:** [Resolution No. 20-164](#)

Resolution No. 20-164 was passed on the Consent Agenda.

- F. [20-165](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT THE STATE ROUTE 91 SOUTH SAFETY IMPROVEMENT PROJECT (PID 106445) PLAN TO THE HUDSON PLANNING COMMISSION FOR REPORT AND RECOMMENDATION PURSUANT TO CHARTER SECTION 9.02.**
Brief Description: The SR 91 South Safety Improvement Project design limits are on SR 91 (S. Main Street) from Barlow Road to the Stoney Hill Drive intersection. The project includes widening of the roadway for bike lanes and new center turn lane. Per the City Charter, Section 9.02 - Planning Commission - Powers and Duties, the street widening project shall be submitted to the Planning Commission for report and recommendation.
Attachments: [Preliminary Design Plan Exhibit 11-16-20](#)
 [Resolution No. 20-165](#)

Resolution No. 20-165 was passed on the Consent Agenda.

- G. [20-166](#) **A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES FOR PURCHASES MADE; AND DECLARING AN EMERGENCY.**
Brief Description: Council authorization is required for payment of the invoices shown on this Resolution, each in excess of \$3,000, for which commitments were made before Purchase Orders were generated.
Attachments: [Resolution No. 20-166](#)

Resolution No. 20-166 was passed on the Consent Agenda.

12. Legislation

- A. [20-145](#) **AN ORDINANCE PLACING A MORATORIUM ON THE OPERATION OF ANY SHORT TERM RESIDENTIAL REAL ESTATE RENTALS IN THE CITY OF HUDSON; AND DECLARING AN EMERGENCY.**
Brief Description: This Ordinance establishes a 180-day temporary moratorium prohibiting the operation of short term (less than 30 days) residential real estate rentals ("STRs") within the City of Hudson. The period of the moratorium will permit the City to conduct community outreach, study, formulate, and draft regulations with respect to STRs.
Attachments: [Ordinance No. 20-145](#)

Mayor Shubert read the title of Ordinance No. 20-145 and stated that this Ordinance has had three previous readings and is actionable.

A motion was made by Mr. Wooldredge, seconded by Mr. Foster, to postpone action on Ordinance No. 20-145 to the Council meeting on January 19, 2021. The motion carried by the following vote:

Aye: 7 - Mr. Foster, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton, Mr. Wooldredge, Mrs. Bigham and Mr. DeSaussure

- B. [20-152](#) A RESOLUTION SUBMITTING TO THE ELECTORS OF THE CITY THE QUESTION OF THE RENEWAL OF AN EXISTING 2.9-MILL TAX LEVY FOR THE PURPOSE OF SUPPORTING THE FREE PUBLIC LIBRARY OF THE HUDSON LIBRARY AND HISTORICAL SOCIETY; AND DECLARING AN EMERGENCY.**
- Brief Description:** This is the second of two pieces of legislation that Council is being requested to pass on behalf of the Library to allow their operating levy to be put on the May 4, 2021 ballot.

Attachments: [Certificate of Estimated Property Tax Revenue](#)
 [Resolution No. 20-152](#)

Mayor Shubert read the title of Resolution No. 20-152, which constituted its third reading.

A motion was made by Mr. Wooldredge, seconded by Mrs. Kowalski, to pass Resolution No. 20-152. The motion carried by the following vote:

Aye: 7 - Mrs. Kowalski, Ms. Schlademan, Mr. Sutton, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure and Mr. Foster

- C. [20-160](#) AN ORDINANCE ENACTING A NEW CHAPTER 876, “SHORT-TERM RENTAL OPERATIONS,” OF THE BUSINESS REGULATION CODE; AND DECLARING AN EMERGENCY.**
- Brief Description:** A permit program has been drafted for the regulation of short-term rentals within the City of Hudson.

Attachments: [Ordinance No. 20-160](#)

Mayor Shubert read the title of Ordinance No. 20-160, which constituted its second reading.

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to postpone further action on Ordinance No. 20-160 to the Council meeting on January 19, 2021. The motion carried by the following vote:

Aye: 7 - Ms. Schlademan, Mr. Sutton, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Foster and Mrs. Kowalski

- D. [20-167](#) AN ORDINANCE AMENDING PART TWELVE OF THE CODIFIED ORDINANCES OF HUDSON TO: (1) AMEND THE OFFICIAL ZONING DISTRICT MAP TO REZONE CERTAIN LANDS ON HUDSON DRIVE (SUMMIT COUNTY TAX PARCELS 3001315 AND 3001316) FROM DISTRICT 8, INDUSTRIAL/BUSINESS PARK, TO HIKE BIKE (HB) SENIOR HOUSING OVERLAY ZONING DISTRICT 8 AND (2) AMEND SECTION 1205.11(f)(1), “PURPOSE OF OVERLAY ZONE”, TO ACCOMMODATE THE ABOVE ZONING DISTRICT MAP AMENDMENT.**
- Brief Description:** Consideration of proposed (1) Zoning Map Amendment to revise parcels 3001315 and 3001316 from the current District 8 Industrial/Business Park to the proposed Hike Bike (HB) Senior Housing Overlay Zoning District 8; and (2) a Land Development Code Text Amendment to amend the purpose statement of Section 1205.11(f) the Hike Bike (HB) Senior Housing Overlay Zoning District 8.

Attachments: [2020-822 Hudson Dr Map and Text Amendment PC Decision](#)
[2020-822 Hudson Dr Zoning Map and Text Amendment SR November 2020](#)
[2020-822 Hudson Dr Zoning Map and Text Amendment SR October 2020 file 1 of 2](#)
[2020-822 Hudson Dr Zoning Map and Text Amendment SR October 2020 file 2 of 2](#)
[Subject property PC 2020- 822](#)
[Notice of Public Hearing on 1-5-2021](#)
[Ordinance No. 20-167](#)

Mayor Shubert read the title of Ordinance No. 20-167, which constituted its first reading, and he announced that a public hearing is scheduled on January 5, 2021.

- E. [20-168](#) **A RESOLUTION APPROVING THE CONTINUED OPERATION OF A DESIGNATED OUTDOOR REFRESHMENT AREA FOR THE CONSUMPTION OF ALCOHOL IN SPECIFIED PUBLIC AREAS OF DOWNTOWN HUDSON AND AMENDING THE HOURS OF OPERATION THEREFOR; AND DECLARING AN EMERGENCY.**
Brief Description: Authorization to renew the Designated Outdoor Refreshment Area (DORA) within Downtown Hudson and expanding the hours of operation.
Attachments: [Resolution No. 20-168](#)

Mayor Shubert read the title of Resolution No. 20-168, which constituted its first reading.

13. **Adjournment**

Mayor Shubert extended holiday wishes and a happy new year to everyone.

There being no further business, Mayor Shubert adjourned the Council meeting at 8:49 p.m.

Craig A. Shubert, Mayor

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.