



City of Hudson, Ohio

Meeting Minutes - Draft

City Council Workshop

William A. Currin, Mayor

David A. Basil, City Council President (Ward 2)

Hamilton DeSaussure, Jr., City Council Member (At-Large)

Dennis N. Hanink, City Council Member (Ward 1)

Alex D. Kelemen City Council Member (Ward 3)

Keith W. Smith, City Council Member (Ward 4)

J. Daniel Williams, City Council Member (At-Large)

William D. Wooldredge, City Council Member (At-Large)

Anthony J. Bales, City Manager

R. Todd Hunt, City Solicitor

Elizabeth Slagle, Clerk of Council

Tuesday, September 24, 2013

7:30 PM

Town Hall

1. Call to Order

In Mayor Currin's absence, President of Council Basil called to order the workshop meeting of Hudson City Council at 7:33 p.m.

Present 6 - Mr. Basil, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams, and Mr. Wooldredge

Absent 1 - Mr. DeSaussure

Staff in Attendance: Mr. Schroyer, Assistant City Manager; Mr. Comeriato, Public Works Director; Mr. Knoblauch, Finance Director; Mr. Munn, Public Works Superintendent - Services; Ms. Roberts, Communications Manager; Mr. Sheridan, City Engineer; Mrs. Slagle, Clerk of Council; Mr. Wiedie, Economic Development Director.

2. Correspondence and Council Comments

In follow-up to discussion regarding an appreciation event for first responders at the workshop of August 27, 2013, Mr. Kelemen announced that the City plans to hold an appreciation event for all City volunteers in the spring of 2014. He noted that Fire and EMS will hold an open house on Sunday, October 6, 2013, and he encouraged citizens to attend.

Mr. Basil addressed Mrs. Kabat and her son, John, who were in attendance. He noted that there was not an agenda item relative to the topic that John spoke of at the September 18, 2013, Council meeting. Mr. Basil accepted a thank you card from John and expressed appreciation to him for sharing his comments last week.

3. Proposed Consent Agenda Items

A. 13-119

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH M.A.T. CLEANING SERVICE FOR HOUSEKEEPING / CLEANING SERVICES.

Executive Summary: The Public Works Department wishes to contract with M.A.T.

Cleaning Service for general cleaning services for City offices and public buildings.

Attachments: [2014 Cleaning Services Bid Tab](#)
[Resolution No 13-119 \(as amended\)](#)

Staff recommended that City Council pass this Resolution. Mr. Schroyer explained that Council had tabled this Resolution on September 18, 2013, for staff's review. He reported that in accordance with the City's Codified Ordinances and the City Solicitor's advice, the City does not have the ability to award a contract based on local preference.

Discussion followed, and there was general consensus among Council members that a provision to give preference to local contractors be considered to support and encourage local companies in the future. However, Mr. Kelemen said that a robust bidding process is paramount to providing the best cost for tax payer dollars, and the City needs to preserve the process. Mr. Smith cautioned of unintended consequences and said that the bidding process must remain fair. Staff will research provisions of other government entities and report back to Council with a recommendation.

Council members supported staff's recommendation, and legislation will appear on the October 2, 2013, meeting agenda.

4. Legislation and Other Discussion Items

A. 13-0136 CITY COUNCIL DISCUSSION TO REDIRECT FUNDS CURRENTLY IN THE SERVICE DIVISION BUDGET FOR PROFESSIONAL DESIGN SERVICES AND CONSTRUCTION MANAGEMENT OF A SALT STORAGE SITE ON THE FORMER KOBERNA PROPERTY

Executive Summary: The Public Works Department wishes to redirect funds currently in the Service Division budget to fund professional and design services for the construction of a salt storage site on the City property located at 5810 Hudson Drive (former Koberna property). The funds (\$32,000) were originally budgeted for the existing salt dome roof replacement which will not need to be completed in 2013.

Attachments: [Salt Dome - Koberna Prelim. Site Plan](#)
[Salt Dome - Koberna](#)

Staff recommended that Council authorize contracting of professional design services needed for the construction of the salt storage site on this property. Mr. Schroyer explained that staff has considered how to increase salt storage capacity, as well as move the current facility from the Owen Brown Street location. He said that ultimately, a facility to the north at the former Wastewater Treatment Plant site would be beneficial, as well.

City Council members contemplated the proposed salt storage facility, as well as additional uses for the property at 5810 Hudson Drive, including a public works facility and school bus garage. Mr. Comeriato explained that the property is constrained, with limitations including very little frontage and significant wetlands. He referred to an existing architectural site plan. City Council members requested that staff review the potential amount of usable acreage on this property, as well as other City properties, consider the Strategic Plan and incorporate additional uses into designs, while also considering environmental issues, and work collaboratively with the Schools regarding school bus garage needs. Staff will provide data to Council regarding all properties owned by the City and will use a consultant to help create a collaborative design.

This topic was considered by Council and will be discussed further at a future workshop.

- B. 13-122 AN ORDINANCE AMENDING THE JOB CREATION GRANT PROGRAM.**
Executive Summary: This amendment will add another level for a business to participate in the Job Creation Grant Program. Currently the beginning level is 50 new jobs or \$1 million in new payroll which allows for a 5 year agreement. This amendment will allow a business that commits to 20 new jobs or \$250,000 of new payroll, to receive a grant with a term of 4 years. There are no other proposed changes to the original ordinance.

Attachments: [Ordinance No 05-39 - Existing Job Creation Grant Program](#)
[Hudson Job Creation Grant Program Guidelines - Proposed Changes](#)

Staff recommended that City Council approve the proposed amendment to the Job Creation Grant Program. Mr. Wiedie explained that by modifying this program, the City is likely to attract more smaller companies to fill existing office space.

Council members supported staff's recommendation, and legislation will appear on the October 2, 2013, meeting agenda.

- C. 13-123 AN ORDINANCE AUTHORIZING THE CITY MANAGER TO DESIGNATE A FOUR-WAY STOP AT THE INTERSECTION OF DONGAN DRIVE AND WINSLOW DRIVE AND UPDATE THE CODIFIED ORDINANCE SECTION 410.04, AND DECLARING AN EMERGENCY.**

Executive Summary: A petition was submitted by a Hudson resident to evaluate the intersection of Dongan Drive and Winslow Drive for a four-way stop, speeding, sight distance and accidents. An engineering study was undertaken by TMS Engineer's Inc.

Attachments: [Stop Sign Diagram](#)

Staff recommended updating the Codified Ordinances, Section 410.04, regarding 4-way stop intersections to include this intersection, installation of four-way stop signs at the Dongan Drive and Winslow Drive intersection, and installation of a "STOP AHEAD" sign 200 feet north and south of the Winslow Drive and Dongan Drive intersection.

Mr. Sheridan explained that a safety petition was received from residents this year. He said that trees have been trimmed back as far as possible, and a study has determined that a four-way stop is warranted due to site distances.

Council members supported staff's recommendation, and legislation will appear on the October 2, 2013, meeting agenda.

- D. 13-124 A RESOLUTION AUTHORIZING A CHANGE ORDER TO BAUMANN ENTERPRISES CONTRACT FOR THE FORMER YOUTH DEVELOPMENT CENTER HAZARDOUS MATERIALS REMOVAL AND DEMOLITION PROJECT; AND DECLARING AN EMERGENCY.**

Executive Summary: The Engineering Staff will be present at the meeting to discuss and obtain councils approval for a change order to the contract for Baumann Enterprises above the 10% contingency previously approved.

Attachments: [YDC Building Location Map](#)

Staff recommended that Council approve this Resolution. Mr. Sheridan and Mr. Matt Montecalvo, Project Engineer with EDG Group, provided an update to Council concerning the Demolition Project at the former Youth Development Center regarding hazardous materials removal and abatement.

Council members also expressed interest in pursuing a study in 2014, using ground penetrating

radar to determine the extent of underground utilities, removal of which was not included in this project; and staff was directed to place additional 'No Trespassing' signs on the property.

Council members supported staff's recommendation, and legislation will appear on the October 2, 2013, meeting agenda.

E. 13-114

AN ORDINANCE AMENDING SECTIONS 220.03(d) AND 220.031(a) OF CHAPTER 220, "COUNCIL," OF THE CODIFIED ORDINANCES.

Executive Summary: In light of recent enhancements to the City's website and the public availability of meeting recordings, City Council will consider amending the City's Codified Ordinances governing the minutes of City Council meetings to accommodate both a written record and an audio/video recording record to serve as the minutes of Council meetings.

Attachments: [Ordinance No 13-114](#)
 [Ordinance No 13-114 \(as amended\)](#)

Staff recommended that Council adopt the proposed Ordinance upon third reading next week to provide for more efficient recording of meeting minutes. Mr. Schroyer explained that the intent is for the Clerk of Council to attend regular meetings, but not workshop meetings. He said that production of written workshop minutes will be done by the Clerk through use of audio/video recordings during normal business hours, and written workshop and meeting minutes will still be provided and approved by Council. He said the proposed amendment will enable the Clerk's absence from Council's workshop meetings, will save money in overtime costs, and will provide for simplified written minutes.

Council members expressed interest in providing for recordings of other City meeting bodies to enhance public access, as well as implementing similar measures regarding minutes procedures.

Council members supported staff's recommendation, and legislation will appear on the October 2, 2013, meeting agenda.

5. Other Items Added to Agenda

None.

6. Adjournment

There being no further discussion, Mr. Basil adjourned the Council workshop meeting at 8:49 p.m.

David A. Basil, President of Council

Elizabeth Slagle, Clerk of Council