



City of Hudson, Ohio

Meeting Agenda - Final-revised City Council

David A. Basil, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Casey M. Weinstein, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, December 4, 2018

7:30 PM

Town Hall

1. **Call to Order**

2. **Pledge of Allegiance to the Flag**

3. **Roll Call**

4. **Approval of the Minutes**

A. [18-0114](#) **Minutes of Previous Council Meetings**

Executive Summary: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [November 27, 2018 Council Workshop & Special Meeting Minutes - DRAFT](#)

Draft minutes of the November 20, 2018, meeting will be provided at a later date.

5. **Honorary Resolution**

A. [18-181](#) **A RESOLUTION HONORING AND THANKING MR. CASEY WEINSTEIN FOR HIS SERVICE TO THE HUDSON COMMUNITY.**

Executive Summary: This Resolution provides recognition and thanks to Casey Weinstein for his dedicated service as a member of Hudson City Council, representing Ward 2.

Attachments: [Resolution No. 18-181](#)

6. **Public Comments**

7. Correspondence and Council Comments

8. Report of Manager

9. Discussion Items

10. Appointments

11. Consent Agenda

- A. [18-182](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH UNIVAR FOR ROCK SALT FOR THE CITY'S WATER TREATMENT PLANT.**
Executive Summary: The Water Resources Division uses bulk coarse rock salt to regenerate softening equipment as part of the water treatment process at the Water Plant. The Water Resources Division currently budgets \$110,000 annually for rock salt and water treatment chemicals. The current rock salt contract is held by the Univar Company. The contract term ends on December 31, 2018.
Attachments: [Resolution No. 17-158, authorizing 2018 Purchase Agmt.](#)
 [Resolution No. 18-182](#)
- B. [18-183](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE PURCHASE OF A FLEET VEHICLE FOR HUDSON COMMUNITY DEVELOPMENT OPERATIONS; AND DECLARING AN EMERGENCY.**
Executive Summary: Using remaining funds in the 2018 Fleet Capital Fund, the Public Works Department wishes to proceed with the purchase of a replacement vehicle for use in Community Development operations. Staff has obtained CUE government program pricing for the purchase of one (1) replacement Ford Explorer utility vehicle.
Attachments: [Resolution No. 18-183](#)
- C. [18-184](#) **AN ORDINANCE AMENDING ORDINANCE NO. 17-184, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2018, BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS RELATED TO THE FOURTH QUARTER OF 2018.**
Executive Summary: This Ordinance will amend the 2018 budget for additional and/or amended appropriations as listed in the attached Exhibit A.
Attachments: [Exhibit A - 4th Qtr Appropriations 2018](#)
 [Ordinance No. 18-184](#)

- D. [18-185](#) A RESOLUTION AFFIRMING APPLICATION SUBMISSION BY THE CITY MANAGER TO THE OHIO DEPARTMENT OF COMMERCE, DIVISION OF STATE FIRE MARSHAL, FOR A MULTI-AGENCY RADIO COMMUNICATION SYSTEM GRANT.**
- Executive Summary:*** Staff has requested \$49,944.00 in grant funding for the purchase of 30 Multi-Agency Radio Communication System (MARCS) compatible portable radios for the Hudson Fire Department. No City matching funds are required.
- Attachments:*** [Resolution No. 18-185](#)

- E. [18-186](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEAD PUBLIC AGENCY (“LPA”) FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE SOUTH MAIN STREET IMPROVEMENT PROJECT (SUM-SR 91 13.45, PID# 106445); AND DECLARING AN EMERGENCY.**
- Executive Summary:*** This project is for the construction of a two-way left turn lane and addition of a bicycle lane and sidewalk improvements along SR 91 from Stoney Hill, south to Barlow Road.
- Attachments:*** [Exhibit A - LPA Agreement](#)
[Resolution No. 18-186](#)

12. Legislation

- A. [18-65](#) A RESOLUTION DECLARING THE NECESSITY OF SUBMITTING TO THE ELECTORS OF THE CITY THE QUESTION OF THE ISSUANCE OF CITY IMPROVEMENT BONDS FOR THE PURPOSE OF CONSTRUCTING A COMMUNITY-WIDE FIBER NETWORK IN THE AGGREGATE PRINCIPAL AMOUNT OF \$21,000,000 AND A PROPERTY TAX LEVY TO SUPPORT THE BONDS. (As Revised 5/15/2018)**
- Executive Summary:*** This Resolution is a State Code-required precursor to legislation placing a voted bond issue/property tax levy on the ballot. If passed, a copy of this Resolution will be sent to the Summit County Fiscal Officer to certify the estimated annual property taxes from the levy.
- Attachments:*** [Hudson City Schools - Resolution of Necessity \(example\)](#)
[Resolution No. 18-65 \(As Introduced 5/1/2018\)](#)
[Resolution No. 18-65 \(As Revised 5/15/2018\)](#)

Resolution No. 18-65 was forwarded to the meeting of December 4, 2018, for further consideration.

Legislative History

5/1/18	City Council	first reading
5/15/18	City Council	second reading
5/15/18	City Council	to suspend the rule requiring three readings
5/22/18	City Council	postponed to a date certain to the City Council Workshop
5/22/18	City Council	third reading
11/13/18	City Council Workshop	item forwarded to the City Council

- B. [18-66](#) A RESOLUTION TO SUBMIT TO THE ELECTORS OF THE CITY THE QUESTION OF THE ISSUANCE OF IMPROVEMENT BONDS IN THE AGGREGATE PRINCIPAL AMOUNT OF \$21,000,000 FOR THE CONSTRUCTION OF A COMMUNITY-WIDE FIBER NETWORK AND A PROPERTY TAX LEVY TO SUPPORT THE BONDS. (As Revised 5/15/2018)**

Executive Summary: This Resolution is to allow Hudson voters to determine whether or not they support funding the capital buildout of a community-wide fiber network through a property tax levy.

Attachments: [Resolution No. 18-66 \(As Introduced 5/1/2018\)](#)

[Resolution No. 18-66 \(As Revised 5/15/2018\)](#)

Resolution No. 18-66 was postponed to the meeting of December 4, 2018.

Legislative History

5/1/18	City Council	first reading
5/8/18	City Council Workshop	item forwarded to the City Council
5/15/18	City Council	second reading
5/15/18	City Council	to suspend the rule requiring three readings
6/5/18	City Council	third reading
6/5/18	City Council	postponed to a date certain to the City Council

- C. [18-157](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH TYLER TECHNOLOGIES, INC. FOR AN ENTERPRISE RESOURCE PLANNING SOLUTION AND PROFESSIONAL SERVICES PERTAINING TO THE INTEGRATION OF FINANCIAL, PAYROLL, HUMAN RESOURCES, FIXED ASSETS, UTILITY BILLING AND PUBLIC WORKS WORK ORDER PROCESSING.**

Executive Summary: City staff is requesting approval to purchase an ERP Solution which will combine work currently done in five separate software programs into one as well provide improved transparency with utility billing. The new software will also include a human resources module that provides employees with a self-service portal which will reduce the current paper dependent process and a budgeting function to assist with preparation of the Five-Year Plan and Annual Budget.

Attachments: [ROI Calculations for Munis Software](#)

[Hyperlink - Finance Dept. Review, 3-14-2017 Workshop \(item 3B @ 1:31:05 on video\)](#)

[Hyperlink - Five-Year Plan Review, 9-26-2017 Workshop \(item 3A @ 2:09:46 on video\)](#)

[Resolution No. 18-157](#)

Third Reading

Legislative History

10/23/18	City Council Workshop	item forwarded to the City Council
11/6/18	City Council	first reading
11/20/18	City Council	second reading

D. [18-158](#) A RESOLUTION ADOPTING IN CONCEPT THE UPDATED CONNECTIVITY PLAN.

Executive Summary: The 2018 Connectivity Plan Update reflects changes to the network since 2013 as numerous trail segments have been funded and incorporates minor adjustments to the scoring methodology.

Attachments: [Council Memorandum 10.30.18](#)
[Connectivity Update 2018](#)
[Resolution No. 18-158](#)

Third Reading

Legislative History

11/6/18	City Council	first reading
11/20/18	City Council	second reading

E. [18-159](#) A RESOLUTION ADOPTING IN CONCEPT THE CITY OF HUDSON FIVE-YEAR PLAN 2019-2023.

Executive Summary: This resolution adopts in concept the City's Five-Year Plan.

Attachments: [Updates to Five-Year Plan](#)
[2019-2023 Five-Year Plan Draft 10-29-18](#)
[Resolution No. 18-159](#)

Third Reading

Legislative History

11/6/18	City Council	first reading
11/20/18	City Council	second reading

F. [18-160](#) AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON, COUNTY OF SUMMIT, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2019.

Executive Summary: This Ordinance establishes the City's budget for 2019.

Attachments: [Ordinance No. 18-160](#)

Third Reading

Legislative History

11/6/18	City Council	first reading
11/20/18	City Council	second reading

- G. [18-174](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO PURCHASE AGREEMENTS WITH CENTRACOMM FOR THE PROCUREMENT OF A ROUTER SYSTEM AND WITH ZCORUM FOR THE PROCUREMENT OF A CARRIER GRADE NAT SYSTEM; AND DECLARING AN EMERGENCY.**

Executive Summary: Staff is requesting the appropriation of existing funds in the Velocity Broadband capital fund to use towards the purchase of new equipment and materials.

Attachments: [Resolution No. 18-174 \(as revised\)](#)

Third Reading

Legislative History

11/20/18	City Council	first reading
11/20/18	City Council	to suspend the rule requiring three readings
11/27/18	City Council	second reading

- H. [18-175](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH PIVOT MARKETING AND SALES FOR PROFESSIONAL SERVICES RELATING TO MARKETING EFFORTS OF THE VELOCITY BROADBAND BUSINESS SERVICE; AND DECLARING AN EMERGENCY.**

Executive Summary: This contract is for the professional services to provide marketing expertise, materials, and planning for the Velocity business internet and voice services.

Attachments: [Resolution No. 18-175 \(as revised 12-4-18\)](#)

Third Reading

Legislative History

11/20/18	City Council	first reading
11/20/18	City Council	to suspend the rule requiring three readings
11/27/18	City Council	second reading

I. [18-178](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE
ADDENDA TO LEASES FOR SPACE AT 1769 AND 1566 GEORGETOWN
ROAD FOR USE BY THE PUBLIC WORKS DEPARTMENT THROUGH
JANUARY 1, 2023.**

Executive Summary: The Department of Public Works currently leases space at 1769 and 1566 Georgetown Road, Hudson, OH for use as administrative office and operational space. The annual cost of these two leased spaces is \$269,654.64. It is necessary to continue to lease these spaces to ensure the minimal office and operational space required to carry out the responsibilities and services of the Public Works Department.

Attachments: [Resolution No. 18-178](#)

Second Reading: Resolution No. 18-178 was removed from the November 20, 2018, Consent Agenda and postponed to the December 4, 2018, meeting.

Legislative History

11/20/18	City Council	first reading
11/20/18	City Council	to suspend the rule requiring three readings
11/20/18	City Council	postponed to a date certain to the City Council

13. Executive Session

14. Adjournment

The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.