



# City of Hudson, Ohio

## Meeting Agenda - Final-revised City Council

*David A. Basil, Mayor*

*Hamilton DeSaussure, Jr., President of Council (At-Large)*

*Beth A. Bigham, Council Member (Ward 4)*

*Dennis N. Hanink, Council Member (Ward 1)*

*Alex D. Kelemen, Council Member (Ward 3)*

*Casey M. Weinstein, Council Member (Ward 2)*

*J. Daniel Williams, Council Member (At-Large)*

*William D. Wooldredge, Council Member (At-Large)*

*Jane Howington, City Manager*

*R. Todd Hunt, City Solicitor*

*Elizabeth A. Slagle, Clerk of Council*

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Tuesday, October 3, 2017

7:30 PM

Town Hall

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1. **Call to Order**

2. **Pledge of Allegiance to the Flag**

3. **Roll Call**

4. **Approval of the Minutes**

- A. [17-0087](#) **MINUTES OF PREVIOUS COUNCIL MEETINGS.**  
**Executive Summary:** Draft minutes of previous meetings are provided for City Council's review and approval.  
**Attachments:** [September 19, 2017 Council Meeting Minutes - DRAFT](#)  
[September 26, 2017 Workshop Minutes - DRAFT](#)

5. **Proclamation**

- A. [17-0088](#) **Special Recognition of Customer Service Week.**  
**Executive Summary:** Mayor Basil will proclaim the week of October 2-6, 2017, as Customer Service Week in Hudson.  
**Attachments:** [Proclamation](#)

6. **Public Comments**

7. **Correspondence and Council Comments**

**8. Report of Manager****9. Appointments****10. Consent Agenda**

- A. [17-147](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH WALKER PARKING CONSULTANTS FOR THE DOWNTOWN PHASE 2 PARKING STUDY; AND DECLARING AN EMERGENCY.**  
**Executive Summary:** The proposed Parking Study will evaluate the existing and proposed parking needs and make recommendations for the future parking within the Hudson Central Downtown Business District.  
**Attachments:**      [Resolution No. 17-147](#)
- B. [17-148](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH TMS ENGINEERS, INC. FOR THE DOWNTOWN PHASE 2 TRAFFIC STUDY; AND DECLARING AN EMERGENCY.**  
**Executive Summary:** The proposed Traffic Study will evaluate the existing and proposed traffic patterns within the Hudson Central Downtown Business District area for the proposed Downtown Phase 2 Project and potential impacts to adjacent neighborhoods and intersections in the area. The study will provide recommendations and cost estimates in the final report.  
**Attachments:**      [Resolution No. 17-148](#)
- C. [17-149](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH VIZMEG LANDSCAPE, INC. FOR CITY LANDSCAPING MAINTENANCE SERVICES ON CITY GREENS AND PUBLIC PROPERTIES.**  
**Executive Summary:** The Public Works Department budgets annually for contract mowing and general landscape maintenance services for public properties and City greens. The Public Works Department seeks City Council approval to award this contract to Vizmeg Landscape.  
**Attachments:**      [Resolution No. 16-190, passed 12-6-16](#)  
                                 [2018- 2019 Greens Landscaping Bid](#)  
                                 [Resolution No. 17-149](#)

**D. [17-150](#)****A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH VIZMEG LANDSCAPE, INC. FOR TREE PLANTING SERVICES.**

**Executive Summary:** The Public Works Department budgets annually for contract tree planting services along various streets within Hudson, on the public greens, and on public properties. The Public Works Department seeks City Council approval to enter into a contract with Vizmeg Landscape, Inc. for these services.

**Attachments:** [Resolution No. 16-190, passed 12-6-2016](#)  
[2018-2019 Bid Tab Tree Planting Program](#)  
[Resolution No. 17-150](#)

**E. [17-151](#)****A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH GARDINER SERVICE COMPANY FOR THE CITY'S HVAC MAINTENANCE PROGRAM.**

**Executive Summary:** The Public Properties Division currently contracts for preventative maintenance services and repairs of HVAC equipment and associated control systems assets within public buildings. Public Works staff opened bids on 8/31/17 and the lowest bid was submitted by Gardiner Service Company for a total estimate of \$46,900.00 annually. This is a three (3) year contract with an optional renewal of two (2) years. The current contract expires on December 31, 2017.

**Attachments:** [Resolution No. 16-190, passed 12-6-2016](#)  
[2018 Bid tab HVAC-1.1](#)  
[Resolution No. 17-151](#)

**F. [17-152](#)****A RESOLUTION AFFIRMING THE SUBMISSION OF AN APPLICATION BY THE CITY MANAGER'S DESIGNEE TO AMERICAN MUNICIPAL POWER FOR A 2017 SUSTAINABILITY GRANT AND THE CITY'S ACCEPTANCE OF SAID GRANT.**

**Executive Summary:** As a participant in the EcoSmart Choice Program, the City applied for and was awarded a 2017 Sustainability Grant from American Municipal Power.

**Attachments:** [Resolution No. 17-152](#)

**G. [17-153](#)****A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE VALLEY VIEW ROAD CULVERT REPLACEMENT PROJECT WITH THE LOWEST AND BEST BIDDER; AND DECLARING AN EMERGENCY.**

**Executive Summary:** The Valley View Road Culvert Replacement Project will involve the removal and replacement an existing box culvert that is failing under the roadway and causing settlement of the pavement. The culvert is located within the right-of-way, near homes #7855 - #7873 Valley View Road, north of Middleton Road.

**Attachments:** [Exhibit Map](#)  
[Resolution No. 17-153](#)

- H. [17-154](#)      **A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY FISCAL OFFICER.**
- Executive Summary:** Each year the City is required to pass a resolution accepting the property tax amounts and rates as determined by the County Budget Commission.
- Attachments:**      [Summit County Budget Commission Certification of Tax Levy](#)  
                                 [Resolution No. 17-154](#)

- I. [17-155](#)      **A RESOLUTION AUTHORIZING AN AMENDMENT TO THE CITY MANAGER'S EMPLOYMENT AGREEMENT; AND DECLARING AN EMERGENCY.**
- Executive Summary:** City Council will take action pertaining to City Manager Jane Howington's Employment Agreement.
- Attachments:**      [Resolution No. 17-155](#)

## 11. Legislation

- A. [17-99](#)      **AN ORDINANCE AMENDING SECTIONS 1206.01 AND 1213.02 OF THE PLANNING AND ZONING CODE CONCERNING THE PROHIBITION OF CULTIVATION, PROCESSING, AND DISPENSING OR SALE OF MEDICAL MARIJUANA.**
- Executive Summary:** This Ordinance will amend the Planning & Zoning Code (Land Development Code) to prohibit the cultivation, processing, dispensing, or sale of medical marijuana within the municipal limits of the City.
- Attachments:**      [PC Recommendation 8-14-2017](#)  
                                 [Public Hearing Notice - published 8-20-2017](#)  
                                 [Ordinance No. 17-99 as revised 10-3-2017](#)

### *Third Reading*

#### **Legislative History**

6/20/17	City Council	first reading & referral to the Planning Commission
9/19/17	City Council	public hearing held
9/19/17	City Council	second reading

## 12. Adjournment

*The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.*