



# City of Hudson, Ohio

## Meeting Minutes - Final

### City Council

*Craig A. Shubert, Mayor*

*William D. Wooldredge, President of Council (At-Large)*

*Beth A. Bigham, Council Member (Ward 4)*

*Hamilton DeSaussure, Jr., Council Member (At-Large)*

*Christopher W. Foster, Council Member (Ward 2)*

*Katherine R. Schlademan, Council Member (Ward 1)*

*Skylar J. Sutton, Council Member (Ward 3)*

*J. Daniel Williams, Council Member (At-Large)*

*Jane Howington, City Manager*

*Matthew J. Vazzana, City Solicitor*

*R. Todd Hunt, Special Counsel*

*Elizabeth A. Slagle, Clerk of Council*

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Tuesday, February 4, 2020

6:00 PM

Town Hall  
27 East Main Street

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#### 1. Call to Order

**In the absence of Mayor Shubert, President of Council Pro Tempore Williams called to order the meeting of Hudson City Council at 6:00 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.**

**Present:** 4 - Mr. Foster, Ms. Schlademan, Mr. Sutton and Dr. Williams

**Excused:** 2 - Mrs. Bigham and Mr. DeSaussure

**Absent:** 1 - Mr. Wooldredge

*Mayor Shubert entered the meeting at 7:15 p.m., Mrs. Bigham entered the meeting at 7:23 p.m., and Mr. DeSaussure entered the meeting at 7:25 p.m.*

*Staff in Attendance: Mrs. Raber, Clerk of Council Pro Tempore.*

#### 2. Executive Session

**A motion was made by Dr. Williams, seconded by Ms. Schlademan, to enter into executive session to conduct interviews for the Hudson Community Television Advisory Committee. The motion carried by the following vote:**

**Aye:** 4 - Mr. Foster, Ms. Schlademan, Mr. Sutton and Dr. Williams

**Excused:** 2 - Mrs. Bigham and Mr. DeSaussure

*Mayor Shubert reconvened the regular meeting at 7:30 p.m.*

**3. Pledge of Allegiance to the Flag****4. Roll Call**

**Present:** 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton and Dr. Williams

**Absent:** 1 - Mr. Wooldredge

*Staff in Attendance: Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mrs. Raber, Clerk of Council Pro Tempore; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, Production Assistant; and Mr. Sheridan, Assistant City Manager - Professional Services.*

**5. Appointment of Melissa Raber as Clerk of Council Pro Tempore**

**A motion was made by Mr. Foster, seconded by Mr. Sutton, that Mrs. Raber be appointed as Clerk of Council Pro Tempore. The motion carried by the following vote:**

**Aye:** 6 - Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton, Dr. Williams and Mrs. Bigham

**6. Approval of the Minutes****A. [20-0009](#) Minutes of Previous Council Meetings**

**Brief Description:** Draft minutes of previous meetings are provided for City Council's review and approval.

**Attachments:** [January 18, 2020 Special Workshop Minutes - DRAFT](#)  
[January 21, 2020 Council Meeting Minutes - DRAFT](#)  
[January 28, 2020 Council Workshop Minutes - DRAFT](#)

**There being no changes, the above minutes were approved as submitted.**

**7. Proclamations****A. [20-0010](#) Special Recognition of the Centennial of the League of Women Voters of the United States**

**Brief Description:** This Proclamation celebrates the 100th Anniversary of the United States League of Women Voters on February 14, 2020. Representatives from the Hudson League of Women Voters will be in attendance to accept this Proclamation.

**Attachments:** [Hyperlink - League of Women Voters of the United States Proclamation](#)

*Members from the League of Womens Voters accepted the Proclamation on behalf of the League of Womens Voters of the United States.*

Mayor Shubert read this Proclamation in its entirety, recognizing the centennial of the League of Women Voters of the United States.

**B. [20-0011](#) Special Recognition of Random Acts of Kindness Week**

**Brief Description:** This Proclamation encourages citizens to perform acts of kindness, especially during February 16 - 22, 2019, as we celebrate Random Acts of Kindness Week. Representatives from the Hudson League for Service and RAK Hudson Steering Committee will accept the Proclamation.

**Attachments:** [Hyperlink - National Random Acts of Kindness Foundation](#)  
[Draft Proclamation](#)

*Mrs. Barbara Bos accepted the Proclamation on behalf of the Hudson RAK Committee. She encouraged everyone to perform random acts of kindness and stated that there will be a kick-off meeting on Sunday, February 16, 2020 at the Hudson Library, with events planned for the entire week.*

Mayor Shubert read this Proclamation in its entirety, recognizing Random Acts of Kindness Week in Hudson.

**8. Public Comments**

*Tim Drake, 5845 Nicholson Drive, spoke on behalf on his neighbors in Woods of Williamsburg regarding the Veteran's Trail Phase 3 project. He thanked staff and Council for their time and commitment with working with the community. He stated that they are not opposed to connectivity, they are concerned with the loss of the natural landscape behind their homes. They feel that the current trail already connects the community, it is lacking maintenance and upkeep. They would like to see a trail that preserves the natural landscape and current uses of the trail, regravelling of the path, rebuilding the current bridge, and correct of drainage issues.*

**9. Correspondence and Council Comments**

*Mr. Foster provided an update on the Environmental Awareness Committee that was held on Monday, February 3, 2020. He stated that the Committee expressed a desire to bring forward a suggestion to go with a single trash hauler due to recent recycling issues.*

**10. Report of Manager**

*None.*

**11. Discussion Item**

**A. [20-0012](#) City of Hudson SWOT Analysis**

**Brief Description:** Staff will present the City's strengths, weaknesses, opportunities, and threats, along with insight into each department in preparation for future planning.

**Attachments:** [SWOT Analysis Presentation 2-4-2020](#)

*Ms. Howington stated that the presentation tonight is a summary of the SWOT Analysis completed by each department. Mr. Sheridan presented the SWOT Analysis, which included the major items from all departments in each category.*

**This matter was presented.**

## 12. Appointments

*Dr. Williams announced that the City is currently accepting applications for the Economic Growth Board and the Park Board, with an application deadline of February 21, 2020.*

**A motion was made by Dr. Williams, seconded by Mr. Foster, that Mrs. Virginia Frazer, Mr. Jeffrey Russell, and Mr. Kabir Bhatia be appointed to serve on the Hudson Community Television Advisory Committee for four-year terms expiring on January 24, 2024. The motion carried by the following vote:**

**Aye:** 6 - Mr. Foster, Ms. Schlademan, Mr. Sutton, Dr. Williams, Mrs. Bigham and Mr. DeSaussure

## 13. Suspension of the Rules for the Consent Agenda

**A motion was made by Dr. Williams, seconded by Mr. Foster, to suspend the rule requiring three readings to allow for passage of the Consent Agenda. The motion carried by the following vote:**

**Aye:** 6 - Ms. Schlademan, Mr. Sutton, Dr. Williams, Mrs. Bigham, Mr. DeSaussure and Mr. Foster

### Approval of the Consent Agenda

**A motion was made by Dr. Williams, seconded by Ms. Schlademan, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:** 6 - Mr. Sutton, Dr. Williams, Mrs. Bigham, Mr. DeSaussure, Mr. Foster and Ms. Schlademan

- A. [20-9](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ENVIRONMENTAL DESIGN GROUP FOR PROFESSIONAL SERVICES FOR THE DESIGN OF THE BARLOW COMMUNITY CENTER DAM IMPROVEMENTS.**  
**Brief Description** City staff requested ten (10) consultants submit a proposal for the design of the Barlow Community Center Dam Improvements Project. A total of eight (8) consultants submitted proposals, and Environmental Design Group (EDG) was selected as the consultant with the best design proposal and fee.

**Attachments:** [BCC Improvements Exhibits](#)  
[Resolution No. 20-9](#)

**Resolution No. 20-9 was passed on the Consent Agenda.**

- B. [20-10](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE 2020 STORM SEWER LINING IMPROVEMENTS WITH THE LOWEST AND BEST BIDDER.**  
**Brief Description:** This project involves the lining of storm sewers in various areas in Hudson.

Attachments: [Project Map](#)  
[Resolution No. 20-10](#)

**Resolution No. 20-10 was passed on the Consent Agenda.**

- C. [20-11](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE INSTALLATION OF PEDESTRIAN SIGNALS FOR THE COLLEGE STREET AND HUDSON STREET CROSSWALK ENHANCEMENT PROJECT.**  
***Brief Description:*** The project will include the installation of pedestrian signal improvements at three locations on College Street and Hudson Street near Western Reserve Academy. This project was included in the 2020 Capital Budget, Fund 430.  
Attachments: [Preliminary Layout](#)  
[Resolution No. 20-11](#)

**Resolution No. 20-11 was passed on the Consent Agenda.**

- D. [20-12](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO CONTRACTS FOR THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENTS PROJECT (PID NO. 93822); AND DECLARING AN EMERGENCY.**  
***Brief Description:*** The project will include the addition of left turn lanes at Valley View Road, Herrick Park Drive & Hines Hill Road, resurfacing of SR 91 from Brandywine Drive to Middleton Road, the installation of a sidewalk on the east side of the road, and bike lanes on both sides of the road from Brandywine Drive to Middleton Road.  
Attachments: [Cost Summary](#)  
[SR 91 Exhibit 1-28-20](#)  
[Hyperlink - Final Project Plans](#)  
[Resolution No. 20-12](#)

**Resolution No. 20-12 was passed on the Consent Agenda.**

- E. [20-13](#)      **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER'S DESIGNEE TO THE OHIO DEPARTMENT OF COMMERCE DIVISION OF STATE FIRE MARSHAL FOR A 2019 FIRE DEPARTMENT TRAINING REIMBURSEMENT GRANT ON BEHALF OF THE HUDSON FIRE DEPARTMENT.**  
***Brief Description:*** The Hudson Fire Department is seeking a training reimbursement grant in the amount of \$1,800.00 to assist with the cost of training four new volunteers to the level of Volunteer Firefighter.  
Attachments: [Resolution No. 20-13](#)

**Resolution No. 20-13 was passed on the Consent Agenda.**

- F. [20-14](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CHANGE ORDER TO THE CONTRACT WITH M.A.T. CLEANING SERVICES UNDER THE 2018 - 2019 HOUSEKEEPING/CLEANING SERVICES CONTRACT; AND DECLARING AN EMERGENCY.**  
***Brief Description:*** In 2017, City Council passed Resolution 17-141 which authorized the City Manager to enter into a two-year contract for cleaning services. The contract was for \$75,772.72 and the contract term was for the years 2018-2019. The resolution included a 15% contingency for a total not to exceed contract amount of \$87,138.63 annually. This amount was exceeded in 2019.  
***Attachments:*** [Resolution No. 17-141, passed 9-19-2017](#)  
[Resolution No. 20-14](#)

Resolution No. 20-14 was passed on the Consent Agenda.

### Items Removed from the Consent Agenda

- G. [20-15](#) **A RESOLUTION AUTHORIZING AND DIRECTING THE CITY MANAGER TO BOTH TERMINATE THE CONTRACT WITH ECLIPSE COMPANY, LLC AND RETURN THE PREVIOUSLY AWARDED GRANT FUNDING TO THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE VETERANS TRAIL PHASE 3 IMPROVEMENT PROJECT (PID NO. 97856); AND DECLARING AN EMERGENCY.**  
***Brief Description:*** As discussed at the January 28, 2020, Council Workshop, staff will be terminating the contract with the Eclipse Company, LLC and will notify the Ohio Department of Transportation that the City is requesting the funds be returned.  
***Attachments:*** [Resolution No. 20-15](#)

*Mr. DeSaussure asked that Resolution No. 20-15 be removed from the Consent Agenda.*

**A motion was made by Mr. DeSaussure, seconded by Mr. Foster, to suspend the rule requiring three readings to allow for passage of Resolution No. 20-15. The motion carried by the following vote:**

**Aye:** 6 - Dr. Williams, Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Ms. Schlademan and Mr. Sutton

*Mr. DeSaussure thanked residents for their voicing concerns and coming together as a community. He stated that this path was a collective effort by many over a decade, and the idea of the path was more than a paved path behind houses. The path project came initially from the 2012 strategic plan and the Park Board on making connections through Hudson with the bike and hike trail, which currently connects Hudson with Cleveland to the North, and New Philadelphia to the South. The idea was to connect the community outwards to the larger areas and within the community. In 2015, a sub-committee was formed to look at connectivity in order to provide an alternative means of transportation, allow community recreation, and to bring people into town. He hopes that the idea of connectivity still exists, and an alternative plan can be accomplished. He asked for further discussion regarding alternatives for this trail be held at a future workshop.*

*Mr. Sutton asked for discussion regarding the overall Connectivity Plan be held at a future workshop. He stated the he has received feedback from residents within his ward that would like to see connectivity to downtown.*

*Mr. Foster stated that connectivity is important to the community, and felt that connectivity funds could be*

*better spent. He further thanked the residents for their input.*

*Ms. Schlademan also thanked residents for voicing their opinions and city staff for their quick response and for looking at solutions that work for everyone.*

*Dr. Williams agreed that the connectivity plan needs to be revisited and updated. He agreed that there was a lot of tree loss with the current design and would like further discussion on this item.*

*Mrs. Bigham stated that she has heard from many residents in Ward 4 that would like sidewalks to connect communities to neighborhoods and downtown. She also thanked residents for expressing their concerns.*

*Mayor Shubert thanked residents and staff. He agreed that the trail needs enhancements and replacement of the bridge. He further encouraged residents to stay engaged and provide their input on the Connectivity Plan.*

**A motion was made by Dr. Williams, seconded by Mr. DeSaussure, to pass Resolution No. 20-15. The motion carried by the following vote:**

**Aye:** 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton and Dr. Williams

## 14. Legislation

- A. [20-7](#) **AN ORDINANCE AMENDING ORDINANCE NO. 19-153, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020, BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS.**

**Brief Description:** This Ordinance amends the budget for 2020 by adding \$1,150,000 in appropriations for the City's concrete overlay program. The source of the funding is better than projected General Fund 2019 carryover balance.

**Attachments:** [Ordinance No. 20-7](#)

**Mayor Shubert read the title of Ordinance No. 20-7, which constituted its second reading.**

*Dr. Williams asked for passage of this item so the Road Program can move forward.*

*Ms. Howington stated that the purpose of this Ordinance is to provide additional funds, from the City's current fund balance, that will be used towards the 2-year accelerated road program, instead of bonding this program.*

**A motion was made by Dr. Williams, seconded by Mr. Foster, to suspend the rule requiring three readings to allow for passage of Ordinance No. 20-7. The motion carried by the following vote:**

**Aye:** 6 - Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton, Dr. Williams and Mrs. Bigham

**A motion was made by Dr. Williams, seconded by Mr. DeSaussure, to pass Ordinance No. 20-7. The motion carried by the following vote:**

**Aye:** 6 - Mr. Foster, Ms. Schlademan, Mr. Sutton, Dr. Williams, Mrs. Bigham and Mr. DeSaussure

**15. Adjournment**

There being no further business, Mayor Shubert adjourned the Council meeting at 8:22 p.m.

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**Craig A. Shubert, Mayor**

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**Melissa Raber, Clerk of Council Pro Tempore**

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.*