



City of Hudson, Ohio

Meeting Agenda - Final-revised City Council Workshop

Jeffrey L. Anzevino, Mayor
Christopher W. Foster, President of Council (Ward 2)
Christopher A. Banweg, Council Member (At-Large)
Karen E. Heater, Council Member (At-Large)
Nicole V. Kowalski, Council Member (At-Large)
Scott Ruffer, Council Member (Ward 4)
Katherine R. Schlademan, Council Member (Ward 1)
Skylar J. Sutton, Council Member (Ward 3)

Thomas J. Sheridan, City Manager
John Kolesar, City Solicitor
Aparna Wheeler, Clerk of Council

Tuesday, May 9, 2023

7:30 PM

City Hall
1140 Terex Road

Note: Location of workshop has been moved to City Hall, 1140 Terex Road.

1. **Call to Order**
2. **Correspondence and Council Comments**
3. **Discussion Items**
 - A. [23-0039](#) **Purchase or lease of the Norfolk & Southern abandon railroad right-of-way in Hudson, Ohio from the intersection of W. Barlow Road to State Route 303.**

Brief Description: The City Officials met with the Norfolk Southern Railroad Right-of-way staff recently on site to inspect the railroad right-of-way, and to determine the condition of the rail lines. The segment of the railroad from the intersection of W. Barlow Road to State Route 303 is the section they may be willing to transfer to the City. The Railroad may be interested in selling or leasing the right-of-way to the City of Hudson, Ohio.

Attachments: [Location Map](#)
 - B. [23-0018](#) **Downtown Organization Research**

Brief Description: City staff researched how peer communities manage their downtown districts. The research was pursued to compare the Hudson community's framework to peer communities, see what other frameworks are in use, and determine any improvements that may be appropriate to implement.

Attachments: [Council Memo - Main Street 2.13.23](#)
[Main Street Research 2.13.23](#)

Legislative History

2/28/23

City Council

postponed to a date certain to the City Council Workshop

C. [23-0040](#)**Discussion of additional lighting on the Clocktower and gazebo greens**

Brief Description: Staff have received a request for additional sidewalk lighting on the Clock tower and gazebo greens. The PW Public Properties and HPP Divisions staff have looked at the areas in question and have a recommendation for lighting improvements.

Attachments: [Buckingham Pole and Fixture](#)
[Gazebo Green Lighting](#)
[Clocktower Green Lighting](#)

D. [23-0041](#)**Village of Peninsula, Ohio Proposed Water Distribution System Extension and the Hudson Water System Report.**

Brief Description: The City Administration will update City Council on the final draft report regarding the study for serving the Village of Peninsula, Ohio with safe drinking water from the Hudson Water System to serve the areas of Peninsula, Ohio as described in the report. The Study was performed by Summit County and reviewed by the City of Hudson. (See the attached report performed by ARCADIS Consulting Firm.)

Attachments: [Hudson Service Extension Phase 2 TM Final](#)

E. [TMP-6613](#)**AN ORDINANCE EXCUSING AN ELECTED OFFICIAL FROM ATTENDANCE AT COUNCIL MEETINGS FOR THOSE REASONS CONSISTENT WITH FAMILY AND MEDICAL LEAVE ACT (FMLA).**

Brief Description: Clarifies that a member of council would be excused during parental leave consistent with FMLA, which does not generally apply to elected officials. The Charter does not define an excused absence as it applies to meetings of Council and this would provide an excused absence for any reason consistent with City personnel policy.

Attachments: [Draft Ordinance](#)

4. Proposed Consent Agenda for May 16, 2023, Council MeetingA. [TMP-6641](#)**A Motion to Acknowledge the Timely Receipt of the April 2023 Monthly Financial Report**

Brief Description: Financial summaries are provided each month for Council's review.

Attachments: [April 2023 Financial Report](#)

- B. [TMP-6491](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE CITY HALL AWNING AND CANOPY PROJECT.**
Brief Description: Staff is requesting authorization to bid and award a contract for the addition of a weather awning over the double door entrance to the City Hall community rooms and a premanufactured canopy to cover a bench at the rear of the City Hall rear entry sidewalk adjacent to the existing parking lot. The city received a Community Development Block Grant (CDBG) grant which will cover the majority of the project's cost.
Attachments: [Draft Resolution](#)
- C. [TMP-6631](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS FOR THE SALE AND PURCHASE OF REAL PROPERTY FOR THE E. STREETSBORO STREET AND STOW ROAD SIDEWALK PROJECT; AND DECLARING AN EMERGENCY.**
Brief Description: Due to the installation of the new sidewalk, permanent right-of-way acquisitions are required for the project.
Attachments: [Acquisition Table - 303-Stow](#)
 [Exhibit A - 303 & Stow Sidewalk Acquisition Map](#)
 [Draft Resolution](#)
- D. [TMP-6630](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH AECOM TECHNICAL SERVICES INC. FOR THE DESIGN OF THE VALLEY VIEW ROAD AND HINES HILL ROAD SIDEWALK IMPROVEMENT PROJECT.**
Brief Description: .
The purpose of this request for proposal (RFP) was to solicit proposals from professional design, engineering and surveying consultants (Consultant) for the analysis, engineering, and design of a 5-ft. pedestrian sidewalk along Hines Hill Road from Valley View Road to Glastonbury Drive and Valley View Road from Hunting Hollow Drive to Hines Hill Road, including storm design, retaining walls, creek crossings, traffic signage, pedestrian signals, street lighting, pavement striping, and other miscellaneous design items as described in the formal Request for Proposals (RFP).
Attachments: [Hines Hill & Valley View Sidewalk Design Map](#)
 [Draft Resolution](#)

- E. [TMP-6629](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE DARROW ROAD PARK CREEK CLEANING WITH THE LOWEST AND BEST BIDDER.**

Brief Description: This project involves the removal of sediment from the existing drainage ditch, in order to improve storm water flows that runs from Darrow Road into Darrow Road Park. .

Attachments: [Darrow Park Ditch Cleaning Exhibit](#)

[Draft Resolution](#)

- F. [TMP-6617](#) **A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE FOR A PURCHASE MADE; AND DECLARING AN EMERGENCY.**

Brief Description: Council authorization is required for payment of the invoice shown on this Resolution in excess of \$3,000, for which a commitment was made before a Purchase Order was generated.

Attachments: [Draft Resolution](#)

5. **Proposed Legislation for May 16, 2023, Council Meeting**

- A. [23-58](#) **A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE TAX INCENTIVE REVIEW COUNCIL TO CONTINUE COMMUNITY REINVESTMENT AREA AGREEMENTS AND A JOB CREATION GRANT PROGRAM AGREEMENT WITH THE CITY OF HUDSON, COUNTY OF SUMMIT.**

Brief Description: The City has established a Tax Incentive Review Council (TIRC) to periodically review each existing Community Reinvestment Area (CRA) and Job Creation Grant Agreement for compliance and to make recommendations to continue, modify or terminate each of the agreements. The duly appointed TIRC met on March 7, 2023, reviewed each CRA and Job Creation Grant Agreement and made certain recommendations to City Council.

Attachments: [TIRC Minutes 3.7.2023](#)

[Resolution No. 23-58](#)

Resolution No. 23-58 is scheduled for a third reading on May 16, 2023.

Legislative History

4/11/23	City Council Workshop	item forwarded to the City Council
4/18/23	City Council	first reading
4/25/23	City Council Workshop	item forwarded to the City Council
5/2/23	City Council	second reading

**B. [23-59](#) **A RESOLUTION RETROACTIVELY AMENDING
RESOLUTION NO. 22-27 TO INCORPORATE RECITALS AND
FINDINGS; AND DECLARING AN EMERGENCY.****

Brief Description: A resolution to retroactively amend the purchase
and sale agreement for Hudson Community Living.

Attachments: [Resolution No. 23-59](#)

Resolution No. 23-59 is scheduled for a third reading on May 16, 2023.

Legislative History

4/11/23	City Council Workshop	item forwarded to the City Council
4/18/23	City Council	first reading
4/25/23	City Council Workshop	item forwarded to the City Council
5/2/23	City Council	second reading

**C. [TMP-6626](#) **AN ORDINANCE AMENDING ORDINANCE NO. 22-143, MAKING
APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER
EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL
YEAR ENDING DECEMBER 31, 2023 BY MAKING ADDITIONAL
AND/OR AMENDED APPROPRIATIONS RELATED TO LEGAL
FEES FOR 2023.****

Brief Description: This Ordinance will amend the 2023 budget for additional
and/or amended appropriations as listed in the attached Exhibit A.

Attachments: [Legal Fees Exhibit A](#)

[Draft Ordinance](#)

This Ordinance is scheduled for a first reading on May 16, 2023.

**D. [TMP-6632](#) **AN ORDINANCE AMENDING THE CITY'S PAY RANGE
STRUCTURE AND PAY RANGE ASSIGNMENTS SCHEDULE
ADOPTED BY ORDINANCE NO. 22-156 FOR THE VOLUNTEER
FIREFIGHTERS.****

Brief Description: This Ordinance amends the annual salary adjustment for
the City's non-bargaining unit employees. The City Manager is requesting
Council approval to increase the Volunteer Firefighter's Hourly
Reimbursements.

Attachments: [Exhibit A: 2023 pay ranges - Non Union - Final Updated 4-28-23 for
Firefighters](#)

[Volunteer Paid on Call Departments Pay Ranges](#)

[Draft Ordinance](#)

This Ordinance is scheduled for a first reading on May 16, 2023.

E. [TMP-6613](#) **AN ORDINANCE EXCUSING AN ELECTED OFFICIAL FROM ATTENDANCE AT COUNCIL MEETINGS FOR THOSE REASONS CONSISTENT WITH FAMILY AND MEDICAL LEAVE ACT (FMLA).**

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Attachments: [Draft Ordinance](#)

This Ordinance is scheduled for a first reading on May 16, 2023.

6. **Items to be Added to Future Agendas**

Items to appear on May 16, 2023 Council Agenda:

- 1.) Proclamation: Poppy Days - May 2023
- 2.) Recognizing Amelia Swan as 2023 AMP Scholarship Winner

7. **Adjournment**

To view staff reports for agenda items, click on the corresponding file numbers (blue underlined links) next to the titles.

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The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.