



# City of Hudson, Ohio

## Meeting Minutes - Draft

### City Council Workshop

*William A. Currin, Mayor*

*Hamilton DeSaussure, Jr., City Council President (At-Large)*

*David A. Basil, City Council Member (Ward 2)*

*Dennis N. Hanink, City Council Member (Ward 1)*

*Alex D. Kelemen, City Council Member (Ward 3)*

*Keith W. Smith, City Council Member (Ward 4)*

*J. Daniel Williams, City Council Member (At-Large)*

*William D. Wooldredge, City Council Member (At-Large)*

*Jane Howington, City Manager*

*R. Todd Hunt, City Solicitor*

*Elizabeth A. Slagle, Clerk of Council*

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Tuesday, October 13, 2015

7:30 PM

Town Hall

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#### 1. Call to Order

President of Council DeSaussure called to order the workshop meeting of Hudson City Council at 7:30 p.m.

**Present** 7 - Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams and Mr. Wooldredge

*Staff in Attendance: Ms. Howington, City Manager; Mr. Comeriato, Assistant City Manager for Operations; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Finance Director; Mr. Leiter, Production Assistant; Ms. Mottram, Administrative Support Supervisor; Mr. Richardson, Community Development Director; Ms. Roberts, Communications Manager; Mr. Sheridan, City Engineer; Mr. Wiedie, Economic Development Director.*

#### 2. Correspondence and Council Comments

*Mr. Kelemen stated that the fire open house that was held on Sunday, October 11, 2015 was very informative and constructive.*

*Mr. Basil said that the next Ward 2 Open Forum will be held at 7:30 p.m. on October 26, 2015, at the Barlow Community Center, and he invited interested citizens to attend.*

### 3. Proposed Consent Agenda Items

- A. [TMP-1576](#)      **A RESOLUTION AUTHORIZING AND DIRECTING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS FOR THE 2016 CAPITAL MAINTENANCE PROGRAMS OF THE CITY OF HUDSON; AND DECLARING AN EMERGENCY.**

**Executive Summary:** This Resolution would authorize the advertisement for bids for the 2016 five annual road programs that comprise the Annual Capital Maintenance Program. The program includes: Line Striping, Crack Sealing, Concrete Replacement, Sidewalk Connectivity and Asphalt Resurfacing.

**Attachments:**      [Proposed Resolution](#)

*Discussion was held regarding the timing of the bids, inclusion of alternate bid items within the asphalt and concrete programs and the timing of the award of contracts in relation to the approval of the 2016 Budget.*

**This Resolution was forwarded for further consideration at the October 20, 2015 Council meeting.**

- B. [TMP-1298](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A WORK AGREEMENT WITH THE SUMMIT COUNTY DEPARTMENT OF ENVIRONMENTAL SERVICES FOR THE ELIMINATION OF STORM WATER DITCHES ALONG MIDDLETON ROAD; AND DECLARING AN EMERGENCY.**

**Executive Summary:** This project involves storm water ditch elimination in two areas along Middleton Road which are within the project limits of a Summit County Department of Environmental Services (DOES) sanitary sewer replacement project that will take place in early 2016. City staff wishes to have the County perform the ditch elimination construction while the sanitary sewer replacement work is being performed.

**Attachments:**      [Middleton -Wake Robin SW Ditches](#)

*Mr. Sheridan explained the project parameters.*

**This Resolution was forwarded for further consideration at the October 20, 2015 Council meeting.**

C. [TMP-1591](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO ADDENDUMS TO RENEW CURRENT LEASES FOR PUBLIC WORKS DEPARTMENT OPERATIONAL SPACE LOCATED AT 1769 AND 1566 GEORGETOWN ROAD.**

**Executive Summary:** The Department of Public Works currently leases space at 1769 and 1566 Georgetown Road, Hudson, OH for use as administrative office and operational space. The annual cost of these two leased spaces is \$269,654.65. It is necessary to continue to lease these spaces to ensure the minimal office and operational space required to carry out the responsibilities and services of the Public Works Department.

**Attachments:**      [Res. No. 12-107 Auth. CM to enter Addenda to Leases at 1769 and 1602 Georgetown Rd.](#)  
[2013 Addendum for Sign Shop \(moved from 1602 to 1566 Georgetown Road\)](#)  
[2016-2018 Lease Agreements for 1769 and 1566 Georgetown Road](#)  
[Draft Resolution](#)

*Discussion included the length of the lease extension and the City's future proposed plans for the former Youth Development Center property on Hines Hill Road.*

**This Resolution was forwarded for further consideration at the October 20, 2015 Council meeting.**

D. [TMP-1604](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ASSIGN A JOB CREATION GRANT AGREEMENT FROM NORANDEX DISTRIBUTION, INC., TO AMERICAN BUILDERS & CONTRACTORS SUPPLY CO., INC. ("ABC"); AND DECLARING AN EMERGENCY.**

**Executive Summary:** On May 7, 2008 Hudson City Council passed Resolution 08-55 to authorize a Job Creation Grant Agreement with Norandex Distribution, Inc. Norandex is in the process of being acquired by American Builders & Contractors Supply Co., Inc. ("ABC") and upon closing of the proposed transaction, ABC intends to merge Norandex into ABC, with ABC as the surviving entity.

**This Resolution was forwarded for further consideration at the October 20, 2015 Council meeting.**

#### 4. Legislation and Other Discussion Items

- A. [15-61](#) **AN ORDINANCE AMENDING APPENDIX D, "ARCHITECTURAL AND DESIGN STANDARDS", OF THE LAND DEVELOPMENT CODE AT SECTION III-2b.**

**Executive Summary:** The amendment would generally permit the use of modern or so-called substitute materials on historic structures when repair is not feasible.

**Attachments:**

[PC Decision \(8-10-2015\)](#)

[PC Staff Report w/ Attachments \(8-10-2015\)](#)

[Ordinance No. 15-61 \(original version with AHBR proposed amendments\)](#)

[Ordinance No. 15-61 \(proposed amended version including PC recommendations\)](#)

*Discussion was held regarding clarification on the proposed changes. There was consensus in support of the PC recommendations, and was forwarded to the consent agenda of the October 20, 2015 Council meeting.*

**This Ordinance was forwarded for further consideration at the October 20, 2015 Council meeting.**

- B. [15-0119](#) **Discussion: 2016 Budget**

**Executive Summary:** The City Manager has provided a recap of the workshop discussion on September 22, 2015, and has prepared preliminary information for discussion of the 2016 Budget.

*Ms. Howington stated that staff will bring the final recommended 5 Year Plan and Capital Plan to the workshop on October 27, 2015. Staff will also incorporate using funds from the fund balance to put towards the road program and will put together a summary showing how the City's fund balance compares with other surrounding communities. Council also asked to see a priority list with the average cost per year for the sidewalk connectivity program.*

**This matter was discussed.**

- C. [15-0114](#) **A MOTION TO APPROVE THE PROPOSED 2016 CITY COUNCIL MEETING SCHEDULE.**

**Executive Summary:** A proposed 2016 City Council meeting schedule has been prepared for Council's review and approval.

**Attachments:**

[Proposed 2016 Council Meeting Schedule](#)

*Council members supported the proposed 2016 schedule of Council workshops and regular meetings. There was consensus to schedule the special workshop for the annual road tour in May, rather than April.*

**This Motion was forwarded for further consideration at the October 20, 2015 Council meeting.**

#### 5. Items to be Added to Future Agendas

*Mr. Comeriato stated that he will e-mail a schedule of availability in regards to touring the Koberna property.*

## **6. Adjournment**

There being no further discussion, Mr. DeSaussure adjourned the Council workshop meeting at 9:35 p.m.

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**Hamilton DeSaussure, Jr., President of Council**

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**Jane Howington, City Manager, Clerk of Council Pro Tempore**

*Workshop Minutes prepared by Melissa Raber, Office Manager.*

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.*