



City of Hudson, Ohio

Meeting Minutes - Draft City Council

Jeffrey L. Anzevino, Mayor
Christopher W. Foster, President of Council (Ward 2)
Christopher A. Banweg, Council Member (At-Large)
Karen E. Heater, Council Member (At-Large)
Nicole V. Kowalski, Council Member (At-Large)
Scott Ruffer, Council Member (Ward 4)
Katherine R. Schlademan, Council Member (Ward 1)
Skylar J. Sutton, Council Member (Ward 3)

Thomas J. Sheridan, City Manager
John Kolesar, City Solicitor
Aparna Wheeler, Clerk of Council

Tuesday, June 20, 2023

6:30 PM

Town Hall
27 East Main Street

Regular Council Meeting:

1. Call to Order

Mayor Anzevino called to order the meeting of Hudson City Council at 6:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 5 - Mr. Banweg, Mr. Foster, Mrs. Heater, Mrs. Kowalski and Mr. Ruffer

Absent: 2 - Ms. Schlademan and Mr. Sutton

Staff in Attendance: Mayor Anzevino and Ms. Wheeler, Clerk of Council.

2. Executive Session

A motion was made by Mr. Foster, seconded by Mr. Banweg, to enter into executive session to interview applicants for the Architectural & Historic Board of Review. Mayor Anzevino recessed the meeting at 6:31 p.m. after the motion carried unanimously by voice vote:

Aye: 5 - Mr. Banweg, Mr. Foster, Mrs. Heater, Mrs. Kowalski and Mr. Ruffer

Mayor Anzevino reconvened the meeting at 7:30 p.m.

3. Pledge of Allegiance to the Flag

4. Roll Call

Present: 6 - Mr. Banweg, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Mr. Ruffer and Ms. Schlademan

Absent: 1 - Mr. Sutton

Staff in Attendance: Mr. Sheridan, City Manager; Mr. Kolesar, City Solicitor; Ms. Wheeler, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, HCTV Production Assistant; Mrs. Behnke, Economic Development Manager; and Mr. Wash, Assistant Public Works Director.

5. Approval of the Minutes

A. [23-0053](#)

Minutes of Previous Council Meetings

Brief Description: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [June 6, 2023 Council Meeting Minutes - Draft](#)
[June 13, 2023 Council Workshop Minutes - Draft](#)

A motion was made by Mr. Foster, seconded by Mrs. Heater, to approve the minutes as submitted. The motion carried by the following vote:

Aye: 6 - Mr. Foster, Mrs. Heater, Mrs. Kowalski, Mr. Ruffer, Ms. Schlademan and Mr. Banweg

6. Proclamations

A. [23-0054](#)

Special Recognition of Ms. Ashton Swinford

Brief Description: Mayor Anzevino will recognize Ms. Ashton Swinford for winning the Women's Division of the Cleveland Marathon on May 21, 2023. Ms. Swinford will be in attendance to accept this Proclamation.

Attachments: [Ashton Swinford Cleveland Marathon Winner 2023](#)

Mayor Anzevino read the proclamation in its entirety.

7. Public Hearing

A. [23-75](#)

AN ORDINANCE AMENDING SECTION 1040.14 OF THE CODIFIED ORDINANCES, REVISING WATER RATES FOR WATER SERVICE PROVIDED TO CUSTOMERS OUTSIDE OF CITY LIMITS

Brief Description: This Ordinance will amend the City's water rates to charge an additional 50% to the water rates for customers outside of City limits unless an agreement setting other rates exists. The additional 50% to be

charged will be the City of Hudson or the City of Cleveland rate, whichever is greater.

Attachments: [1040.01 proposed - amended](#)
[1040.14 as amended 5-17-23 Water Rates](#)
[Ordinance No. 23-75](#)

Mayor Anzevino opened the public hearing at 7:35 p.m. There being no speakers, he closed the public hearing at 7:36 p.m.

8. Public Comments

Ms. Mimi Larsen Becker, 47 Laurel Lake Dr., representing the League of Women Voters, spoke about the greenhouse gas emissions study, in relation to reliable, cost effective sources of renewable energy and as well as existing effects of climate change on the City. She also thanked the Mayor and Council on the strong stand on the hate crime that occurred the previous weekend.

Mr. Jim Squyres, 157 Elm St., spoke in favor of the greenhouse gas inventory and having the City create a climate action plan.

Ms. Karen Farkas, 7286 Glastonbury Blvd., vice-chair of the Environmental Awareness Committee, stated that the Committee agreed with moving forward with the greenhouse gas study in order to set a baseline for the City to be more competitive in grant funding and attracting businesses.

Ms. Amy Knollstead, 19 Laurel Lake Dr., representing the League of Women Voters, addressed the financial benefits of implementing a greenhouse gas study.

Ms. Karen Lee, 7379 Stoneledge Circle, representing the League of Women Voters, spoke in favor of the greenhouse gas study in order to get a baseline.

Ms. Kathy Girard, 2370 Danbury Ln., representing the League of Women Voters, also spoke in support of the greenhouse gas inventory and noted that through surveys, emissions reductions are a concern of the community.

Ms. Sarah Norman, 2212 Edgeview Dr., spoke about the political nature of the greenhouse gas study and distributed two articles to Council.

Dr. Patricia Goetz, 16 College St., stated that the greenhouse gas study would provide data and direction for the City.

Ms. Julie Erickson, 7326 Hayward Rd., spoke about how governments want to reduce carbon emissions using different baselines, the negatives of lithium batteries, and how baseline data of Hudson would be affected by major interstates surrounding the City.

9. Correspondence and Council Comments

Mr. Ruffer thanked the Home and Garden Showcase and acknowledged the Hudson High School Golf Team and Hudson Junior Invitational at the Country Club.

Mr. Banweg thanked all the public speakers, applauded the Home and Garden event, and thanked the Economic Growth Board for their presentation.

Mrs. Kowalski thanked the Mayor and Council President Foster for the statement about Pride flag burning, but had a concern about the way it was handled. She would like to establish a protocol regarding statements on behalf of the full Council.

Mr. Foster reminded residents about the modified Council summer meeting schedule.

Ms. Schlademan also had concerns about the protocol with issuing statements on behalf of the full Council.

Mayor Anzevino described his actions leading up to the issuing of the statement and listed other events that he attended and will attend in the near future.

10. Report of Manager

Mr. Sheridan stated that there is no rain date for Independence Day fireworks noted on the website but it is July 5th. He also stated that Ms. Roberts was on vacation over the weekend and he took full responsibility for the how the statement was issued. He further stated that he would put a discussion item on the agenda about Council communications.

11. Appointments

A motion was made by Mr. Banweg, seconded by Ms. Schlademan, to re-appoint Mr. John Caputo and Mr. John Workley to full four-year terms on the Architectural & Historic Board of Review. The motion carried by the following vote:

Aye: 6 - Mrs. Heater, Mrs. Kowalski, Mr. Ruffer, Ms. Schlademan, Mr. Banweg and Mr. Foster

12. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Foster, seconded by Mr. Banweg, to suspend the rule requiring three readings. The motion carried by the following vote:

Aye: 6 - Mrs. Kowalski, Mr. Ruffer, Ms. Schlademan, Mr. Banweg, Mr. Foster and Mrs. Heater

Approval of the Consent Agenda

A motion was made by Mr. Foster, seconded by Mrs. Heater, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mr. Ruffer, Ms. Schlademan, Mr. Banweg, Mr. Foster, Mrs. Heater and Mrs. Kowalski

A. [23-0055](#) A Motion to Acknowledge the Timely Receipt of the May 2023 Monthly Financial Report

Brief Description: Financial summaries are provided each month for Council's review.

Attachments: [May 2023 Financial Report](#)

Motion 23-0055 was approved on the Consent Agenda.

B. [23-78](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THOMPSON ELECTRIC INC. FOR CONSTRUCTION SERVICES FOR THE EASTSIDE SUBSTATION

TRANSFORMER REPLACEMENT PROJECT.

Brief Description: This project involves the required construction services to install the transformer, voltage regulators and related equipment needed to complete this project.

Attachments: [Bid Tabulation - Eastside Substation Transformer Replacement Project.pdf](#)
[Hudson Eastside Substation Installation Bid Tabulation - FINAL.pdf](#)
[Resolution No. 23-78](#)

Resolution No. 23-78 was approved on the Consent Agenda.

- C. [23-79](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A RIGHT OF ENTRY CONSTRUCTION AGREEMENT WITH NORFOLK SOUTHERN RAILWAY COMPANY AND ESTABLISHING AN ACCOUNT FOR SAID AGREEMENT FOR THE OWEN BROWN STREET RECONSTRUCTION AND SIDEWALK PROJECT.**

Brief Description: As part of the upcoming “Owen Brown Street Reconstruction and Sidewalk Project” the Norfolk Southern Railway Company requires a Construction Agreement and Force Account to be executed prior to any construction.

Attachments: [Owen Brown St Sidewalk Exhibit](#)
[Construction Agreement](#)
[Resolution No. 23-79](#)

Resolution No. 23-79 was approved on the Consent Agenda.

- D. [23-80](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO RECEIVE BIDS AND ENTER INTO A CONTRACT FOR THE DISPOSAL OF THE OLD EASTSIDE SUBSTATION TRANSFORMER.**

Brief Description: This project involves the disposal of an existing General Electric Distribution Transformer currently located at the Eastside Substation.

Attachments: [Resolution No. 23-80](#)

Resolution No. 23-80 was approved on the Consent Agenda.

- E. [23-81](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT WITH ELIZABETH SLAGLE AS ACTING CLERK OF COUNCIL, AND DECLARING AN EMERGENCY.**

Brief Description: Due to circumstances related to FMLA, the City Manager has a need to contract with Mrs. Slagle to provide services related to Clerk of Council duties in the absence of Ms. Wheeler.

Attachments: [Independent Contractor Agmt w Elizabeth Slagle - updated execution copy \(updated for 6-20-23\)](#)
[Resolution No. 23-81](#)

Resolution No. 23-81 was approved on the Consent Agenda.

13. Legislation

- A. [23-71](#) **AN ORDINANCE AMENDING ORDINANCE NO. 22-143, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2023 BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS RELATED TO LEGAL FEES FOR 2023.**

Brief Description: This Ordinance will amend the 2023 budget for additional and/or amended appropriations as listed in the attached Exhibit A.

Attachments: [Legal Fees Exhibit A](#)
[Ordinance No. 23-71](#)

Mrs. Kowalski stated that she would abstain from voting on the legislation because a part of the legal fees were related to her lawsuit against the City regarding the December 6, 2022 censure. She further stated that Mr. Kolesar advised that she did not need to leave Council Chambers during any discussion but would do so if it eased the concerns of the other Councilmembers.

A motion was made by Mr. Foster, seconded by Mr. Banweg, that Ordinance No. 23-71 be adopted on third reading. The motion carried by the following vote:

Aye: 5 - Mr. Foster, Mrs. Heater, Mr. Ruffer, Ms. Schlademan and Mr. Banweg

Abstain: 1 - Mrs. Kowalski

- B. [23-72](#) **AN ORDINANCE AMENDING THE CITY'S PAY RANGE STRUCTURE AND PAY RANGE ASSIGNMENTS SCHEDULE ADOPTED BY ORDINANCE NO. 22-156 FOR THE VOLUNTEER FIREFIGHTERS.**

Brief Description: This Ordinance amends the annual salary adjustment for the City's non-bargaining unit employees. The City Manager is requesting Council approval to increase the Volunteer Firefighter's Hourly Reimbursements.

Attachments: [Exhibit A: 2023 pay ranges - Non Union - Final Updated 4-28-23 for Firefighters](#)
[Volunteer Paid on Call Departments Pay Ranges](#)
[Ordinance No. 23-72](#)

A motion was made by Mr. Banweg, seconded by Mr. Foster, that Ordinance No. 23-72 be adopted on third reading. The motion carried by the following vote:

Aye: 6 - Mr. Banweg, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Mr. Ruffer and Ms. Schlademan

- C. [23-75](#) **AN ORDINANCE AMENDING SECTION 1040.14 OF THE CODIFIED ORDINANCES, REVISING WATER RATES FOR WATER SERVICE PROVIDED TO CUSTOMERS OUTSIDE OF CITY LIMITS**

Brief Description: This Ordinance will amend the City's water rates to

charge an additional 50% to the water rates for customers outside of City limits unless an agreement setting other rates exists. The additional 50% to be charged will be the City of Hudson or the City of Cleveland rate, whichever is greater.

Attachments: [1040.01 proposed - amended](#)
 [1040.14 as amended 5-17-23 Water Rates](#)
 [Ordinance No. 23-75](#)

Mayor Anzevino read the title of Ordinance No. 23-75, which constituted its second reading.

- D. [23-76](#) **AN ORDINANCE ESTABLISHING SECTION 1040.081 IN THE CODIFIED ORDINANCES, TO REQUIRE NEW DEVELOPMENTS TO UTILIZE CITY WATER SERVICES, AND PROVIDING CITY COUNCIL FIRST RIGHT OF REFUSAL**
Brief Description: Ordinance to be added to the code establishing that all new development will be required to utilize city water unless Council votes to exempt that development
Attachments: [ORD 1040.081 - New Development Requires City Water](#)
 [section 1040.81 as amended 5-24-23](#)
 [Ordinance No. 23-76](#)

Mayor Anzevino read the title of Ordinance No. 23-76, which constituted its second reading.

- E. [23-77](#) **AN ORDINANCE AMENDING ORDINANCE NO. 16-46 AN ORDINANCE AMENDING CHAPTER 872, "TEMPORARY SPECIAL EVENTS," OF THE BUSINESS REGULATION CODE AND REPEALING ORDINANCE NO. 08-158 AND CHAPTER 810, "CIRCUSES AND CARNIVALS," OF THE BUSINESS REGULATIONS CODE.**
Brief Description: During 2023, City Council directed staff to review the special event fee structure. This legislation updates the special event fee structure put in place in 2016 to remove grandfathering of certain events and allow consistent application to all event organizers. Additionally, water hookup, electric hookup, and road closure fees have been decreased from the 2016 fee schedule.
Attachments: [Staff Report - Updated Special Event Fees Schedule 6.6.2023](#)
 [Resolution No. 23-77 \(Amended 6-20-23\)](#)

Mayor Anzevino read the title of Ordinance No. 23-77, which constituted its first reading.

A motion was made by Mr. Foster, seconded by Mr. Banweg, that Ordinance 23-77 be amended to reflect a re-classification from Ordinance to Resolution, as well as amending the title to read, "A Resolution Adopting and Instructing the City Manager to Apply a Temporary Events Fee Schedule, Pursuant to Ch. 872, to Any Event or Organization Hosting Such an Event, and Removing Any Exemptions Previously Granted, Effective January 1, 2024". The motion carried by the following vote:

Aye: 6 - Mr. Foster, Mrs. Heater, Mrs. Kowalski, Mr. Ruffer, Ms. Schlademan and Mr. Banweg

F. [23-82](#)

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AND SALE AGREEMENT WITH HUDSON DRIVE REALTY TO ACQUIRE REAL PROPERTY LOCATED AT 5431 HUDSON DRIVE, HUDSON, OHIO 44236 (PARCEL NOS. 30-01315 AND 30-01316) IN THE CITY OF HUDSON, OHIO, FOR PUBLIC PURPOSES AT A PRICE OF ONE MILLION NINE HUNDRED THOUSAND DOLLARS (\$1,900,000.00); AND DECLARING AN EMERGENCY.

Brief Description: Authorizing the City Manager to enter into an agreement for the Purchase of Property for new Public Works/HPP Building Site location. The Site may house other departments in the future, which may be moved to this location at a future date. The cost of the property is \$1,900,000.00 for the two (2) Summit County, Ohio parcels 30-01315 and 30-01316, currently owned by Hudson Drive Realty, located at 23611 Chagrin Boulevard, Unit #200, Cleveland, Ohio 44122.

Attachments: [Purchase Contract for Property on Hudson Drive - City Response to Seller Redlines MRD rev 053123](#)
[Resolution No. 23-82](#)

Mayor Anzevino read the title of Resolution No. 23-82, which constituted its first reading.

14. Adjournment

There being no further business, Council adjourned the regular Council meeting and recessed before the regular Workshop at 8:40 p.m.

Regular Workshop:

15. Call to Order

Mayor Anzevino called to order the workshop of Hudson City Council at 8:50 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22, and he handed the workshop over to President of Council Foster, in accordance with Council Rules.

Present: 6 - Mr. Banweg, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Mr. Ruffer and Ms. Schlademan

Absent: 1 - Mr. Sutton

Others & Staff in Attendance: Mr. Sheridan, City Manager; Mrs. Behnke, Economic Development Manager; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; and Mr. Leiter, HCTV Production Assistan.

16. Correspondence and Council Comments

None.

17. Discussion Items

A. [23-0056](#) Park Board Goals and Objectives

Brief Description: City Council has requested a list of goals and objectives from the Park Board for discussion in preparation for upcoming budget meetings.

Attachments: [2023 Goals Objectives](#)

Mr. King and Mr. Selden, Park Board members, presented the Park Boards goals and objectives for 2023. Council discussion followed on the various Park Board goals. Council requested that the Park Board provide an update at the end of year outlining their accomplishments for the year, issues and future improvements.

This matter was discussed.

B. [23-0057](#) Economic Growth Board Goals and Objectives

Brief Description: At the request of City Council, the Economic Growth Board has prepared an update on their achievements over the last year and the ongoing goals and objectives of the group.

Attachments: [Staff Memo - Economic Growth Board Goals](#)
[EGB Memo - Economic Growth Board Goals](#)

Mr. Curley and Ms. Henry, members of the Economic Growth Board, presented the goals and objectives of the Economic Growth Board. Council discussion followed, and there was Council consensus to stagger the member terms.

This matter was discussed.

C. [23-0058](#) Economic Development Boards and Commission Structure

Brief Description: Discussion of the structure of the Boards and Commissions that support the Economic Development function as requested by Council in the January 2023 Council Retreat.

Attachments: [Council Memo - Economic Development Boards and Councils](#)

Mrs. Behnke provided an overview of the tasks that the Economic Growth Board, Tax Incentive Review Council and the Economic Development Incentive Committee performs. She further provided staff's recommended changes for the Tax Incentive Review Council and the Economic Development Incentive Committee. Mrs. Behnke stated that she will set-up a meeting with the schools in July to discuss the proposed changes and will include Mr. Foster and Mr. Sheridan in that meeting.

This matter was discussed.

D. [23-0047](#) A follow-up Council Discussion on the Greenhouse Gas Baseline Inventory Mapping.

Brief Description: Consideration of a Greenhouse Gas Baseline Inventory to determine current emission levels for the City of Hudson.

Attachments: [Memo - GHG Inventory - June 20 Mtg](#)
[Staff Memo - GHG Inventory 5.5.523](#)
[Athens OH GHG Inventory \(PCFO\)](#)
[Kent OH Climate Action Plan \(Kermida\)](#)
[Oakland Park FL GHG Inventory \(ICLEI\)](#)
[Santa Fe NM GHG Inventory \(ICLEI\)](#)

Mr. Hannan stated that staff has provided examples of greenhouse gas inventories from three firms, documentation related to what is involved with an inventory, why communities pursue these efforts, and peer community information. Council discussion followed on what the City would do with this data after the study is performed. Mr. Foster suggested an Ad-Hoc committee be formed consisting of Mrs. Kowalski, Mrs. Heater and Mr. Banweg to discuss how to move forward.

This matter was discussed.

E. [TMP-6696](#) AN ORDINANCE AMENDING CHAPTERS 1205 “ZONING DISTRICTS-CITY OF HUDSON MAP” AND 1206 “USE REGULATIONS” OF THE LAND DEVELOPMENT CODE.

Brief Description: Land Development Code text amendment to establish expanded regulations relevant to the blending of proposed density for residential development adjacent to existing development.

Attachments: [LDC Update Residential Blending - City Council Memo 6.9.23](#)
[Draft Ordinance](#)

Mr. Hannan presented the proposed changes. Council discussion followed that included a 200 foot setback around the perimeter of future developments. Mr. Hannan stated that this item will be a first reading and referral to Planning Commission at the July 11, 2023, Council meeting.

This matter was discussed.

F. [23-0052](#) Continued Discussion on the Ad Hoc Water Expansion Project

Brief Description: City Staff would like to introduce and discuss with City Council the update of the City’s Water Expansion Project. City staff will present an outline of the discussions with the Ad Hoc Water Expansion Committee and provide a draft outline of the public input and schedule for the project.

Attachments: [Water Expansion Public Outreach Schedule](#)
[Overall Map with Five Areas of Expansion](#)
[Water System Expansion Funding at 2.5%](#)
[Water Expansion Flyer DRAFT 6-16-23](#)
[Let's Talk Hudson Weblink](#)
[Water Expansion Memo - Est General Fund Impact](#)

Mr. Kosco stated that staff has revised the resident handout to make it better to understand to the public and asked Council for their input. There was consensus to move forward with the new handout. Council discussion followed that included general questions on guidelines to connecting to City water.

This matter was discussed.

18. Proposed Consent Agenda for July 11, 2023, Council Meeting

- A. [TMP-6704](#) **AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT FOR THE PURCHASE OF ONE VEHICLE FOR THE EMS DEPARTMENT; AND DECLARING AN EMERGENCY.**
Brief Description: The purchase of one (1) Dodge Durango at Montrose Ford in Fairlawn that is for the Fire/EMS Department. This is part of the 2023 budgeted vehicles for Fire/EMS.
Attachments: [Draft Ordinance](#)

Mr. Sheridan stated that a vehicle has been located at Montrose Ford, and is currently on a 30-day hold, with purchase being made after Council approval on July 12, 2023.

This Ordinance was forwarded for further consideration at the July 11, 2023, Council meeting.

19. Proposed Legislation for July 11, 2023, Council Meeting

- A. [23-75](#) **AN ORDINANCE AMENDING SECTION 1040.14 OF THE CODIFIED ORDINANCES, REVISING WATER RATES FOR WATER SERVICE PROVIDED TO CUSTOMERS OUTSIDE OF CITY LIMITS**
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Brief Description: Land Development Code text amendment to establish expanded regulations relevant to the blending of proposed density for residential development adjacent to existing development.

Attachments: [LDC Update Residential Blending - City Council Memo 6.9.23](#)
[Draft Ordinance](#)

This Ordinance was forwarded for further consider at the July 11, 2023, Council meeting.

20. Items to be Added to Future Agendas

Mr. Foster requested discussion at a future workshop regarding a proposal by Solar Stone Finance for the installation of a solar farm to assist Hudson Public Power during peak periods.

21. Adjournment

There being no further discussion, Mr. Foster adjourned the Council workshop meeting at 10:45 p.m.

Jeffrey L. Anzevino, Mayor

Aparna Wheeler, Clerk of Council

Christopher W. Foster, President of Council

Thomas J. Sheridan, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services .

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules, and Section 220.031 (a) Rules for Workshop Meetings.