



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

William A. Currin, Mayor

Hamilton DeSaussure, Jr., City Council President (At-Large)

David A. Basil, City Council Member (Ward 2)

Dennis N. Hanink, City Council Member (Ward 1)

Alex D. Kelemen, City Council Member (Ward 3)

Keith W. Smith, City Council Member (Ward 4)

J. Daniel Williams, City Council Member (At-Large)

William D. Wooldredge, City Council Member (At-Large)

Jane Howington, City Manager

R. Todd Hunt, City Solicitor

Elizabeth A. Slagle, Clerk of Council

Tuesday, May 19, 2015

7:30 PM

Town Hall

This regular meeting of Hudson City Council was preceded by a special event, marking the arrival of the City's two new fire engines. Citizens, Council members, and staff gathered at 7:00 p.m. on Church Street outside the Town Hall to view the new trucks, and Chief Varnes made a brief presentation. The following Hudson Fire Department members were also present: Lt. Graber, Lt. Merritt, Lt. Nelson, and Firefighter Douds.

1. Call to Order

Mayor Currin called to order the meeting of Hudson City Council at 7:31 p.m.

2. Pledge of Allegiance to the Flag

3. Roll Call

Present: 7 - Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams, and Mr. Wooldredge

Staff in Attendance: Ms. Howington, City Manager; Mr. Hunt, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager for Operations; Mr. Hannan, City Planner; Mr. Hutchinson, Parks Superintendent; Mr. Leiter, Production Assistant; Ms. Roberts, Communications Manager; Mr. Sheridan, City Engineer.

4. Approval of the Minutes

A. [15-0063](#)

MINUTES OF PREVIOUS COUNCIL MEETINGS.

Executive Summary: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [May 5, 2015 Council Meeting Minutes - DRAFT](#)
 [May 12, 2015 Council Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

5. Public Hearings

- A. [15-43](#) **AN ORDINANCE AMENDING SUBSECTION (d)(2) OF SECTION 1205.09 OF THE LAND DEVELOPMENT CODE TO PERMIT THE PRINCIPAL PERMITTED USES IN ZONING DISTRICT 6 OF ASSISTED LIVING, CONTINUING CARE RETIREMENT COMMUNITY, AND INSTITUTIONAL RESIDENTIAL FOR THE ELDERLY AND HANDICAPPED TO BE LOCATED ON LOTS FRONTING ON AND/OR LOCATED NORTH OF BOSTON MILLS ROAD IN DISTRICT 6.**
Executive Summary: The amendment would allow these uses in the only remaining developable land in District 6.

Attachments: [20150413 PC Decision](#)
 [Zoning Map](#)
 [District 6 North of Boston Mills](#)
 [Ordinance No. 15-43](#)
 [Ordinance No. 15-43 \(as amended\)](#)

Mayor Currin opened the public hearing at 7:33 p.m. There were no comments regarding Ordinance No. 15-43 (as amended), and Mayor Currin closed the public hearing at 7:34 p.m.

A public hearing was held for Ordinance No. 15-43 (as amended).

- B. [15-66](#) **AN ORDINANCE ESTABLISHING THE RESIDENTIAL DEVELOPMENT ALLOCATION FOR THE 2015-2016 ANNUAL ALLOCATION PERIOD UNDER SECTION 1211.07 OF THE CODIFIED ORDINANCES.**
Executive Summary: This Ordinance would establish the Annual Growth Management Allocation at 125 plus the number of surplus allocations available at the time of adoption of this ordinance for the 2015-2016 allocation period as recommended by the City Manager.

Attachments: [Exec. Summary - Annual Review Report](#)
 [GM Annual Review Report](#)
 [20150413 PC Decision](#)
 [Ordinance No. 15-66](#)

Mayor Currin opened the public hearing at 7:34 p.m. There were no comments regarding Ordinance No. 15-66, and Mayor Currin closed the public hearing at 7:35 p.m.

A public hearing was held for Ordinance No. 15-66.

6. Public Comments

None.

7. Correspondence and Council Comments

Mr. Hanink commented that the new playground equipment has been installed at Hudson Springs, Colony, Middleton, and Cascade Parks. He announced that a ribbon-cutting ceremony will be held at Cascade Park on Saturday, June 6, and he encouraged citizens to participate in the Playground Palooza, both events sponsored by the Friends of the Parks. He complimented the Park Board and staff for their efforts in purchasing the new equipment.

Mr. Kelemen expressed appreciation to police officers, the Schools, and the community for supporting the annual Bike & Walk to School Day, held on May 18, 2015. He also reported that a memorial tree dedication ceremony was held at Ellsworth Meadows yesterday for former Council member John Jeffers, and he expressed appreciation to the Tree Commission, Mr. Munn, and Mr. Wash for coordinating the event.

Mr. DeSaussure thanked the Fire Department and Chief Varnes for their efforts in purchasing two new Pierce Pump Fire Trucks. He noted that the Fire Department sets funding aside annually to budget for such major purchases.

Mayor Currin noted that Summit Metro Parks held a ribbon-cutting ceremony today for Wood Hollow Metro Park, a 317-acre property on Barlow Road in Hudson, he encouraged community members to visit the park.

8. Report of Manager

Ms. Howington commented regarding the procurement process for the new fire trucks and said that she expects they will be in service by June 1, 2015.

Ms. Howington reviewed the Council meeting agenda process, explaining that legislative items are generally placed on a workshop agenda for discussion and for public notice; legislation is generally given three readings, and if a public hearing is required, staff attempts to schedule it during the meeting of the second reading; and finally Council action is generally taken after the third reading.

9. Appointments

None.

10. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Basil, seconded by Mr. Wooldredge, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of items on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams, and Mr. Wooldredge

Approval of the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Smith, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams, Mr. Wooldredge, and Mr. Basil

A. [15-0064](#) **A MOTION TO ACKNOWLEDGE THE TIMELY RECEIPT OF THE APRIL 2015 MONTHLY FINANCIAL REPORT.**

Executive Summary: Financial summaries are provided each month for Council's review.

Attachments: [April 2015 Financial Report](#)

This Motion was approved on the Consent Agenda.

B. [15-68](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE GPD GROUP FOR ENGINEERING DESIGN SERVICES FOR THE BARLOW ROAD IMPROVEMENT PROJECT; AND DECLARING AN EMERGENCY.**

Executive Summary: The selected consultant will develop the plans and specifications for the Barlow Road Improvement Project. The limits of the project are Barlow Road from Terex Road to SR 91 (Darrow Road). The project's scope includes widening of the existing pavement, a multi-use path, re-grading of the ditches and storm sewer improvements. The Barlow Road grades near the rail crossing will also be improved. The design will strive to minimize the impacts to adjacent properties. Lighting at the intersections and improved signing and pavement markings are included. The Barlow Road and Terex Road intersection will be studied for short and long term solutions including realignment and signal options. The selected short term solution for intersection and the connection from west terminus of the project to connect a multi-use path to the Metro Parks Hike and Bike trail will be developed. The signal at Barlow and SR 91 may be upgraded as part of this project.

Attachments: [Resolution No. 15-68](#)

Resolution No. 15-68 was approved on the Consent Agenda.

C. [15-69](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXERCISE A RENEWAL TERM IN A CONTRACT WITH CARDINAL ASPHALT COMPANY, INC. FOR ASPHALT STREET REPAIRS.**

Executive Summary:
The Public Works Department budgets annually for contract asphalt road repairs for city streets. The current contract is a two (2) year term with an option to renew and extend the contract for an additional two (2) years if the work performance is acceptable and the pricing remains reasonable. The Public Works Department seeks City Council approval to renew the current asphalt contract for an additional two (2) term with the Cardinal Asphalt Company.

Attachments: [Resolution No. 14-155 Permission to Bid](#)

[Asphalt Road Repair bid tab 2016-17](#)

[Resolution No. 15-69](#)

Resolution No. 15-69 was approved on the Consent Agenda.

D. [15-70](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXERCISE A RENEWAL TERM IN A CONTRACT WITH M.A.T. CLEANING SERVICE FOR HOUSEKEEPING/CLEANING SERVICES.

Executive Summary: The Public Works Department wishes to renew a current contract with M.A.T. Cleaning Service for general cleaning services for City offices and public buildings. Per the contract language the City has the ability to renew and extend the two (2) year contract for an additional two (2) years if performance has been acceptable and pricing remains reasonable.

Attachments: [Resolution No. 14-155 Permission to Bid](#)
 [Bid Tab 2016 - 2017 General Cleaning Contract Extension](#)
 [Resolution No. 15-70](#)

Resolution No. 15-70 was approved on the Consent Agenda.

E. [15-71](#) AN ORDINANCE AUTHORIZING CERTIFICATION OF THE CITY'S COST OF NUISANCE ABATEMENT AT 5812 MARTIN DRIVE, TAX PARCEL NO. 30-00849, TO THE SUMMIT COUNTY FISCAL OFFICER AS A SPECIAL ASSESSMENT FOR PLACEMENT ON THE TAX DUPLICATE FOR COLLECTION IN ONE ANNUAL INSTALLMENT; AND DECLARING AN EMERGENCY.

Executive Summary: This Ordinance would certify to the Summit County Fiscal Office the City's total cost to date of \$24,902.75 for nuisance abatement at 5812 Martin Drive as a special assessment for placement on the tax duplicate for collection in one annual installment, with the expectation that the City's additional costs for the abatement of the nuisance at the Property will be certified to the County at a later date.

Attachments: [Ordinance No. 15-71](#)

Ordinance No. 15-71 was approved on the Consent Agenda.

11. Legislation

A. [15-43](#) AN ORDINANCE AMENDING SUBSECTION (d)(2) OF SECTION 1205.09 OF THE LAND DEVELOPMENT CODE TO PERMIT THE PRINCIPAL PERMITTED USES IN ZONING DISTRICT 6 OF ASSISTED LIVING, CONTINUING CARE RETIREMENT COMMUNITY, AND INSTITUTIONAL RESIDENTIAL FOR THE ELDERLY AND HANDICAPPED TO BE LOCATED ON LOTS FRONTING ON AND/OR LOCATED NORTH OF BOSTON MILLS ROAD IN DISTRICT 6.

Executive Summary: The amendment would allow these uses in the only remaining developable land in District 6.

Attachments: [20150413 PC Decision](#)
 [Zoning Map](#)
 [District 6 North of Boston Mills](#)
 [Ordinance No. 15-43](#)
 [Ordinance No. 15-43 \(as amended\)](#)

Mayor Currin read the title of Ordinance No. 15-43 (as amended), which constituted its third reading.

Mr. DeSaussure stated his support for passage of Ordinance No. 15-43.

A motion was made by Mr. Wooldredge, seconded by Dr. Williams, that Ordinance No. 15-43 (as amended) be adopted. The motion carried by the following vote:

Aye: 7 - Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams, Mr. Wooldredge, Mr. Basil, and Mr. DeSaussure

B. [15-58](#)

AN ORDINANCE AMENDING SECTIONS 1048.02 AND 1048.04 OF THE STREETS, UTILITIES AND PUBLIC SERVICES CODE TO ADOPT AN ADJUSTED ELECTRIC RATE STRUCTURE AND SCHEDULE OF CHARGES.

Executive Summary: The City's Public Works Department has completed an electric rate and cost of service study with consultants Courtney & Associates. The consulting firm has developed an electric rate adjustment proposal for City Council consideration. Mr. John Courtney of Courtney & Associates will be in attendance to present the recommendation and to answer any questions City Council may have.

Attachments: [FINAL ELECTRIC RATES - EXISTING VS PROPOSED - 05.01.15](#)
 [FINAL ELECTRIC BILL COMPARISONS-4-8-15](#)
 [Ordinance No. 15-58](#)

Mayor Currin read the title of Ordinance No. 15-58, which constituted its third reading.

A motion was made by Mr. Wooldredge, seconded by Mr. Smith, that Ordinance No. 15-58 be adopted. The motion carried by the following vote:

Aye: 7 - Mr. Kelemen, Mr. Smith, Dr. Williams, Mr. Wooldredge, Mr. Basil, Mr. DeSaussure, and Mr. Hanink

C. [15-59](#)

AN ORDINANCE AMENDING SECTION 1480.01 OF THE BUILDING AND HOUSING CODE TO ADOPT THE 2015 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE AND DECLARING AND EMERGENCY.

Executive Summary: The legislation would replace the 2003 version specified in the Codified Ordinances with the most recent edition of the International Property Maintenance Code.

Attachments: [Ordinance No. 15-59](#)

Mayor Currin read the title of Ordinance No. 15-59, which constituted its third reading.

A motion was made by Mr. Wooldredge, seconded by Mr. Basil, that Ordinance No 15-59 be adopted. The motion carried by the following vote:

Aye: 7 - Mr. Smith, Dr. Williams, Mr. Wooldredge, Mr. Basil, Mr. DeSaussure, Mr. Hanink, and Mr. Kelemen

D. [15-62](#)

A RESOLUTION AMENDING SECTION 7 “ROADWAY,” AND SECTION 10 “ELECTRICAL REQUIREMENTS,” OF THE ENGINEERING STANDARDS FOR INFRASTRUCTURE CONSTRUCTION.

Executive Summary: Sections 7 and 10 of the City of Hudson Engineering Standards for Infrastructure Construction were last updated in 2001. Staff would like to update these sections to reflect various changes that have occurred since 2001.

Attachments:

[Section 7 - DRAFT Revisions \(4-14-15 Workshop\)](#)

[Section 10 - DRAFT Revisions \(4-14-15 Workshop\)](#)

[Section 7 - FINAL Revisions](#)

[Section 10 - FINAL Revisions](#)

[Resolution No. 15-62](#)

Mayor Currin read the title of Resolution No. 15-62, which constituted its third reading.

A motion was made by Mr. Basil, seconded by Mr. Smith, that Resolution No. 15-62 be adopted. The motion carried by the following vote:

Aye: 7 - Dr. Williams, Mr. Wooldredge, Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, and Mr. Smith

E. [15-63](#)

AN ORDINANCE AMENDING AND REPEALING VARIOUS SECTIONS OF CHAPTER 474 OF THE TRAFFIC CODE THAT REGULATE THE USE OF BICYCLES WITHIN THE CITY OF HUDSON.

Executive Summary: This Ordinance has been prepared at Mr. DeSaussure’s request.

Attachments:

[Ordinance No. 15-63](#)

Mr. Basil supported the proposed Code amendments regulating the use of bicycles. Mr. DeSaussure also provided support, stating that the current Code had some inconsistencies, and he supported cleaning up the language to mirror the Ohio Revised Code in regards to cycling traffic. He said these changes put Hudson in line with neighboring communities. Mayor Currin said that passage of this Ordinance will further document the City’s interest in having a bike-friendly community.

Mayor Currin read the title of Ordinance No. 15-63, which constituted its third reading.

A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, that Ordinance No. 15-63 be adopted. The motion carried by the following vote:

Aye: 7 - Mr. Wooldredge, Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, and Dr. Williams

- F. [15-64](#) **A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A NEW AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. 929.02 FOR JOHN E. AND SUSAN L. HAZENFIELD, 5457 STOW ROAD, HUDSON, OHIO.**

Executive Summary: Mr. and Mrs. Hazenfield have submitted the attached new Application for Placement of Farmland in an Agricultural District for their property on Stow Road.

Attachments: [Application for Placement of Farmland in Agricultural District](#)
 [Code Enforcement Memo 4-16-15](#)
 [Resolution No. 15-64](#)

Mayor Currin read the title of Resolution No. 15-64, which constituted its second reading.

- G. [15-66](#) **AN ORDINANCE ESTABLISHING THE RESIDENTIAL DEVELOPMENT ALLOCATION FOR THE 2015-2016 ANNUAL ALLOCATION PERIOD UNDER SECTION 1211.07 OF THE CODIFIED ORDINANCES.**

Executive Summary: This Ordinance would establish the Annual Growth Management Allocation at 125 plus the number of surplus allocations available at the time of adoption of this ordinance for the 2015-2016 allocation period as recommended by the City Manager.

Attachments: [Exec. Summary - Annual Review Report](#)
 [GM Annual Review Report](#)
 [20150413 PC Decision](#)
 [Ordinance No. 15-66](#)

Mayor Currin read the title of Ordinance No. 15-66, which constituted its second reading.

- H. [15-72](#) **AN ORDINANCE AMENDING SECTIONS 1042.03 AND 1042.04 OF THE STREETS, UTILITIES AND PUBLIC SERVICES CODE REVISING SEWER RATES FOR THE MUNICIPALITY.**

Executive Summary: This ordinance will amend the City's sewer rates.

Attachments: [Ordinance No. 15-72](#)

Mayor Currin read the title of Ordinance No. 15-72, which constituted its first reading, and he announced that a public hearing is scheduled for June 2, 2015.

- I. [15-73](#) **AN ORDINANCE AMENDING CHAPTER 254 OF THE CODIFIED ORDINANCES ENTITLED "EMPLOYEE HANDBOOK AND PERSONNEL RULES", TO ADOPT A CELLULAR PHONE USE AND ALLOWANCE POLICY.**

Executive Summary: This Ordinance adopts the City policy for cell phone use and allowance as approved by the Personnel Advisory and Appeals Board (PAAB) on April 2, 2015.

Attachments: [7.04 - Cell Phone Authorization - PAAB 4-2-2015](#)
[7.05 A - Cell Phone Allowance Policy - PAAB 4-2-2015](#)
[7.05 CI - City Issued Cell Phones - PAAB 4-2-2015](#)
[7.06 Cell Phone & Pager Use - PAAB 4-2-2015](#)
[Ordinance No. 15-73](#)

Mayor Currin read the title of Ordinance No. 15-73, which constituted its first reading.

J. [15-74](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN EXTENSION AND AMENDMENT TO THE DEVELOPMENT AGREEMENT WITH ALLSTATE INSURANCE COMPANY; AND DECLARING AN EMERGENCY.

Executive Summary: In 2012 the City of Hudson approved a three (3) year negotiated economic development electric rate with the Allstate Insurance Co. located on Boston Mills Road. The term of the existing agreement concludes on July 18, 2015. City Staff has participated in several meetings with Allstate Insurance representatives and has established a new “E” electric rate and associated terms moving forward. Staff now wishes for City Council to formally approve the new proposed Allstate rate agreement accordingly.

Attachments: [Resolution No. 15-74](#)

Mayor Currin read the title of Resolution No. 15-74, which constituted its first reading.

12. Executive Session

None.

13. Adjournment

There being no further business, Mayor Currin adjourned the Council meeting at 7:59 p.m.

William A. Currin, Mayor

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.