



City of Hudson, Ohio

Meeting Minutes - Draft City Council Workshop

David A. Basil, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Lisa Radigan, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, September 10, 2019

7:30 PM

Town Hall

1. Call to Order

President of Council Wooldredge called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Ms. Radigan and Mr. Wooldredge

Absent: 1 - Dr. Williams

Others & Staff in Attendance: Mayor Basil; Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mr. Griffith, Management/Budget Director; Mr. Hannan, Community Development Director; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Information Systems Director; Mr. Leiter, Production Assistant; Mrs. McMasters, City Planner; Mr. Powell, Assistant Public Works Director; Ms. Roberts, Communications Manager; Mr. Sheridan, Assistant City Manager - Professional Services; and Mr. Tabak, Police Chief.

2. Correspondence and Council Comments

Mayor Basil thanked all those that attended the Open Dialogue on Monday, September 10, 2019. He stated that there was a lot of concern from residents along Barlow Road regarding the trail project and asked staff to communicate more frequently with residents when projects have long planning periods.

Ms. Radigan encouraged staff to be more proactive in communicating with residents on any projects around town. She also provided an update regarding the Environmental Awareness Committee meeting that was held at Western Reserve Academy on September 5, 2019 and stated that the next Ward 2 Open Form will be held at 2:00 p.m. on September 22, 2019, at Cascade Park, and she invited interested citizens to attend.

Mr. Kelemen expressed his concern with Boards and Commissions members having city issued e-mail addresses and utilizing those e-mail addresses when communicating for election purposes. He asked that staff send a reminder out to all Boards and Commissions members and Council in regards to the appropriate use of the

City's logo and City issued e-mail addresses.

3. Discussion Items

A. [19-0079](#) Equipment for New City Hall

Brief Description: As discussed in February 2019, staff needs to purchase an Audio-Visual System for the Boards and Commissions Room and Uninterrupted Power Supply (UPS) Backup System for the new City Hall.

Mr. Sheridan stated that the Uninterrupted Power Supply (UPS) backup system is necessary to securely run the computers and phone system, and the AV Equipment will be necessary if Council decides to move forward with having Boards and Commission meetings held at the new City Hall. Discussion followed regarding Council's input on moving Boards and Commission meetings to City Hall, current life expectancy of Town Hall equipment and cost, other items needed for City Hall, and the difference between a UPS system and a generator. There was Council consensus to have staff set-up a tour of the new City Hall, within the next 2 weeks, and then bring the AV equipment discussion back to a future workshop for further discussion and to bring legislation for the UPS system to the meeting of September 17, 2019.

This matter was discussed.

B. [18-93](#) AN ORDINANCE AMENDING VARIOUS SECTIONS OF CHAPTERS 1201, 1202, 1203, 1204, 1205, 1206, 1207, 1208, 1209, 1210, 1211, 1212, AND 1213 AND AT APPENDIXES A, B, AND C OF THE CITY OF HUDSON'S LAND DEVELOPMENT CODE, aka THE "PLANNING AND ZONING CODE".

Brief Description: The bulk of the City's current Land Development Code ("LDC") was adopted in 1999 - just five years after the merger of Hudson Village and Hudson Township. While the original 1999 LDC has been amended over the years, a full update has not been undertaken since the LDC's original adoption. In April of 2017, with a recently adopted Comprehensive Plan in hand (the 2015 Comprehensive Plan - passed on January 19, 2016 by Hudson City Council), the City began a year-long process to update the LDC. The draft amendments represent the Step I administrative-focused amendments. Future updates for Step II - Commercial and Business Land Uses and Step III - Residential Land Uses would be considered at a later date as part of a separate request from City Council.

Attachments: [LDC Admin Revisions and Public Comments - Memo for 8-27-2019 Workshop](#)
[Exhibit A - LDC Administrative Amendments Draft 3-11-2019](#)
[2018-4526 PC Recommendation to Council 3-11-19](#)
[Staff Report LDC Mtg 4-2-19](#)
[Notice of Public Hearing \(published 7-21-2019\)](#)
[Ordinance No. 18-93 \(as revised 4-2-2019\) redline version](#)

Mrs. McMasters presented an overview of the Land Development Code changes. Discussion included the following changes: time limits of zoning certificates and enforcement standards, general notice provisions, number and size of accessory structures per lot, violations of civil infractions, adjusted definitions, fence heights, removal of ecological integrity, crematoriums, number of parked vehicles at a residence, and percent of open space dedication.

Ordinance No. 18-93 was discussed. Council will deliberate further as necessary and will take formal action by November 6, 2019.

4. Proposed Consent Agenda Items for September 17, 2019, Council Meeting

- A. [TMP-4393](#) **A Motion to Acknowledge the Timely Receipt of the August 2019 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.
Attachments: [August 2019 Financial Report](#)

This Motion was forwarded for further consideration at the September 17, 2019, Council meeting.

- B. [TMP-4389](#) **AN ORDINANCE AMENDING ORDINANCE NO. 18-160, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2019, BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS RELATED TO THE THRID QUARTER OF 2019.**
Brief Description: This Ordinance will amend the 2019 budget for additional and/or amended appropriations as listed in the attached Exhibit A.
Attachments: [Exhibit A - Third Quarter Appropriations 2019](#)

There was general discussion regarding appropriations to the General Fund, salt purchase, and Teen Program Fund.

This Ordinance was forwarded for further consideration at the September 17, 2019, Council meeting.

- C. [TMP-4308](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR THE 2020 CAPITAL MAINTENANCE PROGRAMS OF THE CITY OF HUDSON.**
Brief Description: This Resolution would authorize the advertisement, receipt of bids and award of contracts for the 2020 seven (7) annual road programs that will comprise the Annual Capital Maintenance Program. The program includes: Line Striping, Crack Sealing, Concrete Replacement, Sidewalk Connectivity, Asphalt Overlay and Resurfacing, Asphalt Patching and Catch Basin Repairs.

This Resolution was forwarded for further consideration at the September 17, 2019, Council meeting.

- D. [TMP-4340](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE BOSTON MILLS ROAD WATERLINE LOOP PROJECT WITH THE LOWEST AND BEST BIDDER.**
- Brief Description:*** This project will involve the installation of a new 8” water main and new electrical conduit from Hudson Crossing Parkway to Reserve at River Oaks Subdivision. This project is being partially paid for by funds donated to the City from Pulte Homes of Ohio as part of requirements of the new River Oaks Subdivision.
- Attachments:*** [Project Map](#)

Mr. Kosco provided an explanation on how the funds that Pulte provided will be used, and Mr. Powell explained the reason for the electric conduit installation.

This Resolution was forwarded for further consideration at the September 17, 2019, Council meeting.

- E. [TMP-4372](#) **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER’S DESIGNEE TO THE LEHNER FAMILY FOUNDATION FOR A GRANT ON BEHALF OF THE HUDSON CEMETERIES.**
- Brief Description:*** The Lehner Family Foundation has a funding interest in historic preservation in Summit County. A grant application requesting \$40,000 to assist with the restoration and preservation of the Old Hudson Township Burying Ground was submitted. No match is required. Estimated cost for restoration and preservation work is \$48,426.00.

This Resolution was forwarded for further consideration at the September 17, 2019, Council meeting.

5. Proposed Legislation for September 17, 2019, Council Meeting

- A. [19-126](#) **AN ORDINANCE AMENDING SECTION 432.30, “STOPPING FOR SCHOOL BUS; ACTUATING VISUAL SIGNALS; DISCHARGING CHILDREN” OF THE TRAFFIC CODE; AND DECLARING AN EMERGENCY.**
- Brief Description:*** This legislation, as permitted under Hudson’s Home Rule authority, increases penalties for violation of the statutes prohibiting the passing of school busses with lights flashing and stop sign extended for the boarding and unboarding of students.
- Attachments:*** [Ordinance No. 19-126](#)

Mr. Kelemen felt that this Ordinance needs to be more aggressive and that staff should reach out to the prosecutor and judges. Mayor Basil stated that he had worked with Mr. Vazzana, City Solicitor; Chief Tabak; and the City Prosecutor on this matter. Mr. Vazzana provided an explanation on the proposed changes. General discussion followed.

This Ordinance was forwarded for further consideration at the September 17, 2019, Council meeting.

- B.** [TMP-4386](#) **A RESOLUTION ACCEPTING THE CITY MANAGER’S RECOMMENDATION NOT TO IMPLEMENT THE GROWTH MANAGEMENT RESIDENTIAL DEVELOPMENT ALLOCATION SYSTEM DURING CALENDAR YEAR 2020.**

Brief Description: Because of no appreciable population change, the growth management system would not be implemented for 2020.

Attachments: [City Manager's Growth Management Annual Review Report 8-29-2019](#)
[Notice of Public Hearing \(published 9-1-2019\)](#)

This Resolution was forwarded for further consideration at the September 17, 2019, Council meeting.

6. Items to be Added to Future Agendas

None.

7. Adjournment

There being no further discussion, Mr. Wooldredge adjourned the Council workshop meeting at 10:15 p.m.

William D. Wooldredge, President of Council

Jane Howington, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.