



City of Hudson, Ohio

Meeting Minutes - Final

City Council

David A. Basil, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Casey M. Weinstein, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, July 24, 2018

7:00 PM

Town Hall

Special Meeting & Regular Workshop

Special Meeting:

1. Call to Order

Mayor Basil called to order the special meeting of Hudson City Council at 7:00 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

2. Roll Call

Present: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

Staff in Attendance: Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Mr. Ersing, Network Systems Administrator; Mr. Griffith, Management/Budget Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, Production Assistant; Mr. Powell, Assistant Public Works Director; and Ms. Roberts, Communications Manager.

3. Appointments

A motion was made by Mr. Wooldredge, seconded by Dr. Williams, that Mr. Frank Griffiths be appointed to serve on the Park Board for a full term, expiring July 5, 2022. The motion carried by the following vote:

Aye: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

4. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to suspend the rule requiring three readings to allow for passage of legislation on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge and Mrs. Bigham

Approval of the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Weinstein, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mrs. Bigham and Mr. DeSaussure

B. [18-98](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THOMPSON ELECTRIC, INC. FOR LABOR AND MATERIALS FOR THE CONSTRUCTION OF THE PROSPECT STREET SUBSTATION IMPROVEMENT PROJECT; AND DECLARING AN EMERGENCY.**

Executive Summary: Staff is seeking the award of the construction labor and materials contract for the Prospect Substation Project and additional appropriations to finish the project. The original contract/budget amount for the Prospect Street Substation Project totaled \$2 million dollars. During the design/build phases of the project unforeseen conditions such as soil conditions, additional site work and the need for additional equipment and design changes resulted in unanticipated cost increases. In addition and the most impactful effect on the project budget were significant market increases in the municipal electric and steel industries which accounts for a 17% increase. Therefore, in addition to the award of the construction contract staff is requesting authorization of additional funds to complete the project.

Attachments: [Bid Tabulation](#)
[HPP Prospect Financials 7-3-18](#)
[Prospect Substation Improvements Cost Analysis](#)
[Resolution No. 18-98](#)

Resolution No. 18-98 was passed on the Consent Agenda.

C. [18-99](#) **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER TO THE HUDSON ROTARY FOUNDATION FOR A GRANT TO PROVIDE FUNDING TO HUDSON COMMUNITY TELEVISION AND THE ACCEPTANCE OF SAID GRANT.**

Executive Summary: The Hudson Rotary Foundation awards grants for charitable, scientific, and educational purposes, and to meet the humanitarian and cultural needs of the community.

Attachments: [Resolution No. 18-99](#)

Resolution No. 18-99 was passed on the Consent Agenda.

- D. [18-100](#) **A RESOLUTION AFFIRMING THE CITY MANAGER’S ACCEPTANCE OF A U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT COMMUNITY DEVELOPMENT BLOCK GRANT THROUGH THE SUMMIT COUNTY DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR AMERICANS WITH DISABILITIES ACT RENOVATIONS AT THE NEW ADMINISTRATION BUILDING.**
Executive Summary: The County of Summit is an entitlement community which receives funds from the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant Program.

Attachments: [Resolution No. 18-100](#)

Resolution No. 18-100 was passed on the Consent Agenda.

- E. [18-101](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT AN EMS PRIORITY ONE TRAINING AND EQUIPMENT GRANT FROM THE OHIO DEPARTMENT OF PUBLIC SAFETY, DIVISION OF EMERGENCY MEDICAL SERVICES.**
Executive Summary: The Ohio Department of Public Safety, Division of Emergency Medical Services, provides a grant to assist EMS organizations with purchase of approved training and equipment. Funding is determined based on the amount of seatbelt funding available.

Attachments: [Resolution No. 18-101](#)

Resolution No. 18-101 was passed on the Consent Agenda.

- F. [18-102](#) **A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE FOR A PURCHASE MADE; AND DECLARING AN EMERGENCY.**
Executive Summary: Council authorization is required for payment of the invoice shown on this Resolution in excess of \$3,000, for which a commitment was made before a Purchase Order was generated.

Attachments: [Resolution No. 18-102](#)

Resolution No. 18-102 was passed on the Consent Agenda.

- G. [18-103](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AMENDED FINANCIAL SERVICES AGREEMENT WITH H.J. UMBROUGH & ASSOCIATES FOR THE HUDSON DOWNTOWN REDEVELOPMENT PROJECT, PHASE II; AND DECLARING AN EMERGENCY.**
Executive Summary: The City entered into an agreement with Umbrough (Brian Cooper’s firm) for financial consulting services related to Phase 2 of the Downtown Project. The cost of the services will exceed \$25,000 and therefore requires City Council approval to increase the amount authorized to \$50,000.

Attachments: [Financial Advisory Svcs. Agmt. with Brian Cooper, HJ Umbaugh & Assoc.](#)
[Resolution No. 18-103](#)

Resolution No. 18-103 was passed on the Consent Agenda.

Items Removed from the Consent Agenda

- A. [18-97](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH GPD GROUP FOR PRELIMINARY ENGINEERING DESIGN AND STUDY SERVICES FOR THE STATE ROUTE 91 SOUTH SAFETY IMPROVEMENT PROJECT (PID 106445); AND DECLARING AN EMERGENCY.**
- Executive Summary:** The existing S. Main Street roadway has had multiple rear-end and left-turn crashes between Barlow and Veterans Way over the last 3 years. The City applied to the State of Ohio for Safety Funding and the City was awarded State of Ohio Safety Funds and also Congestive Mitigation Air Quality (CMAQ) funding funds through the Akron Metropolitan Area Transportation Study (AMATS) for the installation of center turn lane, drainage, pedestrian connectivity, improved crosswalks, traffic signals, road resurfacing and widening and other miscellaneous transportation components.
- Attachments: [Proposed Lane](#)
 [Uncurbed Section](#)
 [Resolution No. 18-97](#)

A motion was made by Mr. DeSaussure, seconded by Mr. Hanink, to suspend the rule requiring three readings to allow for passage of Resolution No. 18-97. The motion carried by the following vote:

Aye: 7 - Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure and Mr. Hanink

Mr. DeSaussure expressed reservations about the State Route 91 Project, stating that he was not convinced that a third lane is necessary. Other Council members supported the project, and Mayor Basil encouraged passage of Resolution No. 18-97, as well. Mr. Kelemen observed that a public open house would have been helpful prior to passage this Resolution. Mr. Hanink inquired of other needs in the City in terms of principle roadways, so that Council can be more involved in funding strategy. He noted that with passage of this Resolution, Council is committing to a large sum. Mr. Kosco explained the deliverables of the first phase of design. Ms. Howington noted that grant funding will pay for most of the preliminary design cost, and the study results will provide useful information for proceeding with connectivity, curb cut reductions, and sidewalks/multi-use pathways.

A motion was made by Mr. DeSaussure, seconded by Mr. Hanink, to pass Resolution No. 18-97. The motion carried by the following vote:

Aye: 6 - Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. Hanink and Mr. Kelemen

Nay: 1 - Mr. DeSaussure

5. Legislation

- A. [18-81](#) **AN ORDINANCE AMENDING PART TEN, “STREETS, UTILITIES AND PUBLIC SERVICES CODE” OF THE CODIFIED ORDINANCES, TO ADD NEW CHAPTER 1020 TO REGULATE SMALL CELL FACILITIES AND WIRELESS SUPPORT STRUCTURES IN PUBLIC WAYS; AND DECLARING AN EMERGENCY. (As Revised 7/17/2018)**
Executive Summary: This Ordinance will amend Title Two of Part Ten, the Streets, Utilities and Public Services Code of the Codified Ordinances, to add a new Chapter 1020 to respond to the State of Ohio’s recent passage of Substitute House Bill 478 (“HB 478”) concerning small cell facilities in public ways of municipalities
Attachments: [Ordinance No. 18-81 \(As Introduced 6/5/2018\)](#)
[Ordinance No. 18-81 \(As Revised 7/17/2018\)](#)
- Mayor Basil read the title of Ordinance No. 18-81, which had previously had three readings.
- A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to pass Ordinance No. 18-81. The motion carried by the following vote:
- Aye: 7 - Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen and Mr. Weinstein
- B. [18-82](#) **AN ORDINANCE AMENDING PART TEN, “STREETS, UTILITIES AND PUBLIC SERVICES” CODE OF THE CODIFIED ORDINANCES, TO ADD NEW CHAPTER 1022 ADOPTING DESIGN GUIDELINES FOR SMALL CELL FACILITIES AND THEIR SUPPORT STRUCTURES IN PUBLIC WAYS; AND DECLARING AN EMERGENCY.**
Executive Summary: This Ordinance will amend Title Two of Part Ten, the Streets, Utilities and Public Services Code of the Codified Ordinances, to add a new Chapter 1022 to respond to the State of Ohio’s recent passage of Substitute House Bill 478 (“HB 478”) concerning small cell facilities in public ways of municipalities.
Attachments: [Ordinance No. 18-82](#)
- Mayor Basil read the title of Ordinance No. 18-82, which had previously had three readings.
- A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to pass Ordinance No. 18-82. The motion carried by the following vote:
- Aye: 7 - Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Weinstein and Dr. Williams
- C. [18-84](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE CITY OF STOW FOR COOPERATION AND COST SHARING FOR THE RESURFACING OF A PORTION OF NORTON ROAD; AND DECLARING AN EMERGENCY.**
Executive Summary: This project is for the resurfacing of Norton Road from the new bike trailhead (Easterly limit) to the Hudson Drive intersection (Westerly limit). The segment of roadway is approximately 2,700 feet.

Attachments: [Resolution No. 18-84](#)

Mayor Basil read the title of Resolution No. 18-84, which constituted its third reading.

A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to pass Resolution No. 18-84. The motion carried by the following vote:

Aye: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

- D. [18-85](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN ADDENDUM TO A PROFESSIONAL SERVICES CONTRACT WITH MS CONSULTANTS FOR ADDITIONAL CONSULTING SERVICES FOR THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENTS PROJECT (PID 93822); AND DECLARING AN EMERGENCY.**

Executive Summary: This Resolution would authorize an increase of \$20,775 to the original \$399,458.85 contract with MS consultants, inc.

Attachments: [Resolution No. 18-85](#)

Mayor Basil read the title of Resolution No. 18-85, which constituted its third reading.

Responding to Mrs. Bigham's inquiry, Mr. Kosco explained that the project design required some unexpected work involving wetlands, streams, and utility coordination. He said that the request for additional funding also included minor fees incurred during the bid process.

A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to pass Resolution No. 18-85. The motion carried by the following vote:

Aye: 7 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge and Mrs. Bigham

- E. [18-86](#) **AN ORDINANCE AMENDING THE CITY'S PAY RANGE STRUCTURE ADOPTED BY ORDINANCE NO. 17-185 TO INCLUDE HOURLY REIMBURSEMENTS FOR VOLUNTEER EMERGENCY FIREFIGHTING SERVICE; AND DECLARING AN EMERGENCY.**

Executive Summary: This Ordinance amends the 2018 Pay Range Structure to include Volunteer Firefighter Hourly Reimbursements. Volunteer Firefighter Hourly Reimbursements were last increased with Ordinance No. 09-24. The following per hour increases will be effective July 2, 2018; Captains from \$13.00 to \$16.00, Lieutenants from \$12.00 to \$15.00, Firefighters from \$11.00 to \$13.00, Maintenance or Engineering Duty from \$12.00 to \$14.00.

Attachments: [2018 Pay Range Structure updated with Volunteer Fire Ordinance No. 18-86](#)

Mayor Basil read the title of Ordinance No. 18-86, which constituted its third reading.

Mrs. Bigham expressed interest in providing an hourly wage for EMS volunteers, as well as volunteer firefighters. Ms. Howington said that the City currently employs more paid paramedics, and she encouraged passage of Ordinance No. 18-86 in an effort to equalize the pay for firefighters. Mr. Hanink commented on EMS pride and esprit de corps for no compensation, but he was not sure this would appeal to the next generation. He encouraged staff to propose a plan for volunteer recognition or paid volunteer status. Mr. Wooldredge said that Hudson is very fortunate to have a volunteer model. Dr. Williams agreed, saying that

Council should consider long-term plans, noting that EMT requirements and technical training are significant. Mr. Weinstein viewed the firefighter pay as an expense reimbursement, not generational but more realistic, as they are putting their lives at risk.

A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to pass Ordinance No. 18-86. The motion carried by the following vote:

Aye: 7 - Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mrs. Bigham and Mr. DeSaussure

- F. [18-87](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO SPEND ADDITIONAL FUNDS UNDER A PREVIOUSLY COMPETITIVELY BID CONTRACT WITH MOMENTUM TELECOM, INC. FOR WHOLESALE VOICE OVER INTERNET PROTOCOL SERVICES; AND DECLARING AN EMERGENCY. (As Revised 7/24/2018)**

Executive Summary: Council authorization is required to spend beyond the previously approved threshold for wholesale VoIP services.

Attachments: [Resolution No. 18-87 \(as revised 7-24-2018\)](#)

Mayor Basil read the title of Resolution No. 18-87, which constituted its third reading.

A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to pass Resolution No. 18-87. The motion carried by the following vote:

Aye: 7 - Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure and Mr. Hanink

- G. [18-89](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE DEMOLITION AND REMEDIATION OF THE EXISTING FACILITIES AT 94 AND 100 OWEN BROWN STREET WITH THE LOWEST AND BEST BIDDER; AND DECLARING AN EMERGENCY.**

Executive Summary: As part of the preparations for the Downtown Phase II project, the former Windstream Buildings located at 94 & 100 Owen Brown Street will need to be demolished to allow for the redevelopment of the land following the acquisition of the buildings.

Attachments: [Resolution No. 18-89](#)

Mayor Basil read the title of Resolution No. 18-89, which constituted its third reading.

A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to pass Resolution No. 18-89. The motion carried by the following vote:

Aye: 7 - Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Hanink and Mr. Kelemen

- H. [18-105](#) **A RESOLUTION AMENDING RESOLUTION NO. 18-42 TO AUTHORIZE THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS FOR THE HUDSON DRIVE WATERLINE EXTENSION PROJECT; AND DECLARING AN EMERGENCY.**

Executive Summary: This project will involve the installation of a new 12” watermain to provide drinking water and fire suppression to properties along Hudson Drive near the Hudson Gate Drive intersection.

Attachments: [Exhibit A](#)
[Resolution No. 18-105](#)

Mayor Basil read the title of Resolution No. 18-105, which constituted its second reading.

A motion was made by Dr. Williams, seconded by Mr. Wooldredge, to suspend the rule requiring three readings to allow for passage of Resolution No. 18-105. The motion carried by the following vote:

Aye: 7 - Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen and Mr. Weinstein

A motion was made by Mr. Hanink, seconded by Mr. Wooldredge, to pass Resolution No. 18-105. The motion carried by the following vote:

Aye: 6 - Mr. Wooldredge, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Weinstein and Dr. Williams

Nay: 1 - Mrs. Bigham

6. Adjournment

There being no further business, Mayor Basil adjourned the special Council meeting at 7:45 p.m.

Regular Workshop:

Mayor Basil handed over the workshop to President of Council Wooldredge at 7:45 p.m., in accordance with Council Rules.

7. Correspondence and Council Comments

In response to constituent concerns, Mrs. Bigham inquired of the status of Middleton Road. Ms. Howington said that the City of Akron is in the process of bidding the bolt replacement project, and upon completion, a resurfacing project will commence. She said that the City communicates with residents via social media, newsletters, the website, and the Hub-Times. Mr. Hanink commented that Mr. Kosco had done a good job communicating with Manor Drive residents regarding the recent improvement project. He said that many public comments were received at Planning Commission meetings concerning the Plan for Downtown Phase II, as well as the proposed changes to the Land Development Code, and he anticipated that Council would receive many public comments. Mr. Weinstein commented that Hudson Public Power had installed LED lighting in his neighborhood, a nice enhancement that will provide energy and cost savings for the City. Ms. Howington said that the Planning Commission made a recommendation to Council on the Preliminary Plan for Downtown Phase II, and City Council will hold a public hearing at a special meeting on Tuesday, August 14 at 7:00 p.m. She also commented regarding the Land Development Code process, stating that the draft is based on the needs of the community and the Comprehensive Plan. She anticipated a long review period, noting an introductory session is planned at the next Planning Commission meeting, then a public hearing process will follow, along with other community meetings.

8. Discussion Item

- A. [18-0065](#) **Preliminary 2019 - 2023 Five Year Plan Review**
Executive Summary: Staff will present a preliminary Five Year Plan for the General Fund, Street & Sidewalk Construction Fund, Street Maintenance & Repair Fund, and the Storm Water Fund.
Attachments: [2019-2023 Initial 5-Year Capital Review](#)

This matter was discussed and will be considered further at a special workshop to be held at 7:30 p.m. on July 31, 2018.

9. Items to be Added to Future Agendas

Mr. Hanink suggested deferring consideration of proposed amendments to the Land Development Code, due to the volume of other work at hand, including the Budget. Ms. Howington said that the proposed LDC changes will likely not come before Council until after the Budget process is completed.

10. Adjournment

There being no further business, Mr. Wooldredge adjourned the Council workshop at 9:20 p.m.

David A. Basil, Mayor

William D. Wooldredge, President of Council

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the special meeting and workshop minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.