



City of Hudson, Ohio

Meeting Minutes - Draft City Council Workshop

Jeffrey L. Anzevino, Mayor
Christopher W. Foster, President of Council (Ward 2)
Christopher A. Banweg, Council Member (At-Large)
Michael W. Bird, Council Member (Ward 4)
Patricia L. Goetz, Council Member (Ward 1)
Karen E. Heater, Council Member (At-Large)
Nicole V. Kowalski, Council Member (At-Large)
Skylar J. Sutton, Council Member (Ward 3)

Thomas J. Sheridan, City Manager
Marshal Pitchford, Acting City Solicitor & Special Counsel
Aparna Wheeler, Clerk of Council

Tuesday, May 28, 2024

7:30 PM

Town Hall
27 East Main Street

1. Call to Order

Mayor Anzevino called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22, and he handed the workshop over to President of Council Foster, in accordance with Council Rules.

Present: 7 - Mr. Banweg, Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Mr. Sutton

Others & Staff in Attendance: Mr. Sheridan, City Manager; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, HCTV Production Assistant; and Mr. Wash, Assistant Public Works Director.

2. Correspondence and Council Comments

Mrs. Kowalski stated that she had two residents reach out regarding environmental related topics. The first resident inquired about adding a glass recycling drop off, and the second resident was concerned about the use of pesticides on City owned property.

Mr. Banweg thanked City staff, the Military and Veterans Commission and all those that helped organize the Memorial Day events, and the Hudson Booster's for organizing the floats that were in the parade. He further provided an update on the Economic Growth Board's job fair that was recently held, as well as a possible job fair with the Six District's Compact.

Mr. Sutton provided an update on the Comprehensive Plan Steering Committee meeting, and thanked them for all their hard work. He further provided an update on a meeting that was held with the company that purchased the Joann Stores property.

Mayor Anzevino thanked the 4th grade teachers and students of Eastwoods Elementary for allowing him to be their mystery visitor. He further stated that he performed his 3rd wedding ceremony at City Hall, thanked everyone that attended the Memorial Day parade, extended his gratitude to Ms. Katie Behnke for all her hard

work at the Memorial Day events, stated that there will be a tree illumination event at Western Reserve Academy on May 31st, reminded interested local merchants to contact the Hudson Chamber of Commerce to sign-up to participate in the 225th Anniversary events, and the Farmers Market begins Saturday, June 1st.

3. Discussion Items

A. [24-0051](#) Lake Forest Drive Sidewalk

Brief Description: Staff will be in attendance to discuss the proposed alignment of the new sidewalk along Lake Forest Drive from Boston Mills Road to Essex Road.

Attachments: [Exhibit A - Overall Plan](#)
[Exhibit B - Preliminary Plans](#)
[Exhibit C - Public Comments](#)

Mr. Kosco provided an update on the proposed sidewalk along Lake Forest Drive from Boston Mills Road to Essex Circle. He stated that after receiving feedback from the residents, staff is proposing realigning the intersection of Boston Mills Road and Lake Forest Drive in order to shorten the crosswalk proposed at the southern portion of Chadbourne Drive and Lake Forest Drive and to improve pedestrian safety. He further stated that staff will include the intersection realignment in the 2025 budget and bid the project in early to mid January. Council discussion followed with Council in favor of the sidewalk being on the east side of the roadway and realigning the intersection at Lake Forest Drive and Boston Mills Road.

This matter was discussed.

B. [24-0052](#) Regulation of Private and Public Utilities Performing Repairs in the Public Right-of-Way (Codified Ordinance Chapter 1016)

Brief Description: Councilmember Sutton requested staff provide a discussion related to Chapter 1016 in regard to the requirements of public and private utility providers within the right-of-way of the City of Hudson.

Attachments: [Hyperlink Chapter 1016](#)

Mr. Kosco provided a summary of the requirements of Chapter 1016. Mr. Sutton stated that he requested this item be brought forward due to issues with private utilities not performing restoration work after repairs are made to their facilities, specifically the City of Akron. Discussion followed that included reaching out to the City of Akron regarding the issues and provide Council with a list of issues that have come up over the last couple of years. Mr. Sheridan provided information on what has been done in the past with the needed repairs, and stated that he would recommend that Chapter 1016 be updated to change outdated information and add other updates as needed. There was consensus to reach out with the City of Akron regarding the City's concerns, as well as move forward with updating Chapter 1016.

This matter was discussed.

C. **TMP-7267 A RESOLUTION AMENDING RESOLUTION NO. 24-10 TO INCREASE FUNDS AND TO AUTHORIZE THE CITY MANAGER TO RE-ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE ELLSWORTH MEADOWS GOLF COURSE CLUBHOUSE PROJECT; AND DECLARING AN EMERGENCY.**

Brief Description: The Ellsworth Meadows Golf Course Clubhouse Project

will involve the construction of a new clubhouse replacing the aging existing clubhouse.

Attachments:

Cost Savings

Ellsworth 2024-2028 5 yr - 90% rev est

Draft Resolution

Mr. Wash provided an explanation on the cost savings that the consultant and staff were able to implement to reduce the estimate, due to bids coming in over budget. Discussion followed that included phasing items in, golf course fund contributing to the park fund, and move outdoor dining facility as an alternate item. Mr. Sheridan recommended that staff put this project out to bid and come back to Council for award. Council was in agreement with that approach.

This matter was discussed.

- D. [TMP-7278](#) **AN ORDINANCE AMENDING CHAPTER 296 OF THE CODIFIED ORDINANCES OF THE CITY OF HUDSON, ESTABLISHING THE QUALIFICATIONS AND PROCEDURES FOR THE APPOINTMENT TO, MEMBERSHIP AND SERVICE ON CITY BOARDS AND COMMISSIONS.**

Brief Description: This ordinance is intended to establish uniform qualifications for the appointment to and ongoing service upon all City boards and commissions.

Attachments: [Draft Ordinance](#)

Mr. Sutton provided an explanation on the proposed changes. Discussion followed that included people that are deployed as part of the Military, exception to 75% attendance rule, and adding a list of accepted excused absences. Mr. Sutton stated that he will follow-up with Mr. Pitchford on the following items: Military personnel residency, justified absence, rolling attendance guidelines, and distributing the red-line version to Council members.

This matter was discussed.

- E. [TMP-7279](#) **AN ORDINANCE ADOPTING NEW POLICIES REGARDING THE PURCHASE, SALE, OR LEASE OF CITY OWNED OR CONTROLLED REAL ESTATE AND CREATING CHAPTER 214 AND AMENDING SECTIONS 206.02(b) AND 220.05(b)(2) OF THE CODIFIED ORDINANCES OF THE CITY OF HUDSON.**

Brief Description: This ordinance is intended to establish a new process for the purchase, lease, and/or sale of City-owned land.

Attachments: [Draft Ordinance](#)

Mr. Sutton provided an explanation on the reason for this Ordinance.

This matter was discussed.

4. **Proposed Consent Agenda for June 4, 2024, Council Meeting**

- A. [TMP-7285](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH QUALITY**

CONTROL INSPECTION, INC. FOR CONSTRUCTION ADMINISTRATION SUPPORT SERVICES FOR THE ADAPTIVE SIGNAL PROJECT (PID 116924); AND DECLARING AN EMERGENCY.

Brief Description: The project consists of the furnishing and construction of an adaptive traffic signal system at sixteen (16) signalized intersections along SR 91 and SR 303. Staff is requesting permission to hire a professional construction management firm to provide supporting services for the construction management and inspection needs for the project.

Attachments: [Adaptive Signal Cost breakdown](#)
 [Draft Resolution](#)

This Resolution was forwarded for further consideration at the June 4, 2024, Council meeting.

B. [TMP-7304](#) A RESOLUTION AUTHORIZING HUDSON EMERGENCY MEDICAL SERVICES TO PURCHASE FOUR CARDIAC MONITORS FROM CORO MEDICAL, LLC; AND DECLARING AN EMERGENCY.

Brief Description: Hudson EMS has four Physio-Control Lifepak 15, version 1, cardiac monitors that are 15 years old. One of the monitors failed and cannot be repaired. The repair company advised that all four of the monitors are past their expected life and repairs are no longer being supported by the manufacturer. Due to the age and potential for failure without the ability to repair, we need to replace the monitors as soon as possible.

Attachments: [Quote 4-30-24](#)
 [Draft Resolution](#)

Mr. Sheridan provided an explanation regarding the purchase of these new units.

This Resolution was forwarded for further consideration at the June 4, 2024, Council meeting.

C. TMP-7267 A RESOLUTION AMENDING RESOLUTION NO. 24-10 TO INCREASE FUNDS AND TO AUTHORIZE THE CITY MANAGER TO RE-ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE ELLSWORTH MEADOWS GOLF COURSE CLUBHOUSE PROJECT; AND DECLARING AN EMERGENCY.

Brief Description: The Ellsworth Meadows Golf Course Clubhouse Project will involve the construction of a new clubhouse replacing the aging existing clubhouse.

Attachments: Cost Savings
 Ellsworth 2024-2028 5 yr - 90% rev est
 Draft Resolution

This Resolution was forwarded for further consideration at the June 4, 2024, Council meeting.

5. Proposed Legislation for June 4, 2024, Council Meeting

- A. [24-58](#) **AN ORDINANCE AMENDING CHAPTER 1064 ENTITLED “COMMUNITY ROOMS” OF THE CODIFIED ORDINANCES TO INCLUDE RENTAL FEE EXEMPTIONS**
Brief Description: This code amendment was first discussed at the January 9, 2024, workshop. The amendment would authorize the Hudson troop organizations of the Boy Scouts of America and the Girl Scouts of the United States of America, to be exempt from rental fees associated with city rental space. At the January meeting the Council requested that the legislative language be reviewed. This has been completed and is being brought back to the Council for consideration.
Attachments: [Ordinance No. 24-58 \(revised for 5-7-24\)](#)

Ordinance No. 24-58 was forwarded for further consideration at the June 4, 2024, Council meeting.

- B. [24-64](#) **AN ORDINANCE ADOPTING A HUDSON CITY FLAG, AND DECLARING AN EMERGENCY.**
Brief Description: This Ordinance would adopt a Hudson City Flag. Staff have been working with KSU to develop a final design for consideration. Based on Council comment and recommendations, Staff has a final design for Council consideration.
Attachments: [Exhibit A: City Flag \(for 5-21-24\)](#)
[Ordinance No. 24-64](#)

Ordinance No. 24-64 was forwarded for further consideration at the June 4, 2024, Council meeting.

- C. [24-65](#) **A RESOLUTION REPEALING RESOLUTION NO. 08-147 AND WITHDRAWING THE AUTHORIZATION GRANTED TO THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE VILLAGE OF BOSTON HEIGHTS FOR JOINT PLANNING AND ECONOMIC PURPOSES.**
Brief Description: A memorandum of understanding was signed by former Hudson Mayor William Currin and former Boston Heights Mayor Bill Goncy.
Attachments: [Resolution No. 08-147](#)
[Resolution No. 24-65](#)

Resolution No. 24-65 was forwarded for further consideration at the June 4, 2024, Council meeting.

- D. [TMP-7186](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A COST REIMBURSEMENT AGREEMENT WITH THE SUMMIT COUNTY DEPARTMENT OF DEVELOPMENTAL DISABILITIES (DODD) FOR PURCHASING PLAYGROUND**

EQUIPMENT FOR AN INCLUSIVE PLAYGROUND AT MIDDLETON PARK.

Brief Description: The Hudson Inclusive Playground Group (HIP) approached the Park Board and City Council in regard to constructing an all-inclusive playground in 2023. The HIP and the Park Board were to seek outside funding to aid in the expense of the project regarding the playground and the infrastructure for the playground. The HIP submitted an application to the Summit DODD and HIP has been awarded \$430,000.00 by the DODD in early 2024. The DODD has asked that the city purchase the playground equipment, since HIP is not a governmental agency, and the DODD will reimburse the City of Hudson per the agreement up to \$430,000 for the purchase. The equipment will be owned and maintained by the City of Hudson and can be used at any existing parks playgrounds, in case the inclusive playground is not constructed.

Attachments: [HCBS-ARPA Summit DD Grant Application 12-2023](#)
[Draft Resolution](#)

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- E. [TMP-7278](#) **AN ORDINANCE AMENDING CHAPTER 296 OF THE CODIFIED ORDINANCES OF THE CITY OF HUDSON, ESTABLISHING THE QUALIFICATIONS AND PROCEDURES FOR THE APPOINTMENT TO, MEMBERSHIP AND SERVICE ON CITY BOARDS AND COMMISSIONS.**

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Attachments: [Draft Ordinance](#)

This Ordinance was forwarded for further consideration at the June 4, 2024, Council meeting.

- F. [TMP-7279](#) **AN ORDINANCE ADOPTING NEW POLICIES REGARDING THE PURCHASE, SALE, OR LEASE OF CITY OWNED OR CONTROLLED REAL ESTATE AND CREATING CHAPTER 214 AND AMENDING SECTIONS 206.02(b) AND 220.05(b)(2) OF THE CODIFIED ORDINANCES OF THE CITY OF HUDSON.**

Brief Description: This ordinance is intended to establish a new process for the purchase, lease, and/or sale of City-owned land.

Attachments: [Draft Ordinance](#)

This Ordinance was forwarded for further consideration at the June 4, 2024, Council meeting.

- G. [TMP-7303](#) **A RESOLUTION OF HUDSON ADOPTING THE 2024 SUMMIT COUNTY HAZARD MITIGATION PLAN.**

Brief Description: The Summit County Emergency Management Agency is responsible for adopting a revised mitigation plan every five years. The

thirty-one communities in Summit County worked on a revised Multi-Hazard Mitigation Plan over the past year, which included the City of Hudson. The Plan provides a guide for decisionmakers to help reduce risks from natural hazards and serves as a basis for the State of Ohio to provide technical and funding assistance. The mitigation plan is a stakeholder-driven document that describes risks and vulnerabilities, and long-term strategies and implementation approaches for reducing loss of life and property from natural disasters. Mitigation plans are vital to breaking the cycle of disaster damage, reconstruction, and repeated damage.

Attachments: [FEMA Approval Letter 4.19.24](#)
[Summit County Council Resolution No. 2024-078](#)
[2019 Community and Organization Hazard Mitigation Resolutions](#)
[Draft Resolution](#)

Responding to a question, Mr. Sheridan stated that the Mitigation Plan is not a public document yet, but will reach out to Summit County to see if it can be distributed to Council members.

This Resolution was forwarded for further consideration at the June 4, 2024, Council meeting.

6. Items to be Added to Future Agendas

Mr. Foster stated that a Proclamation for Hudson Festival Days and a Proclamation for Ashton Swinford, marathon winner will appear on the June 4, 2024, Council agenda.

Responding to a question, Mr. Sheridan stated that the amendment to the lease with the Men of the Word Bible Study will be on the workshop of June 11, 2024.

Mrs. Kowalski requested discussion regarding guidelines of items referred to Council from a City Board and Commission. After brief Council discussion, there was consensus to not bring this forward for discussion.

7. Adjournment

There being no further discussion, Mr. Foster adjourned the Council workshop meeting at 8:46 p.m.

Christopher W. Foster, President of Council

Thomas J. Sheridan, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.