



# City of Hudson, Ohio

## Meeting Minutes - Final City Council Workshop

*David A. Basil, Mayor*

*Hamilton DeSaussure, Jr., President of Council (At-Large)*

*Beth A. Bigham, Council Member (Ward 4)*

*Dennis N. Hanink, Council Member (Ward 1)*

*Alex D. Kelemen, Council Member (Ward 3)*

*Casey M. Weinstein, Council Member (Ward 2)*

*J. Daniel Williams, Council Member (At-Large)*

*William D. Wooldredge, Council Member (At-Large)*

*Jane Howington, City Manager*

*R. Todd Hunt, City Solicitor*

*Elizabeth A. Slagle, Clerk of Council*

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Tuesday, May 9, 2017

7:30 PM

Town Hall

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### 1. Call to Order

**President of Council DeSaussure called to order the workshop meeting of Hudson City Council at 7:32 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.**

**Present** 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Dr. Williams and Mr. Wooldredge

**Absent** 1 - Mr. Weinstein

*Others & Staff in Attendance: Mayor Basil; Ms. Howington, City Manager; Mr. Comeriato, Assistant City Manager; Mr. Leedham, GIS Manager/Database Administrator; Mr. Knoblauch, Finance Director; Mr. Leiter, Production Assistant; Mr. Papp, Assistant City Engineer; Ms. Roberts, Communications Manager; Mr. Sheridan, Assistant City Manager - City Engineer; Mr. Stifler, Economic Development Director.*

### 2. Correspondence and Council Comments

*Mayor Basil reminded residents to be aware of motorcyclists and bicyclists as the weather warms up.*

*Mr. Kelemen stated that tomorrow, May 10, 2017, Tree City USA will be awarding the City of Hudson with its 37th annual Tree City designation.*

### 3. Discussion Items

#### A. [17-0043](#) Discussion Regarding Barlow Road Path/Walk Improvements

**Executive Summary:** Staff would like to update Council on the design of the Barlow Road Path/Walk Improvements.

**Attachments:** [Barlow Road Exhibits](#)

*Mr. Sheridan gave Council a status update on the various projects that are currently occurring on Barlow Road.*

*Mr. Neumeyer from the GPD Group presented the Barlow Road path/walk improvements that will be installed*

on the North side of Barlow Road from the Metro Park Hike and Bike Trail at Terex Road to SR 91.

Mr. Papp stated that the 5' walk from east of the former Flood Company to State Route 91 will be concrete; the 7' path from Terex Road to east of the former Flood Company will be bid as asphalt with an alternate option for concrete; and the bids will be evaluated, and the City will decide which material to use, depending on the costs.

Mr. Sheridan stated that the City currently has applied for a \$500,000 grant from the Ohio Department of Natural Resources; and if the grant is approved, the path from the Summit Metro Parks Hike and Bike Trail to Veterans Trail Phase III would have to be an 8' wide asphalt trail with enclosed ditches. He expected that the City will know in September if the grant was approved.

Mr. Sheridan said that he will work with the owner of the former Flood Company to reimburse the City for the portion that will be installed across their property.

Mr. Sheridan stated that a public meeting will be held and staff will return to Council with the comments received.

**This matter was discussed.**

- B. [17-68](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH SECURITY MICROIMAGING CORPORATION (DBA KIRIWORKS) TO PURCHASE ONBASE ENTERPRISE CONTENT MANAGEMENT SOFTWARE AND ASSOCIATED PROFESSIONAL SERVICES.**

**Executive Summary:** OnBase is a content management software suite created by Hyland Software out of Westlake, Ohio. As part of the City's continuous improvement initiative, OnBase will ultimately allow the City to eliminate paper and drive efficiencies throughout the organization. Professional services provided by Kiriworks will include implementation and on-going assistance.

**Attachments:** [OnBase Implementation Plan](#)  
[Resolution No. 17-68](#)

Mr. Leedham presented an overview of the document management system. General discussion followed.

**This Resolution was forwarded for further consideration at the May 16, 2017 Council meeting.**

- C. [17-87](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE 2017-2018 "SUMMIT COUNTY INTERGOVERNMENTAL MEMORANDUM OF UNDERSTANDING FOR JOB CREATION AND RETENTION AND TAX REVENUE SHARING."**

**Executive Summary:** There have been no substantial changes between the last approved agreement and the new one. The changes are reflected in the red-line version of the agreement which is attached. The new proposed agreement is being circulated to signatory communities by the County, and they are asking for adoption by September 29, 2017.

**Attachments:** [Comparison Version of Proposed with Current Agreement](#)  
[Resolution No. 17-87](#)

Ms. Howington explained the history behind the agreement and how it came about. Council members requested three readings of this Resolution.

**This Resolution was forwarded for further consideration at the May 16, 2017 Council meeting.**

**4. Items to be Added to Future Agendas**

*None.*

**5. Executive Session**

**A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge to enter into executive session pursuant to Ohio Revised Code Section 121.22(G) to consider the purchase of property for public purpose. Mr. DeSaussure recessed the meeting at 8:51 p.m. after the motion carried by the following vote:**

**Aye:** 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Dr. Williams and Mr. Wooldredge

*Mr. DeSaussure reconvened the Council workshop at 9:54 p.m.*

**6. Adjournment**

**There being no further discussion, Mr. DeSaussure adjourned the Council workshop meeting at 9:55 p.m.**

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**Hamilton DeSaussure, Jr., President of Council**

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**Jane Howington, City Manager, Clerk of Council Pro Tempore**

*Workshop Minutes prepared by Melissa Raber, Office Manager.*

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.*