



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

David A. Basil, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

J. Daniel Williams, Council Member (At-Large)

Vacant (Ward 2)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, January 8, 2019

6:30 PM

Town Hall

1. Call to Order

Mayor Basil called to order the meeting of Hudson City Council at 6:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 4 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen and Mr. Wooldredge

Excused: 1 - Mrs. Bigham

Absent: 1 - Dr. Williams

Staff in Attendance: Mrs. Slagle, Clerk of Council.

2. Executive Session

A motion was made by Mr. Wooldredge, seconded by Mr. Kelemen, to enter into executive session to interview applicants for various boards and commissions. Mayor Basil recessed the regular meeting at 6:32 p.m. after the motion carried by the following vote:

Aye: 4 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen and Mr. Wooldredge

Excused: 1 - Mrs. Bigham

Mayor Basil reconvened the regular Council meeting at 7:41 p.m..

3. Pledge of Allegiance to the Flag

4. Roll Call

Present: 5 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen and Mr. Wooldredge

Absent: 1 - Dr. Williams

Mrs. Bigham entered the meeting at 7:51 p.m.

Staff in Attendance: Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Mr. Ersing, Network Systems Administrator; Mr. Hannan, Community Development Director; Mr. Hutzell, School Resource Officer; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Leiter, Production Assistant; Ms. Roberts, Communications Manager; and Mr. Tabak, Police Chief.

5. Approval of the Minutes

A. [19-0001](#) Minutes of Previous Council Meetings

Executive Summary: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [December 18, 2018 Council Meeting Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

6. Honorary Resolution

A. [19-1](#) A RESOLUTION HONORING AND THANKING OFFICER HAROLD HUTZELL FOR HIS SERVICE TO THE HUDSON COMMUNITY.

Executive Summary: This Resolution provides recognition and thanks to Harold Hutzell, School Resource Officer, upon his retirement for his dedicated service as a City of Hudson employee.

Attachments: [Resolution No. 19-1](#)

Mayor Basil read Resolution No. 19-1 in its entirety, thanking Officer Hutzell for his service to the community and noting the important role of the School Resource Officer. Officer Hutzell thanked his wife and City officials for their support.

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to pass Resolution No. 19-1. The motion carried by the following vote:

Aye: 4 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen and Mr. Wooldredge

Excused: 1 - Mrs. Bigham

7. Public Comments

Mr. Philip Botta, 62 Cantor Lane, Northfield, spoke regarding proposed improvements to the skatepark at Veterans Way Park. He recommended that City officials obtain input from local users regarding the design, and he provided a hand-out and offered a number of suggestions. (See hand-out attached to record copy of these minutes).

Mr. Cory Trayer, 761 East Waterloo Road, Akron, referred to the proposed design for the skatepark improvements, and he suggested that less is more, that scaling back should be considered due to the limited space available at Veterans Way Park. Ms. Howington said that project information will be posted on the City's website, and she noted that the Park Board has obtained community input concerning the proposed plan.

Mr. Len Lampert, 940 Westhaven Drive, said that amendments are needed to the Land Development Code (LDC), provided suggestions for the Downtown Phase II Project, and commented about the need for improvements to the State Routes 303/91 intersection, as well as other projects. He emphasized that projects and buildings are market-driven, and public/private real estate projects are risky. He suggested the following: that the advisory vote (Resolution No. 18-196) be tabled; a section be added to the LDC for the Downtown area; and the development process be modified. (See statement attached to record copy of these minutes).

Mrs. Jessie Obert, 76 Parmelee Drive, asked that a list of questions Council had prepared for Testa concerning the Downtown Phase II Project be made public, along with answers. She spoke against the proposed lofts and ballot language (Resolution No. 18-196), and she questioned the project timeline and costs.

Mike Kuiffo, 4688 West 210th Street, Fairview Park, of Grindline Skateparks, spoke regarding the proposed improvements for the skatepark at Veterans Way Park.

8. Correspondence and Council Comments

Mr. DeSaussure thanked the citizens who had spoken regarding the skatepark improvements and asked that this matter be placed on a future agenda for discussion.

Mr. Wooldredge announced that City Council will plan its annual retreat, as well as a Council dinner, after the Ward 2 Council position has been filled. Finally, he suggested that a special event be held, corresponding with the opening of the new City Hall, to recognize City volunteers on boards, commissions, and committees,

Mr. Kelemen announced that a Ward 3 Open Forum will be held on January 21, and he welcomed interested citizens to attend and provide input.

9. Report of Manager

Regarding Resolution Nos. 18-3 and 18-4, authorizing Collective Bargaining Agreements, Ms. Howington noted that the pay increases included in the proposed agreements are consistent with those previously authorized for other bargaining and nonbargaining units.

10. Discussion Item

A. [19-0002](#) Stow Municipal Court Update

Executive Summary: In recognition of the ten-year anniversary of the opening of Stow Municipal Court, Judge Kim Hoover will make a brief presentation and review the services provided by the Court.

Attachments: [Hyperlink - Stow Municipal Court Website](#)
[Presentation Hand-Out 1-8-19](#)

Judge Kim Hoover reported on the success of the Stow Municipal Court, noting the substantial savings that have been realized by participating communities and reductions in court costs. He spoke of the services offered by the Court and provided a hand-out (attached to record copy of these minutes). A brief discussion followed concerning Hudson's case load. Judge Hoover thanked City officials for their service, and Mayor Basil thanked him for his work on the Court.

This matter was presented.

11. Appointments

Mr. Wooldredge commented that City Council is in the process of interviewing many applicants for board, commission, and committee openings. He noted the importance of having the respective Council liaisons in attendance, as well as other Council members as their schedules permit. Mr. Kelemen said that while it is difficult to find time to interview all of the applicants, the amount of public interest in serving is very positive. Mr. Wooldredge agreed.

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, that Mr. John Dohner and Mr. Jeffrey Minar be appointed to serve on the Board of Zoning & Building Appeals for full terms expiring January 1, 2023. The motion carried by the following vote:

Aye: 5 - Mr. Hanink, Mr. Kelemen, Mr. Wooldredge, Mrs. Bigham and Mr. DeSaussure

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, that Mr. Nick Zaklanovich and Mr. Patrick Miller be appointed to serve on the Community Television Advisory Board for full terms expiring January 24, 2023. The motion carried by the following vote:

Aye: 5 - Mr. Kelemen, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure and Mr. Hanink

12. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to suspend the rule requiring three readings to allow for passage of items 12A through 12C on the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Hanink and Mr. Kelemen

Approval of the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Kelemen, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen and Mr. Wooldredge

- A. [19-2](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH CIUNI & PANICHI, INC. FOR THE PREPARATION OF THE CITY'S 2018 ANNUAL FINANCIAL STATEMENTS.**
Executive Summary: This is a contract with an accounting firm to assist staff in the preparation of the 2018 annual financial statements.
Attachments: [Resolution No. 19-2](#)

Resolution No. 19-2 was passed on the Consent Agenda.

- B. [19-3](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A COLLECTIVE BARGAINING AGREEMENT WITH THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION FOR SERGEANTS, FOR THE YEARS 2018 THROUGH 2020; AND DECLARING AN EMERGENCY.**
Executive Summary: This legislation seeks approval of the terms and conditions of the collective bargaining agreement that was negotiated in part by the City Manager with the Ohio Patrolmen's Benevolent Association (Sergeants) and authorization for the City Manager to enter into said agreement.
Attachments: [Final Sergeants Collective Bargaining Agmt 2018-2020](#)
 [MOU - Sergeants Shift Bidding By Seniority \(October 2018\)](#)
 [Resolution No. 19-3](#)

Resolution No. 19-3 was passed on the Consent Agenda.

- C. [19-4](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A COLLECTIVE BARGAINING AGREEMENT WITH THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION FOR DISPATCHERS, FOR THE YEARS 2018 THROUGH 2020; AND DECLARING AN EMERGENCY.**
Executive Summary: This legislation seeks approval of the terms and conditions of the collective bargaining agreement that was negotiated in part by the City Manager with the Ohio Patrolmen's Benevolent Association (Dispatchers) and authorization for the City Manager to enter into said agreement.
Attachments: [Final Dispatchers Collective Bargaining Agmt 2018-2020](#)
 [MOU - Dispatchers Overtime Filing Clarification - Nov. 2018](#)
 [MOU - Dispatchers Trainer Pay - Nov. 2018](#)
 [Resolution No. 19-4](#)

Resolution No. 19-4 was passed on the Consent Agenda.

Items Removed from the Consent Agenda

- D. [19-5](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO SPEND ADDITIONAL FUNDS AND EXTEND A PREVIOUSLY COMPETITIVELY BID CONTRACT WITH MOMENTUM TELECOM, INC. FOR WHOLESALE VOICE OVER INTERNET PROTOCOL SERVICES; AND DECLARING AN EMERGENCY.**
- Executive Summary:*** Council authorization is required to both extend the contract beyond the initial thirty-six month term and spend beyond the previously approved threshold for wholesale VoIP services.
- Attachments:*** [Resolution No. 19-5](#)

Mrs. Bigham requested that Resolution No. 19-5 be removed from the Consent Agenda.

A motion was made by Mrs. Bigham, seconded by Mr. DeSaussure, to suspend the rule requiring three readings to allow for passage of Resolution No. 19-5. The motion carried by the following vote:

Aye: 5 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Wooldredge and Mrs. Bigham

Responding to Mrs. Bigham's inquiries, staff provided details regarding term length, funds being authorized, and the professional services provided by Momentum. Mr. Ersing said that the proposed increase is needed in response to increased customer demand, and he confirmed that the costs encumbered by the City would be reimbursed by the customers. Responding to Mr. Hanink's question, Mr. Ersing explained that expenses are only incurred as new customers are added.

A motion was made by Mrs. Bigham, seconded by Mr. DeSaussure, to pass Resolution No. 19-5. The motion carried by the following vote:

Aye: 5 - Mr. Hanink, Mr. Kelemen, Mr. Wooldredge, Mrs. Bigham and Mr. DeSaussure

13. Legislation

- A. [18-193](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE UPGRADED UTILITY BILLING AND FINANCIAL ANALYTICS SOFTWARE FROM SOFTWARE SOLUTIONS, INC.; AND DECLARING AN EMERGENCY.**
- Brief Description:*** City staff is requesting approval to purchase upgraded Utility Billing Software, which will allow the City to have Utility Billing on the same platform as the Accounting and Payroll functions. Staff is also requesting permission to purchase an Analytics Suite which will allow the budget process to be completed within the software, as opposed to the current method of using Excel spreadsheets.
- Attachments:*** [Resolution No. 18-193](#)

Mayor Basil read the title of Resolution No. 18-193, which constituted its second reading.

- B.** [18-195](#) **AN ORDINANCE VACATING A PORTION OF THE RIGHT-OF-WAY FRONTING MORSE ROAD AND ACCEPTING THE DEDICATION OF THE RIGHT-OF-WAY FRONTING A PORTION OF CLINTON STREET; AND DECLARING AN EMERGENCY.**
Executive Summary: Staff is requesting a right-of-way dedication and vacation to accommodate the expansion of the Laura Yeager Smith Home and Design.
Attachments: [PC 2018-5260 Staff Report December 10 2018](#)
 [44 Clinton - ROW plans and estimates](#)
 [44 Clinton St Plat](#)
 [Ordinance No. 18-195](#)

Mayor Basil read the title of Ordinance No. 18-195, which constituted its second reading.

A motion was made by Mr. Hanink, seconded by Mr. Wooldredge, to suspend the rule requiring three readings to allow for passage of Ordinance No. 18-195. The motion carried by the following vote:

Aye: 5 - Mr. Kelemen, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure and Mr. Hanink

A motion was made by Mr. Hanink, seconded by Mr. Wooldredge, to pass Ordinance No. 18-195. The motion carried by the following vote:

Aye: 5 - Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Hanink and Mr. Kelemen

- C.** [18-196](#) **A RESOLUTION PLACING AN ISSUE FOR ADVISORY ELECTION ON THE BALLOT AT THE MAY 7, 2019 ELECTION SEEKING THE APPROVAL OF THE VOTERS OF HUDSON TO CONTINUE WITH THE REDEVELOPMENT OF THE DOWNTOWN PHASE TWO AREA AS A PUBLIC PRIVATE PARTNERSHIP; AND DECLARING AN EMERGENCY.**
Brief Description: The proposed legislation provides ballot language which would be presented to the voters of Hudson as follows:
Should the City of Hudson continue with the redevelopment of the Downtown Phase Two area as a public private partnership subject to final approval by the Planning Commission, Architectural and Historic Board of Review, and City Council?
YES
NO
Attachments: [Resolution No. 18-196 \(as introduced 12-18-18\)](#)

Mayor Basil read the title of Resolution No. 18-196, which constituted its second reading.

A motion was made by Mr. Hanink, seconded by Mr. Wooldredge, to suspend the rule requiring three readings to allow for passage of Resolution No. 18-196. For want of five affirmative votes, the motion failed by the following vote:

Aye: 4 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink and Mr. Wooldredge

Nay: 1 - Mr. Kelemen

Mrs. Bigham requested that Resolution No. 18-196 be added to the next workshop agenda for discussion.

14. Adjournment

There being no further business, Mayor Basil adjourned the Council meeting at 8:44 p.m.

David A. Basil, Mayor

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.