



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

David A. Basil, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Lisa Radigan, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, October 29, 2019

7:15 PM

Town Hall
27 E. Main St.

Special Meeting & Regular Workshop

Special Meeting

1. Call to Order

Mayor Basil called to order the Special meeting of Hudson City Council at 7:15 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

2. Pledge of Allegiance to the Flag

3. Roll Call

Present: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Ms. Radigan, Dr. Williams and Mr. Wooldredge

Mr. Kelemen entered the meeting at 7:50 p.m.

Staff in Attendance: Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mr. Comeriato, Assistant City Manager - Operations; Mr. Griffith, Management/Budget Director; Mr. Hannan, Community Development Director; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Information Systems Director; Mr. Leiter, Production Assistant; Ms. Roberts, Communications Manager; Mr. Sheridan, Assistant City Manager - Professional Services; Mr. Wash, Assistant Public Works Director; and Mr. Wonsick, Assistant City Engineer.

4. Appointment of Jane Howington as Clerk of Council Pro Tempore

A motion was made by Mr. Wooldredge, seconded by Ms. Radigan, that Ms. Howington be appointed Clerk of Council Pro Tempore. The motion carried by the following vote:

Aye: 6 - Mr. DeSaussure, Mr. Hanink, Ms. Radigan, Dr. Williams, Mr. Wooldredge and Mrs. Bigham

Excused: 1 - Mr. Kelemen

5. Public Comments

Leslie Janikis, 869 Barlow Road, stated that he agrees with the concept of connectivity in the City, however he did not like the 8 foot pathway that is planned to be installed as part of the Veteran's Trail Phase 4 project. He did not feel that an 8 foot wide path is appropriate in a neighborhood, and such a path would be better suited in a park. He preferred a 5 foot concrete sidewalk be installed in front of his property or a path on the south side of the street, where there is more vacant land. He was hopeful for an alternate solution.

David Ion, 760 Barlow Road, stated that he lives on the south side of the Barlow Road within the limits of the Veteran's Trail, Phase 4 project and did not want the sidewalk/path on his property.

6. Correspondence and Council Comments

Ms. Radigan stated that she was not supportive of a Special Meeting on November 12, 2019, as noted on the 60-Day View Report. Mayor Basil, Mr. Wooldredge and Dr. Williams also spoke in opposition of this Special Meeting. Ms. Radigan further stated that she has heard from some residents regarding creating quiet zones for the railroad crossing at Stow Road and Hines Hill Road, and she asked staff to look into this. Mayor Basil and Mr. Hanink also agreed that quiet zones should be looked into.

Mr. Wooldredge reminded citizens that current vacancies exist on the Environmental Awareness Committee, with applications due on November 1, 2019, as well as Planning Commission and Community Television Advisory Committee, with applications due on November 29, 2019; and the City is also accepting applications, pursuant to the Charter of the City of Hudson, Section 13.02, for the Charter Review Commission, with applications due on November 29, 2019.

Dr. Williams provided an update on the recent Hudson Community Television Advisory Committee meeting, and he stated that members thanked Council for their support of Hudson Community Television.

Ms. Bigham thanked those who attended the Ward forum last night.

7. Report of Manager

Ms. Howington stated that the City offices, as well as the Public Works Support staff, have moved into the new City Hall space at 1140 Terex Road. She further explained the purpose of the 60-Day View Report and explained that the Special Meeting of November 12, 2019, was included to provide an option of obtaining a second reading for the budget. She also noted that the 60-Day View Report will be posted on the City's website for all residents to see.

8. Suspension of the Rules for the Consent Agenda

A motion was made by Dr. Williams, seconded by Mr. Wooldredge, to suspend the rule requiring three readings to allow for passage of legislation on the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Mr. Hanink, Ms. Radigan, Dr. Williams, Mr. Wooldredge and Mrs. Bigham

Nay: 1 - Mr. DeSaussure

Excused: 1 - Mr. Kelemen

Approval of the Consent Agenda

A motion was made by Dr. Williams, seconded by Mr. Wooldredge, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mr. Kelemen, Ms. Radigan, Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure and Mr. Hanink

A. [19-148](#)

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH VIZMEG LANDSCAPE, INC. FOR ADDITIONAL LANDSCAPING MAINTENANCE SERVICES FOR THE BASEBALL FIELDS AT BARLOW FARM PARK; AND DECLARING AN EMERGENCY.

Brief Description: The four (4) baseball fields at Barlow Farm Park need safety related repairs/renovations due to years of excessive wear and failing infrastructure. These issues are now creating unsafe conditions and poor playability. Staff wishes to correct these initial safety improvements now in preparation for the spring 2020 season.

Attachments: [Quotes](#)
[Pictures of Issues](#)
[Resolution No. 19-148](#)

Mr. Comeriato provided background information regarding the baseball fields, and Mr. Wash provided information on the current conditions of the Barlow Farm Park baseball fields and why this work is needed. Discussion followed that included condition of other baseball fields in the City and purchase of laser grading equipment in 2020 to maintain other fields.

Resolution No. 19-148 was passed on the Consent Agenda.

9. Adjournment

There being no further business, Mayor Basil adjourned the Special Council meeting at 7:55 p.m.

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(followed by regular workshop)

10. Call to Order

President of Council Wooldredge called to order the workshop of Hudson City Council at 7:55 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Ms. Radigan, Dr. Williams and Mr. Wooldredge

Others & Staff in Attendance: Mayor Basil; Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mr. Comeriato, Assistant City Manager - Operations; Mr. Griffith, Management/Budget Director; Mr. Hannan, Community Development Director; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Information Systems Director; Mr. Leiter, Production Assistant; Ms. Roberts, Communications Manager; Mr. Sheridan, Assistant City Manager - Professional Services; Mr. Wash, Assistant Public Works Director; and Mr. Wonsick, Assistant City Engineer.

11. Discussion Items

- A. [19-0110](#) **City of Hudson 2020 - 2024 Five-Year Plan Review and 2020 Budget**
Brief Description: This is the final scheduled meeting to review the City's 2020-2024 Five-Year Plan and 2020 budget. This meeting will focus on the Accelerated Road Program and the Broadband Fund.

Attachments: [Hyperlink - PROPOSED 2020-2024 Five-Year Plan Engineering Accelerated Asphalt Memo 102219](#)
[Costs for selected services 10.25.19](#)

Mr. Kosco provided an explanation on the 3 different options for the Accelerated Road Program. Staff recommended Option 1, which includes a 10-year, \$2.3 million bond that would be used towards the overlay of all concrete streets over a 2-year time frame, and an annual road program budget of \$2.7 million per year, which includes an increase of approximately \$500,000 from the Gas Tax increase, that would be used towards major roads and local roadways. All major roadways would be completed by 2024 and the Pavement Condition Index would increase from a 71 to a 78. Discussion followed regarding the various options and the process on the determination of how the paving list is compiled. There was consensus to move forward with Option 1.

Mr. Griffith provided an explanation on the Velocity Broadband 5-year budget. Council asked staff to provide quarterly financial updates on Velocity Broadband, beginning in January 2020.

This matter was discussed.

- B.** [19-0111](#) **Discussion Regarding Veteran’s Trail Phase 4 - Barlow Road Sidewalk Project**
Brief Description: Staff would like to update Council and gather input on the design of the Veteran’s Trail Phase 4/ Barlow Road Sidewalk Improvement design after collecting comments from the September 26, 2019 Public Meeting.
Attachments: [Veteran's Trail PH 4 Memo 101819](#)
 [Veteran's Trail PH 4 - Map](#)
 [Public Meeting Comments](#)
 [Fact Sheet From Public Meeting](#)

Mr. Kosco provided background information on the project and explained resident concerns and the various alternate options that staff has evaluated. Discussion followed regarding the different options. Staff agreed to redesign and return to Council at a later date.

This matter was discussed.

12. Proposed Consent Agenda for November 6, 2019, Council Meeting

- A.** [TMP-4475](#) **AN ORDINANCE AMENDING THE CITY’S PAY RANGE STRUCTURE AND PAY RANGE ASSIGNMENTS SCHEDULE ADOPTED BY ORDINANCE NO. 18-151.**
Brief Description: This Ordinance authorizes an annual salary adjustment for the City's non-bargaining unit employees. The pay bands provided in the Pay Range Structure chart attached to the Ordinance have each been adjusted by a factor of 1.02 over the 2019 Pay Range Structure figures. This Ordinance also amends the City’s Pay Range Assignment Schedule.
Attachments: [2020 Pay Ranges - Non Union - Final](#)
 [2020 Pay Range Assignment - Final](#)

This Ordinance was forwarded for further consideration at the November 6, 2019, Council meeting.

- B.** [TMP-4472](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE PURCHASE OF ROAD SALT FROM CARGILL INC. THROUGH THE COMMUNITY UNIVERSITY AND EDUCATION PURCHASING ASSOCIATION PROGRAM FOR THE 2019-2020 WINTER SEASON.**
Brief Description: The Public Works Department budgets annually for the purchase of road salt for de-icing city streets for winter traffic safety. The Public Works Department seeks City Council approval to purchase road salt from Cargill Incorporated through participation in the CUE (Community, University and Education Purchasing Association)
Attachments: [2019 Permission to Bid](#)
 [Salt Bid Tab 19-20](#)

This Resolution was forwarded for further consideration at the November 6, 2019, Council meeting.

- C. [TMP-4471](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE ROAD SALT CONVEYANCE SERVICES FOR THE 2019-2020 WINTER SEASON.**

Brief Description: Each year the Public Works Department solicits prices for the conveying of delivered road salt into the City salt storage facilities. Staff wishes to award the salt conveying contract for the 2019-2020 winter season.

Attachments: [2019 Permission to Bid](#)

This Resolution was forwarded for further consideration at the November 6, 2019, Council meeting.

13. **Proposed Legislation for November 6, 2019, Council Meeting**

- A. [19-147](#) **AN ORDINANCE APPROVING A PETITION FOR SPECIAL ASSESSMENTS FOR SPECIAL ENERGY IMPROVEMENT PROJECTS AND A PLAN FOR PUBLIC IMPROVEMENTS; APPROVING THE NECESSITY OF ACQUIRING, CONSTRUCTING, AND IMPROVING CERTAIN PUBLIC IMPROVEMENTS IN THE CITY IN COOPERATION WITH THE AKRON-SUMMIT COUNTY ENERGY SPECIAL IMPROVEMENT DISTRICT; DETERMINING TO PROCEED WITH SUCH PROJECT; AND DETERMINING TO LEVY SPECIAL ASSESSMENTS IN CONNECTION WITH SUCH PROJECT.**

Brief Description: Passage of this Ordinance will enable the City to become a participating political subdivision of the Akron-Summit County Energy Special Improvement District (ESID). As a result, businesses located within the City of Hudson will be able to have the financing costs of approved energy improvement projects be repaid through an assessment on the property.

Attachments: [Ordinance No. 19-147](#)

This Ordinance was forwarded for further consideration at the November 6, 2019, Council meeting.

14. **Items to be Added to Future Agendas**

None.

15. **Executive Session**

A motion was made by Dr. Williams, seconded by Mr. Hanink, to enter into executive session to consider the sale or lease of City property at competitive bidding. Mr. Wooldredge recessed the meeting at 9:19 p.m. after the motion carried by the following vote:

Aye: 7 - Ms. Radigan, Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Hanink and Mr. Kelemen

16. Adjournment

There being no further discussion, Mr. Wooldredge adjourned the Council workshop meeting at 10:20 p.m.

David A. Basil, Mayor

William D. Wooldredge, President of Council

Jane Howington, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.