



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

Jeffrey L. Anzevino, Mayor

Christopher W. Foster, President of Council (Ward 2)

Christopher A. Banweg, Council Member (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Karen E. Heater, Council Member (At-Large)

Nicole V. Kowalski, Council Member (At-Large)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Thomas Sheridan, Interim City Manager

Marshal Pitchford, City Solicitor

R. Todd Hunt, Special Counsel

Aparna Wheeler, Clerk of Council

Tuesday, May 17, 2022

6:00 PM

Town Hall
27 East Main Street

Early start for interviews in executive session

1. Call to Order

Mayor Anzevino called to order the meeting of Hudson City Council at 6:02 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 6 - Mr. Banweg, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

Absent: 1 - Mrs. Bigham

Staff in Attendance: Mayor Anzevino and Ms. Wheeler, Clerk of Council.

2. Executive Session

A motion was made by Mr. Foster, seconded by Mr. Sutton, to enter into executive session for the purpose of interviewing applicants for boards and commissions. Mayor Anzevino recessed the meeting at 6:03 p.m. after the motion carried by the following vote:

Aye: 6 - Mr. Banweg, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

Excused: 1 - Mrs. Bigham

Mayor Anzevino reconvened the meeting at 7:32 p.m.

3. Pledge of Allegiance to the Flag

4. Roll Call

Present: 7 - Mr. Banweg, Mrs. Bigham, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

Staff in Attendance: Mr. Sheridan, Interim City Manager; Marshal Pitchford, City Solicitor; Ms. Wheeler, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; and Mr. Leiter, HCTV Production Assistant.

5. Approval of the Minutes

A. [22-0046](#) Minutes of Previous Council Meetings

Brief Description: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [5-3-2022 Council Meeting Minutes - Draft](#)
[5-10-2022 Council Workshop Minutes - DRAFT](#)
[TMP-6073/22-69 Alternative Draft Ordinance by N. Kowalski](#)

There being no changes, the above minutes were approved as submitted.

6. Proclamations

A. [22-0047](#) Special Recognition of Poppy Days

Brief Description: Mayor Anzevino will proclaim May 20th and May 21st as Poppy Days in Hudson, recognizing the American Legion Auxiliary. Members of the American Legion Auxiliary will be in attendance to accept this Proclamation.

Attachments: [Poppy Days 2022](#)

Mr. Banweg accepted the Proclamation on behalf of the American Legion Auxiliary.

The Proclamation was presented.

7. Public Comments

Mr. Eric Hancsak, 60 Division St., spoke against Ordinance No. 22-69, stating that it creates a major perception problem and attempts to create a veto power by the Council President.

8. Correspondence and Council Comments

Mrs. Heater recognized that for Arbor Day, Oliver, Inc. donated 120 saplings which were planted at Cascade Park. Volunteers from various groups helped plant the saplings. Mrs. Heater also noted updates to the golf course will be brought before Council soon.

Mrs. Kowalski provided updates from the Hudson Community Television Advisory Committee. Friends of HCTV received a grant from the American Endowment Foundation in the amount of \$10,000. Additionally, the cablecast system is now in place and fully operational as of May 15. The system launched an Apple TV/Roku app so that residents still have the ability to watch HCTV without cable. Lastly, the Leadership Class of 2020 is hosting "Clocktower Quest" on June 4.

Mr. Sutton proposed an alternative ordinance for Ordinance No. 22-69. He asked that Council review it prior to the next workshop.

Mrs. Bigham thanked staff for all the roadwork improvements happening around town.

Mr. Banweg thanked Mr. Sutton and staff for applying for the brownfield remediation grant. He also noted that the Economic Growth Board had not met recently and would like to reactivate it.

Ms. Schlademan thanked staff for the road tour and noted Hudson's PCI rating is 78, which is the best in the state.

Mr. Foster addressed Mr. Hancsak's comments and will withdraw his Council agenda amendment versions in favor of Mr. Sutton's draft. Additionally, the H.O.M.E. Committee met on Monday to talk about schools. It is a public meeting but not recorded. The committee will meet quarterly.

9. Report of Manager

Mr. Sheridan addressed comments concerning the brownfield grant, stating that many letters of support were received. He also noted that staff would like to suspend the rules and pass Item D, Resolution No. 22-63.

Regarding the road tour, Mr. Sheridan stated that it is staff's responsibility to spend money efficiently and wisely. He thanked Council and taxpayers.

10. Appointments

A motion was made by Mr. Foster, seconded by Mrs. Heater, to appoint Mrs. Marilyn Orr to Cemetery Board and Mr. Brian Battaglia to the Architectural and Historic Board of Review. The motion carried by the following vote:

Aye: 7 - Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton, Mr. Banweg and Mrs. Bigham

11. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Foster, seconded by Ms. Schlademan, to suspend the rule requiring three readings to allow for passage of the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mrs. Heater, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton, Mr. Banweg, Mrs. Bigham and Mr. Foster

Approval of the Consent Agenda

A motion was made by Mrs. Bigham, seconded by Mr. Foster, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mrs. Kowalski, Ms. Schlademan, Mr. Sutton, Mr. Banweg, Mrs. Bigham, Mr. Foster and Mrs. Heater

- A. [22-0048](#) **A Motion to Acknowledge the Timely Receipt of the April 2022 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.
Attachments: [April 2022 Financial Report](#)

Motion No. 22-0048 was approved on the Consent Agenda.

- B. [22-65](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH OTC SERVICES, INC. FOR THE PURCHASE OF AN ELECTRICAL SUBSTATION TRANSFORMER; AND DECLARING AN EMERGENCY.**
Brief Description: This project involves the replacement of an electrical transformer at the City's Eastside substation. In 2020 staff received permission to bid and award this project within the 2021 operational year with passage of Resolution 20-162. The project budget is \$900,000. The development of the design RFP, award of the design and specifications contract, and the actual initial design work for the transformer, pushed the bidding of the transformer into 2022. With the bidding occurring outside of 2021, staff is returning to Council for permission to award the transformer purchase contract.

Attachments: [Res No. 20-162 Auth 2021 Advertisemenet for Bids and Award of PW Contracts](#)
[Bid Tabulation - Eastside Substation Transformer Project-Transformer](#)
[Resolution No. 22-65](#)

Resolution No. 22-65 was approved on the Consent Agenda.

- C. [22-66](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO BID AND AWARD CONTRACTS FOR THE EASTSIDE SUBSTATION TRANSFORMER REPLACEMENT PROJECT.**
Brief Description: This Resolution involves the purchase of substation electrical equipment and the bid and award of a construction contract as part of the electrical transformer replacement project at the City's Eastside substation. In 2020 staff received permission to bid and award all components of the project within the 2021 operational year with passage of Resolution 20-162. The project budget is \$900,000. The development of the project design RFP, award of the design and specifications contract, and the actual initial design work for the transformer replacement project, pushed the bidding schedule of the electrical equipment and associated components for the project into 2022. With requests to bid and award occurring outside of 2021, staff is returning to Council for permission to bid and award three contracts for the purchase of equipment and the construction of the project.

Attachments: [Resolution No. 22-66](#)

Resolution No. 22-66 was approved on the Consent Agenda.

- D. [22-67](#) **A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE FOR A PURCHASE MADE; AND DECLARING AN EMERGENCY.**
Brief Description: Council authorization is required for payment of the invoice shown on this Resolution in excess of \$3,000, for which a commitment was made before a Purchase Order was generated.

Attachments: [Resolution No. 22-67](#)

Resolution No. 22-67 was approved on the Consent Agenda.

- E. [22-68](#) **A RESOLUTION AUTHORIZING THE ACCEPTANCE OF \$211,612.00 IN BROWNFIELD REMEDIATION GRANT CLEANUP/REMEDATION PROGRAM FUNDING BY THE INTERIM CITY MANAGER FROM THE OHIO DEPARTMENT OF DEVELOPMENT; AND DECLARING AN EMERGENCY.**
Brief Description: The purpose of the program is to provide funding for assessments and cleanup/remediation costs aimed at containing, removing or disposing of hazardous substances at a brownfield. The City sought funding for the removal of hazardous substances at the former Youth Development Center on Hines Hill Road. The total project estimate is \$282,150.00. The City was awarded

\$211,612 (75%) from the Ohio Department of Development with a required match of \$70,538 (25%).

Attachments: [Brownfield Grant Agreement](#)
[Resolution No. 22-68](#)

Resolution No. 22-68 was approved on the Consent Agenda.

12. Legislation

A. [22-24](#) **AN ORDINANCE ENACTED PURSUANT TO SECTION 3.01 OF THE CITY CHARTER AMENDING THE WARD BOUNDARIES OF THE CITY IN RESPONSE TO RECEIPT OF THE UNITED STATES CENSUS DATA IN 2020.**

Brief Description: The city administration proposes new ward boundaries to equalize the population among the four (4) ward boundaries as required in Section 3.01 of the City Charter, based on the new 2020 U.S. Census data and the population changes to the City Council Wards.

Attachments: [Ward Map at Merger effective 1-1-94](#)
[Council Wards 2000 Census](#)
[Council Wards 2010 Census](#)
[Council Wards 2020 Census](#)
[Proposed Council Wards 2020 Census \(Exhibit A\)](#)
[Proposed Council Wards 2020 OPTION B 3-8-2022](#)
[Census Blocks 2020](#)
[Public Hearing Notice \(3.1.22\)](#)
[Public Hearing Notice \(5.3.22\)](#)
[Survey Response Report 4-28-22](#)
[Ordinance No. 22-24 \(as introduced\)](#)
[Final Map Option 1](#)
[Final Map Option 2](#)
[Memo Census Blocks Affected based on the Option](#)
[Ordinance 22-24 \(as revised for 5.17.22\)](#)

Mrs. Kowalski stated that Council should consider voting on Option 1, given the memo of the effects of changing the maps that Mr. Sheridan distributed. Citizen feedback was split, so since there was not a significant amount of people asking for change, Council should consider Option 1.

Mr. Foster noted that in the long-term, Option 2 is probably better for the longevity of the map. He agreed that input has been largely 50/50. Option A has the least impact on the city and without overwhelming input, the least impact to residents is the way to go.

Mr. Sutton asked residents for feedback but there was no clear direction. He heard from a lot of residents in Plymouth Village, voicing concerns about not wanting that much shake-up. In the last week, the responses he received swung towards option 1. Additionally, certain boards have ward representation and Council has not done an assessment of the effect of board members.

Mrs. Heater also stated that she did not receive a lot of feedback but what was received was 50/50. She looked more closely at infrastructure, and will vote for option 1.

Mr. Banweg stated that he did not receive an overwhelming volume of feedback, but that most of it was not asking for change.

A motion was made by Mr. Foster, seconded by Mr. Banweg, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 7 - Ms. Schlademan, Mr. Sutton, Mr. Banweg, Mrs. Bigham, Mr. Foster, Mrs. Heater and Mrs. Kowalski

- B. [22-57](#) AN ORDINANCE AMENDING PART TWELVE OF THE CODIFIED ORDINANCES OF HUDSON TO AMEND SECTION 1205.02 “OFFICIAL ZONING MAP”, TO REZONE CERTAIN LANDS ON SOUTH OVIATT STREET (SUMMIT COUNTY TAX PARCEL 3204067 AND APPROXIMATELY 0.5 ACRES OF TAX PARCEL 3200225) FROM DISTRICT 5 - VILLAGE CORE TO DISTRICT 3 - OUTER VILLAGE RESIDENTIAL NEIGHBORHOOD.**

Brief Description: Land Development Code text amendment request to rezone parcel 3204067 and approximately 0.5 acres of parcel #3200225 from District 5 Village Core to District 3 Outer Village Residential Neighborhood. Application is associated Planning Commission recommendation for the associated private party map amendment request per ORD 22-42.

Attachments: [Subject Property](#)
[Planning Commission Staff Report](#)
[Planning Commission Recommendation - February 15, 2022](#)
[Summary chart of map amendment per parcel](#)
[Public Hearing Notice \(5.3.22\)](#)
[Ordinance No. 22-57](#)

A motion was made by Mr. Foster, seconded by Mrs. Heater, that this Ordinance be adopted on third reading. The motion carried by the following vote:

Aye: 7 - Mr. Sutton, Mr. Banweg, Mrs. Bigham, Mr. Foster, Mrs. Heater, Mrs. Kowalski and Ms. Schlademan

- C. [22-62](#) A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE TAX INCENTIVE REVIEW COUNCIL TO CONTINUE COMMUNITY REINVESTMENT AREA AGREEMENTS AND A JOB CREATION GRANT PROGRAM AGREEMENT WITH THE CITY OF HUDSON, COUNTY OF SUMMIT.**

Brief Description: The City has established a Tax Incentive Review Council (TIRC) to periodically review each existing Community Reinvestment Area (CRA) and Job Creation Grant Agreement for compliance and to make recommendations to continue, modify or terminate each of the agreements. The duly appointed TIRC

met on April 6, 2022, reviewed each CRA and Job Creation Grant Agreement and made certain recommendations to City Council.

Attachments: [TIRC 2022 Minutes Summary](#)
[Resolution No. 22-62](#)

Mayor Anzevino read the title of Resolution No. 22-62, which constituted its second reading.

- D. [22-63](#) **A RESOLUTION TO CREATE A STEERING COMMITTEE TO UPDATE THE CITY'S COMPREHENSIVE PLAN, AND DECLARING AN EMERGENCY.**
Brief Description: The proposed ordinance will establish a resident steering committee to guide the collective work of city staff and the consultant for the 2023 Comprehensive Plan update and provide recommendation to City Council regarding the adoption of the draft plan.

Attachments: [Comprehensive Plan Framework Memo](#)
[Steering Committee Application \(DRAFT\)](#)
[Draft Resolution \(as introduced on 4.26.22\)](#)
[Resolution No. 22-63 \(as revised for 5.3.22\)](#)
[Resolution No. 22-63 \(as revised for 5.17.22\)](#)

Discussion followed on whether or not it was necessary to suspend the rules and pass on second reading.

The motion to suspend the rules by Mr. Foster, and seconded by Mrs. Bigham, was withdrawn. Mayor Anzevino read the title of the Resolution No. 22-63, which constituted its second reading.

- E. [22-69](#) **AN ORDINANCE AMENDING SECTIONS 220.03, 220.031, 220.06, and 222.02 OF THE CODIFIED ORDINANCES TO ADD PROVISIONS GOVERNING THE INTRODUCTION OF ORDINANCES AND RESOLUTIONS ON REGULAR AND SPECIAL CITY COUNCIL AGENDAS.**
Brief Description: The proposed ordinance intends to clarify the process of the introduction of ordinances and resolutions that are placed on a regular or special City Council meeting agenda for action.

Attachments: [Councilmember Kowalski Draft Ordinance](#)
[Council President Foster Draft Ordinance - Version 2](#)
[Councilmember Sutton Draft Ordinance](#)
[Ordinance No. 22-69 \(as introduced at 5/10/22 Workshop\)](#)

Mr. Foster withdrew his version of the draft ordinance in order to support Mr. Sutton's version. A new item will appear on next week's workshop agenda.

Ordinance No. 22-69 was withdrawn from further consideration.

- F. [22-70](#) **AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTIONS 660.08(c)(4)(D) AND 672.12(f)(2) AND REGULATING**

**THE USE OF CONSUMER GRADE FIREWORKS, AND
DECLARING AN EMERGENCY.**

Brief Description: The legislation seeks to change the local ordinance regarding fireworks to match the State of Ohio law that will go into effect on July 1, 2022.

Attachments: [Ordinance No. 22-70](#)

Mayor Anzevino read the title of Ordinance No. 22-70, which constituted its first reading.

13. Executive Session

A motion was made by Mr. Banweg, seconded by Mrs. Kowalski, to enter into executive session to discuss the purchase and sale of public property. The motion carried by the following vote:

Aye: 7 - Mrs. Bigham, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton and Mr. Banweg

14. Adjournment

There being no further business after Executive Session ended at 8:38 p.m., Mayor Anzevino adjourned the Council meeting at 8:38 p.m.

Jeffrey L. Anzevino, Mayor

Aparna Wheeler, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.