

From: Howington, Jane
Sent: Tuesday, October 27, 2015 2:52 PM
To: City Council and Mayor <council@hudson.oh.us>
Cc: Slagle, Elizabeth <ESlagle@hudson.oh.us>
Subject: FW: Follow up

The following email has information to answer some of your questions on the consulting services for the comprehensive plan. This is on the agenda for tonight's work shop.

Thanks.

Jane

From: Richardson, Mark
Sent: Tuesday, October 27, 2015 12:46 PM
To: Howington, Jane <jhowington@hudson.oh.us>
Cc: Hannan, Greg <ghannan@hudson.oh.us>
Subject: FW: Follow up

Jane –

I spoke to Dan Gardner yesterday afternoon about Council's concerns. In response he has submitted the following. Although not addressed in this message we discussed the delivery of a completely editable electronic version of the plan that the City can amend after adoption. He confirmed that such a version will be provided. I hope that with this message and the electronic version of the plan now available that Council will move forward with approval of the resolution.

Mark

From: Dan Gardner [<mailto:DGardner@hlplanning.com>]
Sent: Tuesday, October 27, 2015 12:06 PM
To: Richardson, Mark
Subject: Follow up

Mark,

In follow up to our conversation regarding additional cost:

We pride ourselves on never upcharging our clients and only bill for additional time when the project goes beyond the contracted scope or additional work is required due to a change in direction. At the June DPAC meeting we were requested to change the Downtown Phase II concept plan from what had originally been directed and plans prepared. At that time we discussed, and you related to the DPAC, that this was a fairly significant change from the earlier direction. The change not only impacted the concept plan, but also site calculations and the design of the illustrative model. In addition, we agreed to come back and attend meetings without charge. As we discussed, it was our desire to make sure that the City of Hudson not only had the best possible Downtown Phase II Plan, but the best Comprehensive Plan as well. The \$6,500 is less than the actual number of hours and resources spent on the changes.

As it relates to the notion of revisions being part of our scope and contract – yes absolutely – and as you know, we have gone through many different iterations, edits and revisions. Elected and appointed officials are typically not aware of how many changes get made before the document actually ends up in front of them.

Lastly, the concern that we may continue to charge for edits is unfounded. Both plans have been well vetted through the CPAC and DPAC as well as the Planning Commission. While we expect that some edits may be requested, given the level of review the document has received at this point, I would not anticipate anything major. Again, we are speaking to the difference between changes that result in a significant amount of new work versus expected tweaks and minor revisions.

Mark, We have thoroughly enjoyed working with you, Greg, Jane and everyone else throughout this process. As I have attested to several times in meetings; the professionalism, respect and decorum exhibited by the CPAC and DPAC is something that I wish every community would emulate.

I hope that we have an opportunity to continue to work with the City of Hudson and I am confident that both the Comprehensive Plan and Downtown Phase II Plan will continue to benefit the City for many years to come.

Please don't hesitate to contact me if you have any questions or additional concerns.

Thanks,

Dan

Daniel T. Gardner

Principal

Houseal Lavigne Associates

134 North LaSalle Street, #1100 | Chicago, IL 60602

t. (312) 372-1008, 105 | e. DGardner@hlplanning.com

[Website](#) | [LinkedIn](#)

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