



City of Hudson, Ohio

Meeting Minutes - Draft City Council Workshop

Jeffrey L. Anzevino, Mayor
Christopher W. Foster, President of Council (Ward 2)
Christopher A. Banweg, Council Member (At-Large)
Michael W. Bird, Council Member (Ward 4)
Patricia L. Goetz, Council Member (Ward 1)
Karen E. Heater, Council Member (At-Large)
Nicole V. Kowalski, Council Member (At-Large)
Skylar J. Sutton, Council Member (Ward 3)

Thomas J. Sheridan, City Manager
Marshal Pitchford, City Solicitor & Special Counsel
Aparna Wheeler, Clerk of Council

Tuesday, November 26, 2024

7:30 PM

Town Hall
27 East Main Street

1. Call to Order

Mayor Anzevino called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22, and he handed the workshop over to President of Council Foster, in accordance with Council Rules.

Present: 7 - Mr. Banweg, Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Mr. Sutton

Others & Staff in Attendance: Mr. Sheridan, City Manager; Mr. Ersing, Assistant IT Director; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Innovation & Technology Director; Mr. Leiter, HCTV Production Assistant; Mrs. Havranek, Human Resources Manager, and Mr. Powell, Assistant Public Works Director.

2. Correspondence and Council Comments

Mr. Banweg thanked businesses for attending the Business Appreciation Breakfast earlier that day and provided an update on the Fire/EMS Needs Study, noting that the staffing model still needed to be reviewed.

Dr. Goetz read a letter into the record from a resident regarding State Route 303 safety improvements.

Mrs. Kowalski asked if the City could work with the Village of Boston Heights to board up windows at the old hotel on Dean Memorial Parkway in order to prevent further vandalism and crime.

Mrs. Heater provided a Board of Zoning and Building Appeals update.

Mr. Sutton provided a Tree Commission update, noting that the City Arborist is retiring.

Mayor Anzevino spoke to kids at East Woods Intermediate School about government, decorated a tree at Case Barlow Farm, reminded residents about the cold weather clothing drive, announced the name of the new street

sweeper as the "Hudson Hurricane", noted the Hudson Home for the Holiday Extravaganza event is this Friday, announced that Boy Scout Troop #333 will be selling trees, and encouraged residents to shop Small Business Saturday.

Mr. Foster attended a service-learning presentation at the high school and commended students on their projects.

3. Discussion Items

- A. [24-0115](#) **A Discussion regarding the effort to expand Fiber to the Residents.**
Brief Description: The Fiber to the Residents Ad Hoc Committee and Staff are prepared to discuss the feasibility and next steps to expand Velocity Broadband fiber services to residents in Hudson who do not have fiber service today.

Mr. Ersing and Mr. Leedham provided an overview of the findings of the Fiber to the Home Subcommittee and presented a proposal for Council's review, with the intention of providing fiber to those areas that do not have it at this time.

Discussion followed regarding the phased four-year rollout, financial model, resident satisfaction with existing internet service, next steps for a consultant RFP and construction.

This matter was discussed.

- B. [24-0090](#) **Follow-up: High-Intensity Activated Crosswalk (HAWK) Signal**
Brief Description: This is a follow-up discussion from September 12, 2024, Council Workshop. Council requested staff review the possible installation of a Pedestrian Hybrid Beacon (aka High-Intensity Activated Crosswalk signal, or "HAWK" Signal), on Aurora Street at E. Main Street or the mid-block crossing on N. Main Street. In addition, staff will review conceptual, road widening options along Aurora Street to improve congestion at the intersection of Aurora Street and N. Main Street.

Attachments: [Pedestrian Hybrid Beacon Justification Study 11-14-24](#)
[Concept Sidewalk Along South Side of Aurora](#)
[Aurora at E Main - Existing Conditions](#)
[Aurora at E Main - Alt 1 - Radius Improvements](#)
[Aurora at E Main - Alt 2 - Radius & Road Improvements](#)

Mr. Kosco provided a summary of events leading up to the discussion on Pedestrian Hybrid Beacon (a.k.a. HAWK) signals, with the recommendation not to install this kind of signal. Mr. Kosco described other changes that could be made near Aurora and E. Main St.

Council discussion followed regarding the parking spaces on Aurora St., crosswalks versus HAWK signals, and if audible signals are available for RRFB's. There was consensus to return to Council after the adaptive signals have been installed to see if traffic is improved on Aurora St.

This matter was discussed.

- C. [24-0116](#) **W. Streetsboro Road (SR 303) Safety Improvements**
Brief Description: City staff will present the improvements planned for construction along W. Streetsboro Street (SR 303) from Boston Mills Road to

Atterbury Boulevard.

Attachments: [Existing Exhibit](#)
[ODOT Study Recommendations](#)
[ODOT Safety Improvements Study 2022](#)
[Final Design](#)

Mr. Kosco stated that ODOT provided funds for the safety study and some improvements, with the recommendation to include green space and bump-outs. Councilmembers requested to stripe the road first before changing bump-outs and adding permanent green space. Mr. Sheridan will return to Council with a discussion item in January.

This matter was discussed.

- D.** [24-0117](#) **Discussion of the City’s Memorial Tree Program**
Brief Description: With addition of the many memorial trees in the downtown district, staff would like to consider placing memorial trees in other city owned areas of the City.

Mr. Sutton provided a background on the Memorial Tree program, stating that the Downtown green is saturated but other locations such as parks, public properties and public right-of-ways could be considered, with park benches as an alternative, and the creation of an endowment to collect donations for plantings instead of a specific tree planting. There was consensus to get more information from the Tree Commission and return to Council with a recommendation.

This matter was discussed.

- E.** [24-152](#) **AN ORDINANCE ADOPTING THE CITY OF HUDSON’S GENERAL FUND BUDGET OVERAGE COMMITMENT FOR HUDSON INFRASTRUCTURE.**

Brief Description: This is an Ordinance directing the Finance Department to prepare draft appropriations for certain uses, at least in part, in an amount equal to any excess General Fund carryover balance.

Attachments: [Ordinance No. 24-152](#)

There was some concern that the legislation would strong-arm future Councils to use excess funds on infrastructure when it may be needed to be used elsewhere. Other members stated that the ordinance would force a discussion on how to use the funds, require a report on unfunded projects, and provide flexibility in spending.

This matter was discussed.

4. Proposed Consent Agenda for December 3, 2024, Council Meeting

- A.** [24-0120](#) **A Motion to Approve the Proposed 2025 City Council Meeting Schedule.**

Brief Description: A proposed meeting schedule for the new year has been prepared for Council’s review and approval.

Attachments: [Meetings Schedule 2025](#)
[2025 Council Calendar Overview](#)

There was Council consensus to schedule a combined meeting and workshop on November 18 and November 25, 2025.

This item was forwarded to the December 3, 2024, Council meeting.

- B. [24-0121](#) **A Motion Directing the Clerk to Send Notice to the Ohio Division of Liquor Control Indicating No Request for a Hearing Regarding a New Permit to Sell Alcoholic Beverages for Regal Cinemas Inc, 5339 Darrow Rd, Hudson, OH, 44236.**

Brief Description: The Clerk is in receipt of the attached Notice to Legislative Authority dated November 15, 2024, from the Ohio Division of Liquor Control concerning the opportunity to request a hearing regarding this permit. The City's response must be postmarked no later than December 9, 2024.

Attachments: [Notice to Legislative Authority - Regal Cinemas Inc](#)

This item was forwarded to the December 3, 2024, Council meeting.

- C. [24-0122](#) **A Motion Directing the Clerk to Send Notice to the Ohio Division of Liquor Control Indicating No Request for a Hearing Regarding a New Permit to Sell Alcoholic Beverages for NC Soccer Club Inc, DBA NC Soccer Club, 5661 Stow Rd., Hudson.**

Brief Description: The Clerk is in receipt of the attached Notice to Legislative Authority dated November 18, 2024, from the Ohio Division of Liquor Control concerning the opportunity to request a hearing regarding this permit. The City's response must be postmarked no later than December 14, 2024.

Attachments: [Notice to Legislative Authority - NC Soccer Club Inc](#)

Responding to a question, Mr. Sheridan stated he would get more information on whether this was a new permit or an existing one.

This item was forwarded to the December 3, 2024, Council meeting.

- D. [24-0123](#) **A Motion Directing the Clerk to Send Notice to the Ohio Division of Liquor Control Indicating No Request for a Hearing Regarding the Transfer of a Permit to Sell Alcoholic Beverages for Hudson Gas LLC, 5915 Darrow Rd, Hudson from A&Y Silmi Corp, 5915 Darrow Rd., Hudson.**

Brief Description: The Clerk is in receipt of the attached Notice to Legislative Authority dated November 18, 2024, from the Ohio Division of Liquor Control concerning the opportunity to request a hearing regarding this permit. The City's response must be postmarked no later than December 16, 2024.

Attachments: [Notice to Legislative Authority - Hudson Gas LLC](#)

This item was forwarded to the December 3, 2024, Council meeting.

- E. [24-0124](#) **A Motion of City Council to Approve the City Manager's Recommendation to Appoint Mr. Brian Griffith as Assistant City**

Manager.

Brief Description: Pursuant to Charter Section 5.04(a), a majority of City Council members must approve the City Manager's recommendation to appoint an Assistant City Manager.

This item was forwarded to the December 3, 2024, Council meeting.

- F. [24-143](#) **AN ORDINANCE AMENDING ORDINANCE NO. 23-134, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2024 BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS.**
Brief Description: This Ordinance will amend the 2024 budget for additional and/or amended appropriations as listed in the attached Exhibit A.
Attachments: [2024 General Fund Carryover](#)
[Exhibit A](#)
[Ordinance No. 24-143](#)

This Ordinance was forwarded to the December 3, 2024, Council meeting.

- G. [24-144](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH TRUERX FOR CERTAIN HEALTH BENEFIT PLAN SERVICES; AND DECLARING AN EMERGENCY.**
Brief Description: The City of Hudson provides certain health benefits (medical and prescription drug coverage) to regular full-time city employees. The attached legislation seeks Council's authorization for the City Manager to enter into a contract with TrueRX to provide prescription drug administration for the period of January 1, 2025, through December 31, 2025.
Attachments: [Resolution No. 24-144](#)

This Resolution was forwarded to the December 3, 2024, Council meeting.

- H. [24-145](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MUTUAL HEALTH SERVICES (MHS) FOR CERTAIN HEALTH BENEFIT PLAN SERVICES; AND DECLARING AN EMERGENCY.**
Brief Description: The City of Hudson provides certain health benefits (medical and prescription drug coverage) to regular full-time city employees. The attached legislation seeks Council's authorization for the City Manager to enter into a contract with Mutual Health Services (MHS) to provide claims administration for the period of January 1, 2025, through December 31, 2025.
Attachments: [Resolution No. 24-145](#)

This Resolution was forwarded to the December 3, 2024, Council meeting.

- I. [24-146](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BRM SPECIALTY FOR CERTAIN**

HEALTH BENEFIT PLAN SERVICES; AND DECLARING AN EMERGENCY.

Brief Description: The City of Hudson provides certain health benefits (medical and prescription drug coverage) to regular full-time city employees. The attached legislation seeks Council's authorization for the City Manager to enter into a contract with BRM Specialty to provide stop loss insurance for the period of January 1, 2025, through December 31, 2025.

Attachments: [Resolution No. 24-146](#)

This Resolution was forwarded to the December 3, 2024, Council meeting.

- J. [24-147](#) **A RESOLUTION EXPRESSING THE INTENT OF THE CITY OF HUDSON IN 2025 TO SELL BY INTERNET AUCTION PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES AND OTHER PROPERTY REFERENCED IN REVISED CODE §721.15 WHICH ARE NO LONGER NEEDED FOR PUBLIC USE OR ARE OBSOLETE OR UNFIT FOR THE USE FOR WHICH THEY WERE ACQUIRED.**
- Brief Description:** Staff is requesting permission to use govdeals.com and other similar services to dispose of unneeded, obsolete, or unfit equipment. This is a required annual renewal of agreement for Govdeals online auction services.
- Attachments:** [Resolution No. 24-147](#)

Mr. Sutton requested that this process be highlighted on the City website.

This Resolution was forwarded to the December 3, 2024, Council meeting.

- K. [24-148](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE EQUIPMENT, MATERIALS, SUPPLIES AND SERVICES FOR THE CITY'S PUBLIC UTILITY AND VELOCITY BROADBAND SERVICES OPERATIONS ON AN AS-NEEDED BASIS DURING THE YEAR 2025.**
- Brief Description:** This annual resolution requests permission allowing the Public Works Department to make purchases of equipment, materials, supplies and services in the operational area of the municipal utilities and Velocity Broadband service operation that will exceed \$25,000 based on the 2025 approved budget.
- Attachments:** [Exhibit A: HPP-Velocity Permission to Purchase \(Nov. 2024\)](#)
[Resolution No. 24-148](#)

This Resolution was forwarded to the December 3, 2024, Council meeting.

- L. [24-149](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER, DURING THE YEAR 2025, TO ADVERTISE FOR BIDS OR TO UTILIZE THE VARIOUS CHARTER-AUTHORIZED GOVERNMENTAL COMPETITIVE PURCHASING PROGRAMS AND ENTER INTO CONTRACTS FOR**

CONSTRUCTION MATERIALS, SUPPLIES, SERVICES, AND EQUIPMENT.

Brief Description: This Resolution would authorize the advertisement, receipt of bids and award of contracts for capital items, services, equipment, and materials and supplies for Public Works operations as included in the approved 2025 Annual Budget.

Attachments: [Exhibit A: Contracts for Competitive Bidding or Cooperative Bidding and Award of Contracts](#)
[Resolution No. 24-149](#)

This Resolution was forwarded to the December 3, 2024, Council meeting.

- M. [24-153](#) **AN ORDINANCE AMENDING CHAPTER 254 OF THE CODIFIED ORDINANCES ENTITLED “EMPLOYEE HANDBOOK AND PERSONNEL RULES”, AS INITIALLY ADOPTED AND AS SUBSEQUENTLY AMENDED FROM TIME TO TIME BY CITY COUNCIL.**

Brief Description: This ordinance authorizes amendments to the Employee Handbook and Personnel Rules, as approved by the Personnel Advisory and Appeals Board (PAAB) on September 30, 2024.

Attachments: [Council Summary 2024](#)
[Exhibit A: 2024 Employee Handbook Redlined Copy - Draft](#)
[Ordinance No. 24-153](#)

Councilmembers had questions about the take-home vehicle policy and the social media policy. There was consensus to move the ordinance from Consent to Legislation to allow more time for discussion.

This Ordinance was forwarded to the December 3, 2024, Council meeting.

- N. [24-150](#) **A RESOLUTION DECLARING A 3 MONTH MORATORIUM ON ACCEPTING FOR FILING AND CONSIDERATION, REVIEW AND APPROVAL OF ALL NEW APPLICATIONS FOR MARIJUANA RELATED ACTIVITIES IN THE CITY OF HUDSON; AND DECLARING AN EMERGENCY.**

Brief Description: A proposed resolution to extend a moratorium regarding marijuana related activities.

Attachments: [Resolution No. 24-150](#)

This Resolution was forwarded to the December 3, 2024, Council meeting.

5. Proposed Legislation for December 3, 2024, Council Meeting

- A. [24-104](#) **AN ORDINANCE AMENDING CHAPTERS 1205.09 AND 1205.11 OF THE LAND DEVELOPMENT CODE RELEVANT TO DISTRICT REGULATION SETBACKS FOR ADJACENT RESIDENTIAL PROPERTIES.**

Brief Description: Land Development Code Amendment to require uses within D6 and D8 that are adjacent to residentially used properties to be increased to match the setbacks required when such uses are adjacent to residentially zoned properties.

Attachments: [LDC Amendment - 1205 D6 and D8 Setback to adjacent residential property](#)
[Ordinance No. 24-104](#)

Ordinance No. 24-104 was forwarded to the December 3, 2024, Council meeting.

- B. [24-105](#) **AN ORDINANCE AMENDING CHAPTER 1206.05 OF THE LAND DEVELOPMENT CODE RELEVANT TO NON-CONFORMING RESIDENTIAL USES.**

Brief Description: Land Development Code Amendment to provide greater ability of existing non-conforming residential properties to rebuild or expand an existing dwelling on an existing parcel.

Attachments: [LDC Amendment - Section 1206.05\(4\)\(B\) Non-conforming residential use](#)
[Ordinance No. 24-105](#)
[PC Signed Decision](#)
[Ordinance No. 24-105 \(amended for 12-17-24\)](#)

Ordinance No. 24-105 was forwarded to the December 3, 2024, Council meeting.

- C. [24-131](#) **A RESOLUTION ACCEPTING THE CITY MANAGER'S RECOMMENDATION NOT TO IMPLEMENT THE GROWTH MANAGEMENT RESIDENTIAL DEVELOPMENT ALLOCATION SYSTEM DURING CALENDAR YEAR 2025.**

Brief Description: The City is not removing the Growth Management Allocation System; however, because of no appreciable population change, the system would not be implemented for 2025.

Attachments: [GM Report memo to Council for YR2025](#)
[Resolution No. 24-131](#)

Resolution No. 24-131 was forwarded to the December 3, 2024, Council meeting.

- D. [24-132](#) **A RESOLUTION ADOPTING IN CONCEPT THE 2026-2030 WALK AND BIKE HUDSON PLAN.**

Brief Description: The draft Walk and Bike Hudson Plan has been prepared for Council discussion.

Attachments: [Walk and Bike Plan 2026-2030 11.21.24 - For Adoption in concept](#)
[Walk and Bike Plan Appendices A B C D 11.21.24 For Adoption in concept](#)
[Staff Memo](#)
[Walk & Bike Plan Update - October 2024](#)
[Walk and Bike Plan 2026-2030 - Draft](#)
[Appendices A B C](#)
[Resolution No. 24-132](#)

Resolution No. 24-132 was forwarded to the December 3, 2024, Council meeting.

E. [24-133](#) **AN ORDINANCE RELEASING THE RESERVATION STRIP WITHIN THE PINE TRAILS SUBDIVISION.**

Brief Description: Request to remove the reservation strip within the Pine Trails Subdivision to provide access to the abutting 18.16 acres which is no longer anticipated for extension of the subdivision.

Attachments: [Applicant letter 9.23.24](#)
[Nye 18 Acre Boundary Survey](#)
[Pine Trails Phase I](#)
[Exhibit A: Pine Trails - GIS Overview](#)
[Ordinance No. 24-133](#)

Ordinance No. 24-133 was forwarded to the December 3, 2024, Council meeting.

F. [24-151](#) **AN ORDINANCE AMENDING SECTION 4, “STORM COLLECTION” AND SECTION 5, “STORM WATER MANAGEMENT,” OF CHAPTER 1419, “ENGINEERING STANDARDS FOR INFRASTRUCTURE CONSTRUCTION” OF THE BUILDING AND HOUSING CODE.**

Brief Description: The City of Hudson’s Engineering Standards Section 4 - Storm Collection and Section 5 - Storm Water Management were last updated in 2018. Staff would like to update these sections to reflect recommended higher storm water conveyance and flood mitigation standards and various changes due to industry standards that have changed since the last updates.

Attachments: [Summary of Changes](#)
[Exhibit A: Section 4 Redlined Version 11-26-2024](#)
[Exhibit B: Section 5 Redlined Version 11-26-2024](#)
[Ordinance No. 24-151](#)

Mr. Sutton thanked staff for moving so quickly on the code changes.

This Ordinance was forwarded to the December 3, 2024, Council meeting.

G. [24-152](#) **AN ORDINANCE ADOPTING THE CITY OF HUDSON’S GENERAL FUND BUDGET OVERAGE COMMITMENT FOR HUDSON**

INFRASTRUCTURE.

Brief Description: This is an Ordinance directing the Finance Department to prepare draft appropriations for certain uses, at least in part, in an amount equal to any excess General Fund carryover balance.

Attachments: [Ordinance No. 24-152](#)

This Ordinance was forwarded to the December 3, 2024, Council meeting.

6. Items to be Added to Future Agendas

A proclamation for Red Kettle Day will appear on the December 3, 2024, agenda.

7. Adjournment

There being no further business, Mr. Foster adjourned the workshop at 9:45 p.m.

Christopher W. Foster, President of Council

Thomas J. Sheridan, City Manager, Clerk of Council Pro Tempore

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.