



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

David A. Basil, Mayor

Hamilton DeSaussure, Jr., President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Casey M. Weinstein, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

William D. Wooldredge, Council Member (At-Large)

Jane Howington, City Manager

R. Todd Hunt, City Solicitor

Elizabeth A. Slagle, Clerk of Council

Tuesday, June 7, 2016

7:00 PM

Town Hall

Early start to allow for executive session.

1. Call to Order

Mayor Basil called to order the meeting of Hudson City Council at 7:02 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

2. Roll Call

Present: 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Dr. Williams and Mr. Wooldredge

Absent: 1 - Mr. Weinstein

Staff in Attendance: Mrs. Slagle, Clerk of Council.

3. Executive Session

A motion was made by Mr. DeSaussure, seconded by Mr. Hanink, to enter into executive session to interview applicants and consider applications received for various Boards and Commissions. Mayor Basil recessed the meeting at 7:03 p.m. after the motion carried by the following vote:

Aye: 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Dr. Williams and Mr. Wooldredge

Mayor Basil reconvened the meeting at 7:30 p.m.

Staff in Attendance: Ms. Howington, City Manager; Mr. Hunt, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager for Operations; Mr. Halliday, Licensed Plant Operator, Water

Resources Division; Mr. Hutchinson, Assistant Public Works Director; Mr. Leiter, Production Assistant; Mr. Paluscsak, Hudson Cable TV Station Manager; Mr. Powell, Public Works Superintendent - Utilities; Mr. Richardson, Community Development Director; and Mrs. VanBlarcum, Community Access Coordinator.

4. Pledge of Allegiance to the Flag

5. Approval of the Minutes

- A. [16-0056](#) **MINUTES OF PREVIOUS COUNCIL MEETINGS.**
Executive Summary: Draft minutes of previous meetings are provided for City Council's review and approval.
Attachments: [May 17, 2016 Council Meeting Minutes - DRAFT](#)
[May 31, 2016 Council Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

6. Honorary Resolutions

- A. [16-89](#) **A RESOLUTION HONORING DOUGLAS A. HALLIDAY FOR TWENTY YEARS OF SERVICE WITH THE CITY OF HUDSON.**
Executive Summary: This Resolution recognizes Doug Halliday, Licensed Plant Operator with the Public Works Department, Water Resources Division, for twenty years of service.
Attachments: [Resolution No. 16-89](#)

Mayor Basil read Resolution No. 16-89 in its entirety, thanked Mr. Halliday for his dedicated service, and looked forward to his continued participation as a member of the City's staff.

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to pass Resolution No. 16-89. The motion carried by the following vote:

Aye: 6 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Dr. Williams, Mr. Wooldredge and Mrs. Bigham

- B. [16-90](#) **A RESOLUTION HONORING KERRY W. PALUSCSAK FOR TWENTY YEARS OF SERVICE WITH THE CITY OF HUDSON.**
Executive Summary: This Resolution recognizes Kerry Paluscsak, Station Manager with Hudson Cable Television (HCTV), for twenty years of service.
Attachments: [Resolution No. 16-90](#)

Mayor Basil read Resolution No. 16-90 in its entirety. Mr. DeSaussure and Dr. Williams thanked him for his dedication and commitment, and Mayor Basil thanked him for his efforts to provide up-to-date equipment and technology, including improved government transparency for citizens through recordings of public meetings (Granicus). Mr. Paluscsak thanked current and past elected officials, administration, employees, Hudson City Schools, and his family for the recognition and support, noting HCTV accomplishments and milestones.

A motion was made by Mr. DeSaussure, seconded by Dr. Williams, to pass Resolution No. 16-90. The motion carried by the following vote:

Aye: 6 - Mr. Hanink, Mr. Kelemen, Dr. Williams, Mr. Wooldredge, Mrs. Bigham and Mr. DeSaussure

7. Proclamations

- A. [16-0057](#) **Special Recognition of Hudson Festival Days, June 16th - 17th, 2016**
Executive Summary: This Proclamation recognizes the annual celebration of Hudson's Festival Days and the special events organized by the Hudson Garden Club, Hudson Society of Artists, Hudson League for Service, Leadership Hudson, Destination Hudson, and the Hudson Fire Department Association. Representatives of these organizations will be present.

Attachments: [Proclamation](#)

Mayor Basil recognized representatives from organizations that have coordinated events during June 16 - 17, 2016. The following representatives were in attendance and were presented copies of the Proclamation: Liz Murphy, Destination Hudson; Camille Kuri, Hudson Garden Club; Deanna Clucas and Barbara Faulkner, Hudson Society of Artists; and Barbara Bos, Hudson League for Service. Ms. Murphy expressed appreciation for the recognition and invited all to attend the grand opening of the Visitors Center and Fire Museum.

Mayor Basil read this Proclamation in its entirety, proclaiming July 16 - 17, 2016 as Hudson Festival Days.

- B. [16-0058](#) **Special Recognition of Alzheimer's and Brain Awareness Month and "The Longest Day"**
Executive Summary: This Proclamation recognizes the month of June 2016 as Alzheimer's and Brain Awareness Month and June 20th as "The Longest Day" in Hudson. The following representatives from the Alzheimer's Association Greater East Ohio Area Chapter will be present to accept this Proclamation: Pam Schuellerman, Executive Director; Marcy Schulman, Signature Events Coordinator; and Andrew DeFratis, Communications & Public Policy Coordinator.

Attachments: [Proclamation](#)

[Hyperlink: Alzheimer's Association](#)

Mayor Basil encouraged citizens to recognize the tragedy of Alzheimer's disease and the impact it has on individuals and their families, asking for community support of those affected and that citizens wear purple to help promote awareness. Ms. Schuellerman expressed sincere appreciation for the Proclamation, as well as for community support received through the St. Mary Parish support group and the Hudson City Schools' service learning program.

Mayor Basil read this Proclamation in its entirety and recognized June as Alzheimer's and Brain Awareness Month and June 20th as "The Longest Day".

8. Public Comments

Mr. Jerry Unroe, 1484 Carriage Hill Drive and Co-Chair of the Tree Commission, reported that the City of Hudson recently received its 36th annual Tree City Award and its 10th annual Growth Award for its outstanding efforts in preserving, planting and saving trees. He thanked elected officials for their support of silva cells in the current downtown project, and he presented a Tree City Award flag to Mayor Basil, who thanked Mr. Unroe and all members of the Tree Commission for their service.

Ms. Nicki Chupek, 75 Atterbury Boulevard, spoke regarding challenges faced by local pedestrians, including insufficient time allowed at signaled crosswalks, and dangerous crossings at railroad underpasses and at the City's main intersection. She also cautioned walkers to beware of ticks.

Mr. Nick Zaklanovich, 5381 Brooklands Drive and Chair of the Cable TV Advisory Committee, said that he has known and worked with Kerry Paluscsak since 2009, praising him for his good work, technical expertise and leadership. He also thanked the hardworking HCTV staff and volunteers, as well as Council for their support. Mayor Basil thanked Mr. Zaklanovich for his service and kind words.

9. Correspondence and Council Comments

Mr. Wooldredge said that he and Dr. Williams recently hosted a Council advisory group meeting at which the proposed income tax credit reduction issue was discussed, and he thanked Mr. Knoblauch for providing information and answering questions.

10. Report of Manager

None.

11. Appointments

Mr. DeSaussure appointed Mrs. Bigham to serve as the Council Liaison to the Board of Zoning & Building Appeals and to serve as the alternate Council representative on the Tax Incentive Review Council.

A motion was made by Mr. DeSaussure, seconded by Dr. Williams, that Mr. Jerry Unroe be re-appointed to serve on the Tree Commission for a term commencing on July 6, 2016; and that Mr. David Drummond be re-appointed to serve on the Architectural & Historical Board of Review for a term commencing on June 21, 2016. The motion carried by the following vote:

Aye: 6 - Mr. Kelemen, Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure and Mr. Hanink

12. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of items on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Hanink and Mr. Kelemen

Approval of the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen and Dr. Williams

- A. [16-91](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE CITY OF STOW FOR COOPERATION AND COST SHARING FOR THE RESURFACING OF A PORTION OF SEASONS ROAD; AND DECLARING AN EMERGENCY.**

Executive Summary: This project is for the resurfacing of Seasons Road from Allen Road, east approximately 1,925 feet.

Attachments: [Cost Share Agreement - Seasons Road](#)
 [Resolution No. 16-91](#)

Resolution No. 16-91 was approved on the Consent Agenda.

- B. [16-92](#) **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER'S DESIGNEE TO THE NORTHEAST OHIO FOUR COUNTY REGIONAL PLANNING AND DEVELOPMENT ORGANIZATION (NEFCO) FOR A SUMMIT COUNTY BROWNFIELDS PROGRAM GRANT.**

Executive Summary: The U.S. Environmental Protection Agency provides funding for surveys and assessments of potential Brownfields through the Summit County Brownfields Program managed by The Northeast Ohio Four County Regional Planning and Development Organization (NEFCO) in partnership with The Development Finance Authority of Summit County and the Summit County Health Department. Staff wishes to apply for this grant for the Phase II environmental work on the Windstream properties within the Phase II Downtown Development Project.

Attachments: [Resolution No. 16-92](#)

Resolution No. 16-92 was approved on the Consent Agenda.

- C. [16-93](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HER DESIGNEE, TO ACCEPT GRANT FUNDING THROUGH THE LOCAL GOVERNMENT SAFETY CAPITAL PROGRAM FROM THE OHIO DEVELOPMENT SERVICES AGENCY TO BENEFIT THE HUDSON FIRE DEPARTMENT.**

Executive Summary: The Ohio Development Services Agency provides funding up to \$100,000 per political subdivision through the Local Government Safety Capital Fund for police, fire and EMS-related projects that enhance public safety.

Attachments: [Resolution No. 16-93](#)

Resolution No. 16-93 was approved on the Consent Agenda.

- D. [16-94](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HER DESIGNEE, TO ACCEPT GRANT FUNDING THROUGH THE LOCAL GOVERNMENT SAFETY CAPITAL PROGRAM FROM THE OHIO DEVELOPMENT SERVICES AGENCY TO BENEFIT THE HUDSON POLICE DEPARTMENT.**

Executive Summary: The Local Government Safety Capital Program provides grant funding for the purchase of equipment, facilities or systems needed to enhance public safety. The program provides up to \$100,000 per local subdivision.

Attachments: [Resolution No. 16-94](#)

Resolution No. 16-94 was approved on the Consent Agenda.

- E. [16-95](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THAYER POWER & COMMUNICATIONS FOR FIBER OPTIC CABLE INSTALLATION; AND DECLARING AN EMERGENCY.**
Executive Summary: This project involves the installation and termination of fiber-optic cable for the purpose of providing Velocity Broadband services to the areas of Darrow Road, Hudson Drive, Terex Road and W. Streetsboro Street.
Attachments: [Aerial Broadband Fiber Optic Cable Installation Bid Tab 2016](#)
 [Map - Combined Aerial Broadband Fiber Project](#)
 [Resolution No. 16-95](#)

Resolution No. 16-95 was approved on the Consent Agenda.

- F. [16-96](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR SNOW AND ICE CONTROL SERVICES.**
Executive Summary: The Public Works Department contracts for snow and ice control services on city maintained areas. A two-year contract with an option to renew for two years is offered to a qualified bidder. Staff wishes to award contract for the next two year contract term.
Attachments: [Resolution No. 15-196](#)
 [Bid Tab 2016-2018 Snow Removal Contract](#)
 [Resolution No. 16-96](#)

Resolution No. 16-96 was approved on the Consent Agenda.

- G. [16-97](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR CITY CUL-DE-SAC SNOW PLOWING SERVICES.**
Executive Summary: The Public Works Department employees plow snow on city roadways, while contracting out snow plowing on city cul-de-sac areas. A two-year contract with an option to renew for two years is offered to a qualified bidder. Staff wishes to award contract for the next two-year contract term.
Attachments: [Resolution 15-196](#)
 [Bid Tab Cul-de-Sac](#)
 [Resolution No. 16-97](#)

Resolution No. 16-97 was approved on the Consent Agenda.

- H. [16-98](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR ANIMAL COLLECTION AND DISPOSAL SERVICES.**
Executive Summary: The City of Hudson Public Works Department uses a licensed animal control contractor to pick up and dispose of dead animals within city right of ways and on public properties.
Attachments: [Resolution No. 14-82](#)
[Resolution No. 15-196](#)
[Bid Tab 2016-2018 Animal Control](#)
[2016 Animal Pick-Up Spreadsheet](#)
[2015 Animal Pick-Up Spreadsheet](#)
[Resolution No. 16-98](#)

Resolution No. 16-98 was approved on the Consent Agenda.

- I. [16-99](#) **A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES FOR PURCHASES MADE; AND DECLARING AN EMERGENCY.**
Executive Summary: Council authorization is required for payment of the invoice(s) shown on this Resolution in excess of \$3,000 for which a commitment was made before a Purchase Order was generated.
Attachments: [Resolution No. 16-99](#)

Resolution No. 16-99 was approved on the Consent Agenda.

13. Legislation

- A. [16-44](#) **AN ORDINANCE AMENDING SECTIONS 1205.04(b), 1205.12(b) and (c), 1206.03(a), 1207.04(f), 1207.19(d) AND 1213.02(a) OF THE LAND DEVELOPMENT CODE AND SECTION 618.14 OF THE CODIFIED ORDINANCES REGARDING AGRICULTURAL USE REGULATIONS.**
Executive Summary: The ordinance would allow the limited keeping of chickens and clarify regulations concerning the keeping of horses and other agricultural operations.
Attachments: [2016-4-6 PC Staff Report](#)
[2016-4-11 PC Recommendation](#)
[2016-4-19 Peer Communities Revised](#)
[2016-4-19 Draft Ordinance with PC Recommendations](#)
[Ordinance No. 16-44 \(as introduced 3-15-2016\)](#)
[Related Articles: debates & considerations from other communities](#)

Mayor Basil read the title of Ordinance No. 16-44, which constituted its third reading.

Mr. Wooldredge said that he would be absent from the workshop of June 14, 2016, but he expressed his desire to amend Ordinance No. 16-44 to increase the lot size to 1 acre.

Mayor Basil said that Ordinance No. 16-44 has been scheduled for discussion at the workshop of June 14, 2016.

B. [16-64](#) AN ORDINANCE AMENDING SECTION 1207.17, "SIGNS," AND CHAPTER 1213, "DEFINITIONS," OF THE LAND DEVELOPMENT CODE CONCERNING THE APPLICABILITY OF SIGN REGULATIONS AND INTERNAL ILLUMINATION OF SIGNS.

Executive Summary: These private party initiated amendments have been withdrawn. They would have removed restrictions on signage, including those that prohibit internal illumination of signs.

Attachments: [20160509 D. Hoover withdrawal of request for LDC amendment](#)
[20160314 PC Staff Report](#)
[20160324 PC Comments](#)
[Ordinance No. 16-64](#)

Mayor Basil read the title of Ordinance No. 16-64, which constituted its second reading.

Mr. Hanink said that he presumed the City will be enforcing the current Code pertaining to signs.

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, that Ordinance No. 16-64 be withdrawn from further consideration. The motion carried by the following vote:

Aye: 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Dr. Williams and Mr. Wooldredge

C. [16-70](#) AN ORDINANCE REPEALING CODIFIED ORDINANCE CHAPTER 1070, "ELLSWORTH MEADOWS GOLF ADVISORY BOARD", EFFECTIVE DECEMBER 31, 2016.

Executive Summary: As a result of constructive discussions with regards to the parks and the golf course operations at the March 21, 2016 special City Council workshop, staff has attached the current Ordinance laying out the purpose and structure of the Golf Advisory Board for your review. Based on the meeting discussion points, staff has brought forth a recommendation moving forward as we merge the Golf Course under the scope of the Parks.

Attachments: [Codified Ordinances, Chapter 1070, Golf Advisory Board](#)
[Ordinance No. 16-70](#)

Mayor Basil read the title of Ordinance No. 16-70, which constituted its third reading.

Mr. Hanink said that he attended the June 7, 2016, Golf Advisory Board meeting, and he reported that Ordinance No. 16-70 is supported by GAB members. Discussion followed.

A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to table Ordinance No. 16-70 until the Council meeting of July 19, 2016. The motion carried by the following vote:

Aye: 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Dr. Williams and Mr. Wooldredge

D. [16-88](#) AN ORDINANCE AMENDING CHAPTER 220, "COUNCIL", OF THE CODIFIED ORDINANCES TO ADD A NEW SECTION 220.08 ENTITLED "COMPENSATION OF COUNCIL MEMBERS".

Executive Summary: This Ordinance is being introduced at Council's request.

Attachments: [Ordinance No. 16-88](#)

Mayor Basil read the title of Ordinance No. 16-88, which constituted its second reading.

Mayor Basil suggested that Ordinance No. 16-88 be scheduled for discussion at a future Council workshop, and there was consensus among Council members.

- E. [16-100](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH AMERICAN MUNICIPAL POWER (“AMP”) TO PURCHASE RENEWABLE ENERGY CERTIFICATES AND OFFER HUDSON PUBLIC POWER CUSTOMERS THE OPTION TO PARTICIPATE IN THE AMP ECOSMART CHOICE PROGRAM.**

Executive Summary: The AMP EcoSmart Choice Program allows Hudson Public Power (HPP) customers to support and participate in renewable energy development through the purchase of Renewable Energy Credits (REC’s) based on their total monthly electric use. There is no customer contract required. The program is offered to all HPP customers. There is no cost to the City to offer this program. HPP will receive a portion of the total REC sales.

Attachments: [Resolution No. 16-100](#)

Mayor Basil read the title of Resolution No. 16-100, which constituted its first reading.

- F. [16-101](#) **AN ORDINANCE ADOPTING AN AMENDMENT TO THE FEE SCHEDULE FOR DEVELOPMENTAL REVIEW AND ADMINISTRATIVE PROCEDURES OF THE LAND DEVELOPMENT CODE.**

Executive Summary: The revised schedule simplifies the existing schedule and accounts for in-house review of projects.

Attachments: [20160524 Draft Fee Schedule](#)

[Ordinance No. 16-101](#)

Mayor Basil read the title of Ordinance No. 16-101, which constituted its first reading.

14. Adjournment

There being no further business, Mayor Basil adjourned the Council meeting at 8:22 p.m.

David A. Basil, Mayor

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.