



City of Hudson, Ohio

Meeting Minutes - Draft City Council Workshop

Craig A. Shubert, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Christopher W. Foster, Council Member (Ward 2)

Nicole V. Kowalski, Council Member (At-Large)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, May 11, 2021

7:30 PM

Town Hall
27 East Main Street

1. Call to Order

President of Council Wooldredge called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

Others & Staff in Attendance: Mayor Shubert; Ms. Howington, City Manager; Mr. Comeriato, Assistant City Manager - Operations; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Innovation & Technology Director; Mr. Leiter, Production Assistant; and Mr. Sheridan, Assistant City Manager - Professional Services.

2. Correspondence and Council Comments

Mr. Foster provided an update on the Planning Commission meeting that was held on May 10, 2021.

Mrs. Kowalski stated that she received an e-mail from Hudson Players requesting that Council consider grandfathering them in when the sign code is revisited. She also recognized Hudson resident Doug Goldsmith for earning the Distinguished Teacher award at Kent State University for the 2020-2021 school year.

Mr. Wooldredge reminded citizens that applications are currently being accepted for the Park Board and Tree Commission with applications due by May 20, 2021.

Mayor Shubert provided an update on his wife's health.

3. Discussion Item

A. [21-0038](#) Discussion of Snow and Ice Control Services

Brief Description: City Council requested discussion of providing snow and ice control services on City sidewalks and trails.

Attachments: [Hudson Codified Ordinances, Section 660.05](#)
[Barlow Center Trail Snow & Ice Control Cost Estimate](#)
[Sidewalks plowed by City Contractor](#)

Ms. Howington stated that this request originated from a resident request to have the snow and ice removed from the Barlow Community Center walking paths, and she would like Council's input on how they would like staff to proceed. There was discussion on cost, liability, impact of the environment with utilizing deicing, using Barlow Community Center as a pilot program, and funding. There was consensus for staff to put together information on performing ice and snow removal at the Barlow Community Center walking paths, and to bring this matter forward to a future workshop for discussion.

This matter was discussed.

4. Proposed Consent Agenda for May 18, 2021, Council Meeting

A. [21-0040](#) A Motion to Acknowledge the Timely Receipt of the April 2021 Monthly Financial Report

Brief Description: Financial summaries are provided each month for Council's review.

Attachments: [April 2021 Financial Report](#)

This Motion was forwarded for further consideration at the May 18, 2021, Council meeting.

B. [TMP-5460](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH QUALITY CONTROL INSPECTION, INC. FOR CONSTRUCTION ADMINISTRATION SUPPORT SERVICES FOR THE INGLESIDE DRIVE BRIDGE REPLACEMENT PROJECT (PID 107018); AND DECLARING AN EMERGENCY.

Brief Description: The project includes the removal and replacement of the failing Ingleside Drive bridge over Brandywine Creek. Staff is requesting permission to hire a professional construction management firm to provide supporting services for the construction management and inspection needs for the project.

Attachments: [Exhibit A - Cost Breakdown](#)

This Resolution was forwarded for further consideration at the May 18, 2021, Council meeting.

- C. [TMP-5474](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR LANDSCAPING SERVICES FOR THE INGLESIDE DRIVE BRIDGE REPLACEMENT PROJECT.**
Brief Description: This project includes the installation of new trees and landscaping, at the request of the Ingleside Drive residents, to restore the setting of the properties due to the removal of trees and vegetation as part of the Ingleside Drive Bridge Replacement Project.

Attachments: [Ingleside Drive Landscaping Plans](#)
[Ingleside Drive Site Prior to Tree Removal](#)

Mr. Foster asked about resident feedback regarding landscaping. Mr. Sheridan stated that Mr. Kosco has had meetings with the residents and this contract satisfies the residents' requests.

This Resolution was forwarded for further consideration at the May 18, 2021, Council meeting.

- D. [TMP-5475](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE INSTALLATION OF FLASHING SCHOOL ZONE SPEED LIMIT SIGNS AT THE WESTERN RESERVE ACADEMY (WRA) CAMPUS PROJECT.**
Brief Description: The project will include the installation of flashing school zone signs at various locations within the school zone on streets near Western Reserve Academy. This project was included in the 2021 Capital Budget, Fund 430.

Attachments: [Flashing School Zone Sign Example](#)

Mayor Shubert asked about these additional signs. Mr. Sheridan stated that these are the typical school zone signs that flash during certain times of the day.

This Resolution was forwarded for further consideration at the May 18, 2021, Council meeting.

- E. [TMP-5476](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE INSTALLATION OF THE QUIET ZONES AT STOW ROAD AND HINES HILL ROAD PROJECT.**
Brief Description: The project will include the installation of quiet zone improvements at the Norfolk Southern railroad tracks located at two locations; Stow Road and Hines Hill Road.

Attachments: [Quiet Zone - Example Photo](#)

Mr. Sutton asked about the inclusion of the private crossing at Ravenna Street. Mr. Sheridan stated that he will revise the staff memo to include this section prior to the May 18, 2021, Council meeting.

This Resolution was forwarded for further consideration at the May 18, 2021, Council meeting.

F. [TMP-5482](#) **A RESOLUTION IN SUPPORT OF THE VETERANS TRAIL PROJECT IN THE CITY OF HUDSON, OHIO.**

Brief Description:

If approved by City Council, this resolution is in support of converting the existing railway line to a regional hike and bike multi-purpose trail, as part of the Veterans Trail System, upon the Metro Regional Transit Authority Parcel #3009558, which originates from Barlow Road to Seasons Road within the City of Hudson.

Attachments: [TASCforce - Comments to Metro RTA Planning Marketing Rail Committee - 03-17-21](#)
[Ltr from Dawn Distler Outlining Metro RTA Intentions - 03-26-21](#)
[Ltr to Jane Howington Re Metro RTA 04-21-2021](#)
[Email from Stow City Engineer - Support of Veterans Trail Project 4-22-2021](#)

This Resolution was forwarded for further consideration at the May 18, 2021, Council meeting.

G. [TMP-5484](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH VIRTUAL DATAWORKS FOR THE ANNUAL SUBSCRIPTION RENEWAL FOR THE CITYWIDE USE OF MICROSOFT 365.**

Brief Description: This Resolution is for approval to the service agreement with Virtual Dataworks for the annual subscription renewal for the citywide use of Microsoft 365.

This Resolution was forwarded for further consideration at the May 18, 2021, Council meeting.

5. **Proposed Legislation for May 18, 2021, Council Meeting**

A. [21-23](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO SOLICIT REQUESTS FOR PROPOSALS FOR THE DESIGN OF A TENNIS AND PICKLE BALL COMPLEX AT BARLOW FARM PARK.**

Brief Description: This Resolution allows the Public Works Department to advertise for RFPs for the design of a tennis and pickle ball complex at Barlow Farm Park.

Attachments: [Tennis Pickleball Eng. Est. 2-19-21](#)
[Tennis and Pickelball Courts - RFP](#)
[Preliminary Drawing - Tennis and Pickleball Complex 3-1-2021](#)
[Park Board Tennis & Pickleball Summary 2021 \(4-13-2021\)](#)
[Resolution No. 21-23](#)

Resolution No. 21-23 was forwarded for further consideration at the May 18, 2021, Council meeting.

B. [21-47](#) AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTIONS 220.03, 220.08, 222.03, 276.01, 284.01, 284.02, 286.02, AND 288.02 TO IMPLEMENT CERTAIN AMENDMENTS TO THE CHARTER OF THE CITY OF HUDSON.

Brief Description: This Ordinance includes proposed amendments to the Codified Ordinances reflecting Charter amendments approved by voters. It does not include proposed amendments pursuant to Charter language related to the City's Planning and Zoning Code (Land Development Code), as these are addressed in a separate Ordinance.

Attachments: [Current Charter Sections with Suggested Code Amendments Ordinance No. 21-47](#)

Mr. Sutton asked about the various sections where it references that a board shall consist of 5 or 7 qualified electors, and how this works if a member resigns from a board. Ms. Howington stated that she will get this clarified prior to the May 18, 2021, Council meeting.

Ordinance No. 21-47 was forwarded for further consideration at the May 18, 2021, Council meeting.

C. [21-54](#) AN ORDINANCE AMENDING PART TWELVE OF THE CODIFIED ORDINANCES OF HUDSON TO AMEND SECTIONS 1205.10(a), 1205.10(d), 1205.10(e), AND 1206.01 TO PERMIT SINGLE FAMILY ATTACHED DWELLINGS, TOWNHOMES, AND PLANNED DEVELOPMENTS AS ALLOWED USES WITHIN THE DISTRICT 7 OFFICE OVERLAY ZONE.

Brief Description: Consideration of proposed Land Development Code Text Amendment to amend the City's Land Development Code, Section 1205.10, District 7: Outer Village Commercial Corridor and Office Overlay Zone, and Section 1206.01, Table of Permitted and Conditional Uses by Zone District, to permit single family attached dwellings, townhomes, and planned developments as allowed uses within the District 7 Office Overlay.

Attachments: [Draft Text Amendment](#)
[PC Recommendation D7 overlay LDC Text Amendment \(4-12-2021\)](#)
[PC Staff Report - April 12th Meeting](#)
[PC Staff Report - March 8th Meeting](#)
[Public hearing letters from residents \(Planning Commission 4-12-2021\)](#)
[Notice of Public Hearing \(Council 6-1-2021\)](#)
[Ordinance No. 21-54](#)

Ms. Howington stated that due to advertising deadlines, the public hearing and third reading will be held on June 1, 2021. She stated that Council can postpone action on June 1, 2021 to allow time to process any comments.

Ordinance No. 21-54 was forwarded for further consideration at the May 18, 2021, Council meeting.

6. Items to be Added to Future Agendas

Ms. Howington stated that staff will discuss the American Recovery Plan at the May 18, 2021, Council meeting.

7. Adjournment

There being no further discussion, Mr. Wooldredge adjourned the Council workshop meeting at 8:06 p.m.

William D. Wooldredge, President of Council

Jane Howington, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.