



City of Hudson, Ohio

Meeting Minutes - Final City Council Workshop

Craig A. Shubert, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Christopher W. Foster, Council Member (Ward 2)

Nicole V. Kowalski, Council Member (At-Large)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, January 12, 2021

7:30 PM

Via Video-Conference & Live-Stream

1. Call to Order

President of Council Wooldredge called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 6 - Mrs. Bigham, Mr. Foster, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

Absent: 1 - Mr. DeSaussure

Others & Staff in Attendance: Mayor Shubert; Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mr. Comeriato, Assistant City Manager - Operations; Mr. Ersing, Broadband Manager; Mr. Hannan, Community Development Director; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Innovation & Technology Director; Mr. Leiter, Production Assistant; and Mr. Sheridan, Assistant City Manager - Professional Services.

2. Correspondence and Council Comments

Mr. Wooldredge offered a moment of silence for those that lost their lives last week at the attack on the Capital building. Mr. Wooldredge also made a statement regarding concerns of partisan politics being injected into Council meetings and he further stated his goals for the City.

Mr. Sutton stated that had received a call from a resident regarding the pedestrian crossing at Hudson-Aurora Road and Stow Road. He stated that the resident had witnessed a couple near misses in the last couple of months, and asked staff to look into this area. Ms. Howington stated that pedestrian safety will be discussed at the workshop on January 26, 2021, and she will ask staff to add this area to the discussion.

Mr. Foster stated that he had received numerous requests from residents regarding becoming engaged with staff on pedestrian safety. Mr. Sheridan stated that staff could hold meetings with residents by neighborhood or area. Mr. Foster also stated that the Planning Commission meeting has been postponed from January 11, 2021 to January 25, 2021.

3. Discussion Items

- A. [20-0158](#) **Small Business Relief Program**
Brief Description: Council members will consider COVID-19 relief options for local small businesses.
Attachments: [City Manager's Memo - DORA Follow-Up \(12-18-2020\)](#)

Ms. Howington discussed items that staff is working on to assist local businesses. The items included assisting local businesses with marketing and sales, installation of a fire pit in First & Main, and purchasing additional outside tables. Discussion followed that included the ability to move the fire pit, operation of the fire pit, and safety of the fire pit, quality of the furniture, need for restroom facilities, and bringing more activities to the First & Main greens. Ms. Howington further provided an update of previously discussed items that included the lights over First & Main, music on the greens, and Wi-Fi in the downtown area.

This matter was discussed.

4. Proposed Consent Agenda for January 19, 2021, Council Meeting

- A. [21-0003](#) **A Motion to Acknowledge the Timely Receipt of the December 2020 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.
Attachments: [December 2020 Financial Report](#)

Ms. Howington stated that Mr. Knoblauch will provide a financial update at the January 19, 2021, Council meeting. Mr. Sutton asked for more information on EMS and Velocity Broadband. Ms. Howington stated that Mr. Knoblauch will address those areas in his financial update on January 19, 2021.

This Motion was forwarded for further consideration at the January 19, 2021, Council meeting.

- B. [21-1](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE 2021 STORM SEWER LINING IMPROVEMENTS PROJECT WITH THE LOWEST AND BEST BIDDER.**
Brief Description: This project involves the lining of storm sewers in various areas in Hudson.
Attachments: [Proposed 2021 Lining Maps](#)
[Resolution No. 21-1](#)

This Resolution was forwarded for further consideration at the January 19, 2021, Council meeting.

- C. [21-2](#) **AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AND RESOLUTIONS AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; PROVIDING FOR THE ADOPTION OF NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH; AND DECLARING AN EMERGENCY.**

Brief Description: This Ordinance authorizes revisions to Hudson's Codified Ordinances to incorporate various ordinances and resolutions of a general and permanent nature that have been passed by Council since the date of the last updating through December 1, 2020, and to include changes reflecting current State law through June 19, 2020.

Attachments: [Ordinance No. 21-2](#)

Mr. Sutton asked if reference could be made to the Ohio Revised Code, instead of incorporating those changes directly in the City's code. Mr. Vazzana provided an explanation.

This Ordinance was forwarded for further consideration at the January 19, 2021, Council meeting.

- D. [21-3](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH SOUTHEASTERN EQUIPMENT COMPANY, INC. FOR A GRADALL WHEELED EXCAVATOR FOR PUBLIC WORKS DEPARTMENT OPERATIONS; AND DECLARING AN EMERGENCY.**

Brief Description: This resolution provides for the replacement of an existing Gradall wheel excavator for use in the Public Works Department. The existing unit was severely damaged in a traffic accident while being transported for repairs by a contractor and was subsequently deemed a total loss by the insurance company.

Attachments: [Gradall XL 3300 V](#)
 [Resolution No. 21-3](#)

Mr. Hutchinson provided an explanation on the reason for the need for the replacement. Discussion followed on the frequency of use, cost and insurance settlement.

This Resolution was forwarded for further consideration at the January 19, 2021, Council meeting.

5. Proposed Legislation for January 19, 2021, Council Meeting

- A. [20-145](#) **AN ORDINANCE PLACING A MORATORIUM ON THE OPERATION OF ANY SHORT TERM RESIDENTIAL REAL ESTATE RENTALS IN THE CITY OF HUDSON; AND DECLARING AN EMERGENCY.**
Brief Description: This Ordinance establishes a 180-day temporary moratorium prohibiting the operation of short term (less than 30 days) residential real estate rentals (“STRs”) within the City of Hudson. The period of the moratorium will permit the City to conduct community outreach, study, formulate, and draft regulations with respect to STRs.
Attachments: [Ordinance No. 20-145](#)

This Ordinance was forwarded for further consideration at the January 19, 2021, Council meeting.

- B. [20-160](#) **AN ORDINANCE ENACTING A NEW CHAPTER 876, “SHORT-TERM RENTAL OPERATIONS,” OF THE BUSINESS REGULATION CODE; AND DECLARING AN EMERGENCY. (As Revised 1-19-2021)**
Brief Description: A permit program has been drafted for the regulation of short-term rentals within the City of Hudson.
Attachments: [Council memo 1.7.21 Short term rentals](#)
[Council memo 1.19.21 Short Term Rentals](#)
[Ordinance No. 20-160 \(as revised 1-19-2021\)](#)

Mr. Hannan provided information on Short Term Rental regulations in other towns in Ohio and discussed three different ways the City could regulate Short Term Rentals. Discussion followed. There was consensus to move forward with the licensing regulation and amending it to make the license non-transferable and adding a public comment period. Council will decide at a later date if they would like to incorporate zoning regulations as well.

This Ordinance was forwarded for further consideration at the January 19, 2021, Council meeting.

- C. [20-167](#) **AN ORDINANCE AMENDING PART TWELVE OF THE CODIFIED ORDINANCES OF HUDSON TO: (1) AMEND THE OFFICIAL ZONING DISTRICT MAP TO REZONE CERTAIN LANDS ON HUDSON DRIVE (SUMMIT COUNTY TAX PARCELS 3001315 AND 3001316) FROM DISTRICT 8, INDUSTRIAL/BUSINESS PARK, TO HIKE BIKE (HB) SENIOR HOUSING OVERLAY ZONING DISTRICT 8 AND (2) AMEND SECTION 1205.11(f)(1), “PURPOSE OF OVERLAY ZONE”, TO ACCOMMODATE THE ABOVE ZONING DISTRICT MAP AMENDMENT.**
Brief Description: Consideration of proposed (1) Zoning Map Amendment to revise parcels 3001315 and 3001316 from the current District 8 Industrial/Business Park to the proposed Hike Bike (HB) Senior Housing Overlay Zoning District 8; and (2) a Land Development Code Text Amendment to amend the purpose statement of Section 1205.11(f) the Hike Bike (HB) Senior Housing Overlay Zoning District 8.

Attachments: [2020-822 Hudson Dr Map and Text Amendment PC Decision](#)
[2020-822 Hudson Dr Zoning Map and Text Amendment SR Nov. 2020](#)
[2020-822 Hudson Dr Zoning Map and Text Amendment SR Oct. 2020 file 1 of 2](#)
[2020-822 Hudson Dr Zoning Map and Text Amendment SR Oct. 2020 file 2 of 2](#)
[Subject property PC 2020- 822](#)
[Notice of Public Hearing on 1-5-2021](#)
[City Council memo Hudson Dr Map and Text amendment 1-7-21](#)
[Ordinance No. 20-167](#)

This Ordinance was forwarded for further consideration at the January 19, 2021, Council meeting.

- D. [20-168](#) **A RESOLUTION APPROVING THE CONTINUED OPERATION OF A DESIGNATED OUTDOOR REFRESHMENT AREA FOR THE CONSUMPTION OF ALCOHOL IN SPECIFIED PUBLIC AREAS OF DOWNTOWN HUDSON AND AMENDING THE HOURS OF OPERATION THEREFOR; AND DECLARING AN EMERGENCY.**
Brief Description: Authorization to renew the Designated Outdoor Refreshment Area (DORA) within Downtown Hudson and expanding the hours of operation.
Attachments: [Resolution No. 20-168](#)

This Resolution was forwarded for further consideration at the January 19, 2021, Council meeting.

- E. [21-4](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH EVERSTREAM SOLUTIONS LLC FOR THE PROVISION OF AN INTERNET CIRCUIT FOR THE CITY'S VELOCITY BROADBAND SERVICES.**
Brief Description: This request will enable Velocity Broadband to replace an existing Cogent and Windstream internet circuit that is set to end in late 2021.
Attachments: [Resolution No. 21-4](#)

Mr. Ersing provided an explanation on the need for this agreement and the costs associated.

This Resolution was forwarded for further consideration at the January 19, 2021, Council meeting.

6. **Items to be Added to Future Agendas**

None.

7. **Executive Session**

A motion was made by Mr. Foster, seconded by Ms. Schlademan, to enter into executive session to consider applicants for the City's boards, commissions, and committees. Mr. Wooldredge recessed the meeting at 9:33 p.m., after the motion carried by the following

vote:

Aye: 6 - Mrs. Bigham, Mr. Foster, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton
and Mr. Wooldredge

Mr. Wooldredge reconvened the Council workshop at 9:42 p.m.

8. Adjournment

There being no further discussion, Mr. Wooldredge adjourned the Council workshop meeting at 9:42 p.m.

William D. Wooldredge, President of Council

Jane Howington, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.