



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

William A. Currin, Mayor

Hamilton DeSaussure, Jr., City Council President (At-Large)

David A. Basil, City Council Member (Ward 2)

Dennis N. Hanink, City Council Member (Ward 1)

Alex D. Kelemen, City Council Member (Ward 3)

Keith W. Smith, City Council Member (Ward 4)

J. Daniel Williams, City Council Member (At-Large)

William D. Wooldredge, City Council Member (At-Large)

Jane Howington, City Manager

R. Todd Hunt, City Solicitor

Elizabeth A. Slagle, Clerk of Council

Tuesday, August 4, 2015

6:30 PM

Town Hall

1. Call to Order

Mayor Currin called to order the meeting of Hudson City Council at 6:56 p.m.

2. Pledge of Allegiance to the Flag

3. Roll Call

Mr. Basil entered the meeting at 7:10 p.m., and Mr. DeSaussure entered the meeting at 7:25 p.m.

Present: 6 - Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Dr. Williams, and Mr. Wooldredge

Absent: 1 - Mr. Smith

Staff in Attendance: Ms. Howington, City Manager; Mr. Hunt, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager for Operations; Mr. Knoblauch, Finance Director; Mr. Leiter, Production Assistant; Mr. Powell, Public Works Superintendent - Utilities; Mr. Richardson, Community Development Director; Ms. Roberts, Communications Manager; Mr. Sheridan, City Engineer; Mr. Wiedie, Economic Development Director.

4. Executive Session

A motion was made by Mr. Wooldredge, seconded by Dr. Williams, that Council enter into executive session to interview applicants for the Tree Commission. Mayor Currin recessed the meeting at 6:58 p.m. after the motion carried by the following vote:

Aye: 4 - Mr. Hanink, Mr. Kelemen, Dr. Williams, and Mr. Wooldredge

Excused: 2 - Mr. Basil, and Mr. DeSaussure

Mayor Currin reconvened the Council meeting at 7:38 p.m.

5. Approval of the Minutes

- A. [15-0084](#) **MINUTES OF PREVIOUS COUNCIL MEETINGS.**
Executive Summary: Draft minutes of previous meetings are provided for City Council's review and approval.
Attachments: [July 21, 2015 Council Meeting Minutes - DRAFT](#)
[July 28, 2015 Council Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

6. Public Comments

Mr. Greg Janik, 36 Thirty Acres, spoke in opposition of continued use of chemical weed-control treatments on the City's public greens. He urged City officials to either change to a natural organic-based fertilizer or discontinue weed-control treatments entirely.

7. Correspondence and Council Comments

None.

8. Presentations

- A. [15-0085](#) **Presentation from the Hudson Library and Historical Society Regarding the Request to Replace their Expiring Operating Levy.**
Executive Summary: Hudson Library has a 2.3 mill operating levy that will expire at the end of tax year 2015 (collection year 2016). They are requesting City Council pass the required legislation to enable the Library to put a replacement levy on the ballot for vote on March 15, 2016.
Attachments: [Hudson Library & Historical Society - 2014 Annual Report](#)

Ms. Howington said that Library representatives were in attendance to provide information regarding the expiring operating levy and to explain how they plan to move forward.

Carleen Welch, President of the Board of Trustees, said that the Hudson Library & Historical Society has requested that Hudson City Council place a 2.9 mil levy on the March 15, 2016, election ballot, a renewal of the existing 2.3 mil levy and slight increase, in order to meet the expenses of maintenance, services, collections, and programming. She said that the Library's current operating levy, which was passed in 2011, will expire at the end of 2016, and the Library must pass a new levy or face the loss of all its local funding, which accounts for about two-thirds of its total revenue. Leslie Polott, Executive Director, said that local levy support since 1993 has enabled the library to become a center of innovation. She said that in the last five years, funds provided by the current levy have been used to respond to the community's evolving needs, resulting in a remarkable increase in usage. With reductions in state funding, she explained efforts to control costs, while still maintaining services, collections and programming, and she said that the new levy would enable Hudson's 5-Star Library, one of the finest in the nation, to continue to provide quality services and further benefits to the community.

Mr. Wooldredge thanked Library officials for the information and voiced his support, but he commented that this will increase Hudson's property tax rate. Mayor Currin expressed appreciation and support, saying that the Library is a gathering spot, not only for Hudson, but for our region, and he urged citizens to support this worthy cause.

This matter was presented.

9. Report of Manager

Ms. Howington reported that this meeting marked her one-year anniversary with the City. She thanked elected officials and staff members for their support and said that the team they have developed is working well. She said the meeting agenda is very full, as the City is currently undertaking many projects.

- A. [15-0086](#) **Discussion of Utility Billing Delinquencies and Interest Calculation**
Executive Summary: This is a discussion of the City's utility billing delinquencies and how the interest on delinquencies is calculated.

Attachments: [Utility Billing Delinquency Summary as of June 30, 2015](#)

Ms. Howington introduced this topic, and Mr. Knoblauch explained current policy and procedures for handling delinquent utility (water, sewer, and electric) accounts. He said that a Delinquency Status Report is included with each Monthly Financial Report. Discussion followed regarding possible reporting changes, separate policies for residential and business accounts, assessments through Summit County, deposits, interest charged, and other changes to the delinquency policy.

This matter was considered, and there was consensus among Council members that staff develop a revised policy for delinquent utility accounts.

10. Appointments

A motion was made by Dr. Williams, seconded by Mr. Wooldredge, that Council appoint Mr. William Carroll to the Tree Commission for a partial term, expiring July 5, 2018, and that Council re-appoint Mr. Daniel Szocho to the Tree Commission for a full term, expiring July 5, 2019. The motion carried by the following vote:

Aye: 6 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Dr. Williams, Mr. Wooldredge, and Mr. Basil

11. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Basil, seconded by Mr. Kelemen, to suspend the rules as provided in Section 220.03 of the Codified Ordinances for passage of items 11B and 11D on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mr. Hanink, Mr. Kelemen, Dr. Williams, Mr. Wooldredge, Mr. Basil, and Mr. DeSaussure

Approval of the Consent Agenda

A motion was made by Mr. Hanink, seconded by Mr. Wooldredge, to pass items 11B and 11D on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mr. Kelemen, Dr. Williams, Mr. Wooldredge, Mr. Basil, Mr. DeSaussure, and Mr. Hanink

- B. [15-110](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE A TRUCK THROUGH THE COMMUNITY, UNIVERSITY & EDUCATION PURCHASING ASSOCIATION (C.U.E.) PROGRAM FOR PARKS DEPARTMENT OPERATIONS.**

Executive Summary: As part of the approved 2015 fleet capital replacement budget, the Parks Department has obtained CUE government program pricing for the purchase of one (1) fleet replacement vehicle and wishes to secure pricing and place the vehicle order.

Attachments: [Resolution No. 15-110](#)

Resolution No. 15-110 was passed on the Consent Agenda.

- D. [15-112](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CHANGE ORDER TO THE CONTRACT WITH PERRIN ASPHALT COMPANY, INC. UNDER THE ELLSWORTH HILL SAFE ROUTES TO SCHOOL PROGRAM (PID 96866); AND DECLARING AN EMERGENCY.**

Executive Summary: Due to some unforeseen circumstances that arose during construction of the sidewalk along Parkside Drive staff is requesting additional funding to pay for additional expenses that will be incurred.

Attachments: [Resolution No. 15-112](#)

Resolution No. 15-112 was passed on the Consent Agenda.

Items Removed from the Consent Agenda

- A. [15-0087](#) **A MOTION TO REJECT BIDS FOR THE HUDSON SPRINGS PARK BIKE PATH WHICH EXCEEDED THE ENGINEER'S ESTIMATE BY 10% AND TO AUTHORIZE THE RE-BIDDING OF THE WORK.**

Executive Summary: The Hudson Springs Park Connector Trail Project includes the installation of an asphalt pathway along the front of the park adjacent to Stow Road and an additional leg extending into the park.

Attachments: [Bid Tabulation - Hudson Springs Park Bike Path](#)

Dr. Williams asked that this item be removed from the Consent Agenda for separate consideration. He expressed his support of the motion, but he inquired if staff will change the specifications before re-bidding this project. Mr. Sheridan explained that, based on bidder feedback, this project will be extended into next spring.

A motion was made by Dr. Williams, seconded by Mr. Hanink, that this Motion be approved. The motion carried by the following vote:

Aye: 6 - Dr. Williams, Mr. Wooldredge, Mr. Basil, Mr. DeSaussure, Mr. Hanink, and Mr. Kelemen.

C. [15-111](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ELECTRIC POWER SYSTEMS FOR MAINTENANCE OF THE EASTSIDE SUBSTATION.**

Executive Summary: The Hudson Public Power Division (HPP) has five substations located in various locations throughout the city. HPP has these substations on a five year rotating maintenance schedule so only one substation at a time is receiving testing and preventative maintenance. In July of 2015 the Public Works Department advertised for competitive bids for the performance of the Preventative Maintenance on the Eastside Substation. As such, Public Works now wishes to award the contract.

Attachments: [Bid Tab: 2015 HPP Eastside Substation](#)
 [Resolution No. 15-111](#)

Mr. Hanink asked that this item be removed from the Consent Agenda for separate consideration.

A motion was made by Mr. Hanink, seconded by Mr. Kelemen, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of Resolution No. 15-111. The motion carried by the following vote:

Aye: 6 - Mr. Wooldredge, Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, and Dr. Williams

Mr. Hanink commented that the Electric Power System's bid was substantially lower than the others, and Mr. Powell explained that this vendor is more familiar with Hudson Public Power infrastructure and has performed work for the City during the past four years. Mr. Hanink suggested a multi-year contract next year, and Mr. Powell said that staff will consider this in the future.

A motion was made by Mr. Hanink, seconded by Mr. Wooldredge, that Resolution No. 15-111 be adopted. The motion carried by the following vote:

Aye: 6 - Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Dr. Williams, and Mr. Wooldredge

12. **Legislation**

A. [15-33](#) **AN ORDINANCE AMENDING CHAPTER 1205, "ZONING DISTRICTS" AND CHAPTER 1207, "ZONING DEVELOPMENT AND SITE PLAN STANDARDS," OF THE LAND DEVELOPMENT CODE TO PROVIDE FOR FUNDS-IN-LIEU OF THE CONSTRUCTION OF PUBLIC SIDEWALKS AND OTHER PEDESTRIAN AND NON-VEHICULAR CIRCULATION SYSTEMS.**

Executive Summary: This legislation would create a Pedestrian Linkages Fund as recommended by the Connect Hudson Plan that came out of the Safe Routes Hudson initiative.

Attachments: [Ordinance No. 15-33](#)
 [Existing vs Proposed](#)
 [Staff Report - Planning Commission Meeting of 7-13-2015](#)
 [Planning Commission Recommended Amended Ordinance No. 15-33](#)
 [Planning Commission Recommendation 7-13-2015](#)

Mayor Currin read the title of Ordinance No. 15-33, which constituted its third reading, and he said that a public hearing has been scheduled on September 1, 2015.

- B. [15-108](#) **AN ORDINANCE SUBMITTING TO THE ELECTORS OF HUDSON A PROPOSAL TO AMEND SECTIONS 3.02, 3.03, 3.04, 3.05, 3.07, 3.09, 3.11, 3.12, 4.02, 5.01, 5.02, 5.03, 6.04, 8.05, 9.01, 9.02, AND 9.07 OF THE CHARTER OF HUDSON; AND DECLARING AN EMERGENCY.**

Executive Summary: Pursuant to the Charter, the Charter Review Commission has submitted a report of proposed amendments to the City Charter for consideration at the general election to be held on November 3, 2015. The Commission has also recommended that the amendments be presented as three separate ballot issues.

Attachments: [Recommendation to City Council](#)
[Ordinance No. 15-108](#)
[Ordinance No. 15-108 \(As Amended 8/4/15\)](#)

Dr. Williams expressed his support of amending Ordinance No. 15-108 to submit one ballot issue to electors, instead of three. Mr. Hunt said that an amended version of the Ordinance has been provided for Council consideration. Mr. Hanink agreed with Dr. Williams; however, Mr. Wooldredge supported the recommendation of the Charter Review Commission to submit three separate ballot issues to electors.

Mayor Currin read the title of Ordinance No. 15-108, which constituted its second reading.

- C. [15-109](#) **AN ORDINANCE ENACTING NEW SECTIONS 1480.04, 1480.05 and 1480.99 AND REPEALING CHAPTER 1442 OF THE CODIFIED ORDINANCES OF THE CITY OF HUDSON REGARDING NUISANCE ABATEMENT PROCEDURES; AND DECLARING AN EMERGENCY.**

Executive Summary: The proposed ordinance would eliminate the Nuisance Board and expand administrative authority to handle code enforcement matters.

Attachments: [Ordinance No. 15-109](#)
[Ordinance No. 15-109 \(as amended 8-18-15\)](#)

Mr. Wooldredge asked for clarification regarding why Ordinance No. 15-109 proposes to bypass the Architectural and Historic Board of Review for Darrowville properties. Mr. Hunt said that there is a specific section in District 9 of the Land Development Code relevant to historic structures in Darrowville; however, the consensus of staff is that this provision can be stricken from the proposed Ordinance.

Mayor Currin read the title of Ordinance No. 15-109, which constituted its second reading.

13. Adjournment

There being no further business, Mayor Currin adjourned the Council meeting at 8:41 p.m.

William A. Currin, Mayor

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.