



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

David A. Basil, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Lisa Radigan, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, March 19, 2019

7:30 PM

Town Hall

1. Call to Order

Mayor Basil called to order the meeting of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

2. Pledge of Allegiance to the Flag

3. Roll Call

Present: 5 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen and Ms. Radigan

Absent: 2 - Dr. Williams and Mr. Wooldredge

Staff in Attendance: Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Leiter, Production Assistant; Mr. Powell, Assistant Public Works Director; and Mr. Sheridan, Assistant City Manager - Professional Services.

4. Approval of the Minutes

A. [19-0027](#) Minutes of Previous Council Meetings

Brief Description: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [March 5, 2019 Council Meeting Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

5. Proclamation

- A. [19-0028](#) **Special Recognition of World Autism Month and World Autism Awareness Day**
Executive Summary: This Proclamation recognizes the month of April 2019 as World Autism Month and April 2, 2019 as World Autism Awareness Day in Hudson. Representatives from Autism Speaks and the Autism Society of Greater Akron will be in attendance to accept this Proclamation.

Attachments: [Hyperlink - Autism Speaks](#)
[Hyperlink - Autism Society of Greater Akron](#)
[Proclamation](#)

Dr. Jessica Foster accepted this Proclamation on behalf of the Autism Society of Greater Akron. She spoke about the importance of community support and services for children and families, and she noted that adults living with autism face challenges. She said that this year's theme for Autism Month is "We see things differently." She encouraged everyone to learn more about autism and the different abilities of people with autism and to embrace individuals with all different abilities. She thanked City officials for the recognition and support.

Mayor Basil read this Proclamation in its entirety, recognizing World Autism Month and World Autism Awareness Day.

6. Public Comments

None.

7. Correspondence and Council Comments

None.

8. Report of Manager

Ms. Howington asked Mr. Sheridan to provide details regarding the necessity for Resolution No. 19-47, authorizing a contract with Environmental Design Group (EDG). Mr. Sheridan explained that the design of the sanitary pump station, force main, and storm water management components are necessary regardless of how the property proposed for the Downtown Phase II Project is eventually developed.

9. Discussion Items

None.

10. Appointments

None.

11. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Kelemen, seconded by Mr. Hanink, to suspend the rule requiring three readings to allow for passage of legislative items on the Consent Agenda, except for Resolution No. 19-47. The motion carried by the following vote:

Aye: 5 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen and Ms. Radigan

Approval of the Consent Agenda

A motion was made by Mr. Hanink, seconded by Mrs. Bigham, to approve items 11A through 11F on the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Ms. Radigan and Mrs. Bigham

- A. [19-0025](#) **A Motion to Acknowledge the Timely Receipt of the February 2019 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.
Attachments: [February 2019 Financial Report](#)

This motion was approved on the Consent Agenda.

- B. [19-42](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ELECTRIC POWER SYSTEMS FOR MAINTENANCE OF THE SOUTH MAIN STREET SUBSTATION.**
Brief Description: The Hudson Public Power Division (HPP) has five substations located in specific locations in the city. HPP has these substations on a five-year rotating inspections and maintenance schedule so only one substation at a time is receiving the service. In February of 2019 the Public Works Department advertised for competitive bids for the performance of the Inspection and Preventative Maintenance on the South Main St. Substation.
Attachments: [S. Main Street Substation Bid Tab](#)
[Resolution No. 19-42](#)

Resolution No. 19-42 was approved on the Consent Agenda.

- C. [19-43](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE SALE AND PURCHASE OF REAL PROPERTY WITH RICHARD ALLEN SEYMOUR JR. AND ERIN LEE SEYMOUR (PARCEL 41-WD) FOR THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENTS PROJECT (93822) FOR RIGHT-OF-WAY PURPOSES.**
Brief Description: Due to the widening of the roadway and other improvements, temporary and permanent right-of-way acquisitions are required for the project. There will be approximately 47 parcels requiring temporary and/or permanent right-of-way acquisitions.

Attachments: [Exhibit A](#)
 [Resolution No. 19-43](#)

Resolution No. 19-43 was approved on the Consent Agenda.

- D. [19-44](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE SALE AND PURCHASE OF REAL PROPERTY AND FOR THE ACQUISITION OF A TEMPORARY EASEMENT WITH LISA A. VAN NIEUWAL (PARCELS 25-WD AND 25-T) FOR THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENTS PROJECT (93822) FOR RIGHT-OF-WAY PURPOSES.**
Brief Description: Due to the widening of the roadway and other improvements, temporary and permanent right-of-way acquisitions are required for the project. There will be approximately 47 parcels requiring temporary and/or permanent right-of-way acquisitions.

Attachments: [Exhibit A](#)
 [Resolution No. 19-44](#)

Resolution No. 19-44 was approved on the Consent Agenda.

- E. [19-45](#) **A RESOLUTION AFFIRMING THE ACCEPTANCE OF GRANTS FROM MARCI MATTHEWS, THE GRACE INITIATIVE FOUNDATION TREE, THE STARR FAMILY FOUNDATION, EMS OUTREACH OF HUDSON, LEADERSHIP HUDSON CLASS OF 2018 AND HUDSON ROTARY FOUNDATION, INC. BY THE CITY MANAGER'S DESIGNEE ON BEHALF OF THE HUDSON PARKS.**
Executive Summary: Marci Matthews, the Grace Initiative Foundation Tree, the Starr Family Foundation, EMS Outreach of Hudson, Leadership Hudson Class of 2018 and the Hudson Rotary Foundation, Inc. have all awarded grants, totaling \$16,900, to the Hudson Parks for the sponsorship of Automated External Defibrillators (AED's) at locations throughout the Parks. No match is required.

Attachments: [Resolution No. 19-45](#)

Resolution No. 19-45 was approved on the Consent Agenda.

- F. [19-46](#) **A RESOLUTION AFFIRMING THE ACCEPTANCE BY THE CITY MANAGER'S DESIGNEE OF AN EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT FOR LAW ENFORCEMENT FROM THE OHIO OFFICE OF CRIMINAL JUSTICE SERVICES ON BEHALF OF THE HUDSON POLICE DEPARTMENT.**
Executive Summary: JAG LE funds projects that reduce crime and increase public safety. The Hudson Police Department has been awarded \$6,000.00 in funding for tactical headsets to be used by Metro SWAT, of which it is a member. A \$680.00 match is required and will be matched by Metro SWAT through Fare Share Fees.

Attachments: [Resolution No. 19-46](#)

Resolution No. 19-46 was approved on the Consent Agenda.

Items Removed from the Consent Agenda

- G. [19-47](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ENVIRONMENTAL DESIGN GROUP FOR ENGINEERING DESIGN SERVICES FOR THE DOWNTOWN PHASE 2 SANITARY PUMP STATION, FORCE MAIN AND STORMWATER MANAGEMENT IMPROVEMENT PROJECT; AND DECLARING AN EMERGENCY.**
- Brief Description:*** The City Administration would like to continue with the main design components for the Downtown Phase 2 Project to maintain the project construction schedule for the summer, 2019.
- Attachments:*** [Resolution No. 19-47](#)

Mayor Basil read the title of Resolution No. 19-47, which constituted its first reading.

Mr. Kelemen requested that Resolution No. 19-47 be removed from the Consent Agenda.

A motion was made by Mr. Kelemen, seconded by Mr. Hanink, to suspend the rule requiring three readings to allow for passage of Resolution No. 19-47. The motion failed by the following vote:

Aye: 3 - Mr. Hanink, Ms. Radigan and Mr. DeSaussure

Nay: 2 - Mr. Kelemen and Mrs. Bigham

12. Legislation

- A. [19-33](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS WITH AUGERE CONSTRUCTION COMPANY FOR THE CITY ADMINISTRATION AND BUILDING RENOVATIONS PROJECT; AND DECLARING AN EMERGENCY.**
- Brief Description:*** This project involves the renovations of the new City Hall Building located at 1140 Terex Road including improvements to the building floorplan with new offices, handicapped accessible restrooms, electrical improvements with new lighting and a generator, plumbing improvements to the restrooms and kitchen, HVAC improvements to the building, and miscellaneous interior renovations and the ADA accessible ramp as described on the plans and specifications for the building.
- Attachments:*** [Plan Sheets](#)
 [Re-Bid Bid Tabulation - 2-19-2019](#)
 [Original Bid Tabulation - 1-29-19](#)
 [City Hall - Future Costs Memo](#)
 [City Hall Cost Summary](#)
 [Resolution No. 19-33](#)

Mayor Basil read the title of Resolution No. 19-33, which constituted its second reading.

- B.** [19-41](#) **AN ORDINANCE ESTABLISHING A TEMPORARY MORATORIUM ON ENFORCEMENT OF THE LAND DEVELOPMENT CODE REGULATIONS RELATED TO WINDOW SIGNS ERECTED FOR NONRESIDENTIAL USES; AND DECLARING AN EMERGENCY.**

Brief Description: Request to temporarily suspend the enforcement of the Land Development Code regulations related to temporary and permanent window signs for nonresidential uses to allow City Staff to study, engage the community, and consider drafting new regulations.

Attachments: [Ordinance No. 19-41](#)

Mayor Basil read the title of Ordinance No. 19-41, which constituted its second reading.

- C.** [19-48](#) **AN ORDINANCE AMENDING SECTION 1062.02 OF THE CODIFIED ORDINANCES REGARDING RULES AND REGULATIONS RELATED TO USE OF PARKING LOTS FOR PARKS, PLAYGROUNDS, AND OTHER PUBLIC GROUNDS.**

Brief Description: City staff has observed vehicles being left unattended within parks while the vehicle operators leave the park property for the work day. The requested amendment would prohibit a person from parking within a park for a purpose other than use of the park.

Attachments: [Codified Ordinances Amendment - Section 1062.02](#)
[Ordinance No. 19-48](#)

Mayor Basil read the title of Ordinance No. 19-48, which constituted its first reading.

13. Adjournment

There being no further business, Mayor Basil adjourned the Council meeting at 7:47 p.m.

David A. Basil, Mayor

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.