



City of Hudson, Ohio

Meeting Minutes - Final City Council Workshop

David A. Basil, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Lisa Radigan, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, August 13, 2019

7:30 PM

Town Hall

1. Call to Order

President of Council Wooldredge called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Ms. Radigan, Dr. Williams and Mr. Wooldredge

Others & Staff in Attendance: Mayor Basil; Mr. Comeriato, Assistant City Manager - Operations; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, Production Assistant; Ms. Roberts, Communications Manager; Mr. Tabak, Police Chief; and Mr. Varnes, Fire/EMS Chief.

2. Correspondence and Council Comments

Mr. DeSaussure stated numerous residents have reached out to him regarding the consideration of a Recreation Center, since the Workshop of July 23, 2019. He felt that Council should further discuss the idea of a Recreation Center. Mr. Wooldredge stated that this can be discussed at a future workshop and asked staff to present Council with information that has already been collected.

Mayor Basil stated that Wednesday, August 14, 2019 is the first day of school and asked motorists to be cautious and aware of children traveling to and from school and bus stops. He further stated that he has asked Mr. Vazzana, City Solicitor, to look into higher penalties for those that run the school bus stop lights.

Ms. Bigham stated that she recently met with the Mr. Kosco, City Engineer, regarding the intersections of Hines Hill Road & Valley View Road and Stow Road & Middleton Road. She asked staff to conduct a speed study on Valley View Road to see if lowering the speed limit would help make the intersection of Hines Hill Road & Valley View Road safer. She also stated that a traffic study was performed on the Stow Road & Middleton Road intersection, and the study suggested that a roundabout be installed. Staff will be surveying this intersection to mark out a roundabout to see what impacts it will have on surrounding properties. She also

provided an update on the Planning Commission meeting that was held on August 12, 2019.

Mr. Kelemen asked staff for a follow-up regarding the omission of the 3-story residential unit in Block C from the Downtown Phase 2 plan that was presented to Planning Commission. He also stated, that on the legislation tracker for future discussion, there is an item regarding extending a waterline into Boston Heights and wanted to discuss the Memorandum of Understanding with Boston Heights that was presented in 2008.

Ms. Radigan stated that the September 5, 2019 Environmental Awareness Committee meeting will be held at Western Reserve Academy for a demonstration on how Geothermal works, and she invited interested citizens to attend.

3. Discussion Items

A. [19-0070](#) Presentation of updates and recommendations regarding the Dispatch Center / Public Safety Answering Point (PSAP).

Brief Description: This is a presentation and discussion that will follow up on the comprehensive needs assessment from MCM Consulting Group.

Attachments: [Hudson Dispatch Services Proposal 07-2019](#)
[Dispatch Spreadsheet for Council](#)
[PSAP Strategy Options](#)
[Needs Assessment & Strategic Plan - Dispatch & Radio \(Final 8-13-2019 Workshop\)](#)

Chief Tabak presented information regarding the recommended upgrades for the Dispatch Center/Public Safety Answering Point. Discussion followed including Memorandum of Understanding with Bath, staffing, compliance issues, and cost sharing with Fire/EMS. There was consensus to move forward with the recommended options. Staff will return to Council, at a future date, with an authorization to purchase the equipment, along with the Memorandum of Understanding with Bath.

This matter was discussed.

4. Proposed Consent Agenda Items for August 20, 2019, Council Meeting

A. [19-0071](#) A Motion to Acknowledge the Timely Receipt of the July 2019 Monthly Financial Report

Brief Description: Financial summaries are provided each month for Council's review.

Attachments: [July 2019 Financial Report](#)

This Motion was forwarded for further consideration at the August 20, 2019, Council meeting.

- B. [19-117](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AMENDMENT TO A WATER TOWER LEASE AGREEMENT WITH NEW CINGULAR WIRELESS PCS, LLC; AND DECLARING AN EMERGENCY.**
Brief Description: This project involves amending the terms of a lease agreement between the City of Hudson and New Cingular Wireless PCS, LLC (formerly Ameritech Wireless Communications) for space located at 85 Milford Road.
Attachments: [Resolution No. 19-117](#)

This Resolution was forwarded for further consideration at the August 20, 2019, Council meeting.

- C. [19-118](#) **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER'S DESIGNEE TO THE OHIO HISTORY CONNECTION FOR AN OHIO HISTORY FUND GRANT ON BEHALF OF THE PUBLIC WORKS DEPARTMENT.**
Brief Description: The Public Works Department is requesting grant funding to help fund preservation efforts at the Old Hudson Township Burying Ground. Estimated costs are \$48,426.00. The Ohio History Fund grant can provide up to \$20,000 towards these costs and requires a 40% match.
Attachments: [Resolution No. 19-118](#)

This Resolution was forwarded for further consideration at the August 20, 2019, Council meeting.

- D. [19-119](#) **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER'S DESIGNEE TO THE OHIO DEPARTMENT OF COMMERCE, DIVISION OF REAL ESTATE AND PROFESSIONAL LICENSING, FOR A 2020 CEMETERY PROGRAM GRANT ON BEHALF OF PUBLIC WORKS.**
Brief Description: The Ohio Department of Commerce, Division of Real Estate and Professional Licensing, awards grants for non-routine, non-repetitive maintenance projects in registered Ohio cemeteries. The Cemetery Grant Program provides up to \$1,000 for exceptional maintenance projects in cemeteries that have had a burial in the last 25 years or training on maintenance and operation of cemeteries. Staff has applied for a grant of \$1,000 for the removal of a large failing pine tree that is beyond the scope of the in-house staff's removal capabilities. If awarded, there is no required match.
Attachments: [Resolution No. 19-119](#)

This Resolution was forwarded for further consideration at the August 20, 2019, Council meeting.

- E. [19-120](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS FOR THE ACQUISITION OF TEMPORARY EASEMENTS FOR THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENTS PROJECT (PID# 93822) FOR RIGHT-OF-WAY PURPOSES; AND DECLARING AN EMERGENCY.**

Brief Description: Due to the widening of the roadway and other improvements, temporary and permanent right-of-way acquisitions are required for the project. There will be approximately 48 parcels requiring temporary and/or permanent right-of-way acquisitions.

Attachments: [Temporary Easements](#)
 [Exhibit A](#)
 [SR 91N Turn Lane - Property Acquisition Update 8-9-2019](#)
 [Resolution No. 19-120](#)

This Resolution was forwarded for further consideration at the August 20, 2019, Council meeting.

- F. [19-121](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS FOR THE SALE AND PURCHASE OF REAL PROPERTY AND THE ACQUISITION OF TEMPORARY EASEMENTS FOR THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENTS PROJECT (PID# 93822) FOR RIGHT-OF-WAY PURPOSES; AND DECLARING AN EMERGENCY.**

Brief Description: Due to the widening of the roadway and other improvements, temporary and permanent right-of-way acquisitions are required for the project. There will be approximately 48 parcels requiring temporary and/or permanent right-of-way acquisitions.

Attachments: [Temporary and Permanent Easements](#)
 [Exhibit A](#)
 [SR 91N Turn Lane - Property Acquisition Update 8-9-2019](#)
 [Resolution No. 19-121](#)

This Resolution was forwarded for further consideration at the August 20, 2019, Council meeting.

- G. [19-122](#) **AN ORDINANCE AMENDING SECTION 410.03 AND 410.04 OF THE TRAFFIC CODE TO ADD A FOUR-WAY STOP INTERSECTION AT HINES HILL ROAD AND VALLEY VIEW ROAD IN THE CITY OF HUDSON; AND DECLARING AN EMERGENCY.**

Brief Description: Due to an increase in accidents and inquiries, a safety study of the Valley View Road and Hines Hill Road intersection was conducted by GPD Group. The study recommended the introduction of four-way stop signs at the intersection to reduce crashes.

Attachments: [Ordinance No. 19-122](#)

Mr. DeSassure asked if this was the final solution. Mr. Kosco stated that this is the initial step to see if safety at this intersection is resolved. He further stated that staff is applying for funds through AMATS for a roundabout at this intersection, and if awarded, those funds would not be available until 2024. There was consensus from Council that a speed study should be done on Valley View Road to look at the possibility of lowering the speed limit to 35 MPH.

This Ordinance was forwarded for further consideration at the August 20, 2019, Council meeting.

H. [19-123](#) **A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE FOR A PURCHASE MADE; AND DECLARING AN EMERGENCY.**

Brief Description: Council authorization is required for payment of the invoice shown on this Resolution in excess of \$3,000, for which a commitment was made before a Purchase Order was generated.

Attachments: [Resolution No. 19-123](#)

This Resolution was forwarded for further consideration at the August 20, 2019, Council meeting.

5. **Proposed Legislation for August 20, 2019, Council Meeting**

6. **Public Hearing for August 20, 2019, Council Meeting**

A. [18-93](#) **AN ORDINANCE AMENDING VARIOUS SECTIONS OF CHAPTERS 1201, 1202, 1203, 1204, 1205, 1206, 1207, 1208, 1209, 1210, 1211, 1212, AND 1213 AND AT APPENDIXES A, B, AND C OF THE CITY OF HUDSON'S LAND DEVELOPMENT CODE, aka THE "PLANNING AND ZONING CODE".**

Brief Description: The bulk of the City's current Land Development Code ("LDC") was adopted in 1999 - just five years after the merger of Hudson Village and Hudson Township. While the original 1999 LDC has been amended over the years, a full update has not been undertaken since the LDC's original adoption. In April of 2017, with a recently adopted Comprehensive Plan in hand (the 2015 Comprehensive Plan - passed on January 19, 2016 by Hudson City Council), the City began a year-long process to update the LDC. The draft amendments represent the Step I administrative-focused amendments. Future updates for Step II - Commercial and Business Land Uses and Step III - Residential Land Uses would be considered at a later date as part of a separate request from City Council.

Attachments: [Exhibit A - LDC Administrative Amendments Draft 3-11-2019](#)
 [2018-4526 PC Recommendation to Council 3-11-19](#)
 [Staff Report LDC Mtg 4-2-19](#)
 [Notice of Public Hearing \(published 7-21-2019\)](#)
 [Ordinance No. 18-93 \(as revised 4-2-2019\) redline version](#)

This Public Hearing will be held at the August 20, 2019, Council meeting.

7. **Items to be Added to Future Agendas**

Mr. Hanink asked if the discussion on the accelerated road program could be scheduled for earlier than September. There was consensus among Council to have this item discussed prior to the budget discussion.

8. Adjournment

There being no further discussion, Mr. Wooldredge adjourned the Council workshop meeting at 9:03 p.m.

William D. Wooldredge, President of Council

Jeffery Knoblauch, Assistant City Manager-Finance Director, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.