



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

William A. Currin, Mayor

Hamilton DeSaussure, Jr., City Council President (At-Large)

David A. Basil, City Council Member (Ward 2)

Dennis N. Hanink, City Council Member (Ward 1)

Alex D. Kelemen, City Council Member (Ward 3)

Keith W. Smith, City Council Member (Ward 4)

J. Daniel Williams, City Council Member (At-Large)

William D. Wooldredge, City Council Member (At-Large)

Jane Howington, City Manager

R. Todd Hunt, City Solicitor

Elizabeth A. Slagle, Clerk of Council

Tuesday, January 20, 2015

7:30 PM

Town Hall

1. Call to Order

Mayor Currin called to order the meeting of Hudson City Council at 7:33 p.m.

2. Pledge of Allegiance to the Flag

3. Roll Call

Present: 6 - Mr. Basil, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams, and Mr. Wooldredge

Absent: 1 - Mr. DeSaussure

Staff in Attendance: Ms. Howington, City Manager; Mr. Hunt, City Solicitor; Mrs. Slagle, Clerk of Council; Ms. Andrus, Production Assistant; Mr. Comeriato, Public Works Director; Mr. Knoblauch, Finance Director; Mr. Paluscsak, Hudson Cable TV Manager; Mr. Powell, Public Works Superintendent - Utilities; Ms. Roberts, Communications Manager; Mr. Wiedie, Economic Development Director.

4. Approval of the Minutes

A. [15-0006](#)

MINUTES OF PREVIOUS COUNCIL MEETINGS.

Executive Summary: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments:

[January 6, 2015 Council Meeting Minutes - DRAFT](#)

[January 13, 2015 Council Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

5. Honorary Resolutions

- A. [15-2](#) **A RESOLUTION THANKING SHANNON “ABBY” BOYSEL FOR HER SERVICE TO THE COMMUNITY.**
Executive Summary: This Resolution provides recognition and thanks to Abby Boysel for her dedicated service as a member of the Cable Television Advisory Committee.
Attachments: [Resolution No. 15-2](#)

Concerning Resolution Nos. 15-2 and 15-3, Council members Basil and Williams expressed appreciation for Ms. Boysel and Ms. Murphy's service, leadership, and contributions on the Cable Television Advisory Committee. Mayor Currin spoke regarding the importance of citizens serving the community on the City's boards, commissions, and committees.

Neither Ms. Boysel nor Ms. Murphy were in attendance and Mr. Nick Zaklanovich, Chairman of Cable TV Advisory Committee, accepted copies of Resolution Nos. 15-2 and 15-3 on their behalf. He expressed appreciation for their service, and said that they were both key contributors.

A motion was made by Mr. Basil, seconded by Dr. Williams, that Resolution No 15-2 be adopted. The motion carried by the following vote:

Aye: 6 - Mr. Basil, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams, and Mr. Wooldredge
- B. [15-3](#) **A RESOLUTION THANKING LIZ MURPHY FOR HER SERVICE TO THE COMMUNITY.**
Executive Summary: This Resolution provides recognition and thanks to Liz Murphy for her dedicated service as a member of the Cable Television Advisory Committee.
Attachments: [Resolution No. 15-3](#)

(See comments noted for Resolution No. 15-2).

A motion was made by Mr. Basil, seconded by Mr. Wooldredge, that Resolution No 15-3 be adopted. The motion carried by the following vote:

Aye: 6 - Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams, Mr. Wooldredge, and Mr. Basil

6. Public Comments

None.

7. Correspondence and Council Comments

Mr. Basil said that the next Ward 2 Open Forum is scheduled at 7:30 p.m. on Monday, January 26, 2015, at the Barlow Community Center, and he invited interested citizens to attend.

Mr. Hanink referred to an article recently distributed to City Council, entitled "More Sharing Services," by Bill Lyons (attached to record copy of these minutes). He said that Hudson City Council has made progress with the review, critique, and improvements made to the

planning and budgeting processes, and he was pleased to have been appointed to serve on the Ad Hoc Finance Committee and looked forward to working with fellow Council members and the City Manager to seek other improvements to strengthen the government, professionally and fiscally.

Proclamations

[15-0008](#)

Proclamation: Special Recognition of Four Chaplains' Week.

Executive Summary: Mayor Currin will proclaim the week of February 1 - 7, 2015 as "Four Chaplains' Week" in Hudson, recognizing the four chaplains who sacrificed their lives in the sinking of the troopship Dorchester on February 3, 1943. Chaplain Robert J. Hudson, of the American Legion Post 464, will be in attendance to accept this Proclamation.

Attachments:

[Proclamation - Four Chaplains Week](#)

Chaplain Robert Hutson, of American Legion Post 464, accepted the Proclamation and expressed appreciation on behalf of veterans and their families who have sacrificed and dedicated their lives for the cause of freedom.

Mayor Currin read this Proclamation in its entirety, recognizing the week of February 1-7, 2015, as "Four Chaplains' Week."

8. Report of Manager

None.

9. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Dr. Williams, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of item on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mr. Kelemen, Mr. Smith, Dr. Williams, Mr. Wooldredge, Mr. Basil, and Mr. Hanink

Approval of the Consent Agenda

A motion was made by Mr. Basil, seconded by Mr. Wooldredge, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mr. Smith, Dr. Williams, Mr. Wooldredge, Mr. Basil, Mr. Hanink, and Mr. Kelemen

A. [15-0007](#)

A MOTION TO ACKNOWLEDGE THE TIMELY RECEIPT OF THE DECEMBER 2014 MONTHLY FINANCIAL REPORT.

Executive Summary: Financial summaries are provided each month for Council's review.

Attachments:

[December 2014 Financial Report](#)

This Motion was approved on the consent agenda.

B. [15-4](#) A RESOLUTION AUTHORIZING AND DIRECTING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS FOR THE CAPITAL MAINTENANCE PROGRAMS OF THE CITY OF HUDSON; AND DECLARING AN EMERGENCY.

Executive Summary: This Resolution would authorize the advertisement for bids for the six annual road programs that comprise the Annual Capital Maintenance Program. The program includes: Line Striping, Crack Sealing, Concrete Replacement, Sidewalk Connectivity and Asphalt Resurfacing and Asphalt Road Reconstruction.

Attachments: [Resolution No. 15-4](#)

This Resolution was approved on the consent agenda.

C. [15-5](#) A RESOLUTION AUTHORIZING AN AGREEMENT WITH GPS INSIGHT FOR GLOBAL POSITIONING SYSTEM VEHICLE FLEET MONITORING SERVICES; AND DECLARING AN EMERGENCY.

Executive Summary: The City has been utilizing global positioning system equipment (GPS) and monitoring services provided by GPS Insight, Inc. to monitor and manage City vehicles and equipment. Currently GPS technology is being utilized in the management of the City's fleet inventory in the divisions of Service, Hudson Public Power, Public Properties, Cemeteries, and Parks. The service is renewed on an annual basis and requires City Council approval.

Attachments: [Resolution No. 15-5](#)

This Resolution was approved on the consent agenda.

Items Removed from the Consent Agenda

D. [15-6](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AMENDMENT OF A CONTRACT WITH AZTECA SYSTEMS, INC. FOR SOFTWARE AND PROFESSIONAL SERVICES FOR THE CITY'S DEPARTMENTAL FUNCTIONS; AND DECLARING AN EMERGENCY.

Executive Summary: This contract is for the purchase of the software program currently utilized in the Public Works and Community Development Departments.

Attachments: [Cityworks Update & Support Agreement](#)

[Cityworks Software License Agreement](#)

[Resolution No. 15-6](#)

Mr. Kelemen asked that this Resolution be removed from the Consent Agenda. He expressed concern regarding the need to improve the software's interface with citizens. Ms. Howington said that the interoperability between communications softwares in use (CivicPlus and Cityworks) has not been ideal, but she said that the problem is being addressed and she expected resolution within two weeks in order to provide seamless coverage and to save time and realize efficiencies for staff.

Mr. Basil asked if the City has performed an audit on software licenses, and Ms. Howington said that staff is in the process of suspending two licenses that staff has not been able to use, representing major savings. She noted that Cityworks has provided savings since its

implementation in 2012.

A motion was made by Mr. Basil, seconded by Mr. Wooldredge, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of this Resolution. The motion carried by the following vote:

Aye: 6 - Dr. Williams, Mr. Wooldredge, Mr. Basil, Mr. Hanink, Mr. Kelemen, and Mr. Smith

A motion was made by Mr. Basil, seconded by Mr. Wooldredge, that this Resolution be adopted. The motion carried by the following vote:

Aye: 6 - Mr. Wooldredge, Mr. Basil, Mr. Hanink, Mr. Kelemen, Mr. Smith, and Dr. Williams

10. Legislation

None.

11. Presentations

A. [TMP-1035](#) A RESOLUTION ADOPTING A HUDSON PUBLIC POWER MINIMUM CASH RESERVE POLICY TO ESTABLISH A MINIMUM CASH RESERVE FUND BALANCE.

Executive Summary: At City Council request, the Public Works Department has completed work with Utility Financial Solutions, LLC in developing a proposed Hudson Public Power Minimum Cash Reserve Policy.

Attachments: [HPP Fund Reserve Policy](#)

Mr. Comeriato provided details regarding the proposed Electric Fund Cash Reserve Policy. Discussion followed, but the matter was not scheduled for formal action.

This matter was discussed.

12. Executive Session

A motion was made by Dr. Williams, seconded by Mr. Wooldredge, to enter into executive session to discuss pending litigation, the purchase of real estate, and a personnel matter to consider the appointment and compensation of a City employee. Mayor Currin recessed the meeting at 8:21 p.m. after the motion carried by the following vote:

Aye: 6 - Mr. Basil, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams, and Mr. Wooldredge

Mayor Currin reconvened the meeting at 9:24 p.m.

13. Adjournment

There being no further business, Mayor Currin adjourned the Council meeting at 9:25 p.m.

William A. Currin, Mayor

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.