



City of Hudson, Ohio

Meeting Minutes - Final City Council Workshop

David A. Basil, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Lisa Radigan, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, October 8, 2019

7:30 PM

Town Hall
27 E. Main St.

1. Call to Order

In the absence of President of Council Wooldredge, Dr. Williams called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 4 - Mr. DeSaussure, Mr. Hanink, Ms. Radigan and Dr. Williams

Absent: 3 - Mrs. Bigham, Mr. Kelemen and Mr. Wooldredge

Others & Staff in Attendance: Mayor Basil; Mr. Comeriato, Assistant City Manager - Operations; Mr. Andrego, Golf Course Pro; Mr. Gerbracht, HCTV Operations Manager; Mr. Griffith, Management/Budget Director; Mr. Hannan, Community Development Director; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, Production Assistant; Mr. Powell, Assistant Public Works Director; Mr. Sheridan, Assistant City Manager - Professional Services; and Mrs. VanBlarcum, HCTV Programming Director.

2. Correspondence and Council Comments

Mr. Hanink recognized the many volunteers within Hudson that give their time and talents to assist with events in the City, and stated that the recent Octoberfest was a great example of this. He also thanked EMS for their prompt response on a recent call to his residence. He further stated that the material that staff recently put together on the accelerated road program is not easy to understand. Mayor Basil also stated the Octoberfest was a great event and recognized the many volunteers within Hudson.

Dr. Williams recognized Hudson EMS and stated that Hudson is very fortunate to have this service.

Ms. Radigan provided an update on the Environmental Awareness Committee meeting that was held on October 7, 2019.

3. Discussion Items

- A. [19-0101](#) **City of Hudson 2020 - 2024 Five-Year Plan Review and 2020 Budget**
Brief Description: This is the third of four scheduled meetings to review the City's 2020-2024 Five-Year Plan and 2020 Budget. This meeting will focus on Cemetery Fund, Parks Fund, HCTV Fund, and Golf Fund.

Mr. Griffith went over the Five-Year Plan for Cemeteries, Parks, Hudson Community TV and Golf. Discussion included, various Park trail projects, renovation of the baseball fields, Hudson Community TV franchise fees, Golf revenue increase and Golf projects.

This matter was discussed.

- B. [19-0102](#) **City Hall Community Rooms Usage Discussion**
Brief Description: Staff wishes to facilitate a brief discussion on the use of the new Community Rooms in the new City Hall. Staff has recommended mirroring the current public space rental use, rules and regulations policy currently in place for the Barlow Community Center space with a few minor changes.

Attachments: [Community Spaces with Chairs](#)
[Community Spaces with Tables & Chairs](#)
[Current Barlow Community Center Use Rules](#)
[City Hall Use Rules - DRAFT](#)
[City Hall Room Rental Rates - DRAFT](#)

Mr. Comeriato stated that staff is recommending the rules, regulations, and rates for the Community Rooms at the new City Hall be the same as Barlow Community Center, with the exception of increasing the security deposit and not allowing exercise classes. He further stated that staff can revisit the space usage midway through 2020 and look at expanding rental for other uses.

This matter was discussed and was forwarded to the October 15, 2019, Council meeting.

4. Proposed Consent Agenda for October 15, 2019, Council Meeting

- A. [19-0103](#) **A Motion to Acknowledge the Timely Receipt of the September 2019 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.

Attachments: [September 2019 Financial Report](#)

Mr. Hanink asked what the total amount of Job Creation Tax Credit expenses are. Mr. Knoblauch went over the Job Creation Tax Credits for the past couple of years.

This Motion was forwarded for further consideration at the October 15, 2019, Council meeting.

- B. [19-141](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH AA SANITATION FOR SERVICING OF CITY OUTDOOR REFUSE AND RECYCLING RECEPTACLES.**
Brief Description: The Public Works Department budgets annually for contract refuse and recycling services for public properties and in the downtown business district. The Public Works Department seeks City Council approval to enter into a contract with AA Sanitation for these services.
Attachments: [2019 Permission to Bid](#)
[Refuse Cans Bid Tab](#)
[Resolution No. 19-141](#)

This Resolution was forwarded for further consideration at the October 15, 2019, Council meeting.

- C. [19-142](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH VIZMEG LANDSCAPE, INC. FOR CITY LANDSCAPING MAINTENANCE SERVICES ON CITY GREENS AND PUBLIC PROPERTIES.**
Brief Description: The Public Works Department budgets annually for mowing and general landscape maintenance services on City greens and public properties. The Public Works Department seeks City Council approval to enter into a contract with Vizmeg Landscape, Inc. for these services.
Attachments: [2019 Permission to Bid](#)
[Greens and PP Maintenance Bid 2020](#)
[Resolution No. 19-142](#)

This Resolution was forwarded for further consideration at the October 15, 2019, Council meeting.

- D. [19-143](#) A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER'S DESIGNEE TO THE OHIO BUREAU OF WORKERS' COMPENSATION FOR AN OHIO LAW ENFORCEMENT BODY ARMOR PROGRAM GRANT.**
Brief Description: The program, funded by the Ohio Bureau of Workers' Compensation through an agreement with the Ohio Attorney General, provides money to eligible applicants for the purchase of body armor vests to enhance safety and prevent injury of law enforcement officers. The Hudson Police Department has requested \$5,951.70 for the purchase of eight vests. A \$1,983.90 match is required.
Attachments: [Resolution No. 19-143](#)

This Resolution was forwarded for further consideration at the October 15, 2019, Council meeting.

- E. [19-144](#) A RESOLUTION DECLARING THE CITY'S INTENT TO APPROPRIATE PROPERTY FROM 7041 DARROW ROAD, LTD. AND JAMES SORGI FOR THE MAKING OF ROADS OPEN TO THE PUBLIC WITHOUT CHARGE; AND DECLARING AN EMERGENCY.**

Brief Description: Acquisition is necessary for the improvement of SR 91 North from Brandywine Drive to Middleton Road in association with the SR 91 North Turn Lane Improvement Project (PID 93822).

Attachments: [Exhibit A](#)
[Resolution No. 19-144](#)

This Resolution was forwarded for further consideration at the October 15, 2019, Council meeting.

5. Proposed Legislation for October 15, 2019, Council Meeting

- A. [18-93](#) AN ORDINANCE AMENDING VARIOUS SECTIONS OF CHAPTERS 1201, 1202, 1203, 1204, 1205, 1206, 1207, 1208, 1209, 1210, 1211, 1212, AND 1213 AND AT APPENDIXES A, B, AND C OF THE CITY OF HUDSON'S LAND DEVELOPMENT CODE, aka THE "PLANNING AND ZONING CODE".

Brief Description: The bulk of the City's current Land Development Code ("LDC") was adopted in 1999 - just five years after the merger of Hudson Village and Hudson Township. While the original 1999 LDC has been amended over the years, a full update has not been undertaken since the LDC's original adoption. In April of 2017, with a recently adopted Comprehensive Plan in hand (the 2015 Comprehensive Plan - passed on January 19, 2016 by Hudson City Council), the City began a year-long process to update the LDC. The draft amendments represent the Step I administrative-focused amendments. Future updates for Step II - Commercial and Business Land Uses and Step III - Residential Land Uses would be considered at a later date as part of a separate request from City Council.

Attachments: [Exhibit A - LDC Administrative Amendments Final draft for adoption 10-15-2019](#)
[Exhibit A - Hyperlink \(for viewing in browser\) 10-15-2019](#)
[LDC Summary Table of Amendments 10-14-19](#)
[Staff reponse 9-19-19 to LDC workshop discussion of 9-10-19](#)
[Memo for 8-27-2019 Workshop](#)
[Exhibit A - LDC Administrative Amendments Draft 3-11-2019](#)
[2018-4526 PC Recommendation to Council 3-11-19](#)
[Staff Report LDC Mtg 4-2-19](#)
[Ordinance No. 18-93 \(as revised 10-15-2019\) redline version](#)

Mr. Hannan stated that this is being presented for action at the October 15, 2019, Council meeting. Staff will provide the draft that was approved by Planning Commission along with brief notes based on previous Council discussion. Brief discussion followed.

This Ordinance was forwarded for further consideration at the October 15, 2019, Council meeting.

- B. [19-127](#) A RESOLUTION ACCEPTING THE CITY MANAGER'S RECOMMENDATION NOT TO IMPLEMENT THE GROWTH MANAGEMENT RESIDENTIAL DEVELOPMENT ALLOCATION SYSTEM DURING CALENDAR YEAR 2020.

Brief Description: Because of no appreciable population change, the growth management system would not be implemented for 2020.

Attachments: [City Manager's Growth Management Annual Review Report 8-29-2019](#)
[Hudson Trends Report 2018](#)
[Notice of Public Hearing \(published 9-1-2019\)](#)
[Resolution No. 19-127](#)

This Resolution was forwarded for further consideration at the October 15, 2019, Council meeting.

- C. [19-132](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH DELL MARKETING LP FOR THE PURCHASE OF UNINTERRUPTED POWER SUPPLY EQUIPMENT FOR THE NEW CITY HALL BUILDING AT 1140 TEREX ROAD; AND DECLARING AN EMERGENCY.**
- Brief Description:** The Uninterrupted Power Supply (UPS) equipment is essential for the City network computer and phone system to properly function, protect the City network devices in the event of a power failure, and maintain regulated power to all equipment located through the building.
- Attachments:** [Resolution No. 19-132](#)

This Resolution was forwarded for further consideration at the October 15, 2019, Council meeting.

- D. [19-147](#) **AN ORDINANCE APPROVING A PETITION FOR SPECIAL ASSESSMENTS FOR SPECIAL ENERGY IMPROVEMENT PROJECTS AND A PLAN FOR PUBLIC IMPROVEMENTS; APPROVING THE NECESSITY OF ACQUIRING, CONSTRUCTING, AND IMPROVING CERTAIN PUBLIC IMPROVEMENTS IN THE CITY IN COOPERATION WITH THE AKRON-SUMMIT COUNTY ENERGY SPECIAL IMPROVEMENT DISTRICT; DETERMINING TO PROCEED WITH SUCH PROJECT; AND DETERMINING TO LEVY SPECIAL ASSESSMENTS IN CONNECTION WITH SUCH PROJECT.**
- Brief Description:** Passage of this Ordinance will enable the City to become a participating political subdivision of the Akron-Summit County Energy Special Improvement District (ESID). As a result, businesses located within the City of Hudson will be able to have the financing costs of approved energy improvement projects be repaid through an assessment on the property.
- Attachments:** [Ordinance No. 19-147](#)

Mr. Knoblauch stated that this program allows business owners to make approved energy improvements to their property and then have it assessed to their property taxes through Summit County. Discussion followed that included details on how the program works and the City's involvement.

This Ordinance was forwarded for further consideration at the October 15, 2019, Council meeting.

6. Items to be Added to Future Agendas

None.

7. Adjournment

There being no further discussion, Dr. Williams adjourned the Council workshop meeting at 9:30 p.m.

J. Daniel Williams, President of Council Pro Tempore

Frank Comeriato, Assistant City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.