Hudson Park Board P.O. Box 544 Hudson, Ohio 44236 (330) 653-5201

## **Ball Field Usage Policy and Reservation Procedure Implemented 1-1-05**

The purpose of the Park Board in handling Baseball Field usage is to maximize the amount of Hudson children that have access and the ability to use park baseball fields. In order to do so, the Parks have established two different groups that it will work with.

Group A contains organizations that have a past working relationship with the Parks, are non-profit organizations, and primarily service Hudson children. Organizations that fall into this category include Hudson Kiwanis, Hudson Community Education and Recreation, Hudson Baseball Association, Hudson Girls Softball, and the CVEL Girls Program. The organizations within this group will receive the first scheduling opportunities. They will provide schedules of their play to the Park Office prior to their seasons beginning and will have the City of Hudson named as an additional insured on their insurance that must also be submitted to the office prior to the start of the season. These groups will use fields only when listed on their schedules. They are not permitted to use them at other times, as that field time will be controlled by the Park Office. The organizations of Group A will have their field usage closely monitored. If fields are not consistently being used, the Park Office reserves the right to revoke field usage.

Group B contains any organization not previously mentioned. Organizations in this group will be eligible to schedule field time that is not previously scheduled. Group B will be allowed to schedule field time on a first come, first served basis. If an organization books the use of any of the Park's fields more than 3 times in a 30-day period, that organization must also provide liability insurance that names the City of Hudson as an additional insured to the Park Office. The Park Office will make every attempt to accommodate organizations within Group B, but will not guarantee that these organizations will have all of the field space and time that is requested.

To reserve a ball field, a reservation form must be completed by a Hudson resident, age 21 or older, who will be responsible for adherence to all park rules and responsible for any damage to the park caused by their organization's use. Fields will be available for reservation after February 1 of each year. Each reservation form will be good for one date and users are not permitted to reserve rain dates.

All groups are reminded that the Parks department has implemented this policy in an attempt to maximize the usage of our fields by Hudson citizens.

All groups are also reminded that alcohol is prohibited in the Parks.