



# City of Hudson, Ohio

## Meeting Agenda - Final-revised City Council

*David A. Basil, Mayor*

*Hamilton DeSaussure, Jr., President of Council (At-Large)*

*Beth A. Bigham, Council Member (Ward 4)*

*Dennis N. Hanink, Council Member (Ward 1)*

*Alex D. Kelemen, Council Member (Ward 3)*

*Casey M. Weinstein, Council Member (Ward 2)*

*J. Daniel Williams, Council Member (At-Large)*

*William D. Wooldredge, Council Member (At-Large)*

*Jane Howington, City Manager*

*R. Todd Hunt, City Solicitor*

*Elizabeth A. Slagle, Clerk of Council*

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Tuesday, April 18, 2017

7:30 PM

Town Hall

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1. **Call to Order**

2. **Pledge of Allegiance to the Flag**

3. **Roll Call**

4. **Approval of the Minutes**

A. [17-0033](#)

**MINUTES OF PREVIOUS COUNCIL MEETINGS.**

**Executive Summary:** Draft minutes of previous meetings are provided for City Council's review and approval.

**Attachments:**

[April 4, 2017 Council Meeting Minutes - DRAFT](#)

[April 11, 2017 Council Workshop Minutes - DRAFT](#)

5. **Proclamations**

A. [17-0034](#)

**Special Recognition of National Therapy Animal Day**

**Executive Summary:** This Proclamation recognizes April 30, 2017, as National Therapy Animal Day in Hudson. Jack Lehman, as well as Christine Witschey and her dogs Francis and Gracie of the Akron Children's Doggie Brigade, will be in attendance to accept this Proclamation.

**Attachments:**

[Hyperlink - Pet Partners](#)

[Hyperlink - Akron Children's Doggie Brigade](#)

[Proclamation](#)

- B. [17-0035](#) **Special Recognition of Autism Awareness Month**  
**Executive Summary:** This Proclamation recognizes the month of April 2017 as Autism Awareness Month in Hudson and encourages citizens to make Hudson an Autism-friendly community. Janet Rogers will accept this Proclamation on behalf of the Autism Society of Greater Akron.

**Attachments:**     [Hyperlink - Autism Speaks](#)  
                              [Hyperlink - Autism Society Greater Akron](#)  
                              [Proclamation](#)

6.     **Public Comments**
7.     **Correspondence and Council Comments**
8.     **Report of Manager**
9.     **Appointments**
10.    **Consent Agenda**

- A.     [17-0036](#)     **A Motion to Acknowledge the Timely Receipt of the March 2017 Monthly Financial Report**  
**Executive Summary:** Financial summaries are provided each month for Council's review.

**Attachments:**     [March 2017 Financial Report](#)

- B.     [17-65](#)     **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A COST-SHARE AGREEMENT WITH THE NORTHEAST OHIO REGIONAL SEWER DISTRICT FOR THE BRANDYWINE CREEK WATERSHED STUDY; AND DECLARING AN EMERGENCY.**

**Executive Summary:** The Northeast Ohio Regional Sewer District's (NEORS) Community Cost-Share Program provides funding to member communities, like the City of Hudson, for community specific stormwater management projects. 25% of the total annual Stormwater Fee collected from each community is allocated to the Community Cost-Share Account of each Member Community. The City also received a \$15,000 grant from the Ohio Lake Erie Commission, making this project cost-neutral to the City.

**Attachments:**     [Cost-Share Agreement](#)  
                              [Resolution No. 17-65](#)

- C. [17-66](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR THE INSTALLATION OF DRAINAGE INFRASTRUCTURE AT THE ELLSWORTH MEADOWS GOLF CLUB; AND DECLARING AN EMERGENCY.**

**Executive Summary:** As part of the 2017 Parks budget, staff has obtained competitive bids for the installation of drainage infrastructure at the Ellsworth Meadows Golf Club. Staff is now prepared to proceed with the purchase of materials and the project award and construction. Golf Preservations Inc. was found to be the lowest and most responsible bidder. The budget for this project is \$100,000.

**Attachments:**      [Parks Budget 2017](#)  
                         [Map - Golf Course Drainage Project 2017](#)  
                         [Bid Tab - Golf Course Drainage Installation](#)  
                         [Resolution No. 17-66](#)

- D. [17-67](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH DS ARCHITECTURE FOR A PLANNING AND PROGRAMMING STUDY FOR A NEW PUBLIC WORKS FACILITY; AND DECLARING AN EMERGENCY.**

**Executive Summary:** This project is for a professional, architectural planning and programming study for a preliminary design of the proposed Public Works facility to be located on Hines Hill Road. This planning contract will identify space allocations, programming needs, and project construction cost estimates for the new facility.

**Attachments:**      [Resolution No. 17-67](#)

- E. [17-68](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH SECURITY MICROIMAGING CORPORATION (DBA KIRIWORKS) TO PURCHASE ONBASE ENTERPRISE CONTENT MANAGEMENT SOFTWARE AND ASSOCIATED PROFESSIONAL SERVICES.**

**Executive Summary:** OnBase is a content management software suite created by Hyland Software out of Westlake, Ohio. As part of the City's continuous improvement initiative, OnBase will ultimately allow the City to eliminate paper and drive efficiencies throughout the organization. Professional services provided by Kiriworks will include implementation and on-going assistance.

**Attachments:**      [OnBase Implementation Plan](#)  
                         [Resolution No. 17-68](#)

**11. Legislation**

- A. [17-54](#) **AN ORDINANCE AMENDING SECTION 230.04, FINANCIAL DISCLOSURE STATEMENT; REIMBURSEMENT OF COSTS TO MAYOR AND COUNCIL MEMBERS, OF THE CODIFIED ORDINANCES TO AUTHORIZE DIRECT PAYMENT TO THE OHIO ETHICS COMMISSION OF ANNUAL FILING FEES ON BEHALF OF ELECTED OFFICIALS.**

**Executive Summary:** Elected municipal officials must file annual Financial Disclosure Statements with the Ohio Ethics Commission. Section 230.04 of the Codified Ordinances provides legal authority for the City to use public funds to pay the filing fees by reimbursing the Mayor and Council members. This Ordinance will amend current language to allow for a more efficient payment method and to reflect current practices.

**Attachments:** [Ordinance No. 17-54](#)

*Third Reading***Legislative History**

3/21/17	City Council	first reading
4/4/17	City Council	second reading

**12. Adjournment**

*The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.*