



# City of Hudson, Ohio

## Meeting Minutes - Draft

### City Council

*Craig A. Shubert, Mayor*

*William D. Wooldredge, President of Council (At-Large)*

*Beth A. Bigham, Council Member (Ward 4)*

*Hamilton DeSaussure, Jr., Council Member (At-Large)*

*Christopher W. Foster, Council Member (Ward 2)*

*Katherine R. Schlademan, Council Member (Ward 1)*

*Skylar J. Sutton, Council Member (Ward 3)*

*Vacant, Council Member (At-Large)*

*Jane Howington, City Manager*

*Matthew J. Vazzana, City Solicitor*

*R. Todd Hunt, Special Counsel*

*Elizabeth A. Slagle, Clerk of Council*

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Tuesday, August 4, 2020

7:30 PM

Via Video-Conference & Live-Stream

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#### 1. Call to Order

Mayor Shubert called to order the meeting of Hudson City Council at 7:32 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

#### 2. Pledge of Allegiance to the Flag

#### 3. Roll Call

**Present:** 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

*Staff in Attendance: Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Mr. Gerbracht, HCTV Operations Manager; Mr. Hannan, Community Development Director; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Innovation & Technology Director; Mr. Leiter, Production Assistant; Mr. Sheridan, Assistant City Manager - Professional Services; and Mr. Stifler, Economic Development Director.*

#### 4. Approval of the Minutes

##### A. [20-0105](#) Minutes of Previous Council Meetings

**Brief Description:** Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [July 21, 2020 Council Meeting Minutes - DRAFT](#)  
[July 28, 2020 Council Special Meeting & Workshop Minutes - DRAFT](#)

**There being no changes, the above minutes were approved as submitted.**

## 5. Public Comments

*Mrs. Slagle read an email message from Mr. Ed Carroll in opposition to Resolution No. 20-86 (email dated August 3, 2020, attached to record copy of these minutes).*

*The following Connecticut Colony residents spoke regarding road conditions, failing stormwater catch basins, and a number of sink holes in their neighborhood, requesting that the City expedite paving and repairs due to safety concerns: Mr. Lou Verhas, 1701 Groton Drive; Mrs. Tamara Peterson, 1560 Groton Drive; Mrs. Amanda Mann, 1584 Groton Drive; and Mr. Cody DeWeerd, 1664 Groton Drive. The City Manager said that staff will review the complaints, respond to residents, and report to Council with plans to address the problems.*

## 6. Correspondence and Council Comments

*Mr. DeSaussure announced that Barbara VanBlarcum, HCTV Programming Manager, has been awarded the 2020 Citizen of the Year by the "Good Day in Hudson" program, which airs on HCTV. He commended her and said the award is well-deserved, and Mr. Wooldredge agreed.*

*Mr. DeSaussure also announced that the City's skate park has opened and is action-packed and very well-used. He thanked City staff for facilitating this project.*

*Mrs. Bigham thanked residents of Connecticut Colony for sharing their concerns during Public Comments.*

*Ms. Schlademan provided an update on the Architectural & Historic Board of Review and noted that a survey has been sent to residents of Roslin and Elm Streets concerning the proposed expansion of the Historic District.*

*Mr. Sutton, Mrs. Bigham, Mr. Foster, Mr. Wooldredge, and Ms. Schlademan commented regarding Mayor Shubert's recent filing with the State Auditor, about transparency pursuant to the Ohio Sunshine Laws, and about the need for a return to civility and for Council to focus on many important issues at hand. Mayor Shubert responded to comments made at the July 28, 2020, workshop, agreed that civility is needed, and explained his rationale for filing the complaint.*

## 7. Report of Manager

*Ms. Howington also expressed congratulations to Barbara VanBlarcum for the well-deserved recognition and Citizen of the Year Award. She said that the City of Hudson is privileged to have a great staff, dedicated to serving the community.*

*She provided background information regarding recent social media claims and context to certain posts. She stated that staff routinely meets with any/all candidates for office who are interested. She asked for civility and communication.*

*She reported that the Designated Outdoor Refreshment Area (DORA) has been very successful, and she recognized Great Clips for funding the first supply of DORA cups. She reported that there have been no issues with public safety, trash, or littering; and the DORA is driving foot traffic downtown. She said that restaurant owners are interested in extending the DORA hours, and she asked Council to consider this request.*

## 8. Discussion Item

### A. Term Limits for the Mayor and Members of Council

*Mr. Foster had requested this item, and he asked that Council consider proposing Charter amendments for voter approval to implement term limits for elected officials. Discussion followed, and there was consensus among Council members to move forward with further consideration of legislation to place such an issue on the November 2021 General Election Ballot.*

## 9. Appointments

*None.*

## 10. Suspension of the Rules for the Consent Agenda

**A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to suspend the rule requiring three readings to allow for passage of legislation on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

### Approval of the Consent Agenda

**A motion was made by Mr. Wooldredge, seconded by Ms. Schlademan, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:** 6 - Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton, Mr. Wooldredge and Mrs. Bigham

- A. [20-87](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A LICENSE AGREEMENT TO PERMIT THE INSTALLATION OF PAVEMENT AT 7574 WOODLAND AVENUE, HUDSON, OHIO 44236**

***Brief Description:*** This resolution authorizes the City Manager to enter into a license agreement with the property owner of 7574 Woodland Avenue to allow a portion of the driveway and patio to encroach within a storm easement.

***Attachments:*** [Resolution No. 20-87](#)

**Resolution No. 20-87 was passed on the Consent Agenda.**

- B. [20-88](#) **A RESOLUTION AFFIRMING ACCEPTANCE BY THE CITY MANAGER'S DESIGNEE OF A TRENCH SAFETY GRANT FROM THE OHIO BUREAU OF WORKERS' COMPENSATION ON BEHALF OF THE PUBLIC WORKS DEPARTMENT, DIVISIONS OF SERVICE AND WATER DISTRIBUTION.**

***Brief Description:*** The Ohio Bureau of Workers' Compensation uses the Trench Safety Grant Program to partner with Ohio employers to substantially reduce or eliminate injuries associated with trenching operations. The City of Hudson received \$9,140.62 in grant funding. The City's matching share is \$2,285.16.

Attachments: [Resolution No. 20-88](#)

Resolution No. 20-88 was passed on the Consent Agenda.

- C. [20-89](#)      **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER’S DESIGNEE TO THE OHIO DEPARTMENT OF PUBLIC SAFETY, DIVISION OF EMERGENCY MEDICAL SERVICES, FOR A COVID-19 PPE GRANT ON BEHALF OF HUDSON EMERGENCY MEDICAL SERVICES.**
- Brief Description:** In response to the COVID-19 pandemic, both during the immediate period of the crisis and also looking ahead at responses to a possible ‘second wave’ later this year, the Ohio Department of Public Safety, Division of EMS has created the COVID-19 PPE Grant to assist agencies with expenditures related to personal protective equipment. The City is eligible for reimbursement up to \$1,500.
- Attachments: [Resolution No. 20-89](#)

Resolution No. 20-89 was passed on the Consent Agenda.

- D. [20-90](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN ACCESS EASEMENT AGREEMENT WITH THE OWNERS AT 36 NORTH MAIN STREET.**
- Brief Description:** This Resolution authorizes the City Manager to enter into an access easement agreement with the property owners of the parcel at 36 North Main Street.
- Attachments: [Easement Location](#)  
[Resolution No. 20-90](#)

Resolution No. 20-90 was passed on the Consent Agenda.

## 11. Legislation

- A. [20-78](#)      **A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A NEW AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. 929.02 FOR CHARLES P. AND SUSAN ROBINSON, 7936 RAVENNA ROAD, HUDSON, OHIO.**
- Brief Description:** Mr. and Mrs. Robinson have submitted the attached Application for Placement of Farmland in an Agricultural District for property located at 7936 Ravenna Road in Hudson.
- Attachments: [New Application - Robinson 7936 Ravenna Rd \(6-8-2020\)](#)  
[Zoning Inspector Memo 6-12-20](#)  
[Map - 7936 Ravenna Rd](#)  
[Hyperlink - Summit County Website](#)  
[Notice of Public Hearing on 7-7-2020](#)  
[Resolution No. 20-78](#)

Mayor Shubert read the title of Resolution No. 20-78, which constituted its third reading.

A motion was made by Mr. Wooldredge, seconded by Mr. Sutton, to pass Resolution No. 20-78. The motion carried by the following vote:

Aye: 6 - Ms. Schlademan, Mr. Sutton, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure and Mr. Foster

B. [20-82](#) **AN ORDINANCE AMENDING SECTION 410.07, SCHEDULE VII, OF THE TRAFFIC CODE TO AMEND THE LIST OF STREETS DESIGNATED AS ONE-WAY STREETS IN THE CITY; AND DECLARING AN EMERGENCY.**

**Brief Description:** Merchants in First & Main have inquired with staff to identify solutions to increase parking in the commercial area. City staff has evaluated alternate parking layout alternatives to increase the number of parking stalls available in the First & Main area. Staff is proposing converting Village Way and Park Lane as one-way only streets and modifying parking stall lines as one-way to increase parking locations in the First & Main area. This change will have no adverse effects on traffic in our downtown. Also, certain existing one-way streets in the City's Downtown District will be formally adopted as such for purposes of clarity and consistency within the Hudson Codified Ordinances.

**Attachments:** [Exhibit A - Existing Parking Layout on Park & Village](#)  
[Exhibit B - Proposed 60 Degree Parking Layout](#)  
[Angled Parking Survey - Response Summary](#)  
[Angled Parking Survey Results](#)  
[Notice of Public Hearing on 7-21-2020](#)  
[Ordinance No. 20-82](#)

Mayor Shubert read the title of Ordinance No. 20-82, which constituted its third reading.

*Mr. Sutton offered support, commenting that he has witnessed the majority of traffic largely moving in the proposed one-way directions already, and he didn't think the change would be disruptive. Mr. Foster and Mr. DeSaussure also offered support and welcomed the additional parking spaces. Discussion followed regarding the survey results, and Mr. Sheridan confirmed that City Council can reverse their decision with next year's striping program if so desired. Ms. Schlademan noted that this change had been recommended by the Parking Committee. She questioned if this Committee will continue to consider other pending parking issues, and Mr. Sheridan confirmed that this Committee will continue its work.*

A motion was made by Mr. Wooldredge, seconded by Ms. Schlademan, to pass Ordinance No. 20-82. The motion carried by the following vote:

Aye: 6 - Mr. Foster, Ms. Schlademan, Mr. Sutton, Mr. Wooldredge, Mrs. Bigham and Mr. DeSaussure

C. [20-85](#) **AN ORDINANCE SUBMITTING TO THE ELECTORS OF HUDSON A PROPOSAL TO AMEND SECTIONS 3.02, 3.05, 3.08, 3.09, 3.10, 3.11, 3.13, 4.03, 5.01, 5.02, 5.03, 5.04 (FORMER 5.03), 5.05 (FORMER 5.04), 5.06 (FORMER 5.05 RE-NUMBERED), 6.04, 7.01, 7.04, 8.03, 8.04, 8.06, 8.07, 9.01, 9.02, 9.04, 9.05, 9.06, 10.01, 11.01, 12.01, 12.02, 12.03 AND 13.02 OF THE CHARTER OF HUDSON; AND DECLARING AN EMERGENCY.**

**Brief Description:** Pursuant to Charter Section 13.02, the Chairman of the 2020 Charter Review Commission has submitted a report of proposed amendments to the

City's Charter for consideration by electors at the General Election to be held on November 3, 2020. The Commission has also recommended that the amendments be presented as four separate Ballot Issues, which are included in the Ordinance, along with details of all of the proposed amendments.

Attachments: [Proposed Charter Amendments \(Final Revised 7/6/2020\)](#)  
[Ordinance No. 20-85](#)

**Mayor Shubert read the title of Ordinance No. 20-85, which constituted its second reading.**

- D. [20-86](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AND SALE AGREEMENT WITH FLEETHQ PARTNERS, LLC FOR THE SALE OF THE REAL PROPERTY LOCATED AT WEST EXECUTIVE PARKWAY (PARCEL NUMBER: 32-03767) IN THE CITY OF HUDSON, OHIO; AND DECLARING AN EMERGENCY.**

Brief Description: This resolution authorizes the sale of approximately 45 acres of land located at Executive Parkway and Boston Mills Road that was purchased by the City through the Summit County Land Bank. The City purchased the land in 2018 for \$70,800 and is selling it for \$1,100,000.

Attachments: [Proposed Purchase Agreement with Fleet HQ Partners, LLC](#)  
[Resolution No. 20-86](#)

**Mayor Shubert read the title of Resolution No. 20-86, which constituted its third reading.**

*Mr. Foster offered support for Resolution No. 20-86, addressing concerns expressed during Public Comments in Mr. Carroll's letter. He provided details regarding plans for the commercial development of this property and compared/contrasted this project with Downtown Phase II. Mr. Sutton offered similar support, as did Mr. Wooldredge, who noted that the property is zoned commercial, similar to surrounding properties, and the development will bring new tax revenue to the City.*

**A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to pass Resolution No. 20-86. The motion carried by the following vote:**

**Aye:** 6 - Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Ms. Schlademan and Mr. Sutton

- E. [20-91](#) **AN ORDINANCE ENACTING NEW CHAPTER 1047, "ILLICIT DISCHARGE & ILLEGAL CONNECTION CONTROL", OF THE STREETS, UTILITIES, AND PUBLIC SERVICES CODE.**

Brief Description: The City of Hudson's Storm Water Management Plan (SWMP) was developed to address the Environmental Protection Agencies (EPA) National Pollutant Discharge Elimination System (NPDES) requirements for storm water quality regulations. In order to comply with current Ohio EPA requirements, the City must amend its Codified Ordinances to adopt regulations for illicit discharge detection and elimination which prohibits non-storm water discharges and illegal connections to the storm water system and establishes legal authority to carry out inspections, monitoring procedures, and enforcement actions necessary to ensure compliance with the regulation.

Attachments: [Ordinance No. 20-91](#)

Mayor Shubert read the title of Ordinance No. 20-91, which constituted its first reading.

- F. [20-92](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A JOB CREATION GRANT AGREEMENT WITH FLEETHQ PARTNERS, LLC; AND DECLARING AN EMERGENCY.**  
***Brief Description:*** FleetHQ Partners, LLC is requesting a 50% income tax credit for 10 years with a year three benchmark of \$11.3M in payroll. (Note: Given uncertainties around the pandemic and the ongoing potential for work from home, this figure (and the application figures) are based on 60% of the company's actual current and projected payrolls.)  
***Attachments:***      [Job Creation Grant Agreement \(FleetHQ\)](#)  
   [Resolution No. 20-92](#)

Mayor Shubert read the title of Resolution No. 20-92, which constituted its first reading.

## 12. Adjournment

There being no further business, Mayor Shubert adjourned the Council meeting at 8:59 p.m.

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Craig A. Shubert, Mayor

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Elizabeth Slagle, Clerk of Council

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.*