




CITY OF HUDSON

FINANCE DEPARTMENT

DATE: December 10, 2014

TO: City Council Members, Mayor and City Manager

FROM: Jeffrey F. Knoblauch, Finance Director 

RE: November 2014 Financial Report

Attached are the November month end financial reports. The reports include the following:

1. A Statement of Cash from Revenue and Expense
2. An Executive Summary of the City's major funds: including the General Fund, Street M&R (Service), Cemetery, Parks, Cable TV, Fire, Emergency Medical Services, Water, Wastewater, Electric, Storm Water, Golf Course and Fleet Maintenance Funds. This report shows variance ratios of year-to-date revenues and expenditures compared to previous year-to-date and current budget figures.
3. Bank Report has been included to summarize the investment instruments on which the City earns interest income.
4. Variance Notes have been included to highlight variations from budget projections listed on the Executive Summary.
5. Utility Billing Delinquency Report has been included to show the past due balance totals for our utility customers along with the balances that have been turned over to collections and certified to Summit County and placed as a lien on the property. Also included is the balances written off due to bankruptcy, collection company fees and smaller, immaterial amounts.
6. Bank Reconciliation has been included to show the City's accounts and related reconciling items.

Note: As requested, at the bottom of the Utility Billing Delinquency Report, we added the year to date amount received from the collection companies. We currently use Babcock & Wasserman Co, LPA as our collection agency at a discounted rate of 18%.

The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation with a vision to the future and professionalism in volunteer and public service.

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City of Hudson Statement of Cash Position with MTD Totals

From: 1/1/2014 to 11/30/2014
Funds: 101 to 822

Include Inactive Accounts: No
Page Break on Fund: No

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
101	GENERAL FUND	\$7,499,277.04	\$1,327,632.47	\$17,957,433.38	\$1,466,418.23	\$19,240,492.23	\$6,216,218.19	\$639,010.48	\$5,577,207.71
103	INCOME TAX FUND	\$3,447,972.57	\$0.00	\$0.00	\$0.00	\$0.00	\$3,447,972.57	\$0.00	\$3,447,972.57
105	EMERGENCY MANAGED RESERVE FUND	\$434,843.80	\$0.00	\$0.00	\$0.00	\$0.00	\$434,843.80	\$0.00	\$434,843.80
201	STREET MAINT & REPAIR	\$174,618.39	\$238,324.76	\$3,046,234.26	\$334,951.56	\$3,118,220.00	\$102,632.65	\$201,363.38	(\$98,730.73)
202	STATE HIGHWAY IMPROVEMENT	\$29,688.23	\$6,466.50	\$70,409.52	\$0.00	\$65,000.00	\$35,097.75	\$0.00	\$35,097.75
203	CEMETERY	\$206,422.92	\$18,686.80	\$246,616.34	\$16,581.68	\$271,538.06	\$181,501.20	\$16,266.00	\$165,235.20
204	PARK DEVELOPMENT	\$97,277.03	\$0.00	\$0.00	\$0.00	\$0.00	\$97,277.03	\$0.00	\$97,277.03
205	HUDSON PARKS	\$2,562,762.29	\$124,439.06	\$1,332,989.16	\$54,425.01	\$799,677.70	\$3,096,073.75	\$268,843.36	\$2,827,230.39
206	HUDSON CABLE 25	\$66,325.18	\$78,035.31	\$311,858.70	\$20,015.15	\$316,775.73	\$61,408.15	\$5,865.64	\$55,542.51
208	STATE PERMISSIVE AUTO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
209	DRUG LAW ENFOR(DARE)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
210	COUNTY PERMISSIVE AUTO	\$810.02	\$0.00	\$0.00	\$0.00	\$0.00	\$810.02	\$0.00	\$810.02
213	LAW ENFORCMENT/EDUCAT ION	\$40,698.36	\$275.00	\$3,632.00	\$0.00	\$0.00	\$44,330.36	\$0.00	\$44,330.36
215	COURT COMPUTER FUND	\$18,426.68	\$0.00	\$0.00	\$0.00	\$0.00	\$18,426.68	\$0.00	\$18,426.68
221	FIRE DISTRICT	\$1,408,214.37	\$136,570.65	\$1,401,206.32	\$68,363.03	\$1,112,170.51	\$1,697,250.18	\$95,786.90	\$1,601,463.28
224	EMERGENCY MEDICAL SERVICE	\$114,250.05	\$101,901.00	\$1,143,779.94	\$91,563.55	\$1,249,218.93	\$8,811.06	\$90,698.84	(\$81,887.78)
225	ECONOMIC DEVELOPEMENT FUND	\$194,626.16	\$1,210.73	\$1,210.73	\$13,751.86	\$184,522.14	\$11,314.75	\$22,014.73	(\$10,699.98)
230	HUDSON TEEN PROGRAM	\$21,990.29	\$0.00	\$6,205.00	\$0.00	\$4,261.63	\$23,933.66	\$703.36	\$23,230.30
232	FEMA FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
234	DUI TASK FORCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
301	BOND RETIREMENT	\$431,399.44	\$145,318.00	\$2,123,269.36	\$0.00	\$242,850.55	\$2,311,818.25	\$0.00	\$2,311,818.25
307	FIRE/EMS DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
310	GEN.OBLIG.BOND FD- SO.INDUST.	\$288,030.67	\$0.00	\$133,601.88	\$0.00	\$8,054.81	\$413,577.74	\$0.00	\$413,577.74
315	PARK ACQUISITION DEBT	\$62,245.06	\$0.00	\$511,579.17	\$0.00	\$59,128.21	\$514,696.02	\$0.00	\$514,696.02

Statement of Cash Position with MTD Totals

From: 1/1/2014 to 11/30/2014

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
316	VILLAGE SOUTH BOND DEBT	\$9,580.27	\$0.00	\$256,164.60	\$0.00	\$27,508.66	\$238,236.21	\$0.00	\$238,236.21
318	SPECIAL ASSESSMENT	\$149,653.49	\$0.00	\$114,555.17	\$0.00	\$15,046.63	\$249,162.03	\$0.00	\$249,162.03
320	LIBRARY CONST. DEBT	\$32,404.77	\$0.00	\$792,744.39	\$0.00	\$92,221.13	\$732,928.03	\$0.00	\$732,928.03
321	DOWNTOWN TIF FUND	\$1,800.18	\$29,648.00	\$628,216.46	\$0.00	\$23,377.79	\$606,638.85	\$0.00	\$606,638.85
401	PERMISSIVE CAPITAL FUND	\$106,485.77	\$15,240.00	\$154,526.28	\$0.00	\$245,000.00	\$16,012.05	\$0.00	\$16,012.05
415	GOLF CONSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430	STREET SIDEWALK CONSTRUCTION	\$1,747,187.69	\$105,000.00	\$1,329,804.52	\$100,491.94	\$1,521,025.67	\$1,555,966.54	\$1,000,127.22	\$555,839.32
431	STORM SEWER IMPROVEMENTS	\$468,640.96	\$0.00	\$0.00	\$0.00	\$11,134.01	\$457,506.95	\$10,908.13	\$446,598.82
440	CITY ACQUISITION & CONSTRUCT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
445	Road Reconstruction Fund	\$4,439,154.53	\$18.07	\$23,597.57	\$107,430.36	\$1,751,572.88	\$2,711,179.22	\$748,974.88	\$1,962,204.34
450	WATER CAP PROJ-DEBT	\$49,886.43	\$0.00	\$0.00	\$0.00	\$1,500.01	\$48,386.42	\$48,224.58	\$161.84
452	WASTEWATER CAPITAL PROJECTS	\$176,445.04	\$1.10	\$988.86	\$0.00	\$5,500.00	\$171,933.90	\$98,747.97	\$73,185.93
456	POLICE STATION ACQUISITION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
471	MILFORD/SR 91 CONNECTOR	\$713,387.58	\$0.00	\$2,039.78	\$0.00	\$715,427.36	\$0.00	\$0.00	\$0.00
475	SEASONS ROAD INTERCHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
476	ATTERBURY BLVD RECONSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
477	ATTERBURY BRIDGE REPLACEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
480	FIRE CAPITAL REPLACEMENT FUND	\$893,232.02	\$0.58	\$203,211.80	\$0.00	\$1,006,691.96	\$89,751.86	\$5,070.81	\$84,681.05
490	YOUTH DEVL P CENTER	\$424,857.97	\$0.10	\$1,245,777.30	\$0.00	\$1,655,242.04	\$15,393.23	\$8,123.52	\$7,269.71
501	WATER FUND	\$497,324.87	\$151,474.76	\$1,792,887.40	\$61,626.81	\$1,150,216.20	\$1,139,996.07	\$345,435.54	\$794,560.53
502	WASTEWATER FUND	\$1,121,074.33	\$315,851.05	\$3,618,172.25	\$185,766.35	\$3,787,020.28	\$952,226.30	\$534,563.45	\$417,662.85
503	ELECTRIC FUND	\$13,240,712.56	\$1,489,685.46	\$17,991,633.25	\$1,419,000.72	\$17,973,193.91	\$13,259,151.90	\$512,710.14	\$12,746,441.76
504	STORM WATER UTILITY	\$733,714.54	\$115,561.10	\$1,200,057.88	\$25,665.93	\$1,014,486.50	\$919,285.92	\$90,215.54	\$829,070.38
505	GOLF COURSE	\$42,671.58	\$33,234.58	\$1,237,710.20	\$43,600.81	\$1,163,282.70	\$117,099.08	\$9,508.33	\$107,590.75
508	UTILITY DEPOSITS	\$241,548.85	\$3,650.00	\$65,900.00	\$1,207.97	\$23,544.66	\$283,904.19	\$0.00	\$283,904.19
601	EQUIP RESERVE & FLEET MAINT	\$648,533.97	\$79,430.46	\$1,427,333.51	\$69,668.94	\$1,598,148.16	\$477,719.32	\$253,240.25	\$224,479.07
602	SELF-INSURANCE	\$15,537.27	\$13,144.22	\$146,530.92	\$12,514.30	\$129,899.80	\$32,168.39	\$41,738.20	(\$9,569.81)
603	FLEXIBLE BENEFITS	\$15,630.38	\$9,274.61	\$113,448.86	\$9,033.58	\$120,378.13	\$8,701.11	\$14,308.12	(\$5,607.01)
604	INFORMATION SERVICES	\$65,305.85	\$2,902.64	\$536,381.69	\$30,833.80	\$475,600.81	\$126,086.73	\$6,242.03	\$119,844.70
605	Medical Self Insurance Fund	\$205,186.80	(\$174,485.73)	\$298,999.58	\$9,270.14	\$293,210.58	\$210,975.80	\$161,062.70	\$49,913.10

Statement of Cash Position with MTD Totals

From: 1/1/2014 to 11/30/2014

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
701	POLICE PENSION	\$0.00	\$0.00	\$249,742.85	\$0.00	\$4,690.46	\$245,052.39	\$0.00	\$245,052.39
704	HUDSON CEMETERY IMPR TRUST	\$4,163.38	\$0.00	\$0.00	\$0.00	\$0.00	\$4,163.38	\$0.00	\$4,163.38
705	TREE TRUST	\$48,342.81	\$0.00	\$1,200.00	\$0.00	\$12,780.00	\$36,762.81	\$0.00	\$36,762.81
709	PERF BOND/UNCLAIMED FUNDS	\$31,789.52	\$0.00	\$0.00	\$0.00	\$0.00	\$31,789.52	\$0.00	\$31,789.52
710	WILLOWS OF HUDSON II INSPECTN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
712	CHADDS FORD INSPECTION FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
713	CHADDS FORD SETTLEMENTS ADDTN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
724	MORNING SONG INSPECTIONS	\$1,841.39	\$0.00	\$0.00	\$0.00	\$0.00	\$1,841.39	\$0.00	\$1,841.39
727	CONTRACTOR'S DEPOSITS	\$228,960.89	\$1,960.00	\$182,534.31	\$0.00	\$50,033.88	\$331,461.32	\$283,782.61	\$47,678.71
729	DEVELOPERS SEWER TAP IN FEES	\$3,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,100.00	\$0.00	\$3,100.00
730	CULVERT BONDS	\$297,638.86	\$7,100.00	\$112,000.00	\$6,400.00	\$49,585.50	\$360,053.36	\$158,422.38	\$201,630.98
731	EMERGENCY MEDICAL SVC. TRUST	\$9,015.82	\$0.00	\$1,382.76	\$285.26	\$1,388.40	\$9,010.18	\$324.40	\$8,685.78
732	TREE COMMISSION PLAQUE FUND	\$98.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98.00	\$0.00	\$98.00
734	CLOCK TOWER REPAIR TRUST	\$425.00	\$0.00	\$0.00	\$0.00	\$0.00	\$425.00	\$0.00	\$425.00
735	PLAYGROUND TRUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
736	BANDSTAND TRUST	\$15,072.83	\$0.10	\$86.90	\$0.00	\$0.00	\$15,159.73	\$0.00	\$15,159.73
737	CLOCK TOWER TRUST	\$6,677.65	\$0.04	\$38.51	\$0.00	\$0.00	\$6,716.16	\$0.00	\$6,716.16
738	POOR ENDOWMENT NONEX TRUST	\$40,579.62	\$0.26	\$234.02	\$0.00	\$0.00	\$40,813.64	\$0.00	\$40,813.64
740	LIBRARY LEVY FUND	\$0.00	\$0.00	\$1,899,463.09	\$0.00	\$1,899,463.09	\$0.00	\$16,497.27	(\$16,497.27)
742	DEAN MAY TRUST	\$1,813.50	\$0.07	\$0.83	\$0.00	\$0.00	\$1,814.33	\$0.00	\$1,814.33
750	DEDICATED TAX REVENUE FUND	\$0.00	\$108,179.87	\$1,217,420.68	\$103,580.28	\$1,217,420.68	\$0.00	\$60,035.46	(\$60,035.46)
760	FIRE/EMS SERVICE DISTRIBUTION	\$169,075.61	\$10.57	\$618.11	\$0.00	\$14,138.23	\$155,555.49	\$0.00	\$155,555.49
770	VETERANS MEMORIAL GARDEN FUND	\$17,533.62	\$0.11	\$100.24	\$0.00	\$250.00	\$17,383.86	\$0.00	\$17,383.86
802	FIRE CLAIM FUND	\$21,420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,420.00	\$0.00	\$21,420.00
805	STORM SEWER ASSESSMENTS	\$329,046.53	\$0.00	\$0.00	\$0.00	\$0.00	\$329,046.53	\$0.00	\$329,046.53
Grand Total:		\$44,366,431.28	\$4,485,752.30	\$65,135,530.33	\$4,252,447.26	\$64,751,890.61	\$44,750,071.00	\$5,748,816.22	\$39,001,254.78

City of Hudson
Executive Summary
November 2014 Financial Report

Category	2013 YTD Actual	2014 YTD Actual	2013 vs. 2014 YTD Variance	2014 YTD Budget	2014 Bud. vs. Actual Variance
General Fund Revenue					
Real Property Taxes	\$2,652,282	\$2,611,572	(\$40,710)	\$2,633,908	(\$22,336)
Income Tax	\$12,647,683	\$12,882,433	\$234,750	\$13,027,113	(\$144,680)
Local Government Funds	\$390,968	\$381,096	(\$9,872)	\$389,725	(\$8,629)
Estate Tax	\$1,464,763	\$326,606	(\$1,138,157)	\$313,986	\$12,620
Kilowatt-Hour Tax	\$663,849	\$660,325	(\$3,524)	\$673,995	(\$13,670)
Zoning and Building Fees	\$87,556	\$86,773	(\$783)	\$82,530	\$4,243
Fines, Licenses & Permits	\$59,901	\$67,592	\$7,691	\$55,020	\$12,572
Interest Income	\$249,575	\$199,788	(\$49,787)	\$182,809	\$16,979
Transfers In, Advances and Reimb.	\$394,267	\$408,307	\$14,040	\$294,161	\$114,146
Miscellaneous	\$118,600	\$332,941	\$214,341	\$87,115	\$245,826
Total Revenue	<u>\$18,729,444</u>	<u>\$17,957,433</u>	<u>(\$772,011)</u>	<u>\$17,740,363</u>	<u>\$217,070</u>
General Fund Cash Balance, January 1	<u>\$10,664,787</u>	<u>\$10,947,250</u>	<u>\$282,463</u>	<u>\$10,947,250</u>	<u>\$0</u>
Total Available	<u>\$29,394,231</u>	<u>\$28,904,683</u>	<u>(\$489,548)</u>	<u>\$28,687,613</u>	<u>\$217,070</u>
General Fund Expenditures					
Police	\$3,637,044	\$4,218,398	(\$581,354)	\$4,391,221	\$172,823
County Health District	\$305,328	\$305,328	\$0	\$305,328	\$0
Community Development	\$739,309	\$742,813	(\$3,504)	\$774,600	\$31,787
Street Trees and ROW	\$317,925	\$348,787	(\$30,862)	\$363,570	\$14,783
RITA Fees	\$383,986	\$383,333	\$653	\$388,287	\$4,954
Mayor & Council	\$141,621	\$208,876	(\$67,255)	\$221,319	\$12,443
City Solicitor	\$236,120	\$215,283	\$20,837	\$270,066	\$54,783
Administration	\$1,079,274	\$1,070,472	\$8,802	\$1,032,145	(\$38,327)
Finance	\$813,500	\$834,813	(\$21,313)	\$864,541	\$29,728
Engineering	\$1,059,509	\$1,106,846	(\$47,337)	\$1,132,708	\$25,862
Public Properties	\$704,653	\$769,076	(\$64,423)	\$874,827	\$105,751
Public Works Administration	\$502,830	\$542,015	(\$39,185)	\$586,764	\$44,749
Transfers and Advances Out	\$7,921,412	\$8,494,452	(\$573,040)	\$7,955,952	(\$538,500)
Total Expenditures	<u>\$17,842,511</u>	<u>\$19,240,492</u>	<u>(\$1,397,981)</u>	<u>\$19,161,327</u>	<u>(\$79,165)</u>
Month End General Fund Cash Balance	<u>\$11,551,720</u>	<u>\$9,664,191</u>	<u>(\$1,887,529)</u>	<u>\$9,526,286</u>	<u>\$137,905</u>
Other Operating Funds:					
<u>Revenue</u>					
Street Maintenance and Repair	\$2,376,205	\$3,046,234	\$670,029	\$2,530,920	\$515,314
Cemeteries	\$217,017	\$246,616	\$29,599	\$215,294	\$31,322
Parks	\$1,329,032	\$1,332,989	\$3,957	\$1,315,219	\$17,770
Cable TV	\$324,829	\$311,859	(\$12,970)	\$311,376	\$484
Fire Department	\$1,372,405	\$1,401,206	\$28,801	\$1,379,833	\$21,373
Emergency Medical Service	\$1,231,781	\$1,143,780	(\$88,001)	\$1,247,886	(\$104,106)
Utilities:					
Water	\$1,735,865	\$1,792,887	\$57,022	\$1,740,146	\$52,741
Wastewater	\$3,616,305	\$3,618,172	\$1,867	\$3,686,380	(\$68,208)
Electric	\$17,066,520	\$17,991,633	\$925,113	\$16,806,556	\$1,185,077
Stormwater	\$1,108,940	\$1,200,058	\$91,118	\$1,192,100	\$7,958
Ellsworth Meadows Golf Course	\$1,316,927	\$1,237,710	(\$79,217)	\$1,276,471	(\$38,761)
Equipment Reserve (Fleet)	\$1,145,745	\$1,427,334	\$281,589	\$1,356,478	\$70,856
Total Revenues	<u>\$32,841,571</u>	<u>\$34,750,478</u>	<u>\$1,908,907</u>	<u>\$33,058,659</u>	<u>\$1,691,819</u>
Other Operating Fund Cash Balance, January 1	<u>\$19,376,815</u>	<u>\$20,816,625</u>	<u>\$1,439,810</u>	<u>\$20,816,625</u>	<u>\$0</u>
Total Available - Other Operating Funds	<u>\$52,218,386</u>	<u>\$55,567,103</u>	<u>\$3,348,717</u>	<u>\$53,875,284</u>	<u>\$1,691,819</u>
<u>Expenditures</u>					
Street Maintenance and Repair	\$2,523,131	\$3,118,220	(\$595,089)	\$2,579,662	(\$538,558)
Cemeteries	\$221,656	\$271,538	(\$49,882)	\$296,271	\$24,733
Parks	\$922,153	\$799,678	\$122,475	\$937,913	\$138,235
Cable TV	\$324,212	\$316,776	\$7,436	\$313,693	(\$3,083)
Fire Department	\$1,271,398	\$1,112,171	\$159,227	\$1,483,974	\$371,803
Emergency Medical Services	\$1,217,320	\$1,249,219	(\$31,899)	\$1,264,179	\$14,960
Utilities:					
Water	\$1,044,785	\$1,150,216	(\$105,431)	\$1,256,312	\$106,096
Wastewater	\$3,455,880	\$3,787,020	(\$331,140)	\$3,963,329	\$176,309
Electric	\$16,672,089	\$17,973,194	(\$1,301,105)	\$17,474,190	(\$499,004)
Stormwater	\$973,454	\$1,014,487	(\$41,033)	\$1,077,227	\$62,740
Ellsworth Meadows Golf Course	\$1,190,831	\$1,163,283	\$27,548	\$1,144,821	(\$18,462)
Equipment Reserve (Fleet)	\$997,595	\$1,598,148	(\$600,553)	\$1,643,760	\$45,612
Total Expenditures	<u>\$30,814,504</u>	<u>\$33,553,950</u>	<u>(\$2,739,446)</u>	<u>\$33,435,331</u>	<u>(\$118,619)</u>
Month End Other Operating Funds Cash Balance	<u>\$21,403,882</u>	<u>\$22,013,153</u>	<u>\$609,271</u>	<u>\$20,439,953</u>	<u>\$1,573,200</u>

City of Hudson Bank Report

Banks: 5/3 GENERAL ACCOUNT to YDC Demo Note
As Of: 1/1/2014 to 11/30/2014

Include Inactive Bank Accounts: No

Bank	Beginning Bal.	MTD Revenue	YTD Revenue	MTD Expense	YTD Expense	YTD Other	Ending Bal.
GENERAL CITY INVESTMENTS	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$200,000.00)	\$0.00
CASH DRAWER/PETTY CASH	\$1,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,400.00
LORAIN NATIONAL BANK	\$4,001,542.74	\$0.00	\$3,270.57	\$0.00	\$0.00	\$0.00	\$4,004,813.31
DOLLAR BANK CD	\$1,500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$500,000.00)	\$1,000,000.00
DEAN MAY	\$1,813.50	\$0.07	\$0.83	\$0.00	\$0.00	\$0.00	\$1,814.33
ELLSWORTH GOLF COURSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PRIMARY CHECKING ACCT	\$14,373,448.03	\$3,833,331.51	\$51,601,865.84	\$2,324,789.30	\$38,237,605.86	(\$17,697,859.34)	\$10,039,848.67
INVESTMENT POOLED MONIES	\$15,981,001.69	\$0.00	\$0.00	\$0.00	\$0.00	\$4,765,670.51	\$20,746,672.20
CD INVESTMENTS	\$8,100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,100,000.00
MORGAN BANK FIRE/EMS SERVICE AWA	\$207,225.32	\$10.57	\$618.11	\$0.00	\$14,171.23	(\$38,149.71)	\$155,522.49
First Merit	\$0.00	\$0.00	\$0.00	\$1,275,247.81	\$13,670,338.54	\$13,670,338.54	\$0.00
Note Investment	\$0.00	\$0.00	\$700,000.00	\$0.00	\$0.00	\$0.00	\$700,000.00
Grand Total:	\$44,366,431.28	\$3,833,342.15	\$52,305,755.35	\$3,600,037.11	\$51,922,115.63	\$0.00	\$44,750,071.00

**CITY OF HUDSON
VARIANCE NOTES FOR NOVEMBER 2014 FINANCIAL REPORT**

REVENUE:

2013 Year-To-Date (YTD) vs. 2014 YTD Actual

Income Tax revenues are \$235,000 higher in 2014 and \$145,000 below estimate. Through the end of November 2014, Withholding taxes are up .4%, Individual taxes are down .3% and Net Profit taxes are up 22.8%. Including Parks, Fire, EMS and Hudson Schools, income taxes are up \$312,000.

	<u>2013</u>	<u>2014</u>	<u>Diff</u>	<u>%</u>
RITA				
Withholding	\$ 11,548,877	\$ 11,600,596	\$ 51,719	0.4%
Individual	\$ 3,820,168	\$ 3,808,950	\$ (11,218)	-0.3%
Net Profit	\$ 1,481,766	\$ 1,819,759	\$ 337,993	22.8%
Total RITA	\$ 16,850,811	\$ 17,229,305	\$ 378,494	2.2%
Refund	\$ 251,685	\$ 284,894	\$ 33,209	13.2%
Feb Muni Tax	\$ 18,260	\$ 23,009	\$ 4,749	26.0%
May Muni Tax	\$ 57,061	\$ 45,132	\$ (11,929)	-20.9%
Aug Muni Tax	\$ 53,574	\$ 34,506	\$ (19,068)	-35.6%
Nov Muni Tax	\$ 73,884	\$ -	\$ (73,884)	-100.0%
Total All	\$ 17,305,275	\$ 17,616,846	\$ 311,571	1.8%

Estate Taxes are \$1,138,000 lower in 2014 due to the phase out of the tax. We are \$13,000 above the original estimate. We do not expect to receive any additional estate tax.

Interest Income is \$50,000 lower in 2014 due to reduced interest rates. We are above the budgeted estimate for the year by \$17,000.

Miscellaneous revenue is up \$214,000 primarily due to \$114,000 revenue sharing payment from the City of Twinsburg from the county revenue sharing agreement and \$67,000 police radio grant from the county.

Street Maintenance & Repair Fund revenue is \$670,000 higher in 2014 primarily due to increased transfers in over 2013 for snow and ice control expense.

EMS revenue is \$111,000 lower in 2014 due to \$104,000 lower ambulance fees caused by several factors including reduced ambulance calls, reduced revenue generated per call and payments made directly to patients that have not yet been recovered. We are working with the billing company to analyze the causes and will continue to monitor this revenue stream.

Electric revenue is \$925,000 higher in 2014 due to \$918,000 increased customer sales from increased consumption and cost of power.

Ellsworth Meadows revenue is down \$79,000 compared to 2013 primarily due to poor weather conditions for April and May 2014 as well as \$18,000 reduced year to date income tax support revenue. The total number of rounds through November 2014 is down 7.7% compared to November 2013.

Fleet revenue is \$282,000 higher in 2014 due to increased inter-departmental charges and adjustments to chargebacks to cover operating costs.

EXPENDITURES:

2013 YTD Actual vs. 2014 YTD Actual

General Fund expenditures increased \$1,398,000 through November 2014 as compared to November 2013. The largest increases were \$581,000 in *Police Department* expenditures primarily due to \$189,000 increased capital expenditures of which includes \$143,000 payment for the 800 MHz radio system in 2014 (\$67,000 was reimbursed via a grant). Police personnel-related costs also increased \$349,000 due to filling vacancies. *Mayor & Council* expenditures increased \$67,000 over 2013 primarily due to \$53,000 for the town hall furniture and camera replacement project costs. *Engineering* increased \$47,000 due to increased professional services and personnel costs as compared to 2013. *Public Properties* expenditures increased \$64,000 primarily due to \$87,000 increase in snow removal expenditures in 2014. *Transfers out* increased \$573,000 due to larger transfers for the Street Maintenance (Service) and Bond Retirement Funds.

Street Maintenance & Repair expenditures are \$589,000 higher in 2014 primarily due to \$245,000 increased cost of road salt purchases; \$27,000 increase in snow removal overtime; 29,000 increase in cul de sac snow removal and \$245,000 increase in inter-departmental vehicle charges offset by \$81,000 in severance pay in 2013.

Cemeteries Fund expenditures are \$50,000 higher in 2014 primarily due to the \$46,000 purchase of a replacement grave digging machine.

Parks Fund expenditures are \$122,000 lower in 2014 primarily due to the \$113,000 payment for the Hudson Springs parking lot in 2013.

Fire Fund expenditures are \$159,000 lower due to \$153,000 decrease in 2014 personnel costs from vacancies and severance pay.

EMS Fund expenditures are \$32,000 higher in 2014 primarily due to severance pay in 2014.

Water Fund expenditures are \$105,000 higher in 2014 primarily due the \$86,000 in payments for the Division St water line project in 2014.

Wastewater Fund expenditures are \$331,000 higher in 2014 due change in personnel chargeback, payments for the Division St sewer line project and various street sewer lining projects in 2014.

Electric Fund expenditures are \$1,301,000 higher in 2014 primarily due to \$981,000 increased purchase of power cost through November. The increase in severe winter temperatures in early 2014 and increased costs from AMP caused the significant spike in the purchase price.

Fleet Fund expenditures are \$601,000 higher in 2014 primarily due to \$445,000 increased payments for vehicle purchases in 2014 plus increases in fuel and maintenance expenses.

2014 YTD Actual vs. 2014 Budget

As noted above, *Income tax revenue* through November is \$145,000 below estimate. *Miscellaneous General Fund* revenue is \$245,000 above estimate primarily due to the tax sharing payment and county grant payment as previously noted. Street Maintenance and Repair (Service) Fund is revenue is above original estimate due to the increased transfer to cover the overage on snow related expenses. *EMS* revenue is \$104,000 below budget due to a decrease in ambulance fees as previously

noted. *Electric* revenue is greater than estimated as the increased cost of power noted above is passed onto the customers. *Ellsworth Meadows* revenue is \$39,000 below estimate due to the inclement weather, most notably April and May of 2014.

The majority of expenses has a favorable variance or is within a reasonable range of budget except *Administration* and *Transfers Out* of the General Fund. Administration is due to severance pay and the increased transfer was to cover the additional winter related expenses, as noted above. The *Street Maintenance Fund* expenses are greatly exceeding budget due to the increased salt purchases needed for snow removal as noted above. *Fire* expenditures are \$372,000 below budget due reduced personnel costs and projects not yet completed. *Electric* has \$499,000 unfavorable variance due to increased purchase of power as previously noted. The additional cost of power is passed along to the customers as reflected in the favorable revenue variance.

Utility Billing Delinquency Report

	<u>Sep-13</u>	<u>Oct-13</u>	<u>Nov-13</u>	<u>Dec-13</u>
30 DAYS - ACTIVE ACCOUNTS	\$37,305.31	\$45,743.11	\$36,575.25	\$48,672.04
60 DAYS - ACTIVE ACCOUNTS	\$1,128.95	\$1,533.08	\$2,034.81	\$4,454.68
90 DAYS - ACTIVE ACCOUNTS	\$4,209.20	\$4,060.48	\$3,688.45	\$3,326.37
ACCOUNTS RECENTLY CLOSED (1)	\$15,842.00	\$19,097.94	\$18,692.02	\$18,192.75
ACCOUNTS CERTIFIED TO THE COUNTY	\$49,497.40	\$49,497.40	\$90,278.19	\$90,278.19
ACCOUNTS SENT TO COLLECTIONS	\$65,890.21	\$66,049.47	\$65,896.85	\$67,103.50
TOTAL UTILITY BILLING DELINQUENT AMOUNT	\$173,873.07	\$185,981.48	\$217,165.57	\$232,027.53

	<u>Jan-14</u>	<u>Feb-14</u>	<u>Mar-14</u>	<u>Apr-14</u>
30 DAYS - ACTIVE ACCOUNTS	\$36,387.89	\$35,995.47	\$39,011.67	\$40,714.95
60 DAYS - ACTIVE ACCOUNTS	\$3,264.78	\$3,781.10	\$3,299.94	\$5,420.41
90 DAYS - ACTIVE ACCOUNTS	\$2,938.88	\$3,194.37	\$2,112.49	\$1,836.59
ACCOUNTS RECENTLY CLOSED (1)	\$18,205.16	\$17,559.34	\$18,216.62	\$18,720.50
ACCOUNTS CERTIFIED TO THE COUNTY	\$90,278.19	\$90,278.19	\$90,278.19	\$64,842.39
ACCOUNTS SENT TO COLLECTIONS	\$67,305.48	\$68,891.63	\$68,666.02	\$68,140.39
TOTAL UTILITY BILLING DELINQUENT AMOUNT	\$218,380.38	\$219,700.10	\$221,584.93	\$199,675.23

	<u>May-14</u>	<u>Jun-14</u>	<u>Jul-14</u>	<u>Aug-14</u>
30 DAYS - ACTIVE ACCOUNTS	\$36,657.32	\$36,622.31	\$36,272.12	\$50,623.17
60 DAYS - ACTIVE ACCOUNTS	\$5,863.14	\$2,112.03	\$7,410.69	\$3,263.87
90 DAYS - ACTIVE ACCOUNTS	\$1,807.82	\$1,510.56	\$1,788.89	\$1,850.12
ACCOUNTS RECENTLY CLOSED (1)	\$18,030.32	\$20,751.72	\$26,267.95	\$21,339.12
ACCOUNTS CERTIFIED TO THE COUNTY	\$64,842.39	\$64,842.39	\$64,842.39	\$64,842.39
ACCOUNTS SENT TO COLLECTIONS	\$69,301.10	\$69,641.06	\$69,641.06	\$70,691.61
TOTAL UTILITY BILLING DELINQUENT AMOUNT	\$196,502.09	\$195,480.07	\$206,223.10	\$212,610.28

	<u>Sep-14</u>	<u>Oct-14</u>	<u>Nov-14</u>
30 DAYS - ACTIVE ACCOUNTS	\$17,646.14	\$24,704.16	\$44,765.48
60 DAYS - ACTIVE ACCOUNTS	\$1,839.08	\$1,368.07	\$2,189.69
90 DAYS - ACTIVE ACCOUNTS	\$1,549.75	\$1,388.17	\$366.63
ACCOUNTS RECENTLY CLOSED (1)	\$21,141.40	\$21,824.50	\$20,731.76
ACCOUNTS CERTIFIED TO THE COUNTY	\$123,356.86	\$123,356.86	\$125,937.34
ACCOUNTS SENT TO COLLECTIONS	\$70,334.23	\$70,434.96	\$69,039.63
TOTAL UTILITY BILLING DELINQUENT AMOUNT	\$235,867.46	\$243,076.72	\$263,030.53

TOTAL YEAR TO DATE ACCOUNT WRITE-OFF'S **\$1,488.71** (2)

YEAR TO DATE COLLECTION COMPANY RECEIPTS **\$4,625.82**

(1) "ACCOUNTS RECENTLY CLOSED" - accounts that have been closed and City staff is attempting to collect the balance due. If City staff is unable to collect on the account, it is turned over to a collection agency to pursue.

(2) "TOTAL YEAR TO DATE ACCOUNT WRITE-OFF'S" - Include accounts or amounts written off due to uncollectability, bankruptcy, or collection company fees.

BANK RECONCILIATION
November-14

FIRST MERIT BANK BAL	2,514,191.49
SWEEP	8,505,000.00
FIRST MERIT BANK BALANCE	11,019,191.49

ADJUSTMENTS TO BANK

DEPOSIT ON STMT-NOT BOOKS-UB	0.00
SWEEP INTEREST	0.00
payroll bank rec - outstanding items	(573,123.76) PAYROLL
OUTSTANDING CHECKS-FIRST MERIT	(402,442.97)

11/3 AMBULANCE FEES POSTED INCORRECT	(795.56)
11/26 UB WIRE POSTED DECEMBER	(2,980.53)

DEPOSITS IN TRANSIT

TOTAL ADJUSTMENTS TO BANK BALANCE	(979,342.82)
ADJUSTED BANK BALANCE	10,039,848.67

BOOK BALANCE	10,039,848.67
UNRECONCILED	0.00

CDARS-LORAIN NATIONAL BANK

BALANCE PER BANK	4,004,813.31
MATURITY POSTED FOLLOWING MONTH	0.00
INTEREST POSTED FOLLOWING MONTH	0.00
CD IN TRANSIT	0.00
ADJUSTED BANK BALANCE	4,004,813.31

BOOK BALANCE	4,004,813.31
UNRECONCILED	0.00

MORGAN BANK FIRE EMS

BALANCE PER BANK	155,532.71
OUTSTANDING CHECKS	0.00
CHECKS POSTED THE FOLLOWING MONTH	0.00
STOP PAYMENT POSTED FOLLOWING MONTH	0.00
INTEREST POSTED FOLLOWING MONTH	10.22
ADJUSTED BANK BALANCE	155,522.49

BOOK BALANCE	155,522.49
UNRECONCILED	0.00

MBS GENERAL INVESTMENTS

BALANCE PER BANK	20,746,672.20
BANK TRANSFER POSTED FOLLOWING MONTH	0.00
INTEREST POSTED FOLLOWING MONTH	0.00
ADJUSTED BANK BALANCE	20,746,672.20

BOOK BALANCE	20,746,672.20
UNRECONCILED	0.00

YDC DEMO NOTW

BALANCE PER BANK	700,000.00
OUTSTANDING CHECKS	0.00
INTEREST POSTED FOLLOWING MONTH	0.00
ADJUSTED BANK BALANCE	700,000.00

BOOK BALANCE	700,000.00
UNRECONCILED	0.00

MORGAN BANK CD INVESTMENTS

BALANCE PER BANK	8,100,000.00
POSTING ERROR	0.00
CD IN TRANSIT	0.00
INTEREST POSTED FOLLOWING MONTH	0.00
ADJUSTED BANK BALANCE	8,100,000.00

BOOK BALANCE	8,100,000.00
UNRECONCILED	0.00

BANK RECONCILIATION
November-14

DOLLAR BANK CD'S	
BALANCE PER BANK	1,000,000.00
INTEREST POSTED FOLLOWING MONTH	0.00
ADJUSTED BANK BALANCE	1,000,000.00

BOOK BALANCE	1,000,000.00	-
UNRECONCILED	0.00	

MORGAN BANK PASS THROUGH ACCOUNT	
BALANCE PER BANK	2,808.27
OUTSTANDING CHECKS	0.00
BANK CHECK IN TRANSIT	2,808.27
INTEREST POSTED FOLLOWING MONTH	0.00
ADJUSTED BANK BALANCE	0.00

BOOK BALANCE	0.00	
UNRECONCILED	0.00	

CASH/CHANGE DRAWERS	1,400.00
FIRST MERIT DEAN MAY	1,814.33

TOTAL BOOK BALANCE	44,750,071.00
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TOTAL BANK BALANCE	44,750,071.00	✓
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UNRECONCILED	0.00
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ATW
12/10/14