



City of Hudson, Ohio

Meeting Minutes - Draft

City Council Workshop

Jeffrey L. Anzevino, Mayor

Christopher W. Foster, President of Council (Ward 2)

Christopher A. Banweg, Council Member (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Karen E. Heater, Council Member (At-Large)

Nicole V. Kowalski, Council Member (At-Large)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Thomas Sheridan, Interim City Manager

Marshal Pitchford, City Solicitor

R. Todd Hunt, Special Counsel

Aparna Wheeler, Clerk of Council

Tuesday, August 23, 2022

7:30 PM

Town Hall
27 East Main Street

1. Call to Order

In the absence of President of Council Foster, Mrs. Bigham, called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 6 - Mr. Banweg, Mrs. Bigham, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

Absent: 1 - Mr. Foster

Others & Staff in Attendance: Mayor Anzevino; Mr. Sheridan, Interim City Manager; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, HCTV Production Assistant; and Mr. Stifler, Economic Development Director.

2. Correspondence and Council Comments

Mr. Sutton asked staff to look at the intersection of Ravenna Street and Stow Road to see how safety can be improved. He further asked staff to post detour signs and/or road closed signs at the closest intersection when this intersection is blocked.

Mr. Banweg supported Mr. Sutton's request for staff to review the intersection of Ravenna Street and Stow Road. He further provided follow-up regarding the recent Open Forum that was held.

Mrs. Kowalski said that the next Open Forum will be held at 7:00 p.m. on September 7, 2022, at the Hudson Library, and she invited interested citizens to attend.

3. Discussion Items

- A. [TMP-6216](#) **Special Recognition of the Vincent William Baran Day of Service**
Brief Description: This Proclamation recognizes the family's on-going community service in the memory of Vincent William Baran. Ben and Lindsay Baran will accept the Proclamation.

Attachments: [Proclamation](#)

Mayor Anzevino provided background information regarding this special recognition, and stated that it would be read at the September 6, 2022, Council meeting.

This Proclamation was forwarded for further consideration at the September 6, 2022, Council meeting.

- B. [22-0077](#) **Pedestrian Safety around Hudson Schools at Unsignalized Crosswalks**
Brief Description: Staff will discuss pedestrian safety around Hudson Schools.

Attachments: [City of Hudson Special Traffic Control Sign Policy \(Update 8-11-21\)](#)
[Schools and Crosswalks](#)

Mayor Anzevino provided information on the need for RRFB's at 8 non signalized crosswalks around the schools, which included Stow Road at Stonebridge Court, Stow Road at Pioneer Trail, Middleton at Winterberry Drive, Hudson-Aurora at Herrick Park Drive, Aurora Street at Hudson Street, N. Hayden Parkway at Victoria Parkway, Simon Road and York Drive. He further stated that the average cost for each RRFB would cost approximately \$30,000, and asked that this item be placed on the September 6, 2022, Council meeting, to allow for installation in the Spring 2023. Discussion followed that included the effectiveness of RRFB's when they are overused, obtaining traffic volume to warrant proposed locations, and enforcement. There was Council consensus to obtain more data and then bring back for further discussion at the September 27, 2022, Council workshop.

This matter was discussed.

4. Proposed Consent Agenda for September 6, 2022, Council Meeting

- A. [TMP-6212](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE TINKERS CREEK WATERSHED PARTNERS FOR AN OHIO ENVIRONMENTAL PROTECTION AGENCY 319 GRANT FOR THE DARROW ROAD PARK STREAM RESTORATION PROJECT.**
Brief Description: Tinkers Creek Watershed Partners (TCWP) has secured a grant through the Ohio Environmental Protection Agency (EPA) 319 grant programs to fund the "Darrow Road Park Stream Restoration Project". The total project cost is estimated at \$250,000 and is being paid for by the EPA grant and managed by Tinkers Creek Watershed Partners.

Attachments: [Darrow Park 319 Grant Concept Plan](#)

This Resolution was forwarded for further consideration at the September 6, 2022, Council

meeting.

- B. [TMP-6226](#) **A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE FOR A PURCHASE MADE; AND DECLARING AN EMERGENCY.**
Brief Description: Council authorization is required for payment of the invoice shown on this Resolution in excess of \$3,000, for which a commitment was made before a Purchase Order was generated.
Attachments: [Draft Resolution](#)

This Resolution was forwarded for further consideration at the September 6, 2022, Council meeting.

5. **Proposed Legislation for September 6, 2022, Council Meeting**

- A. [22-91](#) **AN ORDINANCE CREATING CHAPTER 296 OF THE CODIFIED ORDINANCES TO PROHIBIT INDIVIDUAL CITY EMPLOYEES FROM SERVING ON CITY BOARDS, COMMISSIONS AND/OR COMMITTEES.**
Brief Description: The Council seeks to prevent any conflicts of interest, whether they be potential, perceived, or actual, in the appointment and service of members of the City's various boards, commissions and committees.
Attachments: [Hudson Board Membership Information](#)
[Ordinance No. 22-91](#)

Mrs. Kowalski questioned the definition of City Employee as it pertained to past employees. Mr. Sutton stated that he researched what other communities have in their legislation, and found that other communities have language similar in nature. Further discussion followed regarding changing the time from 24 months to 12 months.

Ordinance No. 22-91 was forwarded for further consideration at the September 6, 2022, Council meeting.

- B. [22-92](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO LEASE AGREEMENTS AND ESTABLISH RULES FOR THE USE OF SPACE AT CITY HALL AND AT OR UPON OTHER CITY PROPERTY.**
Brief Description: A discussion authorizing the Interim City Manager to enter into lease agreements with several third-party individuals & organizations for space in Hudson City Hall and city-owned property.
Attachments: [Rules for Use-BCC & City Hall-2023](#)
[Resolution No. 22-92](#)

Mr. Banweg stated that he has began working on the framework for leases. Discussion followed regarding what the framework guidelines will be. Mr. Sheridan suggested removing Resolution No. 22-92 from further consideration and move the lease agreements to align with the approval of the proposed framework discussion.

Resolution No. 22-92 was forwarded for further consideration at the September 6, 2022, Council meeting.

- C. [22-104](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH WESTERN RESERVE COMMUNITY BAND FOR SPACE AT CITY HALL**
Brief Description: A resolution authorizing the Interim City Manager to enter into a lease agreement with Western Reserve Community Band for space in Hudson City Hall.
Attachments: [Exhibit A - Western Reserve Band Lease Agreement](#)
 [Resolution No. 22-104](#)

Resolution No. 22-104 was forwarded for further consideration at the September 6, 2022, Council meeting.

- D. [22-105](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH HUDSON SENIOR NETWORK FOUNDATION FOR SPACE AT CITY HALL.**
Brief Description: A resolution authorizing the Interim City Manager to enter into a lease agreement with Hudson Senior Network Foundation for space in Hudson City Hall.
Attachments: [Exhibit A - Hudson Senior Network Lease Agreement](#)
 [Resolution No. 22-105](#)

Resolution No. 22-105 was forwarded for further consideration at the September 6, 2022, Council meeting.

- E. [22-106](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH UNITED STATES DEPARTMENT OF VETERANS AFFAIRS AND/OR MARK A. RESTIFO FOR SPACE AT CITY HALL**
Brief Description: A resolution authorizing the Interim City Manager to enter into a lease agreement with United States Department of Veterans Affairs and/or Mark A. Restifo for space in Hudson City Hall and city-owned property.
Attachments: [Exhibit A - Lease Agreement with US Dept of Veterans Affairs/Mark Restifo](#)
 [Resolution No. 22-106](#)

Resolution No. 22-106 was forwarded for further consideration at the September 6, 2022, Council meeting.

- F. [22-107](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH HUDSON MINISTERIAL ASSOCIATION FOR SPACE AT CITY HALL.**
Brief Description: A resolution authorizing the Interim City Manager to enter into a lease agreement with Hudson Ministerial Association for space in Hudson City Hall.

Attachments: [Exhibit A - Rental Agreement w Hudson Ministerial Association -updated](#)
[Resolution No. 22-107](#)

Resolution No. 22-107 was forwarded for further consideration at the September 6, 2022, Council meeting.

- G. [22-108](#) **A RESOLUTION ADOPTING OFFICIAL CITY POLICY GOVERNING THE EXHIBITION OF FLAGS AT CITY GOVERNMENT FACILITIES AND CITY-OWNED PROPERTIES.**
Brief Description: At the direction of City Council, staff has developed a formal flag flying policy for all City owned government/public owned buildings and facilities. Staff wishes to review the policy with Council and pass a Resolution establishing the official policy.

Attachments: [Exhibit A \(updated for 8.16.22\)](#)
[Resolution No. 22-108](#)

Resolution No. 22-108 was forwarded for further consideration at the September 6, 2022, Council meeting.

- H. [22-109](#) **A RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH OHM ADVISORS TO RESEARCH, HELP FACILITATE AND PREPARE THE CITY'S 2023 COMPREHENSIVE PLAN.**
Brief Description: Selection of consultant firm OHM Advisors to complete the consultant scope of services for the preparation of the 2023 Comprehensive Plan.

Attachments: [Resolution No. 22-109](#)

Resolution No. 22-109 was forwarded for further consideration at the September 6, 2022, Council meeting.

6. **Items to be Added to Future Agendas**

Mrs. Bigham provided information to Council regarding an Ordinance to establish 242.23 to adopt a monthly transparency and expenses report to Council by the Finance Director, and stated that she would like to add this to a workshop in September.

Mrs. Kowalski would like to discuss, at a future Workshop, the Solar Net Metering through Hudson Public Power

7. **Executive Session**

A motion was made by Mr. Banweg, seconded by Ms. Schlademan, to enter into executive session to consider confidential information related to a special business strategy of an applicant for economic development assistance. Mrs. Bigham recessed the meeting at 8:24 p.m. after the motion carried unanimously by voice vote.

Mrs. Bigham reconvened the Council workshop at 8:51 p.m.

8. Adjournment

There being no further discussion, Mrs. Bigham adjourned the Council workshop meeting at 8:51 p.m.

Beth Bigham, President of Council Pro Tempore

Thomas J. Sheridan, Interim City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.