



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

William A. Currin, Mayor

Hamilton DeSaussure, Jr., City Council President (At-Large)

David A. Basil, City Council Member (Ward 2)

Dennis N. Hanink, City Council Member (Ward 1)

Alex D. Kelemen, City Council Member (Ward 3)

Keith W. Smith, City Council Member (Ward 4)

J. Daniel Williams, City Council Member (At-Large)

William D. Wooldredge, City Council Member (At-Large)

Jane Howington, City Manager

R. Todd Hunt, City Solicitor

Elizabeth A. Slagle, Clerk of Council

Tuesday, October 6, 2015

7:30 PM

Town Hall

1. Call to Order

Mayor Currin called to order the meeting of Hudson City Council at 7:32 p.m.

2. Pledge of Allegiance to the Flag

3. Roll Call

Present: 7 - Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams and Mr. Wooldredge

Staff in Attendance: Ms. Howington, City Manager; Mr. Hunt, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager for Operations; Mr. Hannan, City Planner; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Finance Director; Mr. Leiter, Production Assistant; Mr. Richardson, Community Development Director; Ms. Roberts, Communications Manager; Mr. Sheridan, City Engineer; Ms. Soloman, Associate Planner; and Mr. Wiedie, Economic Development Director.

4. Approval of the Minutes

A. [15-0108](#)

MINUTES OF PREVIOUS COUNCIL MEETINGS.

Executive Summary: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments:

[September 14, 2015 Special Council Meeting Minutes - DRAFT](#)

[September 15, 2015 Council Meeting Minutes - DRAFT](#)

[September 22, 2015 Council Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

5. Public Hearings

A. [15-61](#) AN ORDINANCE AMENDING APPENDIX D, "ARCHITECTURAL AND DESIGN STANDARDS", OF THE LAND DEVELOPMENT CODE AT SECTION III-2b.

Executive Summary: The amendment would generally permit the use of modern or so-called substitute materials on historic structures when repair is not feasible.

Attachments: [PC Decision \(8-10-2015\)](#)
[PC Staff Report w/ Attachments \(8-10-2015\)](#)
[Ordinance No. 15-61 \(original version with AHBR proposed amendments\)](#)
[Ordinance No. 15-61 \(proposed amended version including PC recommendations\)](#)
[Ordinance No. 15-61 \(as amended 10-20-2015\)](#)

Mayor Currin opened the public hearing for Ordinance No. 15-61 at 7:35 p.m.

Ms. Virginia Rogers, resident of 175 Aurora Street and former member of the Architectural and Historic Board of Review (AHBR), said that she helped craft the present Architectural Design Standards and remains opposed to modifications, but she appreciated the pressure the Board has faced to allow newer materials in certain cases. She said that if Council passes this Ordinance, substitute materials should be used as the exception, not the norm; the AHBR will need support from Council; and some contractors may recommend the most expedient materials solution, but not necessarily the most appropriate. She said that Hudson's historic district is envied for the integrity and authenticity of its structures, and she urged Council to consider the proposed changes carefully and to act to provide protection to preserve Hudson's historic structures, (see printed comments attached to record copy of these minutes).

Mrs. Julie Ann Hancsak, resident of 60 Division Street and President of Hudson Heritage Association, said that she has been involved as a representative of HHA in the discussions surrounding the proposed changes to the Architectural and Design Standards. She said that preserving Hudson's historic streetscape affects economic development, real estate values, and quality of life, and is supported by the City's mission statement. She said that if this Ordinance is passed, AHBR must interpret the revised standards consistently and fairly. She said that the proposed changes involve complex subjects, and HHA will offer assistance on complicated cases. She expressed concern regarding maintenance and a need for stricter code enforcement, and she urged Council to be sensitive to the role that preservation plays in defining Hudson's quality of life. (see printed comments attached to record copy of these minutes).

Ms. Allyn Marzulla, resident of 5381 Brooklands Drive and AHBR Chair, spoke as a dedicated volunteer and proud Hudson citizen of this beautiful, historic city. She said that AHBR has considered this matter since 2012, and the proposed text amendment to the Architectural and Design Standards provides for "the allowance to consider use of substitute material on historic properties under certain circumstances." She explained that the AHBR reviews each application based upon its own specific circumstances, and she said that passage of Ordinance No. 15-61 would not provide carte blanche for use of substitute materials on historic buildings, and that they should be used only on a limited basis. As an AHBR member, she considered herself a steward of Hudson, charged with protecting the beauty, character, history, and value of Hudson for present and future generations. (see printed comments attached to record copy of these minutes).

Mayor Currin closed the public hearing at 7:48 p.m.

A public hearing was held for Ordinance No. 15-61.

6. Public Comments

None.

7. Correspondence and Council Comments

Mr. Basil announced that the next Ward 2 Open Forum will be held at 7:30 p.m. on Monday, October 26, 2015, at the Barlow Community Center.

Dr. Williams thanked staff, fellow Council members, and Hudson citizens for their recent concerns and prayers, and he said he was feeling much better.

8. Report of Manager

None.

9. Appointments

Mr. DeSaussure announced that the City is accepting applications for openings on the Cable Television Advisory Committee and the Planning Commission. He encouraged interested citizens to apply by the October 23, 2015, deadline.

10. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Smith, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of items on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams and Mr. Wooldredge

Approval of the Consent Agenda

A motion was made by Mr. Basil, seconded by Mr. Smith, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams, Mr. Wooldredge and Mr. Basil

- A. [15-142](#) **A RESOLUTION AUTHORIZING AND DIRECTING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS FOR ATHLETIC FIELD LIGHTING REPLACEMENT AT OAK GROVE PARK; AND DECLARING AN EMERGENCY.**

Executive Summary: Staff is seeking permission to receive bids to replace existing athletic field lighting at Oak Grove Park.

Attachments: [Resolution No. 15-142](#)

Resolution No. 15-142 was passed on the Consent Agenda.

- B. [15-143](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CHANGE ORDER TO THE CONTRACT WITH RONYAK PAVING, INC. UNDER THE 2015 ASPHALT RESURFACING AND RECONSTRUCTION PROGRAM FOR BARLOW FARM PARK; AND DECLARING AN EMERGENCY.**

Executive Summary: Due to some unforeseen circumstances that arose during construction of the Barlow Farm Park parking lot, the construction costs for the parking lot went over the 10% contingency amount and several areas of the existing driveway will need restored.

Attachments: [Resolution No. 15-143](#)

Resolution No. 15-143 was passed on the Consent Agenda.

- C. [15-144](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH PALMER & SON EXCAVATING FOR THE WILLIAMSBURG COLONY STORM SEWER IMPROVEMENT PROJECT; AND DECLARING AN EMERGENCY.**

Executive Summary: This project involves the removal and replacement of an existing 18" storm sewer, located in a City Storm easement that has failed behind #5752 Williamsburg Circle in the Williamsburg Colony Subdivision.

Attachments: [Bid Tabulation](#)
 [Resolution No. 15-144](#)

Resolution No. 15-144 was passed on the Consent Agenda.

- D. [15-145](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO CONTRACT FOR THE PURCHASE OF ROAD SALT THROUGH THE COMMUNITY UNIVERSITY EDUCATION PURCHASING ASSOCIATION (C.U.E.) PROGRAM FOR THE 2015-2016 WINTER SEASON.**

Executive Summary: The Public Works Department budgets annually for the purchase of road salt for de-icing city streets for winter traffic safety. The Public Works Department seeks City Council approval to purchase road salt from the vendor Cargill Incorporated participating in the CUE (Community, University and Education Purchasing Association).

Attachments: [Resolution No. 14-155, Permission to Bid](#)
 [2015-2016 CUE SALT BID TAB](#)
 [Resolution No. 15-145](#)

Resolution No. 15-145 was passed on the Consent Agenda.

- E. [15-146](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE ROAD SALT CONVEYANCE SERVICES FOR THE 2015-2016 WINTER SEASON.**
Executive Summary: Each year the Public Works Department solicits prices for the conveying of delivered road salt into the City salt dome. Staff wishes to award the salt conveying contract for the 2015-2016 winter season.
Attachments: [Resolution No. 14-155, Permission to Bid](#)
 [Resolution No. 15-146](#)

Resolution No. 15-146 was passed on the Consent Agenda.

- F. [15-147](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE-PURCHASE AGREEMENT WITH EXCELLANCE, INC. FOR A REMOUNT AMBULANCE VEHICLE FOR USE BY THE EMERGENCY MEDICAL SERVICE; AND DECLARING AN EMERGENCY.**
Executive Summary: Since 2004 EMS has been replacing its Ambulances every 6 years, one every two years. This allows the EMS Department to control their repair costs as the drive train warranties are 5 year or 100,000 miles and at the same time keep the fleet reliable. Additionally EMS has chosen to once again remount the Ambulance rather than replace the vehicle. This action results in a savings of over \$89,000.
Attachments: [EMS Ambulance Remount Contract 2015 \(9/28/15\)](#)
 [Resolution No. 15-147](#)

Resolution No. 15-147 was passed on the Consent Agenda.

- J. [15-151](#) **A RESOLUTION DECLARING THE CITY'S INTENT TO APPROPRIATE PROPERTY FROM COER PROPERTIES, TRAILS OF HUDSON TWO, LLC AND MILKMART PROPERTY II, LLC FOR THE MAKING OF ROADS OPEN TO THE PUBLIC WITHOUT CHARGE; AND DECLARING AN EMERGENCY.**
Executive Summary: Acquisition of these properties was discussed in Executive Session on September 22, 2015.
Attachments: [Resolution No. 15-151](#)

Resolution No. 15-151 was passed on the Consent Agenda.

- L. [15-153](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AMENDMENT OF A CONTRACT WITH LIGHTOWER FIBER NETWORKS, LLC. TO INCREASE BANDWIDTH CAPABILITY FOR THE CITY'S VELOCITY BROADBAND SERVICES; AND DECLARING AN EMERGENCY.**

Executive Summary: Velocity Broadband's current internet provider contract with Lightower Fiber Networks (formerly Fiber Technologies Networks, LLC) established initial bandwidth service pricing and pricing to upgrade service bandwidth as customer demands would require. The broadband staff now seeks to execute those upgrades to provide increased bandwidth to existing and future customers.

Attachments: [Resolution No. 15-153](#)

Resolution No. 15-153 was passed on the Consent Agenda.

Items Removed from the Consent Agenda

- G. [15-148](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH GREAT LAKES DATA SYSTEMS (GLDS) FOR THE PURCHASE AND IMPLEMENTATION OF BROADBAND MANAGEMENT SOFTWARE; AND DECLARING AN EMERGENCY.**

Executive Summary: The Velocity Broadband project team has completed the process of evaluating broadband management and provisioning software. Staff has evaluated three (3) potential options and has made a final software selection. Staff now wishes to purchase and implement the software.

Attachments: [Resolution No. 15-148](#)

Mr. Wooldredge asked that Resolution No. 15-148 be removed from the Consent Agenda. He asked administration to provide an update regarding the total project at the next workshop.

Mr. DeSaussure questioned the difference in bids, and Ms. Howington explained the contract services and said that reasons for the cost differences range from name brand to integration with other services, numbers of clients served, and multi-year contracts. She noted that GLDS had good reference checks, and that IT staff supports this selection. Discussion followed regarding the City's ability to cancel or change the contract.

Ms. Howington also provided an update on the pilot project.

A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of Resolution No. 15-148. The motion carried by the following vote:

Aye: 7 - Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams, Mr. Wooldredge, Mr. Basil and Mr. DeSaussure

A motion was made by Mr. Wooldredge, seconded by Mr. Smith, to pass Resolution No. 15-148. The motion carried by the following vote:

Aye: 7 - Mr. Kelemen, Mr. Smith, Dr. Williams, Mr. Wooldredge, Mr. Basil, Mr. DeSaussure and Mr. Hanink

H. [15-149](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE COUNTY OF SUMMIT FOR ANIMAL CONTROL SERVICES; AND DECLARING AN EMERGENCY.

Executive Summary: The City utilizes the services of the County of Summit, Animal Control Division relative to the capture of stray cats and dogs, and the existing contract has lapsed.

Attachments: [Animal Control Contracts](#)
[Resolution No. 15-149](#)

Mr. Wooldredge asked that Resolution No. 15-149 be removed from the Consent Agenda. He asked if the City coordinates local reports of missing animals with this County program. Ms. Howington said that she would look into the matter and report to Council.

A motion was made by Mr. Wooldredge, seconded by Mr. Basil, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of Resolution No. 15-149. The motion carried by the following vote:

Aye: 7 - Mr. Smith, Dr. Williams, Mr. Wooldredge, Mr. Basil, Mr. DeSaussure, Mr. Hanink and Mr. Kelemen

A motion was made by Mr. Wooldredge, seconded by Dr. Williams, to pass Resolution No. 15-149. The motion carried by the following vote:

Aye: 7 - Dr. Williams, Mr. Wooldredge, Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen and Mr. Smith

I. [15-150](#) AN ORDINANCE AMENDING SECTIONS 295.01 AND 295.02 OF THE ADMINISTRATIVE CODE REGARDING THE COMPOSITION AND THE POWERS AND DUTIES OF THE ECONOMIC GROWTH BOARD; AND DECLARING AN EMERGENCY.

Executive Summary: City Council will consider amendments to the Codified Ordinances pertaining to the Economic Growth Board.

Attachments: [Resolution No. 15-150](#)

Mr. Kelemen asked that Resolution No. 15-150 be removed from the Consent Agenda. He explained the proposed amendments and complemented the Economic Growth Board members for their commitment to the City. He said that he was especially pleased with a build-out report; however, he expressed some concerns regarding EGB meeting minutes and Council updates.

Mr. DeSaussure expressed support for the amendments, spoke of the Board's importance, and said that Council receives periodic reports regularly from the Director. Discussion followed regarding the Board's function, relation to staff and Council, and minutes. There was consensus among Council members in support of Resolution No. 15-150.

A motion was made by Mr. Kelemen, seconded by Mr. Smith, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of Ordinance No. 15-150. The motion carried by the following vote:

Aye: 7 - Mr. Wooldredge, Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith and Dr. Williams

A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to pass Ordinance No. 15-150. The motion carried by the following vote:

Aye: 7 - Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams and Mr. Wooldredge

K. [15-152](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT A GRANT APPLICATION TO AMERICA WALKS AND THE EVERY BODY WALK! COLLABORATIVE FOR SAFE ROUTES HUDSON; AND DECLARING AN EMERGENCY.

Executive Summary: America Walks and the Every Body Walk! Collaborative are offering a micro-grant program designed to assist local walking advocates build momentum on the newly released Surgeon General's Call to Action. Between ten to fifteen community groups will receive this one-time funding.

Attachments: [Resolution No. 15-152](#)

Mr. Kelemen asked that Resolution No. 15-150 be removed from the Consent Agenda. He thanked staff for the grant application on behalf of Safe Routes Hudson. Mr. Smith commented that he was pleased that the City is actively looking for grants, and he supported this effort.

A motion was made by Mr. Kelemen, seconded by Mr. Smith, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of Resolution No. 15-152. The motion carried by the following vote:

Aye: 7 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams, Mr. Wooldredge and Mr. Basil

A motion was made by Mr. Wooldredge, seconded by Mr. Kelemen, to pass Resolution No. 15-152. The motion carried by the following vote:

Aye: 7 - Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams, Mr. Wooldredge, Mr. Basil and Mr. DeSaussure

11. Legislation

A. [15-61](#) AN ORDINANCE AMENDING APPENDIX D, "ARCHITECTURAL AND DESIGN STANDARDS", OF THE LAND DEVELOPMENT CODE AT SECTION III-2b.

Executive Summary: The amendment would generally permit the use of modern or so-called substitute materials on historic structures when repair is not feasible.

Attachments: [PC Decision \(8-10-2015\)](#)
[PC Staff Report w/ Attachments \(8-10-2015\)](#)
[Ordinance No. 15-61 \(original version with AHBR proposed amendments\)](#)
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[Ordinance No. 15-61 \(as amended 10-20-2015\)](#)

Mayor Currin read the title of Ordinance No. 15-61, which constituted another third reading.

Mr. DeSaussure proposed further Council review of Ordinance No. 15-61 at a workshop. Mr. Smith questioned if any homeowners were awaiting Council action. Mr. Hannan said that several applicants have been monitoring its progress, but he was not aware of any immediate hold, pending action. Discussion followed, with Council members and Mayor Currin expressing appreciation for the citizens who spoke and favoring further discussion. Mr. Hanink said that a stricter Code Enforcement Policy must also be considered.

A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to pass Ordinance No. 15-61.

A subsidiary motion was made by Mr. DeSaussure, seconded by Mr. Basil, that Ordinance No. 15-61 be tabled for further action until the City Council meeting of October 20, 2015, and that this matter be

discussed at the Council Workshop of October 13, 2015. The motion carried by the following vote:

Aye: 7 - Mr. Smith, Dr. Williams, Mr. Wooldredge, Mr. Basil, Mr. DeSaussure, Mr. Hanink and Mr. Kelemen

- B.** [15-141](#) **A RESOLUTION SUBMITTING TO THE ELECTORS OF THE CITY THE QUESTION OF THE RENEWAL AND INCREASE BY 0.6 MILL OF AN EXISTING 2.3-MILL TAX LEVY FOR THE PURPOSE OF SUPPORTING THE FREE PUBLIC LIBRARY OF THE HUDSON LIBRARY AND HISTORICAL SOCIETY; AND DECLARING AN EMERGENCY.**

Executive Summary: This is the second of two pieces of legislation that Council is being requested to pass on behalf of the Library to allow their operating levy to be put on the March 15, 2016 ballot.

Attachments: [Resolution No. 15-141 \(original version\)](#)
 [Resolution No. 15-141 \(as amended 10-20-2015\)](#)

Mayor Currin read the title of Resolution No. 15-141, which constituted its second reading.

12. Adjournment

There being no further business, Mayor Currin adjourned the Council meeting at 8:42 p.m.

William A. Currin, Mayor

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.