



City of Hudson, Ohio

Meeting Agenda - Final City Council

Craig A. Shubert, Mayor
William D. Wooldredge, President of Council (At-Large)
Beth A. Bigham, Council Member (Ward 4)
Hamilton DeSaussure, Jr., Council Member (At-Large)
Christopher W. Foster, Council Member (Ward 2)
Katherine R. Schlademan, Council Member (Ward 1)
Skylar J. Sutton, Council Member (Ward 3)
Vacant, Council Member (At-Large)

Jane Howington, City Manager
Matthew J. Vazzana, City Solicitor
R. Todd Hunt, Special Counsel
Elizabeth A. Slagle, Clerk of Council

Tuesday, March 31, 2020

6:30 PM

Via Video-Conference and Live-Stream

Special Workshop & Special Council Meeting

This special workshop and special meeting have been duly noticed and are held in accordance with Ohio Revised Code Section 121.22 specific to recent amendments made in light of the current COVID-19 declared emergency.

Special Workshop: 6:30 PM

1. **Call to Order**

2. **Discussion Item**

- A. [20-0039](#) **2020 Capital Projects Review**
Brief Description: The Coronavirus outbreak has caused much uncertainty, and Council direction is necessary regarding how to move forward with capital projects.
Attachments: [Request for Council Direction \(J Howington 3-26-2020\)](#)
[Cash Flow and Revenue Monitoring \(Email from J Knoblauch 3-27-2020\)](#)
[2020 Asphalt Resurfacing Roads with Costs](#)
[2020 Asphalt Overlay Roads with Costs](#)
[2020 Asphalt Program Map](#)

3. **Adjournment**

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Special Meeting: 7:30 PM**4. Call to Order****5. Pledge of Allegiance to the Flag****6. Roll Call****7. Approval of the Minutes****A. [20-0038](#)****Minutes of Previous Council Meetings**

Brief Description: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [March 24, 2020 Special Meeting Minutes - DRAFT](#)

8. Public Hearing**A. [20-30](#)**

A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A CURRENT AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. SECTION 929.02 FOR JOANN POULTON, 5457 STOW ROAD, HUDSON, OHIO.

Brief Description: Ms. Poulton has submitted a renewal Application for Placement of Farmland in an Agricultural District for her property on Stow Road.

Attachments: [Application for Agricultural District Renewal](#)

[Notice of Public Hearing - postponed to 3-31-2020](#)

[Code Enforcement Memo 3-6-2020](#)

[Map - 5457 Stow Road](#)

[Resolution No. 20-30](#)

The public is encouraged to email comments related to this matter to CouncilComments@hudson.oh.us by 4:30 p.m. on the meeting date. Emails will be received by elected officials and will be recorded and filed with the meeting minutes. Please identify the agenda item as the subject of your email.

Legislative History

3/10/20	City Council Workshop	item forwarded to the City Council
3/24/20	City Council	first reading

9. Public Comments

The public is encouraged to email comments related to agenda items or general communication to CouncilComments@hudson.oh.us by 4:30 p.m. on the meeting date. Emails will be received by elected officials and will be recorded and filed with the meeting minutes. Please identify the agenda item as the subject of your email.

10. Correspondence and Council Comments**11. Report of Manager****12. Discussion Item****A. Coronavirus Task Force Subcommittee Update****13. Appointments****14. Consent Agenda**

The following Consent Agenda items were postponed from the regular meeting on March 17, 2020, which was cancelled, and the special meeting on March 24, 2020, at which no legislative action was taken.

- A. [20-0036](#) A Motion Directing the Clerk to Send Notice to the Ohio Division of Liquor Control Indicating No Request for a Hearing Regarding the Transfer of a Permit to Sell Alcoholic Beverages from Peachtree Southern Kitchen & Cocktails to LG Square Inc. DBA Revival Social Club, 220 North Main Street & Patio, Hudson.**

Brief Description: The Clerk is in receipt of a Notice to Legislative Authority dated March 4, 2020, from the Ohio Division of Liquor Control concerning the opportunity for City Council to request a hearing regarding this permit transfer.

Attachments: [Notice to Legislative Authority for Liquor Permit](#)

Legislative History

3/24/20	City Council	postponed to a date certain to the City Council
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- B. [20-31](#) A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE TAX INCENTIVE REVIEW COUNCIL TO CONTINUE COMMUNITY REINVESTMENT AREA AGREEMENTS AND JOB CREATION GRANT PROGRAM AGREEMENTS WITH THE CITY OF HUDSON, COUNTY OF SUMMIT.**

Brief Description: The City has established a Tax Incentive Review Council (TIRC) to periodically review each existing Community Reinvestment Area (CRA) and Job Creation Grant Agreement for compliance and to make recommendations to continue, modify or terminate each of the agreements. The duly appointed TIRC met on February 26, 2020, reviewed each CRA and Job Creation Grant Agreement and made certain recommendations to City Council.

Attachments: [TIRC Tax Incentive Review Council 2019 Minutes](#)

[Resolution No. 20-31](#)

Legislative History

3/10/20	City Council Workshop	item forwarded to the City Council
3/24/20	City Council	postponed to a date certain to the City Council

- C. [20-32](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE INSTALLATION OF PEDESTRIAN SIGNALS FOR THE PARK LANE AT N. MAIN STREET (SR 91) CROSSWALK ENHANCEMENT PROJECT.**
Brief Description: The project will include the installation of pedestrian signal improvements to the crosswalk at N. Main Street, Park Lane and Church Street. This project was included in the 2020 Capital Budget, Fund 430.
Attachments: [Park Ln @ SR 91 Map - RRFB \(rectangular, rapid flashing beacons\)](#)
 [Resolution No. 20-32](#)

Legislative History
3/10/20 City Council Workshop item forwarded to the City Council
3/24/20 City Council postponed to a date certain to the City Council
- D. [20-33](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND ENTER INTO A CONTRACT FOR THE BLACKBERRY DRIVE BRIDGE WINGWALL REPAIR PROJECT.**
Brief Description: The project will include the repair of the peeling concrete sealer on the Blackberry Drive Bridge Wingwalls.
Attachments: [Project Location Map](#)
 [Resolution No. 20-33](#)

Legislative History
3/10/20 City Council Workshop item forwarded to the City Council
3/24/20 City Council postponed to a date certain to the City Council
- E. [20-35](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH GOLF PRESERVATIONS, INC. FOR THE INSTALLATION OF DRAINAGE INFRASTRUCTURE AT THE ELLSWORTH MEADOWS GOLF CLUB.**
Brief Description: As part of the 2020 Parks budget, staff has obtained competitive bids for the installation of drainage infrastructure at the Ellsworth Meadows Golf Club. Staff is now prepared to proceed with the purchase of materials and the 2020 project award for construction. This project was bid on a per linear foot installed price and the cost of installed catch basins. Based on this pricing, Golf Preservations Inc. was found to be the lowest and most responsible bidder. The budget for this project is \$50,000.00. A bid tabulation is attached.
Attachments: [Ellsworth Drainage Submitted Bids](#)
 [Resolution No. 20-35](#)

Legislative History
3/10/20 City Council Workshop item forwarded to the City Council
3/24/20 City Council postponed to a date certain to the City Council

F. [20-38](#)**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH THE MCCLEAN COMPANY FOR THE PURCHASE OF AN ASPHALT HOT BOX TRAILER.**

Brief Description: Included in the 2020 budget is the replacement of one (1) asphalt hot box trailer used by the Service Department to make hot mix asphalt material to fill potholes and street failures where applicable. The unit being replaced is a 2004 model that is no longer functional and has surpassed the end of its life cycle.

Attachments: [Permission to bid 2020](#)

[Hot Box Photo](#)

[Resolution No. 20-38](#)

Legislative History

3/10/20	City Council Workshop	item forwarded to the City Council
3/24/20	City Council	postponed to a date certain to the City Council

G. [20-39](#)**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A LICENSE AGREEMENT TO PERMIT THE INSTALLATION OF PAVEMENT AT 7599 WOODLAND AVENUE, HUDSON, OHIO 44236**

Brief Description: This resolution authorizes the City Manager to enter into a license agreement with the property owner of 7599 Woodland Avenue to allow a portion of the driveway to encroach within a utility easement.

Attachments: [7599 Woodland Ave site plan](#)

[Resolution No. 20-39 with License Agreement](#)

Legislative History

3/10/20	City Council Workshop	item forwarded to the City Council
3/24/20	City Council	postponed to a date certain to the City Council

H. [20-40](#)**A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE FOR A PURCHASE MADE; AND DECLARING AN EMERGENCY.**

Brief Description: Council authorization is required for payment of the invoice shown on this Resolution in excess of \$3,000, for which a commitment was made before a Purchase Order was generated.

Attachments: [Resolution No. 20-40](#)

Legislative History

3/24/20	City Council	postponed to a date certain to the City Council
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15. Legislation

- A. [20-16](#)** **A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A CURRENT AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. SECTION 929.02 FOR BROWN FARMS ONE, LLC, BROWN FARMS TWO, LLC, AND SHERYL J. BROWN, TRUSTEE, 34 WELLGATE DRIVE, HUDSON, OHIO.**
- Brief Description:** The Brown family has submitted a renewal Application for Placement of Farmland in an Agricultural District for five (5) properties, totaling approximately 63.08 acres, located off of Barlow Road and Seasons Road in Hudson.
- Attachments:** [Application for Agricultural District Renewal](#)
[Notice of Public Hearing](#)
[Hyperlink - Agricultural Districts \(Summit County Fiscal Officer Website\)](#)
[Code Enforcement Memo 2-3-2020](#)
[Map: Brown Farms One LLC Properties - off of Barlow Rd.](#)
[Map: Brown Farms Two & Sheryl J. Brown Properties - off of Seasons Rd.](#)
[Resolution No. 20-16 \(As Revised 3-24-2020\)](#)

Resolution No. 20-16 has had three readings and is actionable.

Legislative History

2/18/20	City Council	public hearing held
2/18/20	City Council	first reading
2/25/20	City Council Workshop	item forwarded to the City Council
3/3/20	City Council	second reading
3/10/20	City Council Workshop	item forwarded to the City Council
3/24/20	City Council	third reading

- B. [20-20](#)** **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH WRIGHT LINE, LLC, FOR THE PURCHASE OF POLICE/DISPATCH RADIO CONSOLE FURNITURE; AND DECLARING AN EMERGENCY.**

Brief Description: A resolution authorizing the City Manager to enter into contract with Wright Line LLC in the amount of \$44,354.39. This is for the purchase of a replacement dispatch radio console furniture.

Attachments: [Hudson PD Console Furniture Pricing](#)
[Resolution No. 20-20](#)

Resolution No. 20-20 has had three readings and is actionable.

Legislative History

2/18/20	City Council	first reading
2/25/20	City Council Workshop	item forwarded to the City Council
3/3/20	City Council	second reading
3/10/20	City Council Workshop	item forwarded to the City Council
3/24/20	City Council	third reading

C. [20-21](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH B&C COMMUNICATIONS FOR THE IMPLEMENTATION OF A POLICE/DISPATCH RADIO MICROWAVE CONNECTION PROJECT; AND DECLARING AN EMERGENCY.**

Brief Description: A resolution authorizing the City Manager to enter into contract with B&C Communications in the amount of \$69,625.00 for equipment and professional services relating to the implementation of a dispatch dedicated radio microwave radio connection to the Summit County digital radio system.

Attachments: [Microwave Project Quote](#)

[Resolution No. 20-21](#)

Resolution No. 20-21 has had three readings and is actionable.

Legislative History

2/18/20	City Council	first reading
2/25/20	City Council Workshop	item forwarded to the City Council
3/3/20	City Council	second reading
3/10/20	City Council Workshop	item forwarded to the City Council
3/24/20	City Council	third reading

D. [20-29](#) **AN ORDINANCE AMENDING SECTION 874.04 OF CHAPTER 874, “MOBILE FOOD VEHICLES,” OF THE BUSINESS REGULATION CODE REGARDING THE LOCATION OF OPERATION FOR MOBILE FOOD VEHICLES; AND DECLARING AN EMERGENCY.**

Brief Description: This Ordinance amends the City’s Business Regulation Code to allow licensed mobile food vehicles to operate within 500-feet of a brick and mortar restaurant when the licensed mobile food vehicle is part of an approved temporary special event pursuant to Chapter 872.

Attachments: [Hyperlink - Code Chapter 874, Mobile Food Vehicles](#)

[Hyperlink - Code Chapter 872, Temporary Special Events](#)

[Proposed Amendment by S. Sutton \(redline\)](#)

[Ordinance No. 20-29](#)

Third Reading

Legislative History

2/25/20	City Council Workshop	item forwarded to the City Council
3/3/20	City Council	first reading
3/10/20	City Council Workshop	item forwarded to the City Council
3/24/20	City Council	second reading

- E. [20-30](#) **A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A CURRENT AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. SECTION 929.02 FOR JOANN POULTON, 5457 STOW ROAD, HUDSON, OHIO.**

Brief Description: Ms. Poulton has submitted a renewal Application for Placement of Farmland in an Agricultural District for her property on Stow Road.

Attachments: [Application for Agricultural District Renewal](#)
 [Notice of Public Hearing - postponed to 3-31-2020](#)
 [Code Enforcement Memo 3-6-2020](#)
 [Map - 5457 Stow Road](#)
 [Resolution No. 20-30](#)

Second Reading

Legislative History

3/10/20	City Council Workshop	item forwarded to the City Council
3/24/20	City Council	first reading

- F. [20-34](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH S&S PROCESSING (ATHLETIC FIELD PROS) FOR THE INSTALLATION OF INFIELD MATERIAL AND FORTIFICATION OF INFIELD INFRASTRUCTURE AT THE BARLOW FARM PARK BASEBALL COMPLEX; AND DECLARING AN EMERGENCY.**

Brief Description: In review, the four (4) baseball fields at Barlow Farm Park required safety related repairs/renovations due to years of excessive wear and failing infrastructure. The immediate Phase I needs were completed in the fall of 2019 with a change order to the Public Works landscaping contract with Vizmeg Landscaping. Phase II of the field improvements have been publicly bid and staff is prepared to award the contract.

Attachments: [Bid Tab Report-2020 Barlow Farm Park Baseball Infields Renovation](#)
 [Resolution No. 20-34](#)

Second Reading

Legislative History

3/10/20	City Council Workshop	item forwarded to the City Council
3/24/20	City Council	first reading

- G. [20-36](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH THE WOLF CREEK COMPANY FOR THE PURCHASE AND INSTALLATION OF THE GOLF COURSE IRRIGATION SYSTEM CONTROL PANEL; AND DECLARING AN EMERGENCY.**

Brief Description: The existing irrigation pump control station was purchased in 1999 and has reached the end of its useful life. Replacement is necessary due to excessive wear and tear and operational failures.

Attachments: [Irrigation Bid Tab](#)
 [Resolution No. 20-36](#)

Second Reading

Legislative History

3/10/20	City Council Workshop	item forwarded to the City Council
3/24/20	City Council	first reading

- H. [20-37](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS FOR THE PURCHASE OF THREE FLEET VEHICLES FOR HUDSON PUBLIC POWER AND SERVICE/STREETS OPERATIONS AND TO OUTFIT ALL OF SAID VEHICLES WITH REQUIRED EQUIPMENT; AND DECLARING AN EMERGENCY.**

Brief Description: Staff wishes to proceed with the replacement purchase of three existing vehicles as detailed in the 2020 fleet capital replacement plan. The Public Works Department has obtained pricing for the purchase of these three (3) replacement vehicles. They include two (2) Freightliner Cab and Chassis vehicles and one (1) Ford F550.

Attachments: [Permission to Bid 2020](#)
 [2020 Fleet Replacement Plan 082319](#)
 [Resolution No. 20-37](#)

First Reading (previously appeared on the Consent Agenda and was postponed)

Legislative History

3/10/20	City Council Workshop	item forwarded to the City Council
3/24/20	City Council	postponed to a date certain to the City Council

- I. [20-41](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AND SALE AGREEMENT WITH WINDSTREAM WESTERN RESERVE, LLC TO ACQUIRE REAL PROPERTY LOCATED AT 94 OWEN BROWN STREET (PERMANENT TAX PARCEL NO. 32-04148) IN THE CITY OF HUDSON, OHIO; AND DECLARING AN EMERGENCY.**

Brief Description: This resolution authorizes the purchase of property located at 94 Owen Brown Street in order to facilitate eventual development of the downtown area pursuant to future Council direction.

Attachments: [Resolution No. 20-41](#)

Second Reading

Legislative History

3/10/20	City Council Workshop	item forwarded to the City Council
3/24/20	City Council	first reading

16. Adjournment

The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.