



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

Vacant, Mayor

Christopher W. Foster, President of Council & Acting Mayor (Ward 2)

Christopher A. Banweg, Council Member (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Karen E. Heater, Council Member (At-Large)

Nicole V. Kowalski, Council Member (At-Large)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Jane Howington, City Manager

R. Todd Hunt, Interim City Solicitor

Aparna Wheeler, Clerk of Council

Tuesday, February 22, 2022

7:00 PM

Town Hall
27 East Main Street

Special Meeting:

1. Call to Order

Acting Mayor and President of Council Foster called to order the special meeting of Hudson City Council at 7:00 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

2. Pledge of Allegiance to the Flag

3. Roll Call

Present: 7 - Mr. Banweg, Mrs. Bigham, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

Others & Staff in Attendance: Ms. Howington, City Manager; Mr. Chojnacki, Associate of City Solicitor, Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Sheridan, Assistant City Manager - Professional Services; and Mr. Suntken, HCTV Production Assistant.

4. Appointment of Thomas Sheridan as Clerk of Council Pro Tempore

A motion was made by Mr. Sutton, seconded by Mr. Banweg, that Mr. Sheridan be appointed as Clerk of Council Pro Tempore. The motion carried by the following vote

Aye: 7 - Mrs. Bigham, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton and Mr. Banweg

5. Public Comments

Andrea Bucey, 1480 Groton Drive, addressed Council on the dismissal of the City Manager.

Mike Grace, 1510 Hines Hill Road, spoke in support of the removal of the City Manager and addressed issues he has had with the Community Development Department.

Julie Erickson, 7326 Hayward Road, spoke on concerns with the proposed Downtown Phase II project and was looking forward to change with the new Council and a new City Manager.

Mr. Ban, Stonington Drive, spoke on moving Council meetings to City Hall on Terex Road, development of Former Youth Development Center, supplying residents with the cost associated with removal of the City Manager, and that the future Mayor is able to separate personal feelings from their duties as Mayor.

Mr. Daley, Darrow Road, commended Council on actions that have been taken and urged Citizens to stay informed with the facts.

Anita Creehan, 7 Morning Song Lane, addressed Council on the dismissal of the City Manager and asked that normalcy be brought back to the City.

6. Correspondence and Council Comments

Ms. Schlademan read a statement she received from resident Maryann Copley regarding the resignation of Ms. Howington.

Mrs. Kowalksi read a statement she received from resident Paige Mince regarding the resignation of Ms. Howington.

Mrs. Bigham stated she has received resident concerns regarding the increased train traffic and provided an update on the status of the quiet zones that are budgeted for this year.

Mr. Sutton stated that the City Managers separation agreement is a public record, and can be requested by submitting a Public Records Request. He further stated that Mr. Foster and himself have been looking into grants to fund a bridge over the train tracks on Hines Hill Road.

Mr. Foster read a statement he received from Mrs. Falke regarding the resignation of Ms. Howington. He further provided information on projects that previous Council members funded and projects that are currently unfunded.

7. Legislation

A. [22-28](#) A RESOLUTION ACCEPTING THE RESIGNATION OF THE CITY MANAGER AND AUTHORIZING ACTIONS RELATED THERETO.

Attachments: [Resolution No. 22-28](#)

A motion was made by Mrs. Bigham, seconded by Mr. Banweg, to suspend the rule requiring three readings to allow for passage of Resolution No. 22-28. The motion carried by the following vote:

Aye: 6 - Mr. Foster, Mrs. Heater, Ms. Schlademan, Mr. Sutton, Mr. Banweg and Mrs. Bigham

Nay: 1 - Mrs. Kowalski

Ms. Schlademan stated she has enjoyed working with Ms. Howington and wished her well.

Mr. Banweg wished Ms. Howington well and hopes that Council can work together as they move forward.

Mrs. Kowalski thanked Ms. Howington for her work and her professionalism and wished her well.

A motion was made by Mr. Banweg, seconded by Mrs. Bigham, to pass Resolution No. 22-28. The motion carried by the following vote:

Aye: 6 - Mrs. Heater, Ms. Schlademan, Mr. Sutton, Mr. Banweg, Mrs. Bigham and Mr. Foster

Nay: 1 - Mrs. Kowalski

B. [22-0020](#) A Motion to Withdraw Resolution No. 22-18, “A RESOLUTION SUSPENDING THE CITY MANAGER PENDING REMOVAL, PURSUANT TO CITY OF HUDSON CHARTER SECTION 5.03.”

A motion was made by Mr. Banweg, seconded by Mrs. Bigham, to withdraw Resolution No. 22-18 from further consideration. The motion carried by the following vote:

Aye: 7 - Mrs. Kowalski, Ms. Schlademan, Mr. Sutton, Mr. Banweg, Mrs. Bigham, Mr. Foster and Mrs. Heater

[22-18](#) A RESOLUTION SUSPENDING THE CITY MANAGER PENDING REMOVAL, PURSUANT TO CITY OF HUDSON CHARTER SECTION 5.03.

Attachments: [Resolution No. 22-18](#)

Resolution No. 22-18 was withdrawn from further consideration by motion on File No. 22-0020

8. Adjournment

There being no further business, Mr. Foster adjourned the Council meeting at 7:38 p.m.

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Regular Workshop:**9. Call to Order**

Acting Mayor and President of Council Foster called to order the workshop of Hudson City Council at 7:42 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 7 - Mr. Banweg, Mrs. Bigham, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

Others & Staff in Attendance: Ms. Howington, City Manager; Mr. Chojnacki, Associate of City Solicitor, Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Sheridan, Assistant City Manager - Professional Services; and Mr. Suntken, HCTV Production Assistant.

10. Correspondence and Council Comments

Mr. Sutton spoke on an article in the Record Courier regarding the City of Streetsboro putting in waterlines within their city. He further stated that residents along Stone Road have reached out to him about tying into this line.

Mr. Foster stated that a resident reached out to him regarding having the arborist look at the evergreen trees in front of 657 Barlow Road.

Mrs. Heater provided an update on the Board of Zoning and Building Appeals that was held on February 17, 2022. She further stated that Mr. Banweg and herself will be holding an Open Forum at 6:30 p.m. on February 23, 2022, at the Hudson Library, and she invited interested citizens to attend.

11. Proclamation**A. [22-0024](#)****Proclamation: Special Recognition of Rare Disease Day**

Brief Description: President of Council & Acting Mayor Foster will proclaim February 28, 2022 as “Rare Disease Day” in Hudson.

Attachments: [Rare Disease Day 2022 - Draft](#)

Ms. Long accepted the Proclamation and expressed appreciation and shared details on a rare disease that has affected her family.

Mr. Foster read this Proclamation, recognizing February 28, 2022, as Rare Disease Day.

12. Discussion Items**A. [22-0021](#)****Discussion: Update on the E. Barlow Road, Terex Road and Hudson Industrial Parkway Intersections Study**

Brief Description: City Staff would like to discuss with City Council and the Mayor, the first phase of the E. Barlow Road, Terex Road and Hudson Industrial Parkway Intersections Study including recommendations to be further analyzed.

The traffic consultant, Prime AE Group, Inc., will present a basic outline of intersection studies and evaluation completed to date.

Attachments: [Terex Rd Feasibility Study Phase 1 2-15-22](#)

Mr. Kosco provided some background information on the study. He further introduced Mr. Eric Smith and Mr. Ben Morgan with Prime AE, who presented a basic outline of the intersection studies and evaluations. Discussion followed that included the size of the roundabout and cost. Mr. Kosco explained the process of what the next steps would be for the study.

This matter was discussed.

B. [22-0022](#)

Discussion: Update on the Downtown Pedestrian Safety Study

Brief Description: City Staff would like to discuss with City Council, the first phase of the Downtown Pedestrian Safety. The traffic consultant, LJB, Inc., will present a basic outline of the evaluations completed to date and discuss next steps of the study.

Attachments: [Downtown Hudson Ped Feasibility Study Final Draft](#)

Mr. Sheridan provided the limits of the study and Mr. Kosco provided background information on the purpose of the study and provided an overview of the phases of the study. Mr. Kosco introduced Mr. Dennis Albrecht and Mr. Tom Flask, LJB, Inc., who presented a basic outline of the evaluations completed. Discussion followed that included lowering the speed limit, evaluation of truck turning at SR 91/SR 303 intersection, extend pedestrian area out to N. Hayden Pkwy, leading pedestrian intervals, and public input sessions.

This matter was discussed.

C. [22-0023](#)

Discussion of the City's current mailbox damage policy reimbursement amount

Brief Description: Per City Council request, this discussion is in regards to the current damaged mailbox reimbursement policy associated with the City's leaf removal and snow and ice control programs. Council asked that the discussion focus on the reimbursement amount and if it should be adjusted.

Attachments: [Mailbox Reimbursement Program Analysis 2019-2021](#)

[Mailbox Reimbursement Analysis 2022](#)

[Mailbox Installations Guide](#)

Mr. Comeriato provided an explanation on the City's mailbox reimbursement policy. Discussion followed that included cause of damage, average mailbox damage in neighboring communities, cost to replace a mailbox, and assistance with mailbox installation. Mr. Comeriato recommended that the cost be increased to \$200.00. There was Council consensus to increase the reimbursement fee to \$200.00, and for staff to look into options to assist residents for mailbox replacement.

This matter was discussed.

13. Proposed Consent Agenda for March 1, 2022, Council Meeting

- A. TMP-5937 A RESOLUTION AMENDING RESOLUTION NO. 19-19 AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR VETERANS TRAIL PHASE 3 PROJECT.**

Brief Description: The project will include the installation of a gravel trail and an on-road path between Cascade Park and Milford Road.

Attachments: GIS of Project Area
Draft Resolution

This Resolution was forwarded for further consideration at the March 1, 2022, Council meeting.

- B. TMP-5854 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE 2022 STORM SEWER LINING IMPROVEMENTS PROJECT WITH THE LOWEST AND BEST BIDDER.**

Brief Description: This project involves the lining of storm sewers in various areas in Hudson.

Attachments: Proposed 2022 Lining Map
Draft Resolution

This Resolution was forwarded for further consideration at the March 1, 2022, Council meeting.

- C. TMP-5945 A RESOLUTION AUTHORIZING THE CITY MANAGER'S DESIGNEE TO SUBMIT A PROJECT FOR FUNDING, AND IF SELECTED, ENTER INTO AN AGREEMENT FOR FUNDING THROUGH THE OHIO STATE CAPITAL BUDGET FOR THE ELLSWORTH GOLF COURSE STORM WATER MANAGEMENT PROJECT; AND DECLARING AN EMERGENCY.**

Brief Description: The State of Ohio has dedicated a portion of the State's Capital Budget to assist with grant funding of various local community projects that meet the State's grant criteria. If selected, the City of Hudson would receive funding assistance through the Ohio State Capital Budget for the unfunded Ellsworth Golf Course Storm Water Management Project.

Attachments: Exhibit - Storm Pond at Ellsworth GC.pdf
Draft resolution

This Resolution was forwarded for further consideration at the March 1, 2022, Council meeting.

- D. TMP-5949 A RESOLUTION AUTHORIZING THE ROTARY CLUB OF HUDSON TO UNDERTAKE A RESTORATION PROJECT ON THE BOY SCOUT**

OF AMERICA CABIN LOCATED ON THE SOUTHWEST HUDSON GREEN NEAR THE INTERSECTION OF SR 303 AND SR 91.

Brief Description: The Boy Scout log cabin located on the southwest Hudson Green is in considerable disrepair. The Rotary Club of Hudson, owner of the log cabin, has initiated a fundraising campaign to make needed repairs and improvements to this structure located on City of Hudson property.

Attachments: Boy Scout Cabin Project
Draft Resolution

This Resolution was forwarded for further consideration at the March 1, 2022, Council meeting.

14. Proposed Legislation for March 1, 2022, Council Meeting

- A. [21-160](#) **AN ORDINANCE AMENDING PART TWELVE OF THE CODIFIED ORDINANCES OF HUDSON TO AMEND SECTION 1205.02, THE OFFICIAL ZONING DISTRICT MAP, OF THE LAND DEVELOPMENT CODE WITH RESPECT TO THE "HISTORIC DISTRICT" TO AMEND THE BOUNDARIES OF SAID DISTRICT TO INCLUDE ELM STREET AND ROSLYN AVENUE.**

Brief Description: The expansion of the locally designated Historic District to include Elm Street and Roslyn Avenue requires an amendment to the City of Hudson Zoning Map. The National Register District expansion is near completion allowing for the local designation district expansion to proceed at this time.

Attachments: [City of Hudson Zoning District Map - Current](#)
[PC Decision - HD Expansion](#)
[Historic District Expansion Graphic](#)
[Exhibit A - Boundary description](#)
[Elm and Roslyn Historic Significance](#)
[Public Hearing Notice \(3.1.2022\)](#)
[Ordinance No. 21-160](#)

Ordinance No. 21-160 was forwarded for further consideration at the March 1, 2022, Council meeting.

- B. [22-16](#) **AN ORDINANCE ACCEPTING FOR PUBLIC RIGHT-OF-WAY DEDICATION PERMANENT TAX PARCEL NO. 3204009 ADJACENT TO THE EXISTING PARK LANE PUBLIC RIGHT-OF-WAY.**

Brief Description: Staff is requesting for right-of-way dedication permanent parcel #3204009 which is a City-owned parcel that is abutting the Park Lane Right of Way and currently contains the street infrastructure of Park Lane.

Attachments: [PC Decision](#)
 [PC Staff Report](#)
 [Ordinance No. 22-16](#)

Ordinance No. 22-16 was forwarded for further consideration at the March 1, 2022, Council meeting.

C. [22-17](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A TWO-YEAR AGREEMENT WITH FLOCK GROUP INC. FOR AN AUTOMATIC LICENSE PLATE READING SYSTEM.**

Brief Description: This would authorize the City Manager to enter into an agreement with Flock Group Inc. in the amount of \$63,000.00 for an Automatic License Plate Reading (ALPR) System.

Attachments: [FLOCK Contract Memo 2022](#)
 [FLOCK Safety Hudson Purchase Agreement](#)
 [FLOCK Funding Memo 2021](#)
 [FLOCK Info Sheet](#)
 [DB FLOCK Memo](#)
 [Flock Safety End to End Data Security Overview](#)
 [Resolution No. 22-17](#)

There was brief Council discussion regarding resident feedback and concerns about implementation.

Resolution No. 22-17 was forwarded for further consideration at the March 1, 2022, Council meeting.

D. [22-24](#) **AN ORDINANCE ENACTED PURSUANT TO SECTION 3.01 OF THE CITY CHARTER AMENDING THE WARD BOUNDARIES OF THE CITY IN RESPONSE TO RECEIPT OF THE UNITED STATES CENSUS DATA IN 2020.**

Brief Description: The city administration proposes new ward boundaries to equalize the population among the four (4) ward boundaries as required in Section 3.01 of the City Charter, based on the new 2020 U.S. Census data and the population changes to the City Council Wards.

Attachments: [Ward Map at Merger effective 1-1-94](#)
 [Council Wards 2000 Census](#)
 [Council Wards 2010 Census](#)
 [Council Wards 2020 Census](#)
 [Proposed Council Wards 2020 Census \(Exhibit A\)](#)
 [Census Blocks 2020](#)
 [Public Hearing Notice \(3.1.22\)](#)
 [Resolution No. 22-24](#)

Ordinance No. 22-24 was forwarded for further consideration at the March 1, 2022, Council

meeting.

- E. [22-25](#) **AN ORDINANCE AMENDING ORDINANCE NO. 14-153 ESTABLISHING THE INTERCONNECTION POLICY FOR CONNECTION OF RESIDENTIAL AND/OR COMMERCIAL SOLAR POWER GENERATION SYSTEMS TO THE CITY OF HUDSON'S POWER GRID THROUGH AUTHORIZATION OF A MODEL INTERCONNECTION AGREEMENT AND FEE AND RATE SCHEDULES THEREFOR.**
- Brief Description:** The City's current interconnection policy provides for residents and/or businesses to interconnect privately owned solar power generation systems to the Hudson Public Power grid. Staff has been collaborating with electrical engineers to amend the current policy to better align it with advancing technologies within the industry. Staff is asking for an Ordinance approving the amendments and implementing the policy.
- Attachments:** [Solar Interconnection Packet rev 5 01172022 -Marked up](#)
[Solar Interconnection Packet rev 5 01172022](#)
[Ordinance No. 22-25](#)

Ordinance No. 22-25 was forwarded for further consideration at the March 1, 2022, Council meeting.

- F. [22-26](#) **AN ORDINANCE REPEALING IN ITS ENTIRETY CURRENT CHAPTER 226, "CAMPAIGN FINANCE REFORM", OF THE CODIFIED ORDINANCES AND ENACTING NEW CHAPTER 226, "CAMPAIGN CONTRIBUTION LIMITS".**
- Brief Description:** Councilwoman Kowalski has requested Council members consider the need for amendments to Chapter 226 of the City's Codified Ordinances.
- Attachments:** [Ordinance No. 22-26](#)

Mrs. Kowalski stated that revisions have been sent to Mr. Hunt and he will be sending out a revised Ordinance in the near future.

Ordinance No. 22-26 was forwarded for further consideration at the March 1, 2022, Council meeting.

- G. [22-27](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AND SALE AGREEMENT WITH THE HUDSON COMMUNITY LIVING COMPANY FOR THE SALE OF A PORTION OF THE CITY-OWNED REAL PROPERTY LOCATED ON SOUTH OVIATT STREET (PERMANENT TAX PARCEL NUMBER 3201843); AND DECLARING AN EMERGENCY.**
- Brief Description:** In late 2021, City Council had provided direction to staff regarding the sale and lot split of an existing City owned parcel located on South Oviatt Street (Permanent tax parcel Number 3201843). Hudson Community Living

Company (the purchaser) has presented the City with a purchase offer, meeting the City Council directed requirements. Staff requests permission to proceed with the sale and lot split of said parcel (see attached map).

Attachments: [Oviatt Parcel Sale 2022](#)

[Hudson -Oviatt Parcel - Purchase Agreement FC \(04022163-2x9EF3B\)](#)

[Resolution No. 22-27](#)

Ordinance No. 22-27 was forwarded for further consideration at the March 1, 2022, Council meeting.

H. [TMP-5923](#) **AN ORDINANCE AMENDING SECTION 1480.04 OF THE CODIFIED ORDINANCES TITLED “ADDITIONAL PROVISIONS; PUBLIC NUISANCES; WEEDS OR TALL GRASS” TO MODIFY THE DEFINITION OF “PUBLIC NUISANCE.”**

Brief Description: Proposed amendment to Section 1480.04 to modify the definition of Public Nuisance to address exterior property maintenance concerns.

Attachments: [Proposed Ordinance - mark up version](#)

[Proposed final Ordinance \(clean version\)](#)

Mr. Hannan provided information on the need for revisions to this Ordinance and a summary of the proposed changes.

This Ordinance was forwarded for further consideration at the March 1, 2022, Council meeting.

I. [TMP-5924](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AND SALE AGREEMENT WITH JO-ANN STORES SUPPORT CENTER, INC., TO ACQUIRE REAL PROPERTY LOCATED IN HUDSON, OHIO (PERMANENT TAX PARCEL NUMBER 3009204) FOR A PUBLIC PURPOSE; AND DECLARING AN EMERGENCY.**

Brief Description: In December of 2021, City Council authorized City staff to pursue a purchase agreement for property located in Hudson to site a proposed future Public Works Facility. This resolution affirms the City Manager’s action of entering into the agreement and authorizes the purchase of property located in the City of Hudson (Permanent Tax Parcel Number 3009204) for future public purposes. (See map attached.)

Attachments: [Joann's Parcel Map](#)

[KB Hudson SSC DSC HIP clean PSA_FINAL_CLEAN](#)

[Draft Resolution](#)

This Resolution was forwarded for further consideration at the March 1, 2022, Council meeting.

15. Items to be Added to Future Agendas

Council requested that staff provide Council with an update on the status of the quiet zones.

16. Adjournment

There being no further discussion, Mr. Foster adjourned the Council workshop meeting at 9:40 p.m.

Christopher W. Foster, President of Council

Thomas J Sheridan, Assistant City Manager, Clerk of Council Pro Tempore

Special Meeting and Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.