



# City of Hudson, Ohio

## Meeting Minutes - Draft City Council Workshop

*David A. Basil, Mayor*

*William D. Wooldredge, President of Council (At-Large)*

*Beth A. Bigham, Council Member (Ward 4)*

*Hamilton DeSaussure, Jr., Council Member (At-Large)*

*Dennis N. Hanink, Council Member (Ward 1)*

*Alex D. Kelemen, Council Member (Ward 3)*

*Lisa Radigan, Council Member (Ward 2)*

*J. Daniel Williams, Council Member (At-Large)*

*Jane Howington, City Manager*

*Matthew J. Vazzana, City Solicitor*

*R. Todd Hunt, Special Counsel*

*Elizabeth A. Slagle, Clerk of Council*

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Tuesday, April 23, 2019

7:30 PM

Town Hall

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### 1. Call to Order

**In the absence of President of Council Wooldredge, Dr. Williams called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.**

**Present:** 4 - Mrs. Bigham, Mr. Hanink, Ms. Radigan and Dr. Williams

**Absent:** 3 - Mr. DeSaussure, Mr. Kelemen and Mr. Wooldredge

*Others & Staff in Attendance: Mayor Basil; Ms. Howington, City Manager; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Kosco, City Engineer; Mr. Leiter, Production Assistant; and Mr. Sheridan, Assistant City Manager - Professional Services.*

### 2. Correspondence and Council Comments

*Dr. Williams reminded citizens that the City is currently accepting applications until May 3, 2019, for the Architectural and Historic Board of Review, Hudson Community Television Advisory Committee, and the Economic Growth Board. He encouraged interested citizens to apply for these volunteer positions. Dr. Williams also said that an At-Large Council Member Open Forum will be held at 7:00 p.m. on April 30, 2019, at Town Hall.*

*Mayor Basil said that he will host a Mayor's Forum at 9:00 a.m. on April 27, 2019 at Town Hall, and quarterly forums will be scheduled thereafter.*

*Mr. Hanink asked staff to provide a response back to Council at the May 7, 2019 meeting, regarding the letter to the editor that appeared in the Sunday, April 21, 2019 Hudson Hub Times in regards to issues with Broadband.*

*Ms. Bigham stated that she heard that the fields at Barlow Farm Park were recently vandalized and asked staff*

to look into security measures. Ms. Howington stated that she will have staff report back to Council at the May 7, 2019 meeting.

### 3. Proposed Consent Agenda Items for Meeting of May 7, 2019

- A. **TMP-4152**      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A TWO-YEAR EXTENSION TO THE SECOND AMENDMENT TO THE DEVELOPMENT AGREEMENT WITH THE ALLSTATE INSURANCE COMPANY.**
- Brief Description:** In 2017 City Council approved the second extension of the first amendment to the 2012 development agreement with the Allstate Insurance Company located on Executive Parkway in Hudson Ohio. The two (2) year economic development electric rate extension agreement commenced on June 30, 2017 and will expire on July 1, 2019. Staff recommends the continuance of this "E" Rate agreement via a third extension.

**Attachments:**            Allstate - Third Amendment to Extend Development Agreement 2019

**This Resolution was forwarded for further consideration at the May 7, 2019, Council meeting.**

- B. **TMP-4125**      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS FOR THE SALE AND PURCHASE OF REAL PROPERTY AND THE ACQUISITION OF TEMPORARY EASEMENTS FOR THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENTS PROJECT (PID# 93822) FOR RIGHT-OF-WAY PURPOSES.**
- Brief Description:** Due to the widening of the roadway and other improvements, temporary and permanent right-of-way acquisitions are required for the project. There will be approximately 48 parcels requiring temporary and/or permanent right-of-way acquisitions.

**Attachments:**            Temporary and Permanent Easements  
Exhibit A

*Mr. Kosco stated that the project limits are on SR 91 from Brandywine Drive, north to Middleton Road. The roadway will only be widened at Herrick Park Drive, Valley View Road, and Hines Hill Road to accommodate new turn lanes.*

*Mr. Hanink asked for an update on the status of the acquisitions. Mr. Kosco stated that all of the acquisitions that have come before Council have been close to the original appraised value, and the City is still continuing negotiations with 10 more residents. He further explained the acquisition process.*

**This Resolution was forwarded for further consideration at the May 7, 2019, Council meeting.**

- C. **TMP-4127**      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS FOR THE ACQUISITION OF TEMPORARY EASEMENTS FOR THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENTS PROJECT (PID# 93822) FOR RIGHT-OF-WAY PURPOSES.**
- Brief Description:** Due to the widening of the roadway and other improvements,

temporary and permanent right-of-way acquisitions are required for the project. There will be approximately 47 parcels requiring temporary and/or permanent right-of-way acquisitions.

**Attachments:** Temporary Easements  
Exhibit A

**This Resolution was forwarded for further consideration at the May 7, 2019, Council meeting.**

- D. TMP-4147 A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS FOR THE SALE AND PURCHASE OF REAL PROPERTY FOR THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENTS PROJECT (93822) FOR RIGHT-OF-WAY PURPOSES.**

**Brief Description:** Due to the widening of the roadway and other improvements, temporary and permanent right-of-way acquisitions are required for the project. There will be approximately 47 parcels requiring temporary and/or permanent right-of-way acquisitions.

**Attachments:** Permanent Easements  
Exhibit A

**This Resolution was forwarded for further consideration at the May 7, 2019, Council meeting.**

- E. TMP-4169 A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE FOR A PURCHASE MADE; AND DECLARING AN EMERGENCY.**
- Brief Description:** Council authorization is required for payment of the invoice shown on this Resolution in excess of \$3,000, for which a commitment was made before a Purchase Order was generated.

**Attachments:** Draft Resolution

**This Resolution was forwarded for further consideration at the May 7, 2019, Council meeting.**

#### **4. Legislation and Other Discussion Items**

- A. [19-0039](#) Parking on Residential Streets**
- Brief Description:** Discussion related to parking along residential streets for varied uses including service/landscape vehicles, special events, and commercial business parking.

**Attachments:** [Council Memo 5980 Darrow Rd - Stoney Hill Dr parking](#)  
[Petition for Safety Study - Stoney Hill Dr 4-16-2019](#)

*Mr. Hannan provided background information regarding the parking issues at Bestic Veterinary Clinic, and stated that staff is monitoring parking along Stoney Hill Drive. He further explained various options that staff has been looking into to regulate on-street parking in residential areas. Brief discussion followed. This item will be sent to the Traffic Committee and will return to Council at a later date.*

**This matter was discussed.**

**B.        [19-50](#)                A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THAYER POWER & COMMUNICATIONS FOR FIBER OPTIC CABLE INSTALLATION.**

**Brief Description:** This contract provides for the labor and equipment for the installation and termination of aerial fiber optic cable for the purpose of providing Velocity Broadband services along the City's fiber infrastructure system.

**Attachments:**        [Bid Tab for Aerial Fiber Optic Cable Installation](#)  
                                 [Resolution No. 19-50](#)

*Ms. Bigham asked why the cost on the bid tabulation did not match the amount requested in the Legislation.  
Ms. Howington stated that the bid tabulation showed an estimated per lineal foot cost and the cost within the Legislation is a cap on the overall contract.*

**This Resolution was forwarded for further consideration at the May 7, 2019, Council meeting.**

**C.        [19-51](#)                A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH O.C.I. CONSTRUCTION, INC. FOR BROADBAND CONDUIT AND FIBER OPTIC CABLE INSTALLATION.**

**Brief Description:** This contract provides for the labor and equipment for the installation of underground conduit and the installation and termination of fiber optic cable for the purpose of providing Velocity Broadband services along the City's fiber infrastructure system.

**Attachments:**        [Bid Tab for Underground Fiber Optic Cable Installation](#)  
                                 [Resolution No. 19-51](#)

**This Resolution was forwarded for further consideration at the May 7, 2019, Council meeting.**

**5.        Items to be Added to Future Agendas**

*Ms. Howington stated in an effort to better inform Council on recurring contracts, staff is currently putting together a master plan showing all recurring contracts that will show the costs of each contract and when they will return to Council. This will be brought forward to Council later this year.*

**6.        Adjournment**

**There being no further discussion, Dr. Williams adjourned the Council workshop meeting at 8:25 p.m.**

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**Daniel Williams, President of Council Pro Tempore**

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**Jane Howington, City Manager, Clerk of Council Pro Tempore**

*Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.*

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.*