



City of Hudson, Ohio

Meeting Minutes - Draft City Council Workshop

Jeffrey L. Anzevino, Mayor
Christopher W. Foster, President of Council (Ward 2)
Christopher A. Banweg, Council Member (At-Large)
Michael W. Bird, Council Member (Ward 4)
Patricia L. Goetz, Council Member (Ward 1)
Karen E. Heater, Council Member (At-Large)
Nicole V. Kowalski, Council Member (At-Large)
Skylar J. Sutton, Council Member (Ward 3)

Thomas J. Sheridan, City Manager
Marshal Pitchford, Acting City Solicitor & Special Counsel
Aparna Wheeler, Clerk of Council

Tuesday, April 23, 2024

7:30 PM

Town Hall
27 East Main Street

1. Call to Order

Mayor Anzevino called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22, and he handed the workshop over to President of Council Foster, in accordance with Council Rules.

Present: 7 - Mr. Banweg, Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Mr. Sutton

Others & Staff in Attendance: Mr. Sheridan, City Manager; Mrs. Behnke, Economic Development Manager; Mr. Comeriato, Assistant City Manager - Operations; Mr. Griffith, Management/Budget Director; Mr. Hannan, Community Development Director; Mr. Kosco, City Engineer; and Mr. Leiter, HCTV Production Assistant.

2. Correspondence and Council Comments

Dr. Goetz stated that she will be donating \$5,000 to Akron Children's Hospital for the Safe Haven Baby Box. She further provided additional information regarding the agreement and costs involved with the installation of the box at Akron Children's Hospital, and thanked Mrs. Kowalski and Ms. Roberts for working on this initiative.

Mrs. Kowalski thanked the Environmental Awareness Committee and Ms. Fernandez for putting together the Earth Day Celebration that was held on the City Greens on Saturday, April 20, 2024. She further stated that she attended the League of Women's Voters Climate Control Round Table event, and that there will be another one in May.

Mrs. Heater provided an update on the Board of Zoning & Building Appeals meeting that was held on Thursday, April 18, 2024.

Mr. Sutton stated that the Tree Commission planted a maple tree on the green outside of the Boy Scout Cabin. He also asked staff if the latest draft version of the Comprehensive Steering Committee was sent out to Council.

Mr. Banweg thanked everyone that attended the ribbon cutting for the 365 Day Kindness Rock Garden, those that provided comments on the Community Room legislation and reminded interested citizens to register their

group for the Memorial Day parade.

Mr. Bird thanked everyone that put together and attended the Earth Day event.

Mayor Anzevino stated that the ribbon cutting was held for the 365 Day Kindness Rock Garden and thanked the students of Seton Catholic School and Hudson Middle School students for painting the 225 rocks. He further stated that Take Your Daughter to Work Day is on Thursday, April 25th, Hudson Senior Prom is on Saturday, April 27th, he will be throwing out the first pitch on Tuesday, April 30th at the Varsity Baseball game, himself and Mr. Sheridan will be meeting with Hudson Historian Tom Vince on Wednesday, April 24th, the next Council meeting will be on May 7th, the H.O.M.E. Committee meeting will be on May 1st, and Lemonade Day will be on May 4th and 5th.

Mr. Foster stated that the City is accepting applications for the Board of Zoning & Building Appeals, Tree Commission and Architectural Historic Board of Review until May 10th. He further asked staff to look into the validity of accepting funds in lieu of sidewalk installation.

3. Discussion Items

- A. [24-0031](#) **Short Term Rental Ordinance Discussion**
Brief Description: Staff has prepared background information on the current short term rental ordinance at the request for Council for opportunity to review the current program.

Attachments: [City Council memo Short term rental 3.7.24](#)
[Short Term Rental Location Map](#)
[Chapter 876 Short-Term Rental Operations - current regulations](#)

Mr. Hannan provided information on the current code, how it is administered, number of current short-term rentals that are permitted in the City, application process, and number and type of complaints received. Discussion followed that included general questions, number of complaints within the last 2 years, and owner-occupied short-term rentals. There was consensus that there are no current issues with the code, and no changes are necessary at this time.

This matter was discussed.

- B. [TMP-7210](#) **AN ORDINANCE AMENDING CHAPTER 1064 ENTITLED “COMMUNITY ROOMS” OF THE CODIFIED ORDINANCES TO INCLUDE RENTAL FEE EXEMPTIONS**
Brief Description: This code amendment was first discussed at the January 9, 2024, workshop. The amendment would authorize the Hudson troop organizations of the Boy Scouts of America and the Girl Scouts of the United States of America, to be exempt from rental fees associated with city rental space. At the January meeting the Council requested that the legislative language be reviewed. This has been completed and is being brought back to the Council for consideration.

Attachments: [Draft Ordinance](#)
[Draft Ordinance - Revised for 5-7-24](#)

Mr. Commeriato provided an overview of the requested changes. Discussion followed that included amending the language to refer to all organizations that pertain to youth oriented groups and/or scouting organizations and are Hudson based.

This matter was discussed.

C. Adoption of Rules for Attendance for Boards and Commission Members

Mr. Sutton stated he has discussed this with Mr. Pitchford, and he was drafting legislation. Mr. Sheridan stated that this item will be on the May 14, 2024, workshop agenda.

This matter was discussed.

4. Proposed Consent Agenda for May 7, 2024, Council Meeting

- A. [TMP-7189](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION FOR COOPERATION AND COST SHARING FOR THE WIDENING OF PROSPECT STREET OVER THE TURNPIKE.**

Brief Description: The project would include the design and construction costs to widen the Ohio Turnpike's bridge on Prospect Street, so that a future trail along the west side of Prospect Street can be constructed by the City.

Attachments: [Exhibit A - Project Location Map](#)
[Exhibit B - Prospect OTIC Bridge Report \(MP 182.1\)](#)
[Exhibit C - Agreement](#)
[Draft Resolution](#)

Responding to a question, Mr. Kosco stated that design will take place in 2024-2025, with construction taking place in 2026-2027.

This Resolution was forwarded for further consideration at the May 7, 2024, Council meeting.

- B. [TMP-7213](#) AN ORDINANCE ESTABLISHING SECTION 210.02 OF THE CODIFIED ORDINANCES OF HUDSON AND AUTHORIZING THE CITY MANAGER TO SOLICIT REQUESTS FOR PROPOSALS FOR PROFESSIONAL CONSULTING DESIGN SERVICES; AND DECLARING AN EMERGENCY.**

Brief Description This Ordinance would allow staff to obtain pricing from professional design firms by soliciting Request for Proposals (RFP's) in accordance with the Ohio Revised Code Section 153.69.

Attachments: [Draft Ordinance](#)

Mr. Sheridan provided background information on this proposed Ordinance, as well as the City's current process.

This Ordinance was forwarded for further consideration at the May 7, 2024, Council meeting.

- C. [TMP-7215](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE W. STREETSBORO STREET (SR 303) SIDEWALK INSTALLATION PROJECT.**

Brief Description: The project includes the installation of a new sidewalk

along W. Streetsboro Street (SR 303) from Nicholson Drive to Terex Road.

Attachments: [W. Streetsboro Sidewalk Exhibit](#)
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the May 7, 2024, Council meeting.

- D. [TMP-7244](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH PERRAM ELECTRIC, INC. AND INCREASE FUNDS FOR THE ADAPTIVE TRAFFIC SIGNAL PROJECT (PID 116924); AND DECLARING AN EMERGENCY.**

Brief Description: Bids were received on April 16, 2024, with the lowest bid being \$3,121,000. The City's Engineer's Estimate on this project was \$2,520,078.85. Per Federal Highway Administration (FHWA) and Ohio Department of Transportation (ODOT) guidelines, the Engineer's Estimate is able to be corrected when, after bids are received, and it is discovered that the unit cost of certain item(s) have been understated in the Engineer's Estimate. In accordance with FHWA & ODOT guidelines, the correct Engineer's Estimate is now \$3,121,000. Staff is now requesting permission to increase funding for the Adaptive Traffic Signal project based upon the corrected Engineer's Estimate.

Attachments: [Adaptive Signals Budget Worksheet](#)
[Draft Resolution](#)

Mr. Kosco provided an explanation on the adjustment to the Engineer's Estimate in accordance with the Federal Highway Administration rule, ODOT milestone dates, and additional funds needed. Discussion followed that included where additional funds will come from for this project and if approval on May 7th will allow enough time.

This Resolution was forwarded for further consideration at the May 7, 2024, Council meeting.

- E. [TMP-7242](#) **AN ORDINANCE AMENDING ORDINANCE 23-134, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2024, BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS RELATED TO LEGAL EXPENSES**

Brief Description: This Ordinance amends appropriations for legal services involving the censuring case.

Attachments: [Exhibit A - Censure Legal Appropriations](#)
[Draft Ordinance](#)

Dr. Goetz requested this item be moved to legislation to allow for public notice due to the amount. Discussion followed to clarify the appropriation.

This Ordinance was forwarded for further consideration at the May 7, 2024, Council meeting.

- F. [TMP-7225](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH JEREMY IOSUE OF THE LAW FIRM OF STEFANIK IOSUE & ASSOCIATES FOR**

SPECIAL COUNSEL SERVICES IN LABOR AND EMPLOYMENT LAW; AND DECLARING AN EMERGENCY.

Brief Description: The City would like to enter into an agreement with Jeremy Iosue for Labor and Employment Law special counsel.

Attachments: [Exhibit A: Stefanik Iosue & Associates Agreement](#)

[Draft Resolution](#)

This Resolution was forwarded for further consideration at the May 7, 2024, Council meeting.

- G. [TMP-7248](#) **A RESOLUTION CONFIRMING THE APPOINTMENT OF MARSHAL M. PITCHFORD AS THE CITY SOLICITOR AND SPECIAL COUNSEL, APPOINTING MR. PITCHFORD AND DiCAUDO, PITCHFORD & YODER AS SPECIAL COUNSEL, AND AUTHORIZING THE CITY MANAGER TO ENTER AN AGREEMENT FOR LEGAL SERVICES; AND DECLARING AN EMERGENCY.**

Brief Description: Pursuant to Charter Section 8.03, a majority of City Council members must concur with the City Manager's recommendation to appoint a City Solicitor. The City Manager is appointing Marshal Pitchford as City Solicitor and reappointing Mr. Pitchford and the law firm of DiCaudo, Pitchford & Yoder as Special Counsel.

Attachments: [Solicitor Interview Rankings - FINAL COMBINED](#)

[Exhibit A: DPY Agreement for Solicitor](#)

[Draft Resolution](#)

This Resolution was forwarded for further consideration at the May 7, 2024, Council meeting.

5. Proposed Legislation for May 7, 2024, Council Meeting

- A. [24-38](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH CHRIST COMMUNITY CHAPEL AND ITS THE MEN OF THE WORD BIBLE STUDY FOR SPACE AT CITY HALL.**

Brief Description: The Men of the Word Bible Study group would like to secure a space in City Hall.

Attachments: [Men of the Word Bible Study cabinet](#)

[Exhibit A: Rental Agreement: The Men of the Word Bible Study](#)

[Resolution No. 24-38](#)

Resolution No. 24-38 was forwarded for further consideration at the May 7, 2024, Council meeting.

- B. [24-49](#) **AN ORDINANCE AMENDING SECTION 410.01, SCHEDULE I, "EXISTING POSTED SPEED LIMITS," OF THE TRAFFIC CODE TO LOWER THE SPEED LIMIT FROM 35 MILES PER HOUR TO 30 MILES PER HOUR ON E. STREETSBO RO STREET (SR 303)**

BETWEEN COLLEGE STREET AND N. HAYDEN PARKWAY; AND DECLARING AN EMERGENCY.

Brief Description: Based upon the results of a recent Speed Zone Study submitted to the Ohio Department of Transportation, it has been determined that the speed limit along E. Streetsboro Street (SR 303) from College Street to N. Hayden Parkway should be lowered from 35 mph to 30 mph.

Attachments: [Exhibit - SR 303 Speed Limit Lowering](#)
[Ordinance No. 24-49](#)

Ordinance No. 24-49 was forwarded for further consideration at the May 7, 2024, Council meeting.

- C. [24-50](#) **A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE TAX INCENTIVE REVIEW COUNCIL TO CONTINUE COMMUNITY REINVESTMENT AREA AGREEMENTS AND JOB CREATION GRANT PROGRAM AGREEMENTS WITH THE CITY OF HUDSON, COUNTY OF SUMMIT.**

Brief Description: The City has established a Tax Incentive Review Council (TIRC) to periodically review each existing Community Reinvestment Area (CRA) and Job Creation Grant Agreement for compliance and to make recommendations to continue, modify or terminate each of the agreements. The duly appointed TIRC met on March 5, 2024, reviewed each CRA and Job Creation Grant Agreement and made certain recommendations to City Council.

Attachments: [TIRC Minutes 3.5.2024](#)
[Resolution No. 24-50](#)

Resolution No. 24-50 was forwarded for further consideration at the May 7, 2024, Council meeting.

- D. [TMP-7210](#) **AN ORDINANCE AMENDING CHAPTER 1064 ENTITLED “COMMUNITY ROOMS” OF THE CODIFIED ORDINANCES TO INCLUDE RENTAL FEE EXEMPTIONS**

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This Ordinance was forwarded for further consideration at the May 7, 2024, Council meeting.

6. **Items to be Added to Future Agendas**

Mr. Foster noted that a proclamation for Poppy Days will appear on the May 7, 2024, Council meeting agenda.

Dr. Bird requested discussion on the Senior Snow Plow Program.

Mr. Sheridan reminded Council members that the joint meeting with Planning Commission will be held on Thursday, April 25, 2024 at City Hall and will begin at 7:00 p.m.

7. Adjournment

There being no further discussion, Mr. Foster adjourned the Council workshop meeting at 8:20 p.m.

Christopher W. Foster, President of Council

Thomas J. Sheridan, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services .

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.