



City of Hudson, Ohio

Meeting Minutes - Draft

City Council Workshop

William A. Currin, Mayor

Hamilton DeSaussure, Jr., City Council President (At-Large)

David A. Basil, City Council Member (Ward 2)

Dennis N. Hanink, City Council Member (Ward 1)

Alex D. Kelemen, City Council Member (Ward 3)

Keith W. Smith, City Council Member (Ward 4)

J. Daniel Williams, City Council Member (At-Large)

William D. Wooldredge, City Council Member (At-Large)

Jane Howington, City Manager

R. Todd Hunt, City Solicitor

Elizabeth A. Slagle, Clerk of Council

Tuesday, August 11, 2015

7:30 PM

Town Hall

1. Call to Order

President of Council DeSaussure called to order the workshop meeting of Hudson City Council at 7:31 p.m.

Present 7 - Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams, and Mr. Wooldredge

Staff in Attendance: Ms. Howington, City Manager; Mr. Comeriato, Assistant City Manager for Operations; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Finance Director; Mr. Leiter, Production Assistant; Mr. Powell, Public Works Superintendent - Utilities; Mr. Richardson, Community Development Director; Ms. Roberts, Communications Manager; Mr. Wash, Assistant Public Works Director; Mr. Wiedie, Economic Development Director.

2. Correspondence and Council Comments

Mr. Smith let Council members know that he had requested that copies of the Brandywine Creek Balanced Growth Initiative Watershed Plan be distributed to Planning Commission and the Board of Zoning & Building Appeals members.

3. Proposed Consent Agenda Items

- A. [15-115](#) AN ORDINANCE AMENDING ORDINANCE NO. 14-139 MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE SECOND QUARTER OF THE FISCAL YEAR ENDING DECEMBER 31, 2015 BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS.

Executive Summary: This Ordinance will amend the 2015 budget for additional and/or amended appropriations as listed in the attached Exhibit A.

Attachments: [Exhibit A - 2nd Q Approp 2015](#)
[Ordinance No. 15-115](#)

This Ordinance was forwarded for further consideration at the August 18, 2015 Council meeting.

- B. [15-116](#) AN ORDINANCE AUTHORIZING THE SALE OF A FIRE ENGINE NO LONGER NEEDED FOR MUNICIPAL PURPOSES.

Executive Summary: The Fire Department has replaced two 1994 fire engines and would like to sell the old engines. City Council will consider a letter from the City of Ravenna, expressing interest in the purchase of one of these fire engines. The Fire Department intends to sell the other fire engine through GovDeals.com, as previously authorized.

Attachments: [Description of Fire Engines No Longer Needed](#)
[City of Ravenna Letter of Interest to Purchase Fire Engine](#)

This Ordinance was forwarded for further consideration at the August 18, 2015 Council meeting.

- C. [15-117](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ENVIRONMENTAL DESIGN GROUP FOR PROFESSIONAL SERVICES ASSOCIATED WITH THE SCHOOL BUS GARAGE AND CITY SALT STORAGE STRUCTURES RELOCATION PROJECT; AND DECLARING AN EMERGENCY.

Executive Summary: As part of the preparations for the downtown phase II project City staff has been actively at work on the relocation City facilities and the school bus garage from their current locations to the former Koberna property located at 5810 Hudson Drive. Staff received three (3) submittals for the projects initial professional services RFP and is now prepared to award the contract.

Mr. Comeriato summarized the items included in the RFP as follows: project limits soil analysis, needs assessment for the salt dome and bus garage design and construction, preliminary design, and cost estimates for construction.

This Resolution was forwarded for further consideration at the August 18, 2015 Council meeting.

- D. [15-118](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT FOR THE PROCUREMENT OF PREFABRICATED CONCRETE PUBLIC RESTROOM STRUCTURES FOR OAK GROVE PARK, COLONY PARK AND CASCADE PARK; AND DECLARING AN EMERGENCY.**

Executive Summary: Staff is seeking permission to purchase and install prefabricated concrete public restroom structures for Oak Grove Park, Colony Park and Cascade Park through CXT Concrete Buildings.

Attachments: [Pricing Information](#)

Mr. Wash stated that the restroom structures are waterless units that will need to be pumped, and they also will have solar power for the lights and fans.

This Resolution was forwarded for further consideration at the August 18, 2015 Council meeting.

4. **Legislation and Other Discussion Items**

- A. [15-123](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE 2015-2016 SUMMIT COUNTY INTERGOVERNMENTAL MEMORANDUM OF UNDERSTANDING FOR JOB CREATION AND RETENTION AND TAX REVENUE SHARING.**

Executive Summary: The current version of this agreement expired on June 30, 2015. Communities have met twice to consider an amendment proposed by the City of Hudson. This change is reflected in the red-line version of the agreement which is attached. The new proposed agreement is being circulated by the County and they are asking for adoption by September 30, 2015.

Attachments: [Redline Draft of 2015-2016 Jobs Preservation Agreement](#)
 [Final Full Version of 2015-2016 Jobs Preservation Agreement](#)

Ms. Howington gave an overview of the proposed amendments that were made to the agreement.

This Resolution was forwarded for further consideration at the August 18, 2015 Council meeting.

B. [15-124](#) AN ORDINANCE ADOPTING THE 2015 COMPREHENSIVE PLAN.

Executive Summary: The ordinance would adopt the City's update to the Comprehensive Plan

Attachments: [Hyperlink to Draft Plan - We have found that the medium quality \(MQ, 129.05MB\) version suffices.](#)
[2015 Draft Comprehensive Plan \(large PDF document, allow time for download\) 8-7-2015](#)
[Ordinance No. 15-124](#)

Ms. Howington discussed the schedule for public hearings, Planning Commission meetings and readings at City Council.

Mr. Richardson stated that as long as the Ordinance receives its first reading at the August 18, 2015, Council meeting, then a public hearing can be held at the September 14, 2015 Planning Commission Meeting. He said that Planning Commission also discussed holding a Special Planning Commission Meeting on September 28, 2015, with the consultant present to answer any questions.

This Ordinance was forwarded for further consideration at the August 18, 2015 Council meeting.

C. [15-0088](#) Presentation: Public Works Department Presentation of the Hudson Service Division Area of Operations.

Executive Summary: As part of the scheduled presentations by City departments, the Asst. Public Works Director and the Assistant City Manager-Operations will explain and discuss the Hudson Service Division area of operations.

Attachments: [Service Division Financials](#)
[Service Division Presentation](#)

Mr. Hutchinson presented the information on the operations of the Hudson Service Division. Presentation included work request program, street sweeping bike lanes, sign shop, mowing, special events, roadway patching, leaf removal, and snow removal. Discussion also included the disrepair of SR 8 and the maintenance costs associated.

This matter was discussed.

D. [15-0089](#) Discussion: A Council Update on the Current Status and Feasibility of the Construction and Installation of a Brine Well at the Water Resources Plant Located on West Streetsboro Street.

Executive Summary: As part of our preliminary feasibility study, A.L.L. Consulting has provided cost estimates to install a brine well at the water resources plant. The newly developed costs have come in at over double the 2015 budgeted amount for this project. Staff wishes to discuss the probable reasons for the costs increase and whether City Council wishes staff to move forward with the project in light of such project increases.

Mr. Comeriato gave Council an update on the status of the project and explained the reasoning for the cost increase from the original estimate. Staff will return to Council at a later date to award a contract for the brine well design and construction.

This matter was discussed and will return to a future meeting.

E. [15-0090](#) **Discussion: City Council Update Regarding the Current Status of the Turnpike Trail Sections R & T of the City's Connectivity Plan.**

Executive Summary: The Assistant City Manager has been working with city staff and First Energy (FE) representatives to negotiate the use of the FE pole line easement along the northern side of the Ohio Turnpike from Aurora Street to Prospect Street for the installation of a trail as part of the City's Connectivity Plan. Staff will present a brief update on the current status of this project.

Attachments: [First Energy Pole Line](#)
[Connectivity Plan - Priority Rankings 11-1-2013](#)

Mr. Comeriato gave an update on the Turnpike Trail.

This matter was discussed.

F. [15-0091](#) **Discussion: Entry Signs for Community Organizations.**

Executive Summary: During workshops of January 21, 2014 and August 26, 2014, City Council discussed the donation of new municipal corporation signs by the Leadership Hudson Class of 2012-2013. With installation of the new signs on State Routes 91 and 303, all civic organization signs were removed. Dr. Williams has requested discussion of this topic.

Attachments: [Hyperlink - Council Workshop Video Recordings](#)

Discussion was held regarding placement of signs at the entrances to the City. Council consensus was to leave the entry signs the way they currently are and to not post signs for community organizations.

This matter was discussed.

5. **Items to be Added to Future Agendas**

None.

6. **Executive Session**

A motion was made by Mr. DeSaussure seconded by Mr. Basil, that Council enter into executive session pursuant to Ohio Revised Code Section 121.22(G)(2), to consider the disposition of public property and the employment of a public employee. Mr. DeSaussure recessed the meeting at 9:42 p.m. after the motion carried by the following vote:

Aye: 7 - Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams, and Mr. Wooldredge

Mr. DeSaussure reconvened the Council workshop meeting at 10:44 p.m.

7. Adjournment

There being no further discussion, Mr. DeSaussure adjourned the Council workshop meeting at 10:45 p.m.

Hamilton DeSaussure, Jr., President of Council

Jane Howington, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Office Manager.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.