



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

David A. Basil, Mayor

Hamilton DeSaussure, Jr., President of Council (At-Large)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Keith W. Smith, Council Member (Ward 4)

Casey M. Weinstein, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

William D. Wooldredge, Council Member (At-Large)

Jane Howington, City Manager

R. Todd Hunt, City Solicitor

Elizabeth A. Slagle, Clerk of Council

Tuesday, April 5, 2016

7:30 PM

Town Hall

1. Call to Order

Mayor Basil called to order the meeting of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

2. Pledge of Allegiance to the Flag

3. Roll Call

Present: 6 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams and Mr. Wooldredge

Absent: 1 - Mr. Weinstein

Staff in Attendance: Ms. Howington, City Manager; Mr. Hunt, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager for Operations; Mr. Ersing, Network Systems Administrator; Mr. Griffith, Assistant Finance Director; Mr. Hilbish, Information Systems Manager; Mr. Knoblauch, Finance Director; Mr. Leiter, Production Assistant; Mr. Richardson, Community Development Director; Ms. Roberts, Communications Manager; Mr. Sheridan, City Engineer; and Mr. Wiedie, Economic Development Director.

4. Approval of the Minutes

A. [16-0039](#)

MINUTES OF PREVIOUS COUNCIL MEETINGS.

Executive Summary: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments:

[March 15, 2016 Council Meeting Minutes - DRAFT](#)

[March 21, 2016 Special Joint Workshop with Park Bd Minutes - DRAFT](#)

[March 22, 2016 Council Workshop Minutes - DRAFT](#)

[March 29, 2016 Special Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

5. Honorary Resolutions

- A. [16-47](#) **A RESOLUTION HONORING AND THANKING MR. KEITH W. SMITH FOR HIS SERVICE TO THE HUDSON COMMUNITY.**
Executive Summary: Mr. Smith will be moving out of Ward 4 and has therefore submitted his resignation, effective after the Council meeting of April 5, 2016. This Resolution provides recognition and thanks for his dedicated service as a member of the Economic Growth Board, Golf Advisory Board, and City Council representing the citizens of Ward 4.
Attachments: [Resolution No. 16-47](#)

Mayor Basil read Resolution No. 16-47 in its entirety, personally thanked Mr. Smith for his valuable service to the City, and looked forward to his continued civic involvement going forward. All Council members thanked him as well, acknowledging his service and attributes including his involvement in economic development and parks, his knowledge of golf course operations, and his insights and keen financial sense. Mr. Smith thanked former Ward 4 Councilman Jeffers, who had encouraged him to pursue a Council position; and he thanked Mayor Basil and his fellow Council members, expressing appreciation for great work ethic, positive attitudes, volunteerism, and the opportunity to learn.

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to pass Resolution No. 16-47. The motion carried by the following vote:

Aye: 6 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams and Mr. Wooldredge

6. Public Comments

None.

7. Correspondence and Council Comments

None.

8. Report of Manager

On behalf of staff, Ms. Howington thanked Mr. Smith for his support. She described him as forward thinking and progressive, and she said that he often challenged staff and was willing to take risks to move this community forward. She looked forward to his continued involvement in the community.

9. Appointments

None.

10. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. DeSaussure, seconded by Mr. Smith, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of items on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams, Mr. Wooldredge and Mr. DeSaussure

Approval of the Consent Agenda

A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mr. Kelemen, Mr. Smith, Dr. Williams, Mr. Wooldredge, Mr. DeSaussure and Mr. Hanink

- A. [16-48](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH PS CONSTRUCTION FABRICS, INC. FOR THE 2016 ROAD CRACK SEALING PROGRAM; AND DECLARING AN EMERGENCY.**

Executive Summary: This project consists of the installation of rubberized crack sealer on various City streets throughout the City.

Attachments: [Bid Tabulation](#)
[Resolution No. 16-48](#)

Resolution No. 16-48 was passed on the Consent Agenda.

- B. [16-49](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER, OR HER DESIGNEE, TO SUBMIT A GRANT APPLICATION TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY FOR A FIRE PREVENTION AND SAFETY GRANT.**

Executive Summary: The purpose of the Fire Prevention & Safety grant is to fund fire prevention and safety activities.

Attachments: [Resolution No. 16-49](#)

Resolution No. 16-49 was passed on the Consent Agenda.

- C. [16-50](#) **AN ORDINANCE AMENDING ORDINANCE NO. 15-189 MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2016 BY MAKING ADDITIONAL APPROPRIATIONS.**

Executive Summary: This Ordinance will amend the 2016 budget for an advance from the General Fund to the EMS Fund to temporarily finance the purchase of a remounted ambulance.

Attachments: [Ordinance No. 16-50](#)

Ordinance No. 16-50 was passed on the Consent Agenda.

D. [16-51](#) **A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES FOR PURCHASES MADE; AND DECLARING AN EMERGENCY.**

Executive Summary: Council authorization is required for payment of the invoice(s) shown on this Resolution in excess of \$3,000 for which a commitment was made before a Purchase Order was generated.

Attachments: [Resolution No. 16-51](#)

Resolution No. 16-51 was passed on the Consent Agenda.

11. **Legislation**

A. [16-43](#) **A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A CURRENT AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. 929.02 FOR CYNTHIA A. TAYLOR, 7277 WALTERS ROAD, HUDSON, OHIO.**

Executive Summary: Dr. Cynthia Taylor has submitted the attached renewal Application for Placement of Farmland in an Agricultural District for a 17-acre property located at 7277 Walters Road in Hudson.

Attachments: [Application for Placement of Farmland in an Agricultural District - C. Taylor](#)
 [Memo from Code Enforcement Officer - 7277 Walters Road](#)
 [Hyperlink - Agricultural Districts, Summit County Fiscal Officer](#)
 [Resolution No. 16-43](#)

Mayor Basil read the title of Resolution No. 16-43, which constituted its second reading.

A motion was made by Mr. DeSaussure, seconded by Dr. Williams, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of Resolution No. 16-43. The motion carried by the following vote:

Aye: 6 - Mr. Smith, Dr. Williams, Mr. Wooldredge, Mr. DeSaussure, Mr. Hanink and Mr. Kelemen

A motion was made by Mr. DeSaussure, seconded by Mr. Smith, to pass Resolution No. 16-43. The motion carried by the following vote:

Aye: 6 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams and Mr. Wooldredge

B. [16-46](#) **AN ORDINANCE AMENDING CHAPTER 872, "TEMPORARY SPECIAL EVENTS," OF THE BUSINESS REGULATION CODE AND REPEALING ORDINANCE NO. 08-158 AND CHAPTER 810, "CIRCUSES AND CARNIVALS," OF THE BUSINESS REGULATIONS CODE; AND DECLARING AN EMERGENCY.**

Executive Summary: During 2015, City Council directed staff to cap the City's out-of-pocket costs for special events at 2014 levels. After discussion with City Council, staff was directed to revise the current Special Event Policy to reflect that any new events or significantly expanded event would be charged back to the event sponsor.

Attachments: [2015 Special Event Cost Report](#)
[Proposed Amendment - as discussed at 3-22-16 Workshop](#)

Mayor Basil read the title of Ordinance No. 16-46, which constituted its second reading.

- C. [16-52](#) **AN ORDINANCE REPEALING ORDINANCE NO. 94-164 AND AMENDING CHAPTER 1066 RELATED TO USE OF THE CITY'S TOWN HALL.**
Executive Summary: Currently City Ordinance No. 94-164 sets rules, regulations and payment rate for the use of the Council Chambers meeting room located on the second floor of the Town Hall facility at 27 East Main Street, Hudson, Ohio. Staff is requesting that this Ordinance be repealed and that discretionary authority be granted to the City Manager and/or his or her designee to determine appropriate use of the Town Hall facility.
Attachments: [Ordinance No. 94-167, adopting rules & regulations for use of Town Hall meeting room](#)
[Ordinance No. 10-94, authorizing staff to create rules and regulations for Barlow Community Center and revising rates.](#)
[Ordinance No. 16-52](#)

Mayor Basil read the title of Ordinance No. 16-52, which constituted its first reading.

- D. [16-53](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH WINDSTREAM WESTERN RESERVE, LLC TO ACQUIRE APPROXIMATELY 4.0128 ACRES OF REAL PROPERTY LOCATED NEAR THE SOUTHWEST CORNER OF OWEN BROWN STREET AND MORSE ROAD IN THE CITY OF HUDSON FOR PUBLIC PURPOSES; AND DECLARING AN EMERGENCY.**
Executive Summary: As outlined in the 2015 Comprehensive Plan, acquisition of the Windstream Property will enable the City to proceed with the planned Downtown Redevelopment Phase II Project.
Attachments: [Windstream Property: Boundary Survey, Lot Split & Consolidation](#)
[Resolution No. 16-53](#)

Mayor Basil read the title of Resolution No. 16-53, which constituted its first reading.

- E. [16-54](#) **AN ORDINANCE ESTABLISHING AN INCENTIVE DISTRICT AND DECLARING IMPROVEMENTS TO PARCELS OF PROPERTY IN THE INCENTIVE DISTRICT TO BE A PUBLIC PURPOSE, DESCRIBING THE PUBLIC IMPROVEMENTS TO BE MADE TO BENEFIT OR SERVE THE INCENTIVE DISTRICT, ESTABLISHING A MUNICIPAL PUBLIC IMPROVEMENT TAX INCREMENT EQUIVALENT FUND FOR THE DEPOSIT OF SERVICE PAYMENTS, APPROVING THE COMPENSATION AGREEMENT WITH HUDSON CITY SCHOOL DISTRICT, AND RELATED AUTHORIZATIONS PURSUANT TO OHIO REVISED CODE SECTIONS 5709.40, 5709.42 AND 5709.43; AND DECLARING AN EMERGENCY.**
Executive Summary: This Ordinance sets forth the provisions as approved by City Council at their meeting of February 2, 2016, and will enable the creation of Tax

Increment Financing District.

Attachments: [Ordinance No. 16-54](#)

Ms. Howington explained that the Board of Education will consider this matter at their meeting of April 11, 2016.

Mayor Basil read the title of Ordinance No. 16-54, which constituted its first reading.

- F. [16-55](#) **AN ORDINANCE ENACTING A NEW CHAPTER 874, “MOBILE FOOD VEHICLES,” OF THE BUSINESS REGULATION CODE; AND DECLARING AN EMERGENCY.**

Executive Summary: This Ordinance would allow food trucks at special community and private events but would not allow them otherwise.

Attachments: [20151012 Food Trucks](#)
 [20160315 Community Comparison](#)
 [Ordinance No. 16-55](#)

Mayor Basil read the title of Ordinance No. 16-55, which constituted its first reading.

- G. [16-56](#) **AN ORDINANCE AMENDING SUBSECTION (b) OF SECTION 452.13 “PROHIBITED PARKING IN DESIGNATED PLACES,” AND SECTION 410.11 “SCHEDULE XI - PARKING PROHIBITED DURING CERTAIN HOURS IN DESIGNATED PLACES,” OF THE TRAFFIC CODE; AND DECLARING AN EMERGENCY.**

Executive Summary: This legislation will limit the hours vehicles may park in public parking facilities. Such facilities include all public parking areas owned and/or operated by the City of Hudson. There is currently no limit to the amount of time a vehicle can park in or on a public parking facility. Staff wishes Council to approve this legislation to allow for parking enforcement in designated public parking areas.

Attachments: [Ordinance No. 16-56](#)

Mayor Basil read the title of Ordinance No. 16-56, which constituted its first reading.

- H. [16-57](#) **AN ORDINANCE AMENDING CHAPTERS 1202, “ADMINISTRATIVE AND REVIEW ROLES,” 1203 “DEVELOPMENT REVIEW AND ADMINISTRATIVE PROCEDURES,” 1205, “ZONING DISTRICTS,” 1207, “ZONING DEVELOPMENT AND SITE PLAN STANDARDS,” AND 1213, “DEFINITIONS,” OF THE LAND DEVELOPMENT CODE TO IMPLEMENT THE AMENDMENTS TO THE CHARTER OF THE CITY OF HUDSON ADOPTED IN 2015.**

Executive Summary: Pursuant to Charter amendments approved by voters in November 2015, the proposed Land Development Code amendments would allow staff approval of minor nonresidential projects in addition to residential approvals, as presently authorized.

Attachments: [20160315 Summary of LDC Amendments](#)
 [Ordinance No. 16-57](#)

Mayor Basil read the title of Ordinance No. 16-57, which constituted its first reading, and he said that this Ordinance is being referred to the Planning Commission for consideration and

recommendation.

- I. [16-58](#) **A RESOLUTION DECLARING THE INTENT TO INTRODUCE AN ORDINANCE ON JUNE 23, 2016, AUTHORIZING THE PLACEMENT OF A NOVEMBER 2016 BALLOT ISSUE TO HUDSON VOTERS FOR THE PURPOSE OF FUNDING INFRASTRUCTURE AND CONNECTIVITY THROUGH THE REDUCTION OF THE CURRENT INCOME TAX CREDIT BY TWENTY FIVE PERCENT (25%) AND SEEKING PUBLIC INPUT ON THIS ISSUE.**

Executive Summary: This Resolution is being introduced at Council's request.

Attachments: [Resolution No. 16-58](#)

Mayor Basil read the title of Resolution No. 16-58, which constituted its first reading.

12. **Executive Session**

Mr. Kelemen asked for information regarding the confidential matter to be discussed. Mr. DeSaussure explained that the proposed executive session will include presentation of information pertaining to the broadband rate structure, which is considered to be competitive in nature, as a component of an overall discussion of the development of the City's broadband program. Mr. Kelemen opposed discussing this matter in executive session.

A motion was made by Mr. DeSaussure, seconded by Mr. Hanink, to enter into executive session to discuss the purchase of a property interest for public purposes and to discuss confidential information relating to trade secrets. Mayor Basil recessed the meeting at 7:58 p.m. after the motion carried by the following vote:

Aye: 5 - Mr. Wooldredge, Mr. DeSaussure, Mr. Hanink, Mr. Smith and Dr. Williams

Nay: 1 - Mr. Kelemen

Mayor Basil reconvened the meeting at 9:45 p.m.

13. **Adjournment**

There being no further business, Mayor Basil adjourned the Council meeting at 9:45 p.m.

David A. Basil, Mayor

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.