



# City of Hudson, Ohio

## Meeting Agenda - Final-revised City Council

*David A. Basil, Mayor*

*William D. Wooldredge, President of Council (At-Large)*

*Beth A. Bigham, Council Member (Ward 4)*

*Hamilton DeSaussure, Jr., Council Member (At-Large)*

*Dennis N. Hanink, Council Member (Ward 1)*

*Alex D. Kelemen, Council Member (Ward 3)*

*Casey M. Weinstein, Council Member (Ward 2)*

*J. Daniel Williams, Council Member (At-Large)*

*Jane Howington, City Manager*

*Matthew J. Vazzana, City Solicitor*

*R. Todd Hunt, Special Counsel*

*Elizabeth A. Slagle, Clerk of Council*

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Tuesday, June 19, 2018

6:30 PM

Town Hall

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**Early start to allow for interviews of board and commission applicants. The regular order of business will begin at approximately 7:30 p.m.**

1. **Call to Order**
2. **Executive Session**  
*To interview applicants for various boards and commissions.*
3. **Pledge of Allegiance to the Flag**
4. **Roll Call**
5. **Appointment of Melissa Raber as Clerk of Council Pro Tempore**
6. **Approval of the Minutes**

- A. [18-0059](#) **Minutes of Previous Council Meetings**  
**Executive Summary:** Draft minutes of previous meetings are provided for City Council's review and approval.  
**Attachments:** [May 15, 2018 Council Meeting Minutes - DRAFT](#)  
[June 5, 2018 Council Meeting Minutes - DRAFT](#)  
[June 12, 2018 Workshop Minutes - DRAFT](#)

**7. Honorary Resolution**

- A. [18-83](#)      **A RESOLUTION THANKING DANIEL SZOCH FOR HIS SERVICE TO THE HUDSON COMMUNITY.**  
**Executive Summary:** This Resolution provides recognition and thanks to Daniel Szoch for his dedicated service as a member of the Tree Commission.  
**Attachments:**      [Resolution No. 18-83](#)

**8. Public Comments****9. Correspondence and Council Comments****10. Report of Manager**

- A. [18-0060](#)      **Conceptual Layout of New City Administration Building**  
**Executive Summary:** Staff and Brandstetter Carroll, Inc., the architect, will be present to review the conceptual layout of the new city administration building.  
**Attachments:**      [Hudson Admin Renderings - 6-14-2018](#)

**11. Appointments****12. Consent Agenda**

- A. [18-0061](#)      **A Motion to Acknowledge the Timely Receipt of the May 2018 Monthly Financial Report**  
**Executive Summary:** Financial summaries are provided each month for Council's review.  
**Attachments:**      [May 2018 Financial Report](#)
- B. [18-84](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE CITY OF STOW FOR COOPERATION AND COST SHARING FOR THE RESURFACING OF A PORTION OF NORTON ROAD; AND DECLARING AN EMERGENCY.**  
**Executive Summary:** This project is for the resurfacing of Norton Road from the new bike trailhead (Easterly limit) to the Hudson Drive intersection (Westerly limit). The segment of roadway is approximately 2,700 feet.  
**Attachments:**      [Resolution No. 18-84](#)

- C. [18-85](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN ADDENDUM TO A PROFESSIONAL SERVICES CONTRACT WITH MS CONSULTANTS FOR ADDITIONAL CONSULTING SERVICES FOR THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENTS PROJECT (PID 93822); AND DECLARING AN EMERGENCY.**  
**Executive Summary:** This Resolution would authorize an increase of \$20,775 to the original \$399,458.85 contract with MS consultants, inc.  
**Attachments:**      [Resolution No. 18-85](#)
- D. [18-86](#)      **AN ORDINANCE AMENDING THE CITY'S PAY RANGE STRUCTURE ADOPTED BY ORDINANCE NO. 17-185 TO INCLUDE HOURLY REIMBURSEMENTS FOR VOLUNTEER EMERGENCY FIREFIGHTING SERVICE; AND DECLARING AN EMERGENCY.**  
**Executive Summary:** This Ordinance amends the 2018 Pay Range Structure to include Volunteer Firefighter Hourly Reimbursements. Volunteer Firefighter Hourly Reimbursements were last increased with Ordinance No. 09-24. The following per hour increases will be effective July 2, 2018; Captains from \$13.00 to \$16.00, Lieutenants from \$12.00 to \$15.00, Firefighters from \$11.00 to \$13.00, Maintenance or Engineering Duty from \$12.00 to \$14.00.  
**Attachments:**      [2018 Pay Range Structure updated with Volunteer Fire Ordinance No. 18-86](#)
- E. [18-87](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO SPEND ADDITIONAL FUNDS UNDER A PREVIOUSLY COMPETITIVELY BID CONTRACT WITH MOMENTUM TELECOM, INC. FOR WHOLESALE VOICE OVER INTERNET PROTOCOL SERVICES; AND DECLARING AN EMERGENCY.**  
**Executive Summary:** Council authorization is required to spend beyond the previously approved threshold for wholesale VoIP services.  
**Attachments:**      [Resolution No. 18-87](#)
- F. [18-88](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ACCEL BUILDING SYSTEMS, LLC FOR THE PURCHASE AND CONSTRUCTION OF A TEMPORARY SALT STORAGE STRUCTURE; AND DECLARING AN EMERGENCY.**  
**Executive Summary:** The Public Works Department has ceased using the 95 Owen Brown Street property including the salt dome so that the area may be used as part of the proposed downtown Phase II development. In order to operate a safe and efficient snow and ice program, staff has received State Contract Pricing and requires the purchase and construction of a temporary salt structure.  
**Attachments:**      [Salt Dome Site Plan](#)  
                                 [Salt Dome Typical](#)  
                                 [Resolution No. 18-88](#)

- G. [18-89](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE DEMOLITION AND REMEDIATION OF THE EXISTING FACILITIES AT 94 AND 100 OWEN BROWN STREET WITH THE LOWEST AND BEST BIDDER; AND DECLARING AN EMERGENCY.**
- Executive Summary:** As part of the preparations for the Downtown Phase II project, the former Windstream Buildings located at 94 & 100 Owen Brown Street will need to be demolished to allow for the redevelopment of the land following the acquisition of the buildings.

**Attachments:**      [Map](#)  
                                 [Resolution No. 18-89](#)

- H. [18-90](#)      **AN ORDINANCE VACATING THE UNIMPROVED RIGHT-OF-WAY AT HUDSON CROSSING BUSINESS PARK; AND DECLARING AN EMERGENCY.**
- Executive Summary:** The legislation would remove the unimproved right of way and deed the land to the adjoining property owners.

**Attachments:**      [PC 2018-3914 Staff Report](#)  
                                 [PC Recommendation 6-11-2018](#)  
                                 [Ordinance No. 18-90](#)

### 13.      **Legislation**

- A. [18-74](#)      **A RESOLUTION TO ACKNOWLEDGE THE CITY'S COMMITMENT TO ENVIRONMENTAL SUSTAINABILITY AND BEST PRACTICES.**
- Executive Summary:** The City government in its culture and actions will reflect its commitment to environmental sustainability and will continuously improve environmental practices and will continue to strive to be a model of environmental best practices for the future of the community.

**Attachments:**      [Resolution No. 18-74](#)

#### *Third Reading*

**Legislative History**

5/15/18	City Council	first reading
5/15/18	City Council	to suspend the rule requiring three readings
6/5/18	City Council	second reading
6/12/18	City Council Workshop	item forwarded to the City Council

- B. [18-81](#)      **AN ORDINANCE AMENDING PART TEN, “STREETS, UTILITIES AND PUBLIC SERVICES CODE” OF THE CODIFIED ORDINANCES, TO ADD NEW CHAPTER 1020 TO REGULATE SMALL CELL FACILITIES AND WIRELESS SUPPORT STRUCTURES IN PUBLIC WAYS; AND DECLARING AN EMERGENCY.**

**Executive Summary:** This Ordinance will amend Title Two of Part Ten, the Streets, Utilities and Public Services Code of the Codified Ordinances, to add a new Chapter 1020 to respond to the State of Ohio’s recent passage of Substitute House Bill 478 (“HB 478”) concerning small cell facilities in public ways of municipalities

**Attachments:**      [Ordinance No. 18-81](#)

*Second Reading*

**Legislative History**

6/5/18                      City Council                      first reading

- C. [18-82](#)      **AN ORDINANCE AMENDING PART TEN, “STREETS, UTILITIES AND PUBLIC SERVICES” CODE OF THE CODIFIED ORDINANCES, TO ADD NEW CHAPTER 1022 ADOPTING DESIGN GUIDELINES FOR SMALL CELL FACILITIES AND THEIR SUPPORT STRUCTURES IN PUBLIC WAYS; AND DECLARING AN EMERGENCY.**

**Executive Summary:** This Ordinance will amend Title Two of Part Ten, the Streets, Utilities and Public Services Code of the Codified Ordinances, to add a new Chapter 1022 to respond to the State of Ohio’s recent passage of Substitute House Bill 478 (“HB 478”) concerning small cell facilities in public ways of municipalities.

**Attachments:**      [Ordinance No. 18-82](#)

*Second Reading*

**Legislative History**

6/5/18                      City Council                      first reading

- D. [18-91](#)      **AN ORDINANCE ENACTING NEW CHAPTER 1421, “EROSION AND SEDIMENT CONTROL CODE,” OF THE BUILDING CODE AND AMENDING SECTION 1, “PLAN SUBMISSION AND GENERAL NOTES,” OF CHAPTER 1419, “ENGINEERING STANDARDS FOR INFRASTRUCTURE CONSTRUCTION” OF THE BUILDING CODE.**

**Executive Summary:** The City of Hudson’s Storm Water Management Plan (SWMP) was developed to address the Environmental Protection Agencies (EPA) National Pollutant Discharge Elimination System (NPDES) requirements for storm water quality regulations. In order to comply with the EPA’s requirements, the City must amend its Codified Ordinances to adopt regulations for erosion and sediment control which address stormwater management practices during construction and post-construction.

**Attachments:**      [Ordinance No. 18-91](#)

*First Reading*

**Legislative History**

6/12/18                      City Council Workshop                      item forwarded to the City Council

- E. [18-92](#) AN ORDINANCE AMENDING SECTION 1480.01 AND 1480.99 OF THE BUILDING AND HOUSING CODE TO ADOPT THE 2018 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE, TO AMEND THE PENALTY SECTION OF CHAPTER 1480; AND DECLARING AN EMERGENCY.

**Executive Summary:** The legislation would replace the 2015 version specified in the Codified Ordinances with the most recent edition of the International Property Maintenance Code and amend the penalties.

**Attachments:** [Ordinance No. 18-92](#)

*First Reading*

- F. [18-93](#) AN ORDINANCE AMENDING VARIOUS SECTIONS OF CHAPTERS 1201, 1202, 1203, 1204, 1205, 1206, 1207, 1208, 1209, 1210, 1211, 1212, AND 1213 AND AT APPENDIXES A, B, AND C OF THE CITY OF HUDSON'S LAND DEVELOPMENT CODE, nka THE "PLANNING AND ZONING CODE".

**Executive Summary:** The bulk of the City's current Land Development Code ("LDC") was adopted in 1999 - just five years after the merger of Hudson Village and Hudson Township. While the original 1999 LDC has been amended over the years, a full update has not been undertaken since the LDC's original adoption. In April of 2017, with a recently adopted Comprehensive Plan in hand (the 2015 Comprehensive Plan - passed on January 19, 2016 by Hudson City Council), the City began a year-long process to complete a full revision of the LDC. Based upon the Comprehensive Plan and the data uncovered during the LDC Rewrite Team's research, the City presents the attached revisions to the LDC.

**Attachments:** [Staff Report \(15 June 2018\)](#)

[Exhibit A](#)

[LDC Rewrite Zoning Map \(15 June 2018\)](#)

[Ordinance No. 18-93](#)

*First Reading & Referral to Planning Commission*

#### 14. Executive Session

#### 15. Adjournment

*The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.*