



City of Hudson, Ohio

Meeting Minutes - Draft City Council

Jeffrey L. Anzevino, Mayor
Christopher W. Foster, President of Council (Ward 2)
Christopher A. Banweg, Council Member (At-Large)
Karen E. Heater, Council Member (At-Large)
Nicole V. Kowalski, Council Member (At-Large)
Scott Ruffer, Council Member (Ward 4)
Katherine R. Schlademan, Council Member (Ward 1)
Skylar J. Sutton, Council Member (Ward 3)

Thomas J. Sheridan, City Manager
John Kolesar, City Solicitor
Aparna Wheeler, Clerk of Council

Tuesday, April 18, 2023

7:30 PM

Town Hall
27 East Main Street

1. Call to Order

Mayor Anzevino called to order the meeting of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

2. Pledge of Allegiance to the Flag

3. Roll Call

Present: 6 - Mr. Banweg, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

Absent: 1 - Mr. Ruffer

Staff in Attendance: Mr. Sheridan, City Manager; Mr. Pitchford, Special Counsel; Mr. Kolesar, City Solicitor; Ms. Wheeler, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; and Mr. Leiter, HCTV Production Assistant.

4. Approval of the Minutes

A. [23-0030](#) Minutes of Previous Council Meetings

Brief Description: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [March 21, 2023 Council Meeting Minutes - Draft](#)

[April 11, 2023 Council Workshop Minutes - DRAFT](#)

A motion was made by Mr. Banweg, seconded by Mrs. Heater, that the Minutes be approved as submitted. The motion carried by the following vote:

Aye: 6 - Mr. Banweg, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

5. Proclamations

- A. [23-0031](#) **Special Recognition of Arbor Day**
Brief Description: Mayor Anzevino will proclaim April 28, 2023, as “Arbor Day” in Hudson.
Attachments: [Arbor Day 2023](#)

Mayor Anzevino read the proclamation in its entirety.

6. Public Comments

None.

7. Correspondence and Council Comments

Mrs. Kowalski stated that she received an email from a resident requesting an AED at the pickleball courts and asked that if it was fiscally appropriate, the City should expedite the purchase.

Mrs. Heater announced the monthly Council forum on Wednesday, April 19 from 6:30-8:00 pm at the Library.

Ms. Schlademan stated that the Architectural and Historic Board of Review will consider process changes they may make, including submittal and re-submittal timelines, use of the current consultant, design standards, and materials used in the Historic District.

Mr. Sutton said all of Council received the AED email but it had a typo in the address, so he forwarded it onto Mrs. Heater for Park Board review. He also stated that the Seniors Network recently had a group that needed to complete a volunteer project, so they helped a couple of elderly residents with yard clean-up. The Seniors Network said that opportunities are always available if anyone is looking to help.

Mr. Banweg asked what the standard protocol for AED's at public facilities. He also suggested developing a community engagement plan for future funding since the Nicholson Drive project was funded earlier than expected. Mr. Banweg also mentioned that he was looking forward to the fiber-to-home update to see what the City of Medina has going on and what to expect.

Mr. Foster stated that there is no AED at the pickleball courts because there is no electricity at the courts, but there is one at Case Barlow Farm. He also provided an update on rail issues, stating a meeting had occurred with Congresswoman Sykes that produced more information from Norfolk Southern.

Mayor Anzevino visited each school building and presented a certificate for showing kindness and performing good deeds. He also attended ribbon cutting for the Hudson Plant Company and that there would be an informal open house for the Green Valley Brewing Company. The Mayor will also be hosting tour of town hall for two girl scout troops and noted that Earth Day is April 22. He also had a conversation with residents regarding what a snack shop at Hudson Springs Park could look like.

8. Report of Manager

Mr. Sheridan reported that Hudson Public Power received the Excellence Award for 2022, which is the reliability of our system. HPP also showed him and Mr. Comeriato a software program that provides information on outages, which can help address these issues sooner.

He also mentioned that Tuesday, April 18 is tax filing day.

Mr. Sheridan addressed the AED at Case Barlow Farm/pickleball and said that should be a standard thing. He would make sure Engineering and Public Service know that moving forward, and they are currently looking at a solar panel powered AED since there is currently no electricity at the pickleball courts.

He further stated that there will be a meeting of the ad hoc committee for water/infrastructure due to the expected funding of the Nicholson Dr. project.

9. Appointments

None.

10. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Banweg, seconded by Mr. Foster, to suspend the rule requiring three readings, except for Resolution No. 23-53. The motion carried by the following vote:

Aye: 6 - Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton and Mr. Banweg

Approval of the Consent Agenda

A motion was made by Mr. Banweg, seconded by Mr. Sutton, to approve the Consent Agenda, except for Resolution No. 23-53. The motion carried by the following vote:

Aye: 6 - Mrs. Heater, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton, Mr. Banweg and Mr. Foster

A. [23-0032](#) **A Motion to Acknowledge the Timely Receipt of the March 2023 Monthly Financial Report**

Brief Description: Financial summaries are provided each month for Council's review.

Attachments: [March 2023 Financial Report](#)

Motion No. 23-002 was approved on the consent agenda.

B. [23-45](#) **A RESOLUTION AMENDING RESOLUTION NO. 22-78, AUTHORIZING THE CITY MANAGER TO REVISE THE PROFESSIONAL SERVICES CONTRACT WITH VIRTUAL DATAWORKS FOR THE MIGRATION TO THE MICROSOFT GOVERNMENT COMMUNITY CLOUD (GCC) AND ANNUAL SUBSCRIPTION RENEWAL FOR THE CITYWIDE USE OF MICROSOFT 365, AND DECLARING AN EMERGENCY.**

Brief Description: This Resolution is for approval to amend the service agreement with Virtual Dataworks to account for the upgrade of all city users to the G3 subscription level. This will be an amendment to the original contract with Virtual Dataworks but for the best pricing we intend to commit to another 3-year term. This will provide a discounted rate and fix the price for

three more years. These changes are required to increase the baseline level of security for all city users.

Attachments: [Resolution No. 23-45 - as amended 4-12-2023](#)

Resolution No. 23-45 was approved on the consent agenda.

- C. [23-46](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH KARVO COMPANIES, INC. FOR THE STOW ROAD AND E. STREETSBORO STREET SIDEWALK INSTALLATION PROJECT; AND DECLARING AN EMERGENCY.**
Brief Description: The project will include the construction of approximately 2.38 miles of five (5) foot concrete sidewalk and other improvements along three sidewalk sections; along E. Streetsboro Street (303) between N. Hayden Pkwy and Stow Road, along E. Streetsboro Street (303) from Stow Road to Stone Road and on Stow Road between E. Streetsboro Street (303) and the entrance to Hudson Springs Park. Project bids were received and were in excess of the amount previously budgeted.
Attachments: [Connectivity Fund Summary 2021-2023](#)
[Resolution No. 23-46 as amended 4-12-2023](#)

Resolution No. 23-46 was approved on the consent agenda.

- D. [23-47](#) **AN ORDINANCE AMENDING ORDINANCE NO. 22-143, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2023, BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS RELATED TO THE FIRST QUARTER OF 2023.**
Brief Description: This Ordinance will amend the 2023 budget for additional and/or amended appropriations as listed in the attached Exhibit A.
Attachments: [1st Quarter Exhibit A](#)
[Ordinance No. 23-47](#)

Ordinance No. 23-47 was approved on the consent agenda.

- E. [23-48](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A STORM WATER EASEMENT AGREEMENT WITH FIRST CONGREGATIONAL CHURCH OF HUDSON, 47 AURORA STREET.**
Brief Description: The resolution would authorize the City Manager to enter into a Storm Water Easement agreement with First Congregational Church of Hudson, located at 47 Aurora Street, so that the existing storm system that runs through the property, from Baldwin Street southwest to N. Main Street, can be accessed for repairs in the future.

Attachments: [Easement Map](#)
[Easement](#)
[Resolution No. 23-48](#)

Resolution No. 23-48 was approved on the consent agenda.

- F. [23-49](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AMENDMENT TO THE CONTRACT WITH CROWN CASTLE FIBER, LLC FOR INCREASING BANDWIDTH CAPABILITY.**

Brief Description: This request will enable Velocity Broadband to upgrade their existing internet circuit from Crown Castle to a higher bandwidth circuit and cover increasing service demand.

Attachments: [Crown Castle Quote](#)
[Resolution No. 23-49](#)

Resolution No. 23-49 was approved on the consent agenda.

- G. [23-50](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AMENDMENT TO THE CONTRACT WITH EVERSTREAM SOLUTIONS, LLC FOR INCREASING BANDWIDTH CAPABILITY.**

Brief Description: This request will enable Velocity Broadband to upgrade their existing internet circuit from Everstream with a higher bandwidth circuit.

Attachments: [Everstream Quote](#)
[Resolution No. 23-50 - as amended 04-12-2023](#)

Resolution No. 23-50 was approved on the consent agenda.

- H. [23-51](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH DEERE AND COMPANY FOR TWO AERIFIERS FOR GOLF COURSE USE.**

Brief Description: Authorization for the City Manager to change the supply vendor from Century Equipment to Deere and Company to replace 2 aerifiers for turf maintenance at the Ellsworth Meadows Golf Club.

Attachments: [Deere and Company Aercore 800s Quote](#)
[Resolution No. 23-51](#)

Resolution No. 23-51 was approved on the consent agenda.

- I. [23-52](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH PERSPECTUS ARCHITECTURE FOR THE DESIGN OF THE ELLSWORTH MEADOWS GOLF COURSE CLUBHOUSE.**

Brief Description: This project involves the design and professional services for the new Ellsworth Meadows Golf Course Clubhouse including site design,

structural design, mechanicals, fire suppression, and architecture design.

Attachments: [2023 5 yr plan - amended capital cost](#)
[2023 5 yr plan - Golf w amend clubhouse cost](#)
[Resolution No. 23-52](#)

Resolution No. 23-52 was approved on the consent agenda.

- J. [23-53](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE LAW FIRM OF DiCAUDO, PITCHFORD & YODER, LLP FOR SPECIAL COUNSEL SERVICES; AND DECLARING AN EMERGENCY.**

Brief Description: To enter into an agreement with DiCaudo, Pitchford & Yoder, LLP for special counsel services.

Attachments: [Hudson - DPY Agreement for Special Counsel - FINAL](#)
[Resolution No. 23-53](#)

Mrs. Kowalski requested that this item be removed from the Consent agenda.

- K. [23-54](#) **A RESOLUTION RETROACTIVELY AUTHORIZING THE SUBMISSION OF AN APPLICATION BY THE CITY MANAGER'S DESIGNEE TO THE DEPARTMENT OF HOMELAND SECURITY FEDERAL EMERGENCY MANAGEMENT AGENCY FOR A FIRE PREVENTION AND SAFETY GRANT ON BEHALF OF THE HUDSON FIRE DEPARTMENT; AND DECLARING AN EMERGENCY.**

Brief Description: The purpose of the Fire Prevention & Safety Grant Program is to enhance the safety of the public and firefighters with respect to the fire and fire-related hazards by assisting prevention programs. Approximately \$20,000 is being requested to continue the Fire Safe Seniors program. A 5% match of approximately \$1,000 is required.

Attachments: [Resolution No. 23-54](#)

Resolution No. 23-54 was approved on the consent agenda.

- L. [23-55](#) **A RESOLUTION RETROACTIVELY AUTHORIZING AND RATIFYING THE CITY MANAGER'S DESIGNEE'S SUBMISSION OF AN APPLICATION TO THE OHIO BUREAU OF WORKERS' COMPENSATION FOR A SAFETY INTERVENTION GRANT ON BEHALF OF HUDSON EMERGENCY MEDICAL SERVICES.**

Brief Description: The Ohio Bureau of Workers' Compensation awards Safety Intervention Grant funding for the purpose of substantially reducing or eliminating injuries associated with a particular task or operation. The City could receive up to \$40,000 in grant funding for the purchase of two stair chairs for Hudson Emergency Medical Services. The funding is based on a 3 to 1 match.

Attachments: [Resolution No. 23-55](#)

Resolution No. 23-55 was approved on the consent agenda.

- M. [23-56](#) **AN ORDINANCE AMENDING CHAPTER 254 OF THE CODIFIED ORDINANCES ENTITLED “EMPLOYEE HANDBOOK AND PERSONNEL RULES”, AS INITIALLY ADOPTED AND AS SUBSEQUENTLY AMENDED FROM TIME TO TIME BY CITY COUNCIL.**

Brief Description: This ordinance authorizes amendments to the Employee Handbook and Personnel Rules, as approved by the Personnel Advisory and Appeals Board (PAAB) on February 28, 2023.

Attachments: [Exhibit A: Summary of Employee Handbook](#)
[EE Handbook - FINAL DRAFT](#)
[Ordinance No. 23-56](#)

Resolution No. 23-56 was approved on the consent agenda.

- N. [23-57](#) **A RESOLUTION EXPRESSING THE INTENT OF THE CITY OF HUDSON TO SELL BY INTERNET AUCTION PERSONAL PROPERTY, INCLUDING OFFICE FURNITURE AND OTHER PROPERTY REFERENCED IN REVISED CODE §721.15 WHICH ARE NO LONGER NEEDED FOR PUBLIC USE OR ARE OBSOLETE OR UNFIT FOR THE USE FOR WHICH THEY WERE ACQUIRED DURING THE PURCHASE OF 94 OWEN BROWN STREET.**

Brief Description: Staff is requesting permission to use an online auction to dispose of unneeded, obsolete, or unfit equipment. These items were acquired during the purchase of 94 Owen Brown Street and cannot be repurposed for other City usage.

Attachments: [Exhibit A: Auction Items Located at 94 Owen Brown](#)
[Resolution No. 23-57](#)

Resolution No. 23-57 was approved on the consent agenda.

Removed from Consent Agenda

[23-53](#)

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE LAW FIRM OF DiCAUDO, PITCHFORD & YODER, LLP FOR SPECIAL COUNSEL SERVICES; AND DECLARING AN EMERGENCY.

Brief Description: To enter into an agreement with DiCaudo, Pitchford & Yoder, LLP for special counsel services.

Attachments: [Hudson - DPY Agreement for Special Counsel - FINAL](#)
[Resolution No. 23-53](#)

A motion was made by Mr. Sutton, seconded by Mrs. Heater, to suspend the rule requiring three readings.

Mrs. Kowalski stated that she requested this item be removed from the consent agenda because she would abstain from voting, due to Mr. Pitchford's role as City Solicitor during her December 6 censure and the subsequent lawsuit she filed.

The motion carried by the following vote:

Aye: 5 - Ms. Schlademan, Mr. Sutton, Mr. Banweg, Mr. Foster and Mrs. Heater

Abstain: 1 - Mrs. Kowalski

Mr. Sutton asked for clarification as to the number of affirmative votes needed to pass this resolution as emergency. It was determined that five votes were needed.

A motion was made by Mr. Foster, seconded by Mr. Sutton, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Ms. Schlademan, Mr. Sutton, Mr. Banweg, Mr. Foster and Mrs. Heater

Abstain: 1 - Mrs. Kowalski

11. Legislation

A. [23-35](#)

A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A CURRENT AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. 929.02 FOR KENNETH AND JOYCE KURYLA, 1975 & 1983 NORTON RD AND 1936-1940 GEORGETOWN, HUDSON, OHIO.

Brief Description: Kenneth and Joyce Kuryla have submitted the attached renewal Application for Placement of Farmland in an Agricultural District for approximately 36.51 acres of property located at 1975 and 1983 Norton Road and 1936-1940 Georgetown Road in Hudson.

Attachments: [Application](#)
[1975 Norton Road CD Inspection 2.22.23](#)
[Site location Map](#)
[Public Hearing Notice - Kuryla](#)
[Resolution No. 23-35](#)

A motion was made by Mr. Banweg, seconded by Mrs. Heater, that Resolution No. 23-35 be adopted. The motion carried by the following vote:

Aye: 6 - Ms. Schlademan, Mr. Sutton, Mr. Banweg, Mr. Foster, Mrs. Heater and Mrs. Kowalski

B. [23-36](#) A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A CURRENT AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. 929.02 FOR VINCENT ROMAN, 7005 WALTERS ROAD, HUDSON, OHIO.

Brief Description: Mr. Vincent Roman has submitted the attached renewal Application for Placement of Farmland in an Agricultural District for approximately 10.03 acres of property located at 7005 Walters Road in Hudson.

Attachments: [7005 Walters Rd Application](#)
[7005 Walters Road CD Inspection 2.22.23](#)
[7005 Walters Site Location Map](#)
[Public Hearing Notice - Roman](#)
[Resolution No. 23-36](#)

A motion was made by Mr. Sutton, seconded by Mr. Foster, that Resolution No. 23-36 be adopted. The motion carried by the following vote:

Aye: 6 - Mr. Sutton, Mr. Banweg, Mr. Foster, Mrs. Heater, Mrs. Kowalski and Ms. Schlademan

C. [23-43](#) A RESOLUTION AMENDING THE CITY OF HUDSON'S VOLUNTEER FIRE AND EMS DEPARTMENT LENGTH OF SERVICE AWARD PROGRAM (LOSAP)

Brief Description: The Resolution amends the Length of Service Award Program (LOSAP) by increasing the amount of contributions for the volunteer EMS personnel. This request is being requested at this time in order to make the EMS personnel equal with the volunteer Fire Firefighters, and the change requires a formal adoption of the amendment by City Council.

Attachments: [Resolution No. 23-43](#)

Mayor Anzevino read the title of Resolution No. 23-43, which constituted its second reading.

D. [23-44](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH TRC ENVIRONMENTAL CORPORATION FOR THE DEMOLITION AND

HAZARDOUS MATERIAL MITIGATION OF 94 OWEN BROWN STREET.

Brief Description: This project authorizes a professional services contract with TRC Environmental, Inc. to perform technical support to the City including review of existing information, preparation of demolition specifications and drawings for bidding as well as bidding and bid evaluation assistance.

Attachments: [94 Owen Brown Phase I ESA_DRAFT_FINAL](#)
[City of Hudson Owen brown demo 02222023](#)
[Standard Consultant Agreement - Final 8.10.22](#)
[Resolution No. 23-44](#)

Mayor Anzevino read the title of Resolution No. 23-44, which constituted its second reading.

- E. [23-58](#) **A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE TAX INCENTIVE REVIEW COUNCIL TO CONTINUE COMMUNITY REINVESTMENT AREA AGREEMENTS AND A JOB CREATION GRANT PROGRAM AGREEMENT WITH THE CITY OF HUDSON, COUNTY OF SUMMIT.**

Brief Description: The City has established a Tax Incentive Review Council (TIRC) to periodically review each existing Community Reinvestment Area (CRA) and Job Creation Grant Agreement for compliance and to make recommendations to continue, modify or terminate each of the agreements. The duly appointed TIRC met on March 7, 2023, reviewed each CRA and Job Creation Grant Agreement and made certain recommendations to City Council.

Attachments: [TIRC Minutes 3.7.2023](#)
[Resolution No. 23-58](#)

Mayor Anzevino read the title of Resolution No. 23-58, which constituted its first reading.

- F. [23-59](#) **A RESOLUTION RETROACTIVELY AMENDING RESOLUTION NO. 22-27 TO INCORPORATE RECITALS AND FINDINGS; AND DECLARING AN EMERGENCY.**

Brief Description: A resolution to retroactively amend the purchase and sale agreement for Hudson Community Living.

Attachments: [Resolution No. 23-59](#)

Mayor Anzevino read the title of Resolution No. 23-59, which constituted its first reading.

12. Executive Session

A motion was made by Mr. Foster, seconded by Mr. Banweg, to enter into executive session to consider the purchase and sale of public property and to confer with legal counsel regarding pending litigation, to include the Mayor, Council, Mr. Sheridan, Mr. Comeriato, Mr. Hannan, Mr. Kolesar, Mr. Pitchford, and Mr. Knoblauch. The motion carried by the following vote:

Aye: 6 - Mr. Banweg, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

13. Adjournment

There being no further business at the conclusion of executive session at 8:54 p.m., Mayor Anzevino adjourned the Council meeting.

Jeffrey L. Anzevino, Mayor

Aparna Wheeler, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.