



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

William A. Currin, Mayor

Hamilton DeSaussure, Jr., City Council President (At-Large)

David A. Basil, City Council Member (Ward 2)

Dennis N. Hanink, City Council Member (Ward 1)

Alex D. Kelemen, City Council Member (Ward 3)

Keith W. Smith, City Council Member (Ward 4)

J. Daniel Williams, City Council Member (At-Large)

William D. Wooldredge, City Council Member (At-Large)

Scott N. Schroyer, Interim City Manager

R. Todd Hunt, City Solicitor

Elizabeth A. Slagle, Clerk of Council

Saturday, February 1, 2014

9:00 AM

Ellsworth Meadows Golf Club
Club House Meeting Room

Special Meeting: Strategic Planning Retreat

1. Call to Order

Mayor Currin called to order the special meeting of Hudson City Council at 9:00 a.m. and turned the meeting over to President of Council DeSaussure.

2. Roll Call

Present: 7 - Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams and Mr. Wooldredge

Staff in Attendance: Mr. Schroyer, Interim City Manager.

Appointment

In the absence of Mrs. Slagle, Clerk of Council, Mr. DeSaussure appointed Mr. Schroyer as Clerk of Council pro tempore.

3. Opening Comments by President of Council

Mr. DeSaussure welcomed City Council members and Mr. Schroyer, Interim City Manager to the special Meeting for strategic planning. Following, Mr. DeSaussure offered Mr. Schroyer an opportunity to provide opening remarks. Mr. Schroyer provided opening remarks including a review of the day's Meeting Agenda and the goals of the strategic planning retreat.

Mr. DeSaussure asked attendees if there were any questions and/or topics of discussion that they would like to add to Session 4. Mr. Kelemen requested a discussion on the Workshop process for Session 4. The topic was added to Session 4.

4. Session 1:**A. Annual Budget Process**

Discussion centered on the idea of creating an ad-hoc finance subcommittee of Council to review in greater depth the budget process, including topics, schedules, etc. Council members discussed the topic and added that they would like to see periodic updates from the subcommittee presented to the Council as a whole. Based on the discussion, Mr. DeSaussure indicated that he would refine the charter for the ad-hoc finance subcommittee and announce the creation of the subcommittee at a future City Council Meeting.

This topic was discussed.

5. Session 2:**A. Parks, Golf, and Parks & Recreation**

Discussion centered on a review of each unit (parks, golf, HCER) in terms of their mission, organizational structure, programs provided to the public, and interactions between each unit. Further discussions followed regarding several topics. These topics included the past public vote to create a combined parks & recreation department, Issue 3 funding levels for parks and golf, and short-term & long-term strategies including a theoretical and financial review of a combined Department/Division for parks, golf, and HCER. City Council members asked Mr. Schroyer to follow up on tasks associated with this discussion and return to City Council at a future date for additional discussion.

This topic was discussed.

6. Lunch

Mr. DeSaussure recessed the meeting for lunch from 11:30 a.m. until 12:15 p.m.

7. Session 3:**A. City Facilities**

Mr. Schroyer provided opening comments including a review of the current status of the architect who is working with the City administration to collect and analyze information regarding past and current Department space needs. Discussions followed concerning the possibilities/desire to place public facilities at various locations throughout the City. Council members commented that the municipal services center now located on Executive Parkway should be located closer to the center of Hudson, the existing Public Works facilities should be located outside the center of Hudson, and the school bus garage should be located away from the downtown. Further, Council commented that the administration needs to evaluate facility location optimization. City Council members asked Mr. Schroyer to follow up on tasks associated with this discussion and return to City Council at a future date for additional discussion.

This topic was discussed.

Mayor Currin left the meeting at 1:45 p.m.

8. Session 4:

A. Other Topics

City Council Workshop meeting process: Discussion centered on a review of the current Workshop process, the past Workshop process, and a desire/consideration by Council members to streamline the legislative review process, thus allowing for more time during the Workshop to have deeper discussions on topics.

Boards, Committees, Commissions - improved training and awareness: Discussion centered on providing better orientation and training for board, committee, and commission members.

These topics were discussed.

B. Review and Final Comments

None.

9. Adjournment

There being no further business, Mr. DeSaussure adjourned the special Council meeting at 3:05 p.m.

Hamilton DeSaussure, Jr., President of Council

Scott N. Schroyer, Interim City Manager, Clerk of Council Pro Tempore

Special meeting minutes prepared by Elizabeth Slagle, Clerk of Council.

Upon approval by City Council, this official written detailed summary of the meeting minutes, shall become a permanent record in accordance with Codified Ordinances, Section 220.03(d), Rules. An audio/video recording is not available for this meeting.