



City of Hudson, Ohio

Meeting Agenda - Final-revised City Council

David A. Basil, Mayor
Hamilton DeSaussure, Jr., President of Council (At-Large)
Beth A. Bigham, Council Member (Ward 4)
Dennis N. Hanink, Council Member (Ward 1)
Alex D. Kelemen, Council Member (Ward 3)
Casey M. Weinstein, Council Member (Ward 2)
J. Daniel Williams, Council Member (At-Large)
William D. Wooldredge, Council Member (At-Large)

Jane Howington, City Manager
R. Todd Hunt, City Solicitor
Elizabeth A. Slagle, Clerk of Council

Tuesday, September 6, 2016

7:30 PM

Town Hall

1. **Call to Order**

2. **Pledge of Allegiance to the Flag**

3. **Roll Call**

4. **Approval of the Minutes**

- A. [16-0092](#) **MINUTES OF PREVIOUS COUNCIL MEETINGS.**
Executive Summary: Draft minutes of previous meetings are provided for City Council's review and approval.
Attachments: [August 16, 2016 Council Meeting Minutes - DRAFT](#)
[August 23, 2016 Workshop Minutes - DRAFT](#)
[August 30, 2016 Spec Council Meeting Minutes - DRAFT](#)

5. **Honorary Resolution**

- A. [16-141](#) **A RESOLUTION DESIGNATING "MERINO WAY" AS AN HONORARY STREET NAME AND PROVIDING FOR LOCATION OF A SIGN ON PARK LANE AT THE INTERSECTION OF FIRST STREET.**
Executive Summary: The resolution will authorize installation of an honorary street name sign on Park Lane at First Street in recognition of the late Richard "Rich" Merino.
Attachments: [20160724 Jerry Flauto Request](#)
[20160901 Sign Proof](#)
[Resolution No. 16-141](#)

6. Proclamation

- A. [16-0093](#) **Special Recognition of Constitution Week 2016**
Executive Summary: Mayor Basil will proclaim the week of September 17 - 23, 2016, as “Constitution Week” in Hudson, in recognition of this important document. Linda Valetta, Chair, and Jane Plank, Regent, will be in attendance to accept this Proclamation on behalf of the David Hudson Chapter of the Daughters of the American Revolution (DAR).
Attachments: [Hyperlink - Website: Daughters of the American Revolution Proclamation](#)

7. Public Comments**8. Correspondence and Council Comments****9. Report of Manager****10. Appointments**

- A. [16-0094](#) **A MOTION THAT CITY COUNCIL CONCUR WITH THE CITY MANAGER'S RECOMMENDATION TO RE-APPOINT MR. DAVID ROBBINS AS THE POLICE CHIEF.**
Executive Summary: Chief Robbins served as Police Chief from August 8, 2003, until his retirement on July 3, 2016. Pursuant to Charter Section 8.02, a majority of City Council members must concur with the City Manager’s recommendation to re-appointment him as Police Chief.

11. Consent Agenda

- A. [16-142](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE EXTENSION WITH JACKLIN PROPERTIES, LLC FOR OFFICE SPACE AT 115 EXECUTIVE PARKWAY, HUDSON, OHIO; AND DECLARING AN EMERGENCY.**
Executive Summary: The current lease term for the Municipal Service Center office space located at 115 Executive Parkway (Westpark) will expire at the end of October 2016. Following negotiations with Jacklin Properties, City staff is recommending a three (3) year term lease extension to continue to accommodate City administrative operations and customer services.
Attachments: [Resolution No. 13-08, Authorizing Original Lease Agreement](#)
[Municipal Services Center Lease Renewal 2016 - EXHIBIT “A”](#)
[Resolution No. 16-142](#)

- B. [16-143](#) **A RESOLUTION AUTHORIZING THE OBLIGATION OF MATCHING FUNDS FOR A LAND AND WATER CONSERVATION FUND GRANT FOR CONSTRUCTION OF THE ELLSWORTH MEADOWS TRAIL EXPANSION, IF THE GRANT IS AWARDED TO THE HUDSON PARKS.**

Executive Summary: The Land and Water Conservation Fund Grant, administered by the Ohio Department of Natural Resources, requires a Resolution of Authorization whereby the applicant obligates funding of \$290,310.00 required to satisfactorily complete the proposed project and become eligible for reimbursement of \$145,155.00 of the project costs.

Attachments: [Resolution No. 16-143](#)

- C. [16-144](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ISSUE A REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL SERVICES ASSOCIATED WITH THE DESIGN AND CONSTRUCTION OF A CITY PUBLIC WORKS FACILITY; AND DECLARING AN EMERGENCY.**

Executive Summary: The Public Works Facility Request for Qualifications (RFQ) will result in the selection of an Architectural-Engineering firm to provide professional design and other associated services to construct a new Public Works facility on land owned by the City located at 996 Hines Hill Road (Former YDC Location).

Attachments: [Exhibit 1: Approximate Site Limits](#)
[Resolution No. 16-144](#)

12. **Legislation**

- A. [16-114](#) **AN ORDINANCE AMENDING SECTION 1207.13, “TRANSPORTATION / CIRCULATION / PEDESTRIAN LINKAGE,” OF CHAPTER 1207, “ZONING DEVELOPMENT AND SITE PLAN STANDARDS,” OF THE LAND DEVELOPMENT CODE.**

Executive Summary: The ordinance amends provisions concerning traffic impact studies and fire access, and repeals standards better located in the Engineering Standards.

Attachments: [Proposed Amendments to LDC Section 1207.13 \(6-15-16\)](#)
[20160711 PC Staff Report](#)
[20160711 PC Recommendation](#)
[Ordinance No. 16-114](#)

Third Reading

Legislative History

6/21/16	City Council	first reading & referral to the Planning Commission
8/16/16	City Council	second reading
8/16/16	City Council	public hearing held

- B. [16-131](#) **AN ORDINANCE ADOPTING THE ENGINEERING STANDARDS FOR INFRASTRUCTURE CONSTRUCTION AND DIRECTING THEIR CODIFICATION INTO CHAPTER 1419, "ENGINEERING STANDARDS FOR INFRASTRUCTURE CONSTRUCTION," OF THE CODIFIED ORDINANCES.**

Executive Summary: In an effort to streamline publication of the Codified Ordinances, City staff has recommended that the Engineering Standards for Infrastructure Construction be included in Chapter 1419, "Engineering Standards for Infrastructure Construction" of the Codified Ordinances. Additionally, Section 7 of the City of Hudson Engineering Standards for Infrastructure Construction was last updated in 2015, and staff would like to update this section to reflect various changes and the transfer of information from the Hudson Land Development Code to the Engineering Standards.

Attachments: [Hyperlink - Engineering Standards \(Current\)](#)
[Section 7 \(Changes Shown in Bold Text\)](#)
[Figures 7.1.1 to 7.1.5 - Revised](#)
[Ordinance No. 16-131](#)

Third Reading

Legislative History

8/2/16	City Council	first reading
8/16/16	City Council	second reading

- C. [16-132](#) **AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTIONS 288.01, 288.02 AND 288.03 TO REFLECT RECENT AMENDMENTS TO THE CITY CHARTER RELATED TO THE CITY'S PARK BOARD.**

Executive Summary: The proposed amendments to the Codified Ordinances reflect Charter amendments approved by voters in November 2005, 2010, and 2015.

Attachments: [Ordinance No. 16-132](#)

Third Reading

Legislative History

8/2/16	City Council	first reading
8/16/16	City Council	second reading

- D. [16-145](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A LETTER OF INTENT ON BEHALF OF THE CITY OF HUDSON WITH TESTA COMPANIES FOR PHASE II OF THE DOWNTOWN REDEVELOPMENT; AND DECLARING AN EMERGENCY.**

Executive Summary: This Resolution would designate a preferred development partner for Downtown Phase II and authorize the City Manager to enter into a Letter of Intent with said developer. For more detailed information, see attached memo.

Attachments: [Sample - Resolution No. 02-97 for Downtown Phase I](#)
[Recommendation - Downtown Phase II Preferred Development Partner](#)
[Resolution No. 16-145](#)

First Reading

Legislative History

8/30/16	City Council	discussed
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- E. [16-146](#) AN ORDINANCE ADOPTING A MORATORIUM ON APPLICATIONS FOR, AND THE GRANTING OF, ZONING CERTIFICATES FOR ANY BUILDING, STRUCTURE, USE OR CHANGE OF USE THAT WOULD ENABLE THE CULTIVATION, PROCESSING, DISTRIBUTION OR SALE OF MEDICAL MARIJUANA FOR A PERIOD NOT TO EXCEED SIX MONTHS IN ORDER TO ALLOW THE CITY TO REVIEW APPLICABLE STATE AND LOCAL LAWS, TO PLAN FOR REGULATIONS RELATING TO SUCH USES; AND DECLARING AN EMERGENCY.

Executive Summary: The resolution would prevent the City from accepting applications for, and issuing, zoning certificates for activities related to medical marijuana for six months in order to perform proper planning related to such uses.

Attachments: [Ordinance No. 16-146](#)

First Reading

13. Adjournment

The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.